

**PCC AIRFOILS, LLC EH&S INTERN/CO-OP**  
**Minerva Operation**

**Job Title:** EH&S Summer Intern/Co-op Student  
**Department:** Environmental, Health, & Safety  
**Reports To:** EH&S Manager

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### **SUMMARY**

The co-op student will be working on job assignments related to their functional Environmental, Health & Safety (EH&S) discipline. These increasingly challenging assignments will provide foremost an effective learning assignment and then a sound intellectual and/or financial return for the PCC organization while meeting all federal, state, & local compliance requirements.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES**

- Apply principles that he or she has learned in school to hands-on situations, such as process EH&S improvements & solutions.
- Work with the hourly workforce to address day-to-day safety & health concerns, as requested.
- Recommend material handling & ergonomics solutions to reduce the risk of sprain/strain injuries throughout the facility.
- Assist in the investigation all facility accidents & injuries & the development of corrective actions.
- Perform periodic EH&S inspections, as assigned by the EH&S Group.
- Document EH&S compliance requirements in the EH&S software system & hard filing system, as assigned.
- Maintain and organize up-to-date EH&S compliance documentation.
- Review and analyze PPE requirements for the various departments and process related functions.
- Take ownership and responsibility for identified EH&S projects on the manufacturing floor, as assigned.
- Perform new hire safety training and orientation.
- Participate on teams for assigned projects to analyze improvements and develop requirements with the team to ensure compliance with applicable EH&S regulations.
- Assist with environmental improvements, such as waste minimization opportunities, as assigned.
- Perform and/or revise job/task safety risk assessments, as assigned.
- Demonstrate strong written and verbal communication skills in carrying out EH&S duties.
- Other EH&S duties as assigned.

### **PREFERRED EXPERIENCE QUALIFICATIONS/SKILLS**

- Knowledge of EH&S practices
- Manufacturing
- Proficient with Microsoft Word, Excel, Power Point, and Access
- Good written and verbal communication



## **REQUIRED QUALIFICATIONS**

- US Citizen or Permanent Resident

## **EDUCATION QUALIFICATIONS**

Full-time student pursuing a Bachelor's Degree or Master's Degree in Environmental, Health, or Safety discipline.

Must have a minimum grade point average of 3.0 or higher.

## **WORK ENVIRONMENT**

Student will spend 60%-70% of time in the manufacturing plant. The position may require contact with hazardous chemicals. Minimal travel may be required.

## **OTHER BENEFITS**

This is a 40-hour week position for which Co-ops will be paid for their hours worked. Company housing is available at no cost to the student during the intern/co-op rotation. This housing is located across the street from the facility and there is no need for a car or transportation. Students only need clothing, bedding and bath towels as the housing is fully furnished.

Minerva is located about an hour west of Pittsburgh, PA and about 1 hour south of Cleveland, OH.

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