

ACCEPTING RESUMES

Position:	<p align="center">Assistant Mechanic OhioMeansJobs Post #255632088</p>
Job Description:	<p>Geneva Area Schools are hiring an assistant mechanic.</p> <p>The primary focus of this position is maintenance, however mechanical duties will be required, the assistant mechanic works closely with the head mechanic to maintain safe, efficient running vehicles for the staff and students of the district.</p> <p>Plumbing - to understand the basics of plumbing-sweat and fit pipes (all sizes), the hook up of plumbing utilities such as toilets, urinals, flush valves, etc.-to repair, replace, thread boiler steam and hot water pipes. The replacing of steam and hot water boilers; electric or gas hot water tanks, forced air inside and outside units. To repair or replace gas lines and thread gas lines.</p> <p>Carpentry- to be able to do basic carpenter work- hanging doors, installation of locks, building of shelves, framing in, building vanities, etc.</p> <p>Electrical- to be able to do basic electrical work- running conduit and wire, to wire receptacles, outlets, lights, and ballast, troubleshooting of motors and control panels.</p> <p>Masonry- to be able to plaster, drywall, tape, etc.</p>
Desired Skills:	<p align="center">Maintenance Qualifications/Responsibilities/Duties:</p> <ul style="list-style-type: none"> • High School diploma or GED • Ability to work with other employees in a way that is cooperative and acceptable to administrators, as well as certified and classified employees. • Ability to read, write, count and tabulate. • Ability to understand and follow oral and written instructions. • Ability to maintain a flexible work schedule. • Ability to walk up and down stairs • Ability to climb up and down ladders. • Ability to work in confined areas. • Ability to recognize and to respond to emergencies quickly and calmly.
How to apply:	<p align="center">If interested, please send a written request to:</p> <p align="center">Dr. Terri Hrina-Treharn, Superintendent Terri.hrinatreharn@genevaschools.org</p> <p align="center">Mrs. Burzanko Amy.burzanko@genevaschools.org</p> <p align="center">Geneva Area City School District 135 South Eagle Street Geneva, OH 44041 Fax: 440-466-0908</p>
<p>OPEN DATE 4/6/2023</p> <p>CLOSE DATE Until Filled</p>	<p align="center">If you need assistance or have any questions, feel free to contact: OhioMeansJobs-Ashtabula County, 2247 Lake Ave., Ashtabula, Ohio 44004. Phone: (440) 994-1234 Please complete the attached OMJ Employment Registration Form and return it to the OhioMeansJobs Center with the job title or job post number so we may assist you with your employment needs.</p> <p align="center">Thank you and best of luck OhioMeansJobs Ashtabula County</p> <p align="center"> Like us on Facebook Follow us on Twitter </p>

