

**COLLEGE AND GRADUATE SCHOOL OF EDUCATION, HEALTH, AND HUMAN SERVICES**

**EHHS CURRICULUM COMMITTEE**

**October 19, 2012**

MEMBERS ATTENDING: Laurie Wagner for HS; Joffrey Jones, FLA; Courtney Vierstra, LDES; Kelly Cichy, LDES; Belinda Zimmerman, TLC; Sandra Pech, TLC; Scott Tobias, RC; Joanne Arhar, EHHS; Kathy Zarges, VOSS; Nancy Miller, Graduate Education; Susan Augustine, EHHS.

MEMBERS ABSENT: Natalie Caine Bish, HS; Christa Boske, FLA; Cathy Hackney, EHHS

GUESTS: Philip Wang, FLA; Lettie Gonzalez, TLC; Janice Hutchison, TLC; Drew Tiene, LDES

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| **AGENDA ITEM** | **DISCUSSION** | **ACTION TAKEN** |
| **Welcome and Introductions** | | |
| Review and Approval of Minutes | No discussion | Motion to approve by ;  Courtney Vierstra; seconded by Joff Jones; approved by unanimous vote |
| **INFORMATION/DISCUSSION ITEMS** | | |
| Articulation Agreement | TLC-ECDE Articulation Agreement with Stark State College. Effective Fall 2013. | NA |
| LDES Workshops | Workshop: PDF Basics – An Overview of PDF Files as a Tool  No discussion was heard. | NA |
| Curriculum Committee Policy Regarding Information/Discussion Items | The committee discussed a change in the presentation of informational items such as articulation agreements and special topics courses. These items are currently brought to the committee as informational items and not as action items needing a vote. Committee members have the option to request that the item be raised to a level requiring a vote. Generally, a faculty member attends to present the item and answer any questions.  A proposal was made to the committee that these types of items be reviewed by the individual committee members at the time the agenda is posted, and if needed, committee members will request that the items be elevated to an action item at the meeting. If no member makes a request for a committee presentation of the item, then the item will not be discussed during the meeting and no one need attend to present it. The item will be considered approved as posted. This will expedite the committee meetings. | Motion to approve by ;  Courtney Vierstra; seconded by Sandra Pech; approved by unanimous vote |
| **AGENDA ADJUSTMENT** | | |
| LDES-SPED; program revision Undergraduate) LDES – RHAD - Rehabilitation Counseling for the Deaf Concentration – Program Revision & Establish Post Master's Certificate (Graduate) LDES-SPED 4/53092 Course Revision LDES-SPED 4/53102 Course Revision LDES-SPED 4/53106 Course Revision LDES-SPED 4/53310 Course Revision LDES-SPED 4/53311 Course Revision LDES-SPED 4/53313 Course Revision LDES-SPED 4/53324 Course Revision LDES – RHAB 67730 Establish course (Pam Luft) | Graduate and Undergraduate SPED Program proposals and all related course proposals were tabled until the relationship between SPED and ALS courses are clarified. The complexity of the program’s connections with A&S courses will be reviewed and any issues resolved before proposals are presented to the EHHS committee. | Tabled until further notice. |
| **UNDERGRADATE PROPOSALS** | | |
| FLA-RPTM; program revision (Philip Wang) | Proposal revises elective requirements for all concentrations, adds a course to RMM concentration requirements, and removes requirement to declare a Business Minor from the TMM concentration.  Effective Fall 2013. | Motion to approve by ;  Kelly Cichy; seconded by Sandra Pech; approved by unanimous vote |
