Transmittal Memo

Rationale for Revision

The School of Family and Consumer Studies has a B.S. degree in Human Development and Family Studies (HDFS) with an option in Case Management. This curriculum proposal includes:

Revising the description and content outline of HST 21092/21192 Internship in Human Services Technology I & II. Currently, the 3-credit courses require a minimum of 9 hours of work experience. This 1:3 ratio, however, is out of compliance with University policy. It should be 1 credit hour equals 7 hours of internship. Therefore, this proposal would bring the required internship hours to a minimum of 21.

Impact on Students

This correction will positively impact students by giving them a better professional experience.

Impact on Other Courses

None

Reviews/Approvals

The proposal was reviewed and approved by the HDFS faculty and the FCS Curriculum Committee on January 8, 2008.

KENT STATE UNIVERSITY CERTIFICATION OF CURRICULUM PROPOSAL

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			Effective [Date	Spring 200)8 Ap	proved by EPC			
Department	Human	Services	Technol	oav						
•		Human Services Technology								
College		EH - Education, Health and Human Services								
Proposal		Course								
Course Subject	HST	Course	Number	2109	92					
Course Title	Internship in Human Services Technology I									
Minimum Credits	03	Maxim	um Credit	s 03						
	∏ Subj∈	ect		l Cross	s-Listed / Slas	sh				
	□ Number		☐ Grade Rule							
	☐ Title			☐ Credit by Exam						
Checked items	☐ Title /	Abbreviatio	n 🗀	Cour	se Fee					
are new		☐ Credit Hours		☐ Liberal Education Requirements (LER)						
or revised	☐ Prerequisites			☐ Writing-Intensive (WIC)						
	⊠ Desc	ription dule Type		Diver	sity ∈ Content Ou	مداله،				
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Units consulted (c	ther depa	artments,	programs	or ca	mpuses affe	ected I	by this proposal):			
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Department Chair /	School Di	rector / Car	mpus Dear	<u> </u>						
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College Dean					W P HISTORIAN		and distributed demand and analysis of the second s			
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Executive Dean of F	Regional C	Campuses			н					
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Senior Vice Preside	nt for Aca	demic Affai	ire and Pro	woet						

BASIC DATA SHEET

Complete all fields. Data entered below should reflect new/revised information.

Preparation Date	20-Dec-07	Requested Effect	ive Term	n S	pring 2008				
Course Subject	HST Course Number 21092								
Course Title	Internship in Human Services Technology I								
Title Abbreviation	Intern Human Serv Tech I NOTE: Maximum 30 spaces, with no punctuation or special characters (exception: forward slash "/" is allowed with no spaces before or after the slash)								
Slash Course	/ / Cross-listed with Cross-list Banner code								
Minimum Credit	03 🖂 to 🗌 or Maximum Credit 03 (e.g., 3 to 3 credits, 1 to 12 credits, 2 or 4 credits)								
Contact Hours Per Week	□ Lecture Minimum Hours □ to □ or Maximum Hours □ Laboratory Minimum Hours □ to □ or Maximum Hours ☑ Other Minimum Hours 21.00 NOTE: Contact hours should be per week. □ to □ or Maximum Hours 21.00								
Repeat Status	NR - Course ma	y not be repeated e limit OR maxi		urs					
Course Level	UG - Undergrad	uate							
Grade Rule	B - Letter								
Schedule Type(s)	LEC - Lecture								
Course Attribute(s)	none								
Credit By Exam	Credit By Exam N - Credit by Exam Not Approved								
COMPLETE ONLY WHAT	F IS APPLICABLE TO	THE COURSE	<i>₩₩₩₩₩₩₩₩₩₩₩₩₩₩₩₩₩₩₩₩₩₩₩₩₩₩₩₩₩₩₩₩₩₩₩₩₩</i>	istrantista terranes	Princes of the Control of the Contro				
Prerequisite Course(s) NOTE: List minimum-grade requirement for course prerequisites if other than					COMPLETED BY CURRICULUM SERVICES OBR Program Code OBR Subsidy Code				
Test Score(s)					OBR Course Level				
Corequisite(s) and HST 21001 ASS	HST 21000 HLP ESS OF CLIENT	CIP Code							
Registration is by spe NOTE: Checking "yes" me			partment t	to reg	ister.				
Restrict Registration (e.g., VCD majors, East Li	verpool Campus, junic	or level and above, gra	duate star	nding,	BA-CHEM program)				
Catalog Description	Supervised field experience in a human service agency (minimum of twenty-one hourse per week). Joint University-agency supervision. Advisor approval required; Corequisites: HST 21000 and HST 21001								
Complete the following onl Previous Title	y if applicable:		#\$\P\$\$\#\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\	(v.c.s.s.s-25;ms7.)	mental mental anti-anti-anti-anti-anti-anti-anti-anti-				
Previous Subject		Previous Number							
Term Start	Term End	NOTE: To be comp	eted by C	urricu	lum Services.				

