**Name**

  Address, Phone, KSU Email

**OBJECTIVE**

Enter brief objective

**EDUCATION**

Anticipated Degree,Anticipated Graduation Month, Anticipated Graduation Year

Kent State University, Kent, Ohio

Major: Major

GPA: If GPA is 3.0 or above

High School Diploma, Graduation Month, Graduation Year

High School Name,  High School City,  High School State  
GPA: If GPA is 3.0 or above

**SPECIALIZED SKILLS**

Computer:  Enter skills such as Microsoft Office, Outlook, Web design, etc.

Other:  Enter skills such as CPR, First Aid, etc.

**WORK EXPERIENCE**

**Job Title**, Employer ,  City ,  State ,  Date Began Job - Month, Year  –  Date Ended Job - Month, Year (or “Present” if still employed)

* Enter brief phrase of specific job duty
* Enter brief phrase of specific job duty
* Enter brief phrase of specific job duty

**HONORS**

* **Name of Honor** ,  Month, Year Received
* **Name of Organization** ,  Location (High School or City, State) ,  Year Involved

**ACTIVITIES**

* **Committee Name** ,  Location (High School or City, State) ,  Year Involved
* **Team Name** ,  Location (High School or City, State) ,  Year Involved

**COMMUNITY SERVICE**

* Your Title,  Organization Name ,  City,  State,  Month, Year - Month, Year Involved
* Your Title,  Organization Name ,  City,  State,  Month, Year - Month, Year Involved