



**Ashtabula
County**

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ACCEPTING RESUMES

Position:	Programming Coordinator OhioMeansJobs Post #272639878
Job Description:	Henderson Memorial Library is Hiring: Programming Coordinator Programming Coordinator is responsible for planning, marketing, conducting, and facilitating adult programming. Programming Coordinator also over sees summer reading program and outreach opportunities for the library. Position is full time with benefits Salary \$31,000.00-33,000.00 annually Position includes evening and weekend hours
Desired Skills:	Bachelor's degree preferred, three plus years of experience presenting programs, managing program budgets, experience directing and speaking to large groups. Must have computer skills including Microsoft Office, social media networks and digital media networks.
How to apply:	Interested applicants may apply submit resume and application to: Karen.Pierce@HMPL.info
OPEN DATE 4/22/2024 CLOSE DATE 5/4/2024	If you need assistance or have any questions, feel free to contact: OhioMeansJobs-Ashtabula County, 2247 Lake Ave., Ashtabula, Ohio 44004. Phone: (440) 994-1234 Please complete the attached OMJ Employment Registration Form and return it to the OhioMeansJobs Center with the job title or job post number so we may assist you with your employment needs. Thank you and best of luck OhioMeansJobs Ashtabula County Like us on Facebook Follow us on Twitter