JOHN DOE
1350 Petrarca Drive Kent, Ohio 44243 • 330-602-9765 • jdoe56@kent.edu

**OBJECTIVE**

Seeking to obtain part-time on-campus student job at Kent State University, utilizing strong communication and interpersonal skills.

**EDUCATION**

Bachelor of Arts, May 2018 High School Diploma, June 2014
 Kent State University, Kent, Ohio Field High School, Brimfield Ohio
 Major: Psychology GPA: 3.46

**SPECIALIZED SKILLS**

 Computer: Microsoft Word, PowerPoint, Excel, Adobe Photoshop

 Other: CPR, First Aid

**WORK EXPERIENCE**

**Sales Floor Representative,** Target, Stow, Ohio, December 2013-January 2014

* Provided efficient and friendly service to customers
* Maintained clean store environment
* Organized items on shelves
* Acted quickly to resolve customer concerns to ensure high satisfaction level

**HONORS**

* Mary Rhoades Academic Scholarship, September 2014
* National Honor Society, Field High School, Brimfield, Ohio, April 2012-May 2014

**ACTIVITIES**

* Yearbook Committee, Field High School, Brimfield, Ohio September 2013-May 2014
* Swim Team, Field High School, Brimfield, Ohio, September 2012-May 2013

**COMMUNITY SERVICE**

* **Mentor,** Big Brother / Big Sisters Program, Brimfield, Ohio, August 2013
* **Server,** Brimfield Soup Kitchen, Brimfield, Ohio, March-May 2013
* **Tutor,** Literacy Program, Field High School, Brimfield, Ohio, January 2012