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*Complete and return via email to* *cscjobs@kent.edu* *or fax to the Career Services Center at 330-672-2057 by August 29th*

 **2014-2015 Accounting Internship Interview Registration Form**

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| **Organization Information** |
| Organization Name Phone Click here to enter text. Click here to enter text. ext. Click here to enter text.  |
| Street Address Fax Click here to enter text. Click here to enter text. |
| City State Zip Organization URL Click here to enter text. Click here to enter text. Click here to enter text. Click here to enter text. |
| Name (Person submitting registration) Title email

|  |  |  |
| --- | --- | --- |
| Click here to enter text. | Click here to enter text. | Choose an item. |

 |
| Name (Person reviewing resumes) Title email

|  |  |  |
| --- | --- | --- |
| Click here to enter text. | Click here to enter text. | Choose an item. |

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| ***Accounting Internship Interviews: September 29th – October 3rd (limit of 2 schedules, 30 minute interviews, 12 per schedule)*** |
| **Requested interview date:** Click here to enter a date. | **Alternate interview date:** Click here to enter a date. |
| **Spring** **Internship:** # of schedules: 1 [ ]  2 [ ]  Approx. start date: Click here to enter text.  Hours per week:Click here to enter text. # of positions: Click here to enter text.  |
| **Summer** **Internship**# of schedules: 1 [ ]  2 [ ]  Approx. start date: Click here to enter text.  Hours per week:Click here to enter text. # of positions: Click here to enter text. \_ |
| **Hourly Wage (Required): $ Disclose to candidates:** Yes [ ]  No [ ]   |
| **Work Authorization:** (check one) |
| Only include candidates authorized to work in the US: [ ]  Include all candidates: [x]   |
| **Sponsorship Requirements:** (check one) |
|  Only include candidates that do not require sponsorship: [ ]  Include all candidates: [ ]  |
| **Please list specific requirements for screening /interview sign-up: (minimum GPA, coursework, etc.)** |
|  |
| Are candidates required to complete an online application in addition to applying via the [Experience Job & Internship Board](http://kentstate.experience.com/emp/sblogin)? Yes [ ]  No [ ]  If yes, include web address: Click here to enter text. |
|  ***To ensure your information is accurate, please attach an updated organization description for marketing***  ***purposes (job descriptions & event program). Otherwise, information previously provided will be used.******No-Offer Period: Internship offers should not be made to candidates prior to October 15th*** |
| **Recruiters (indicate yes or no to lunch with the accounting staff). \**Limit of one greeter per schedule due to space limitations.*** |
| **Name** | **Title** | **Lunch Yes/No** | **KSU Alumni/Year**  |
| Click here to enter text. | Click here to enter text. |  Y [ ]  N [ ]   | Click here to enter text. |
| Click here to enter text. | Click here to enter text. |  Y [ ]  N [ ]  | Click here to enter text. |
| Click here to enter text. | Click here to enter text. |  Y [ ]  N [ ]  | Click here to enter text. |
| Click here to enter text. | Click here to enter text. |  Y [ ]  N [ ]  | Click here to enter text. |
|  |
| **Meet the Accountants Night –** Thursday, September 18, 2014, 5:30 to 8:00 p.m., Kent Student Center Ballroom |
| [ ]  Yes, I will be registering online by September 11th at [www.kent.edu/career](http://www.kent.edu/career) to participate in **Meet the Accountants Night.** *Requires a $150.00 non-refundable fee and includes up to 4 representatives. Each additional representative beyond* *4 will be charged a fee of $50.00 (no more than* ***6*** *per table please).* |

 **Career Services Center, 261 Schwartz Center, Kent, Ohio 44242-0001**

 Phone: 330-672-2360 • Fax: 330-672-2057 • [www.kent.edu/career](http://www.kent.edu/career) 5/14/14