

ACCEPTING RESUMES

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| Position: | Deputy Treasurer/ Cashier OhioMeansJobs Post #262442139 |
| Job Description: | <p>The Ashtabula County Treasurer's Office is Hiring a Deputy Treasurer/ Cashier</p> <p>Job Duties: Under direction of the County Treasurer is responsible for various office functions (i.e. the collection of delinquent, real property & mobile home taxes, handling public inquiries, financial and statistical reporting, cashiering and balancing, etc)</p> <p>\$15.18 Per Hour</p> |
| Desired Skills: | <p>Minimum Qualifications: Completion of secondary education or equivalent (high school diploma or GED); two years' prior training and/or experience related to County Treasurer operations; or any equivalent combination of education, experience, and training which provides the required knowledge, skills, and abilities. Criminal background check and medical examination/drug screening.</p> |
| How to apply: | <p>Interested applicants may submit resumes to:</p> <p>Ashtabula County Treasurer's Office Attn: Hiring 25 W Jefferson St. Jefferson, OH 44004 bookkeeper@ashtabulacounty.us</p> |
| <p>OPEN DATE 9/5/2023</p> <p>CLOSE DATE Until Filled</p> | <p>If you need assistance or have any questions, feel free to contact: OhioMeansJobs-Ashtabula County, 2247 Lake Ave., Ashtabula, Ohio 44004. Phone: (440) 994-1234 Please complete the attached OMJ Employment Registration Form and return it to the OhioMeansJobs Center with the job title or job post number so we may assist you with your employment needs. Thank you and best of luck OhioMeansJobs Ashtabula County</p> <p>Like us on Facebook Follow us on Twitter</p> |