Kent State University at Tuscarawas

**Announces Opportunities for Student Research and**

## Participation in the 2014-2015 Student Research Colloquium

***Purposes:*** The purposes of the Kent State University at Tuscarawas Student Research Colloquium are to

* introduce students to the skills and methodologies of theoretical, applied, and/or basic research;
* provide students with the opportunity to expand their academic involvement and experience beyond the classroom;
* and strengthen collaboration among faculty and students by providing resources for research projects of mutual interest.

***Eligibility and Scope:*** All current Kent State University at Tuscarawas students in good standing are eligible. Research projects will commence upon Student Affairs Committee approval, announced no later than Friday, November 15, 2013, and will conclude with formal presentations at a public colloquium to be held on the Tuscarawas Campus: **Monday, April 13, 2015, at 7:00 PM in ST 126.**

***Process and Procedures:***

* Projects must be student generated and mentored throughout the 2014-2015 academic year by a Kent State at Tuscarawas faculty member.
* Research proposals must be submitted electronically, in .pdf or MSWord format, to the Committee Chair, Dr. Adrian Jones at [**amjones4@kent.edu**](mailto:amjones4@kent.edu)by **noon on Friday, November 14, 2014. Proposals must include all of the information requested on the attached application form.** Incomplete proposals may be rejected.
* Students and faculty mentors will be notified of the status of their proposals by **November 21, 2014**. Typically, research commences after approval is given.
* Projects involving the use of human subjects require approval of the Institutional Review Board (IRB). Due to the time required to receive approval, applications for such projects should be submitted for IRB approval as early as possible.
* Students invited to participate in the Research Colloquium must submit progress reports to the Committee on **March 6, 2015.** After consultation with their mentors, students prepare summaries that indicate the status of their projects. This stipulation aims to encourage participants to produce their best research by working on their projects from November through April. Students who have not made satisfactory progress may not participate in the Colloquium.
* Students will be reimbursed for research-related expenses in appropriate increments as determined by the Committee. Reimbursement is limited to $500 per student project; this maximum amount is not guaranteed but contingent on the number of proposals and funding requests received.
* Students must submit a final project, typically written as a formal paper and using a standard professional format such as APA or MLA.
* Award recipients will present their work at the public Student Research Colloquium to be held at the Kent State University at Tuscarawas Campus on Monday, April 13, 2015, at 7:00 PM.

***Timeline:***

**November 14, 2014** Final date to submit research proposals

**12:00 PM**

**November 21, 2014** Students and mentors notified of decisions and need for possible revisions

**November 28, 2014** Deadline for submitting revisions

**March 6, 2015** Mid-term progress reports due

**April 13, 2015** StudentResearch Colloquium at Kent State University at Tuscarawas

**7:00 PM**

**May 1, 2015**  Last day for students to submit final reports to faculty mentors and the Committee

### Kent State University at Tuscarawas

**2014-2015 Student Research Colloquium Proposal Form**

**Please type or neatly print the following information:**

# Full Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Major: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ GPA: \_\_\_\_\_\_\_\_

Faculty Mentor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Project Title:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

On separate sheets of paper, please type your project proposal in no less than twelve-point font. Use double spacing with at least one-inch margins on all sides. Please restrict your proposal to no more than five pages; use appendices if necessary**. ENSURE THAT YOUR PROPOSAL FOLLOWS THE GUIDELINES BELOW:**

1. **Project Description:** *Include discussion of this project’s contributions to higher learning and/or how it relates to your chosen field of study. Include an introduction and aim(s).*
2. **Project Procedure and Timeline:** *(Provide a step-by-step plan and preliminary methodology for achieving your objectives, including projected dates for completion of each step.)*
3. **Project Budget:** *(Provide an estimated budget for the anticipated expenses after consulting with your mentor. Be as specific as possible. Funding is subject to availability.)*
4. **The proposal should be between one and five pages long including figures, tables, timeline and the budget. Bibliography should be on a separate page.**

Use this page as the cover sheet for your project proposal after obtaining your faculty mentor’s signature.

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Student Signature Date Faculty Mentor Signature Date

**Please submit completed proposals to Dr. Adrian Jones,**

**Chair, Student Affairs Committee, by November 14, 2014 at noon.**

Date received by Student Affairs Committee Chair: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student Affairs Committee Members: Adrian Jones, Chair; Don Gerbig; Bill Auld; Ashley Galati; Bao Qi Feng; Chayanis Aungunggool; Elaine Mott; James R. Carlton; Kathy Davis Patterson; Vladimir Gurau.