About Kent State Trumbull

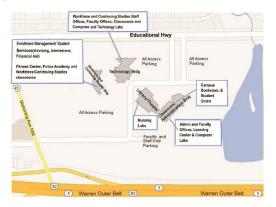


Kent State University at Trumbull spans 438 acres with three academic buildings occupying 246,500-square feet of space; in addition to a spectacular two-acre natural resource in Lake Anne.

Kent State Trumbull is an open-admission campus of over 3,000 students, 134 full and part-time faculty, 50 administrative and support staff and a \$12-million dollar annual operating budget.

At Kent State Trumbull, students are able to complete any one of over 24 different associate or bachelor's degrees - including Nursing, Justice Studies, Technology, Business Management, English and General Studies - or begin coursework for any of the more than 280 academic programs offered by Kent State. Additionally, Kent State Trumbull offers 18 certificate programs as well as a master's degree program in Public Health.

The campus is also home to the Ohio Basic Police Academy and a Corrections Training Facility. Kent State Trumbull is part of the eight-campus network of Kent State University, a Doctoral Research University-Extensive Institution.





Kent State University at Trumbull Technology Building 4314 Mahoning Ave NW Warren, OH 44483



Welcome

Job Fair

The most qualified employees in the region are about to earn their degrees from Kent State University at Trumbull and begin their job searches. We are very excited to showcase our well-prepared students from a variety of disciplines.

Kent State University at Trumbull's Job Fair event is held once per semester and is open to students as well as the general public.

The Job Fair runs from 10:00a.m. to 2:00p.m. in room 117 and throughout the rotunda area of the Technology Building.

Backpack to Briefcase

Kent State University at Trumbull's Backpack to Briefcase event was created to help students entering the workforce to perfect their résumés and interviewing skills. Our intent is to arrange mock interviews with representatives from local companies and members of the Kent State Trumbull community. The interviews include a review of résumés and cover letters as well.

Backpack to Briefcase opens one hour before the start of the Job Fair event and runs from 9:00a.m. to 1:00p.m. in room 174 of the Technology Building.

Thank You

Thank you to all companies and organizations that donated their time to this event!

American Association of University Women Aflac **AVI Foodsystems, Inc.** Boak & Sons, Inc. **Chase Bank Comfort Keepers Crossroads Hospice Family Video** Fastenal FCI Elkton, BOP Flynn's Tire & Auto Group H & R Block **Humility of Mary Health Partners** Independence of Portage County, Inc. InfoCision Management Corp. Job Corps. Launch Local, Inc. Labor Ready Marco's Pizza New Leaf Residential Services, Inc. **Pizza Hut** The Reserves Network **Robert Half - Accountemps & Officeteam** Shaklee Shepherd of the Valley **Staff Right Services Su-Jon Enterprises** ValleyCare Health System of Ohio VEC, Inc. **VXI Global Solutions** Washington Square Healthcare Wee Day Care & Learning Center West Western & Southern Life Windsor House, Inc. Zinz Construction and Restoration. Inc. Zinz Design & Selection Center, Inc. Zircoa Inc

Upcoming Campus Events





Helpful Tips

Résumés

- ⇒ DO: Keep your résumé to a 2-page maximum.
- ⇒ DO: Include only information that is relevant to the position that you are seeking.
- ⇒ DO: Place emphasis on what you can do for the employer.
- ⇒ DO: Keep fonts, headings and text neat and consistent.
- ⇒ DO: Proofread your resume before sending it.

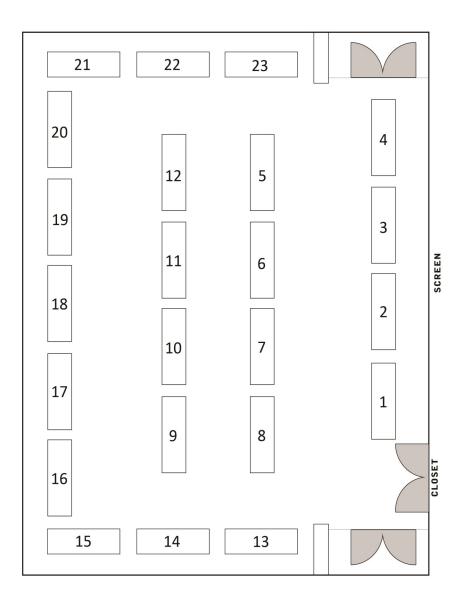
- ⇒ DON'T: Lie or embellish information on your résumé.
- ⇒ DON'T: Include personal information such as age, marital status, health, etc.
- ⇒ DON'T: Include high school information.
- ⇒ DON'T: Use sentences. Try short phrases instead.
- ⇒ DON'T: Use personal pronouns such as "I" or "me."

