



TODDLER APPLICATION

Date of Application	Requested Admission Date
Child's Name	
	hdate // Present Age
Parent/guardian(s) with whom the child r	esides:
Parent/Guardian Name	Parent/Guardian Name
Relationship to child:	Relationship to child:
Email:	Email:
Address:	Address:
Home/Cell phone:	Home/Cell phone:
Work phone:	Work phone:
Current KSU affiliation?Yes	No Current KSU affiliation? Yes No
Department:	Department:
Position/title:	Position/title:
Full time Part tim	e Full time Part time
Circle one:	Circle one:
UG student Grad student Faculty Staff Visiting Schola	r Alumni UG student Grad student Faculty Staff Visiting Scholar Alumni
in enrollment. Affiliation is verified	iliated with Kent State University are given priority using the online KSU phone directory. If not listed, verifying status with this application.
Child's previous preschool experience	
Are there any special needs of child (ph	ysical health or development)?
If yes, does your chil	d have a current IFSP/IEP? Yes No

Sibling(s) attended/attending the CDC and dates of attendance:

Name of sibling	Dates of attendance	Name of sibling	Dates of attendance	

Please include the names of other children applying for admission _____

=	Please write in child's anticipated arrival and All children must arrive by 9:30a.m. each day. The ram only.
Arrival:	Departure:
Please indicate your intended payment meth	od:
Pay out of pocket KSU pa	yroll deduction Subsidized by county
1	courages applications from families of divers g information is valuable in ensuring a divers
How do you identify? Mark any that apply.	
American Indian or Alaskan Native	Asian Black or African American
Native Hawaiian or other Pacific Isla	nder White Other:
Do you identify as Hispanic or Latino? Ye	s No
Language spoken in the home:	

NOTES:

- The CDC has a lengthy waiting list. You are expected to update this application as information provided by you changes. Applications will be kept on file for one academic year only. If not enrolled during your desired academic year, re-application is expected. When a space is available, we will make every attempt to contact you using the information you have provided. If we are unable to reach you due to incorrect contact information, your child's name will be removed from the waiting list.
- We are unable to give families a timeline for enrollment as openings don't occur often once the school year starts. Factors in making decisions are based on current university affiliation, age of child, siblings enrolled in the program, and date of application.
- When offered a space at the CDC, families have 5 business days to respond/decide. If after 5 days there is no response, the space will be offered to the next child on the list.
- Enrollment decisions are made in February for the following academic year. Parents will be required to meet with teachers, attend any scheduled classroom parent meetings, visit the classroom with the enrolled child, and submit all enrollment paperwork prior to starting school in August.
- The school follows the university calendar and observes the following holidays/breaks: Labor Day, Fall break (2 days), Parent/teacher conference day (October), Veteran's Day, Thanksgiving (3 days), Winter break (3 weeks), Martin Luther King, Jr birthday, Spring Break (March), Memorial Day, Independence day, Summer break (August - 1 week). We are unable to hold a space for family vacation/sabbatical during other times of the academic year (August-May) and typical payment of fees will be expected.

PLEASE RETURN COMPLETED APPLICATION TO: Child Development Center, Attn. Pam Hutchins, Kent State University, PO Box 5190, Kent, OH 44242 or EMAIL to: phutchin@kent.edu

Office use only:				
Date received	Acknowledgement sent	Acceptance sent		
Date(s) contacted re: acceptance				
Notes:				