| TLC-PEB 11425 establish course  TLC-PEB 11426 establish course  TLC-PEB 13036 establish course  TLC-PEB 13040 establish course  TLC-PEB 13041 establish course  TLC-PEB 11425 establish course  (Lettie Gonzalez) | TLC-PEB 11425; establish course; Varsity Sports; 1 credit hour. Effective Fall 2013. TLC-PEB 11426; establish course; Varsity Sport Training and Conditioning; 1 credit hour; Effective Fall 2013. The two courses above are created specifically to support athletics to meet NCAA rules for athletes  TLC-PEB 13036; establish course; Indoor Cycling; 1 credit hour. Effective Fall 2013. TLC-PEB 13040; establish course; Cardio KickBoxing; 1 credit hour. Effective Fall 2013. TLC-PEB 13041; establish course; HardCore Abs; 1 credit hour. Effective Fall 2013 These three courses have been offered as special topics courses and are now being made permanent. | Motion to approve courses as a package by Joff Jones;  seconded by Courtney Vierstra; approved by unanimous vote  Motion to approve courses by Sandra Pech;  Seconded by Scott Tobias; approved by unanimous vote |
| TLC-ADED 42292; revise course  TLC-ADED 43315; revise course  TLC-ADED 43335; revise course  (Belinda Zimmerman for Kristy Pytash) | TLC-ADED 42292; revises course; Field Work Practicum; changes in prerequisites. Effective Fall 2013. TLC-ADED 43315; revise course; Teaching Literature in the Secondary Schools; changes in cross-listed/slash status, prerequisites, and changes in course sequencing. Effective Fall 2013. TLC-ADED 43335; revise course; Teaching Language and Composition; changes in cross-listed/slash status, prerequisites, and changes in course sequencing. Effective Fall 2013. | Motion to approve courses as a package by Belinda Zimmerman;  Seconded by Sandra Pech; approved by unanimous vote  Motion to approve courses by Belinda Zimmerman;  Seconded by Sandra Pech; approved by unanimous vote |
| TLC-PEP Athletic Coaching Minor | Program revision; revision removes ATTR 35025 from Athletic Coaching Minor and replaces it with a requirement for students to be certified in First Aid and CPR by an external agency. Effective Fall 2013. | Tabled until November meeting because there was no one available to present it to the committee. |
| **GRADUATE PROPOSALS** | | |
| TLC-SEED MAT  Janice Hutchison | TLC-SEED MAT, Program Inactivation, Effective Fall 2013  Inactivates five (5) concentrations within the MAT SEED major: Business, Family & Consumer Studies, Marketing, Russian, Technology Vocational Education | Motion to approve by Belinda Zimmerman;  seconded by Joff Jones; approved by unanimous vote |
| LDES-EPSY MA/MED/PHD  Drew Tiene | LDES-EPSY MA/MED/PHD Program Revision, Effective 2013  MA & Med revision establish slash courses at the master’s level. PhD revision updates course requirements and revises electives to reflect establishment of slash courses at the doctoral level. Also clarifies admission requirements.  There was discussion regarding clarification of the admission requirements between MA/MEd/PhD. Drew Tiene will make language changes to distinguish each level’s requirement and send to Susan Augustine for inclusion in the proposal. | Motion to combine Program proposal and course proposals into one package for voting by Courtney Vierstra; seconded by  Joff Jones; approved by unanimous vote  Motion to approve entire package, including course proposals by Kelly Cichy; seconded by Belinda Zimmerman; approved by unanimous vote |
| LDES–EPSY  Drew Tiene | LDES-EPSY 6/75520 Course revision; Effective Fall 2013  Revision to add a doctoral level to the existing masters level to create a slash course |  |
|  | LDES-EPSY 6/75521 Course revision; Effective Fall 2013  Revision to add a doctoral level to the existing masters level to create a slash course |  |
|  | LDES-EPSY 6/75523 Course revision; Effective Fall 2013  Revision to add a doctoral level to the existing masters level to create a slash course |  |
|  | LDES-EPSY 6/78901 Course revision; Effective Fall 2013  Revision to add a doctoral level to the existing masters level to create a slash course |  |
|  | LDES-EPSY 6/78905 Course revision; Effective Fall 2013  Revision to add a master’s level to the existing doctoral level to create a slash course. |  |

The meeting was adjourned at 9:49 am

Next meeting: Monday, November 16, 2012, 9:00 – 12:00

Luci Wymer, Graduate Recorder

Hilda Pettit, Undergraduate Recorder