

**COLLEGE OF EDUCATION, HEALTH, AND HUMAN SERVICES**

**EHHS CURRICULUM COMMITTEE**

**September 26, 2014**

MEMBERS ATTENDING: Natalie Caine Bish, HS; Sloane Burgess, HS; Rosemary Gornik, FLA; Ning-Kuang Chuang for Aviad Israeli , FLA; Rob Cimera, LDES; Courtney Vierstra, LDES; Belinda Zimmerman, TLC; Takahiro Sato, TLC; Sandra Pech, RC; Joanne Arhar, Undergraduate Education; Kathy Zarges, Director of Advising, VOSS; Susan Augustine, EHHS Curriculum Coordinator

MEMBERS ABSENT: Cathy Hackney, Graduate Education

GUESTS: Erica Eckert, EHHS; Tracy Hilton, FLA; Whitney Wenger, Curriculum Services; William Kist, TLC

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| **AGENDA ITEM** | **DISCUSSION** | **ACTION TAKEN** |
| **WELCOME** | Welcome by Joanne Arhar |  |
| **APPROVAL OF MINUTES** | | |
|  | Review of September Minutes | Motion to approve September 2014 minutes was made by Sloane Burgess; seconded by Rosie Gornik approved by unanimous vote. |
| Whitney Wenger | Curriculum Services presentation of new CurricuNet, the new curriculum proposal system which is in process of being implemented. CurricuNet is a web-based application for curriculum materials. It does not replace current policies or procedures; it is simply a different system to process materials. Advantages include a built-in notification system for sharing curriculum changes and the impact changes may have on other program areas; the ability to better track curriculum changes; increased consistency in the submission process; system includes a reporting function listing the impact of changes; and CurricuNet offers immediate availability for viewing/reviewing curriculum proposals. The system will also enable proposals to be packaged into sets of materials (program revisions and accompanying course changes), making the submission process easier. For now, the existing curriculum processes may be sued. Basic training is being held now, and approver training will be available soon. Beginning in August 2015, CurricuNet will be the only available curriculum process. | No approval needed |
| **DISCUSSION/INFORMATIONAL ITEMS** | | |
|  | Appointment of Curriculum Committee representatives to EPC Undergraduate representative: Rob Cimera Graduate representative: Belinda Zimmerman | No approval needed |
| Special Topics Courses | TLC-PEB 10095ST Wrestling (James Andrassy)  New course; introduction in skills and techniques of wrestling; 1 credit hour.  TLC-PEB 10095ST Pilates Strength (Shannon Gordon)  New course; total toning course incorporates strength training and mat Pilates; 1 credit hour.  SRM63195 / HIED76595 – ST:  NCAA Compliance & Administration / Fall 2014 This course introduces students to basic NCAA compliance principles and the NCAA rules that affect the administration of a college athletic department. | No approval needed |
| Workshops | Workshop- ITEC 4/50093 / Thrive with Google Drive / Julee Henry / To be offered Spring 2015  Workshop - ITEC 4/50093 / Teaching with Tablets / Julee Henry / To be offered Spring 2015 | No approval needed |
| SPA Courses | The following courses were recently established by Speech Pathology and Audiology, effective fall 2014. They were created as fixed-credit courses but should have been variable credit; therefore, proposals were submitted in August, 2014 to amend the courses beginning spring semester, 2015.  Students who take these courses in the summer do not complete as many contact hours and therefore register for fewer credits. Because these courses had to be approved during the summer to meet the EPC deadline, the School Director (Lynne Rowan) and Associate Dean (Cathy Hackney) approved the amendments via the Course Catalog Update workflow.  SPA 65092/75092 Clin Prac I  SPA 65192/75192 Clin Prac II  SPA 65292/75292 Clin Prac III  SPA 65392/75392 Clin Prac IV  SPA 6/75492 Externship in SLP: Adult  SPA 6/75592 Externship in SLP: Pediatric |  |
| **UNDERGRADUATE PROPOSALS** | | |