Content Outline (include contact hours for each section)

Contact Hours

Outline

Participation in human services activities of selected agency or organization. This course requires a minimum of 21 hours per week of work experience.

Total Contact Hours

Textbook(s) Used in this Course

Writing Expectations

Students will be expected to submit progress reports and a final

summary to supervising faculty.

Instructor(s) Expected To Teach

Dale Curry, Ph.D.

Instructor(s) Contributing to Content

Mary Dellmann-Jenkins, Ph.D.

REQUIRED ENDORSEMENT

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Department Chair / School Director / Campus Dean

KENT STATE UNIVERSITY CERTIFICATION OF CURRICULUM PROPOSAL

			Preparati	on Date	20-Dec-07	Curriculum Bulletin					
			Effective	Date	Spring 2008	Approved by EPC					
Department	Human S	Services	Techno	loav							
College	Human Services Technology EH - Education, Health and Human Services										
Proposal	Revise Course										
Course Subject	HST		Number	2110	2						
Course Title	HST Course Number 21192 Internship in Human Services Technology II										
Minimum Credits		•	um Credi		ecimology	11					
wimimum Credits	03	Maxim	um Creai	IS U3							
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are new				☐ Liberal Education Requirements (LER) ☐ Writing-Intensive (WIC)							
or revised				☐ Diversity							
	Sched				Content Outl	line					
enrollment and sta NA	affing cons	ideration	ns; need,	audien	ce, prerequis	encroachment and duplication issues; sites; teacher education licensure): ted by this proposal):					
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Senior Vice Preside	nt for Acad	emic Affai	irs and Pro	nvnst							

BASIC DATA SHEET

Complete all fields. Data entered below should reflect new/revised information.

Preparation Date	20-Dec-07	Requested Effect	ive Term	Sprin	g 2008				
Course Subject	HST Course Number 21192								
Course Title	Internship in Human Services Technology II								
Title Abbreviation	Intern Human Serv Tech II NOTE: Maximum 30 spaces, with no punctuation or special characters (exception: forward slash "/" is allowed with no spaces before or after the slash)								
Slash Course	/ / Cross-listed with Cross-list Banner code								
Minimum Credit	03 🖂 to 🗌 or Maximum Credit 03 (e.g., 3 to 3 credits, 1 to 12 credits, 2 or 4 credits)								
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Course Level	UG - Undergraduate								
Grade Rule	B - Letter								
Schedule Type(s)	LEC - Lecture								
Course Attribute(s)	none								
Credit By Exam	N - Credit by Exam Not Approved								
COMPLETE ONLY WHAT	'IS APPLICABLE TO	THE COURSE	iliyoo daa caaraa ahaa kaa ahaa ahaa ka ya kiinda ahaa ahaa ahaa ahaa ahaa ahaa ahaa a		PROTECTION OF THE CHINGS OF COMMENTS OF PROTECTION IN CHINA IN PROTECTION OF THE CHINA INCIDENCE AND	AMPRICA (COMPANIA) COMPANIA (COMPANIA) COMPANIA (COMPANIA) COMPANIA (COMPANIA) ANA COMPANIA ANA COMPANIA ANA C			
Prerequisite Course(s) NOTE: List minimum-grad Test Score(s)	RN HUMAN SERV TECH I rse prerequisites if other than "D."			COMPLETED BY CURRICU OBR Program Code OBR Subsidy Code	•				
Corequisite(s)	HST 21002 CL A		OBR Course Level						
Registration is by special approval only ⊠ Yes □ No									
NOTE: Checking "yes" me	ans <u>all</u> students must	seek approval from de	partment to	o register.					
Restrict Registration (e.g., VCD majors, East Li	verpool Campus, junio	or level and above, gra	duate stan	ding, BA-0	CHEM program)				
Catalog Description	Continued supervised field experience in a human service agency (minimum of twenty-one hourse per week). Joint University-agency supervision. Prerequisite: HST 21092; Corequisite: HST 21002; Permission Required.								
Complete the following onl Previous Title	y if applicable:			40-400-40-40-40-40-40-40-40-40-40-40-40-					
Previous Subject		Previous Number							
Term Start	Term End	_ NOTE: To be comp	leted by Cu	ırriculum (Services.				

Content Outline (include contact hours for each section)

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Instructor(s) Contributing to Content

Mary Dellmann-Jenkins, Ph.D.

REQUIRED ENDORSEMENT

H. Allmann- Jenkins

01 108 108

Department Chair / School Director / Campus Dean