

Internship

Agency intern position with a leader in the insurance industry is open to students who are enrolled in an accredited college or university.

Ages: University or College Sophomores through Graduate Students, Year 5

Internships are offered in the summer, fall, and spring/winter semesters

Requirements

- Results-oriented
- Organized
- Maintain positive and self-motivated attitude
- Ensure positive customer experience

Responsibilities

- Work closely with agency owner and business director streamlining policy analyses and marketing
- Hands on learning through customer interactions and training
- Be a part of marketing events in the community
- Broad range of day-to-day accounting, team support, marketing for multiple entities, keeping an accurate picture of the agency's vision, mission, and financial status at all times
- Handle human resource function, as well as administrative responsibilities as needed
- Expected to work minimum of 20 hours per week

Benefits

- \$12 per hour
- Opportunity for career advancement

Education, Experience, and Skills Required

- Agency intern position is open to students who are enrolled in an accredited college or university.
- Ages: University or College Sophomores through Graduate Students, Year 5
- Strong business acumen and understanding of inter-related business processes
- Ability to meet deadlines, multi-task and have strong attention to detail
- Excellent inter-personal and communication skills

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