| **EH Revision of Admission Requirements for Undergraduate Teacher Education Programs in the College of Education, Health and Human Services (Joanne Arhar)** | Proposal seeks to revise the admission requirements for undergraduate initial licensure teacher education programs in EHHS; effective Fall 2015. | Motion to approve was made by Rosie Gornik; seconded by Belinda Zimmerman approved by unanimous vote. |
| **TLC-ADED Revision of ADED Dual Degree/Double Major policy; includes accompanying course revisions (William *K*ist)** | Proposal seeks to establish a policy for double majors/dual degrees in the ADED program.  Teacher education licensure program areas include Earth Science, Integrated Language Arts, Integrated Mathematics, Integrated Science, Integrated Social Studies, Life Sciences, Life Science/Chemistry, and Physical Sciences.  Effective Fall 2015.  Accompanying course revisions: **TLC-ADED 42357 Secondary Student Teaching** Revise course in areas of course content, description, and other.  Effective Fall 2015.  **TLC-ADED 49525 Inquiry into Professional Practice** Revise course in areas of course content, prerequisites and other.  Effective Fall 2015. | Motion to approve was made by Belinda Zimmerman; seconded by Rob Cimera approved by unanimous vote. |
| **GRADUATE PROPOSALS** | | |
| FLA/HIED/  EVAL  Est. Cert.  Erica Eckert | FLA/HIED / EVAL: CER6 – Post-Baccalaureate Cert. / CER 8 – Post-Master’s Cert. / Erica Eckert / Effective Fall 2015  Proposed certificate program complements the existing Evaluation and Measurement M.Ed. and Ph.D. as well as the Higher Education Administration and Student Affairs M.Ed. and Ph.D. programs. | Motion to approve by C. Vierstra; seconded by S. Burgess; approved by unanimous vote |
|  | FLA/EVAL 6/78715: Establish Course / Erica Eckert / Effective Fall 2015  Course is designed to be an introduction to survey design including the use of online survey applications data collection and will focus on applied quantitative research using SPSS. |  |
|  | FLA/EVAL 6/78806: Establish Course / Erica Eckert / Effective Fall 2015  Course is designed to be an overview of institutional research function and practice, introducing students to the purpose and history of IR, IR terminology and metrics, and IR application to a variety of university areas. |  |
|  | FLA/HIED 6/76665: Establish Course / Erica Eckert / Effective 2015  Exploration of technology, systems, and data analysis essential to the practice of higher education administration. |  |
| FLA/HIED  Est. Cert.  Tracy Hilton | FLA/HIED CER6-CER8 / Establish Certificate Programs / Tracy Hilton / Effective Fall 2015  The proposed Career Advising certificate program responds to absence of comparable graduate level programs or training opportunities for individuals interested in learning more about academic and career advising and/or aspiring to work in academic advising or career services or to become a credentialed career development facilitator. | Motion to approve by Rosie Gornik; seconded by Natalie; approved by unanimous vote |
|  | FLA/HIED 6/76679 / Establish Course / Tracy Hilton / Effect Fall 2015  This newly established course will be offered for and count towards the graduate degree in Higher Education Administration and Student Personnel.  The course will also be required as part of the Career Advising Certificate Program. |  |
|  | FLA/HIED 6/76680 / Establish Course / Tracy Hilton / Effect Fall 2015  This newly established course will be offered for and count towards the graduate degree in Higher Education Administration and Student Personnel.  The course will also be required as part of the Career Advising Certificate Program. |  |
| HS/EXPH  Program Revision  Ellen Glickman | HS/EXPH/Program Revision / Ellen Glickman / Effective Fall 2015  This proposal revises course requirements by reducing number of Data Analysis credits required. Total number of credits required for graduation will not change; electives will be increased to maintain a minimum 62 credits. | Motion to approve by Natalie; seconded by Courtney Vierstra; approved by unanimous vote |

Submitted 26, 2014

Luci Wymer, Graduate Recorder

Hilda Pettit, Undergraduate Recorder