

## Advisory Committee on Academic Assessment

Minutes

October 14, 2014

### Members in Attendance:

Amanda Clark, Joe Clark, Fashaad Crawford, Cesquinn Curtis, Erica Eckert, Michealle Gabrovsek, Cathy Mahrle, Joan Meggitt, Cherrie Reger, Valerie Samuel, Kathleen Spicer, Kathryn Strand, Pamela Tontodonato, Patricia Vermeersch, Lindsey Westermann Ayers and Artem Zvavitch. By phone: David Putnam.

### Members Absent:

Pratim Datta, David Dees, Julie Gabella, Sarah Harper, Deborah Huntsman, Gretchen Julian, Janeen Kotsch, Donald Palmer, Mary Parr, Kimberly Peer, and Lynette Phillips.

### 1. Introductions/Welcome

Dr. Fashaad Crawford welcomed the committee and asked each of the members to introduce themselves and the college they represent. He then provided an overview of the purposes of the Office of Accreditation, Assessment and Learning (AAL). He also provided an overview of the Advisory Committee on Academic Assessment (ACAA).

Purpose of Committee [www.kent.edu/aqip/ACAA/index.cfm](http://www.kent.edu/aqip/ACAA/index.cfm)

#### *Purposes of the Office of Accreditation, Assessment and Learning:*

The Office of Accreditation, Assessment and Learning (AAL) has major responsibility for directing the University's assessment process and for coordinating planning and implementation strategies for assessment of major fields of study, general education and academic programs. The office also provides oversight of the university's accreditation process, Academic Quality Improvement Project (AQIP), and serves as the university liaison with the Higher Learning Commission (HLC).

#### *Purposes of the Advisory Committee on Academic Assessment:*

The purposes of the Advisory Committee on Academic Assessment (ACAA) are to serve the University as the primary advisory body to the Office of Accreditation, Assessment and Learning. Members serve as liaison for assessment ideas and issues to their constituencies while fulfilling their committee responsibilities as university citizens. Members may also provide leadership to academic units as they help foster the implementation of a comprehensive academic assessment plan for the University.

### 2. ACAA Updates – The following updates were discussed:

- College of Education, Health and Human Services – There is a scheduled NCATE visit in November, 2015. The self-study report is due March, 2015.
- College of Nursing – The college is currently reviewing the external review and program review process.

- Undergraduate Studies (UG) – A current shift is underway to be more assessment driven; for example, this semester, UG is holding a division wide data day.
- It was also announced that Dr. Greg Gibson’s Sociology Lab is currently conducting the Graduated Student Survey.

### 3. Discussion - *Year in Review* – AY 2013-14

- Discussion centered on take-aways from the last academic year. Dr. Crawford distributed a form to committee members to capture take-aways (related to the Higher Learning Commission Reaffirmation Process) from last year. The completed forms were then collected. They will be used to guide the committee’s focus moving forward.

### 4. Higher Learning Commission

- Overview:
  - Dr. Crawford presented a Power Point Presentation focused on the Higher Learning Commission’s (HLC) regulations, pathways, and assumed practices. The presentation also highlighted the AQIP reaffirmation process that the university is currently undergoing.
  - The Annual HLC Institutional Update was discussed. The update, provided to the HLC by the university, included information about the university’s enrollment, student head count, financial data, as well as information on additional locations and distance learning programs.
  - The four action projects underway at the university were also discussed, as well as the Quality Checkup Report (QCR). The QCR was also distributed during the meeting and a brief review and discussion followed.

### 5. Overview of Assessment (Processes, Procedures, Tools)

- Dr. Crawford provided a brief overview of the surveys that the Office of AAL administers. The survey purposes, intended outcomes, sample populations, and survey methodologies were discussed. For more information about the surveys conducted by AAL, please visit: <http://www2.kent.edu/aqip/surveys/index.cfm>

### 6. Other

- New Business – The meeting time and location were discussed and the December 2014 meeting was scheduled.
- Old Business – None

Meeting adjourned at 12:30pm.