Interviewing

- ⇒ DO: Research and have knowledge of the company that is interviewing you.
- ⇒ DO: Research possible interview questions and consider how you plan on answering.
- ⇒ DO: Dress professionally to make a good first impression.
- ⇒ DO: Be on time for your interview. Allow extra time for unexpected circumstances.

- ⇒ DON'T: Speak negatively about former or current employers or co-workers.
- ⇒ DON'T: Show more interest in salary than opportunity.
- ⇒ DON'T: Wear heavy cologne or perfume or have distracting hair color or piercings and jewelry.
- ⇒ DON'T: Leave the interview without asking questions.

Map - Room 117-T



Special Thanks to our Sponsors



Explore degree options at **Kent State** Trumbull

The Kent State Trumbull advisors look forward to helping you achieve your academic goals! Students who work with an advisor increase their chances for success in completing an academic degree. Advisors can assist you with academic planning and help you navigate a successful pathway to graduation.

Kent State Trumbull academic advisors are available for appointments or on a walk-in basis during scheduled hours. For more information, call (330) 675-8860.



The Workforce Development and Continuing Studies Center at Kent State University at Trumbull is your local resource for lifelong learning, professional development, customized training, business consulting, assessment services, online training classes, professional certifications, research projects, and other special programs.

Each year we serve more than 3,000 individuals and over 50 organizations through high quality training and consulting led by "real-world experienced" trainers and credentialed professionals.

Special Thanks to our Sponsors

Automatic Laser Car Wash Boardman, Champion, Howland, Liberty, Niles



Su-Jon Enterprises

3170 Highland Ave. Warren, OH 44481

https://sujonenterprises.com/



21 WFMJ is the Valley's Only Locally Owned Station!

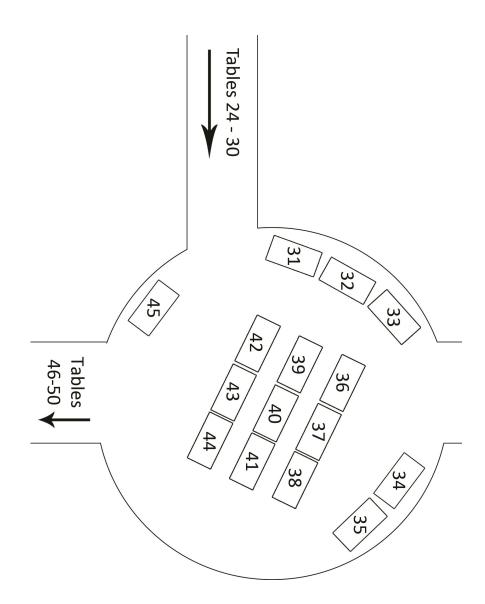
For More Local News go to http://www.wfmj.com/

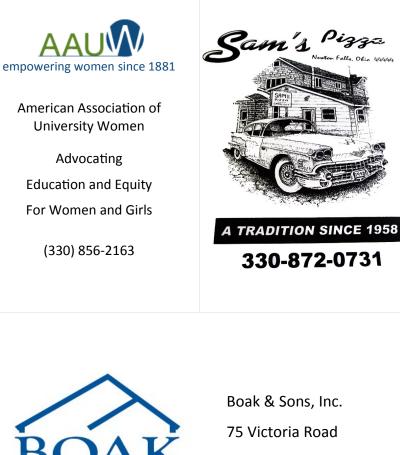
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ValleyCare Health System of Ohio	3
InfoCision Mgmt Corp	4
US Army	5
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VXI Global Solutions	11
Hallrich Inc.—Pizza Hut	12
Western & Southern Life	13
Zinz Design & Selection Center, Inc.	14
Zinz Construction and Restoration	15
Comfort Keepers	16
Labor Ready	17
West	18
Crossroads Hospice	19
Robert Half—Accountemps & Officeteam	20
VEC, Inc.	21
Job Corps	22
Independence of Portage County	23
Reserved	24
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Map - Rotunda







