



## **Internship – Community Forestry (Arboretum - 2018)**

**Position Title: Working Woods Intern**

**Department: Community Forestry**

### **Objective**

Holden Forests & Gardens has internship positions available in the Community Forestry department. This position will expose interns to the many facets of sustainable of natural areas management practices in a public garden setting.

### **Supervisor**

- Community Forester
- Work with Conservation, Research, and Education Departments
- Work with other Seasonal staff, Interns, and Volunteers

### **Work Location**

- The Holden Arboretum – Kirtland, Ohio – less than 30 miles east of Cleveland.
- Encompassing more than 3,600 acres of cultivated gardens, woody plant collections and natural forested areas
- Holden Forests & Gardens is 12<sup>th</sup> largest public garden in the U.S. It is comprised of two campuses, Holden Arboretum and Cleveland Botanical Garden.

### **Responsibilities**

- Implement basic forest management including Timber Stand Improvement practices such as: the removal of invasive species and cutting grapevines.
- Assist with target tree release, selection, improvement, and shelterwood cuts.
- Maintain and improve trails.
- Assist with plot locations survey work and baseline data collection.
- Assist Conservation in upland forest assessments across Holden's Natural Areas.
- Collaborate with departments including Conservation, Research, and Education.
- Participate in outreach related to Working Woods and Community Forestry.
- Assist with tree pest and pathogen monitoring and management within Holden's Natural Areas.

### **Qualifications**

- Currently enrolled as an undergraduate or graduate student, or recently graduated.
- Degree focus must be in a Natural Science or Forestry major or related field of study and demonstrate an interest in pursuing a career in conservation or related field.
- Previous chainsaw experience required.
- Applicants must have their own transportation.

### **Requirements**

- Valid Driver's License and acceptable driving record required to be covered on Holden Forests & Garden's vehicle insurance policy
- Must pass a criminal background check, credit and substance screening

### **Physical Demands**

Must be able to perform with or without reasonable accommodation:

- Sitting, standing, kneeling and bending on uneven work surfaces.
- Stand and/or sit for extended periods of time
- Transport oneself by foot over a variety of terrain that may be wet, slippery, uneven or rocky
- Regular lifting and carrying up to 50 lbs.
- Kneeling, bending, stooping, grabbing and reaching
- Effective vision and hearing
- Hand and arm dexterity

**Work Environment**

- Work in and around poison ivy and poison sumac, shallow water, mud, brush, and stinging insects. Anything you might expect to encounter working outdoors in natural areas
- Some outside work is required (in all weather conditions)
- April through September (prefer minimum 12-week commitment).
- Starting / ending dates flexible.
- Five days per week, Monday-Friday, 7:00 am to 3:30 pm
- Approximately 40 hours per week
- \$10.00 per hour
- Hourly
- Non-exempt

**Educational Benefits**

- Gain practical, hands-on experience forest management, tree care, invasive plant control, conducting upland forest assessments, and outreach.
- Field trips to relevant natural areas, nurseries, relevant local training, meetings, etc.
- Attend Holden classes and programs for free (unless materials fee applies).

**Housing**

- Holden provides housing on site for a nominal charge (\$30 weekly).
- Intern is responsible for obtaining transportation.

**Apply**

Review of applications will begin immediately and continue until the position is filled.

Qualified applicants should submit a resume online:

<http://www.holdenarb.org/about/work-with-us/>

[https://workforcenow.adp.com/jobs/apply/posting.html?client=tha&jobId=40437&lang=en\\_US&source=CC3](https://workforcenow.adp.com/jobs/apply/posting.html?client=tha&jobId=40437&lang=en_US&source=CC3)

Posting Date: March 2018

Holden Forests & Gardens (Holden Arboretum / Cleveland Botanical Garden) is an Equal Opportunity Employer committed to hiring a diverse and talented workforce. We seek skilled, knowledgeable and experienced individuals to join our staff and enhance our reputation as one of the country's foremost arboreta.