GRADUATE ASSISTANT AND TEACHING FELLOWSHIP INFORMATION AND APPLICATION

Graduate appointments are designed both to serve the needs of the University and to assist in the professional development of the student. Kent State University graduate appointments are awarded without regard to race, sex, religion, age, or handicap.

A graduate assistant or teaching fellow *must be admitted unconditionally* and maintain good academic standing and must carry a minimum of eight hours of graduate credit during each semester of an academic year appointment or a minimum of six hours of graduate credit for a summer appointment. Appointees may not accept any other paid employment within the University during the tenure of their appointment.

Applications for Graduate Appointments indicate a current interest and availability for a graduate appointment. Your application will remain active for one year. In order for your application to remain active after that date, it will be necessary to:

1. Submit a new application and resume

OR

2. Request in writing that your application remain active.

PLEASE NOTE THE FOLLOWING:

- If You *must* be admitted *unconditionally* into a degree program in order to be considered for a graduate appointment.
- ∃ This application is *not* complete without an accompanying summary or resume outlining your educational background and professional work experiences. *Incomplete applications will not be considered.*
- Graduate appointees are selected by departmental program areas. Your application for graduate appointment should be submitted to your department for review. Please contact your area coordinator/department chair if you have questions concerning available positions.

<u>GRADUATE ASSISTANTSHIP</u>--A graduate assistant assists with instruction, research, or administrative duties beneficial to the appointee's professional development and to the employing department or office. Master's, educational specialists, and doctoral students are eligible.

<u>TEACHING FELLOWSHIP</u>--A teaching fellow normally teaches courses or supervises students in field experiences related to the appointee's professional development. Teaching fellows must be doctoral students and hold a master's degree.

APPLICATION FOR GRADUATE ASSISTANTSHIP COLLEGE OF EDUCATION, HEALTH, AND HUMAN SERVICES



Please return completed form with RESUME to the school below to which you have been admitted or applying for admission.

School of Teaching,	School of Lifespan	School of Foundation,	School of Health
Learning and	Development and	Leadership and	Sciences
Curriculum Studies	Educational Sciences	Administration	
Room 404 White Hall	Room 405 White Hall	Room 316 White Hall	Room 100 Nixson Hall

A graduate assistantship is an appointment made by Kent State University to full-time graduate students who display a high level of scholarship and academic excellence. The award is merit based, not need-based, and includes a stipend and tuition.

PERSONAL DATA					
Name:				Social Security Number	
			Middle Initial		
Current Address:			State		Telephone: ()
			State		
Permanent Address:	N 1 000	0''	State	 -	Telephone: ()
					Fax: ()
Degree and program	to which you are a	applying or curr	ently in: Degre	ee	Program
Year and Term Applying for Graduate Appointment: Fall _		all		Spring	
ACADEMIC DATA					
					e Completed:
School:					
Graduate Degree:	in			Date	e Completed:
School:					
PREFERRED WORK	ASSIGNMENT				
Briefly describe the ty advising, research, as					f preference. Examples may include teaching student affairs, etc.
I am interested in the	following type of a	appointment (ch	neck as many a	as applica	able):
20 hours	s per week assist	antship – minim	num course loa	d of 8 cre	edits hours per semester.
15 hours	s per week assist	antship – minim	num course loa	d of 8 cre	edit hours per semester.
10 hours	s per week assist	antship – minim	num course loa	d of 8 cre	edit hours per semester.

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and explain briefly the type and years of experience in each area (attach an additional sheet, if necessary).
Office Administrative Experience:
Promotional Publication/Design Expertise:
Public Speaking/Communication:
Computer Skills:
Word Processing:
Spreadsheets:
Presentation Software:
Database Software:
HTML or Web Design Software:
Programming: Experience with various hardware configurations:
Experience with various nardware configurations.
Teaching or Tutoring:
Teaching or Tutoring:
Research:
Statistical Analysis/Advanced Mathematics:
Foreign Languages:
Other:
Please list any past scholarships, academic awards, honors, or membership in honorary/professional societies.
Please comment on anything else that may help us better evaluate you as a candidate for a graduate assistantship.
Are you able to come to campus for an interview, if required, before school begins? Yes No
My signature verifies that all of the information given above is complete and accurate.
Signature: Date:

In the following section, please indicate the special skills or experience that you have in each area. Please check all that apply