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330-793-5646 • 1-800-447-2625

Youngstown, OH 44515

330-793-5646

Boak@boakandsons.com

Company Profiles

Staff Right Services

http://www.staffrightservices.com/

Su-Jon Enterprises

Su-Jon Ent started by John & Billie Sue Bellando in 1969. Now celebrating 45 years. Join our expanding company of strong dedicated team players if you are an OTR Van or Flatbed Driver. https://sujonenterprises.com/

The Reserves Network http://www.trnstaffing.com/

US Army http://www.goarmy.com/

ValleyCare Health System of Ohio

http://www.valleycareofohio.net/

VEC, Inc.

Founded in Youngstown, Ohio in 1975, Valley Electrical Consolidated, Inc. (VEC) started as a family-owned business providing electrical contracting services to the region's many factories, production lines, steel mills and GM's new Lordstown, Ohio plant.

http://www.vecohio.com/

VXI Global Solutions http://www.vxi.com/

Wee Care Day Care and Learning Centre http://www.weecareohio.com/

West Corporation http://www.west.com/

Western & Southern Life https://www.westernsouthernlife.com/

Windsor House http://www.windsorhouseinc.com/

Zinz Construction & Restoration/Zinz Design & Selection Center http://www.zinzconstruction.com/ http://www.zinzdesign.com/

Zircoa, Inc. http://www.zircoa.com/

Registered Companies

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Company Profiles

American Association of University Women http://www.aauw.org/

Aflac

Aflac, the sales leader for worksite/voluntary insurance in the United States and one of FORTUNE'S 2013 Blue Ribbon companies. For 16 consecutive years Aflac has been named to FORTUNE magazine's list of 100 Best Companies to Work For.

AVI Foodsystems, Inc.

http://www.avifoodsystems.com/

Boak and Sons, Inc.

Boak & Sons Inc. was founded by Sam Boak in '74. We service all commercial and residential needs in roofing, insulation, sheetmetal, gutters, siding, and windows. We employ over 130 employees and have a reputation for doing a job right for a fair price.

http://www.boakandsons.com/

Chase Bank

https://www.chase.com/

Comfort Keepers

Non-medical home care agency servicing Trumbull, Mahoning, Columbiana, Beaver & Lawrence counties. http://www.youngstowncomfortkeepers.com/

Crossroads Hospice http://www.crossroadshospice.com/

Family Video http://www.familyvideo.com/

Fastenal

By consistently going the extra mile for our local customers, Fastenal has steadily grown to become North America's largest fastener distributor and a leading full-line industrial supplier. http://www.fastenal.com/web/home/

FCI Elkton, BOP

Federal Correctional Institution Elkton 8730 Scroggs Road Lisbon, OH 44432

Flynn's Tire & Auto Group http://www.flynnstire.com/

Company Profiles

H&R Block

http://www.hrblock.com/

Hallrich Inc.—Pizza Hut http://www.hallrich.net/

Humility of Mary Health Partners http://www.hmpartners.org/

Independence of Portage County, Inc. http://indport.org/

InfoCision Management Corporation

Our clients are the household names most Americans know and depend on. As a leading provider of contact center solutions, we serve many verticals from technology to health care to financial services to pharmaceutical and telecommunications, as well as providing inbound and outbound marketing for nonprofit, religious and political organizations. No matter what market, we help establish brand, build customers, create marketing strategies and integrate teleservices into the marketing mix. Our customized core solutions can be deployed individually or combined to create a multichannel strategy that includes inbound and outbound teleservices, direct mail, fulfillment, email, Ecommerce, and business intelligence to name a few. Founded in 1982, InfoCision employs more than 4,000 in call centers throughout Ohio, Pennsylvania and West Virginia. http://www.infocision.com/

Job Corps http://jobcorps.dol.gov/

Labor Ready https://www.laborready.com/

Launch Local, Inc. http://www.launchlocal.net/

Marco's Pizza http://marcos.com/home/

Robert Half—Accountemps & Officeteam http://www.roberthalf.com/accountemps/ http://www.roberthalf.com/officeteam/

Shepherd of the Valley www.shepherdofthevalley.com/