

# Crafting Careers Through Student Jobs

Through your student job, you are building valuable skills employers seek and enviable work experience for your resume!

A recent survey of KSU student employees proved the benefits of student employment below.

## Top skills students say they build on the job

- 1) Oral communication skills
- 2) Interpersonal skills/building relationships
- 3) Problem solving/conflict resolution skills
- 4) Time management (prompt, dependable, etc.)
- 5) Flexibility/adaptability



## Track Your Career Progress with this Easy Checklist

**While selecting a major and gaining experience is essential, have you decided FIRST on your career goal?**

- I can describe [my interests, abilities, and personal values](#) that are important as I make career decisions.
- I have [declared a major that matches my career interests](#).
- I have [talked to a professional](#) in my chosen career field.
- I have [written a resume](#), asked an expert for feedback, and secured professional references.
- I have participated in an [internship](#), part-time job, extracurricular and volunteer activities related to my career.
- I have [prepared for job interviews](#) and can answer the question “Why should I hire you?”
- I know [how to network](#) and have created an online presence through LinkedIn.
- I know where [to search for jobs](#) targeted at organizations and employers in my field of interest.
- I have taken advantage of the [Career Services Center](#) resources (job/internship fairs and [career counselor support](#)).

**If any items remain unchecked, visit the Career Services Center for assistance!**

**Office Hours:** Monday – Friday, 8 a.m. – 5 p.m.

**Drop-In Career Counseling:** Monday – Friday, 11 a.m. – 12:30 p.m. & 2 – 4 p.m.

(Includes Breaks and Summer)