Transmittal Memo

Date: November 24, 2008

To: Joanne Arhar, PhD

Associate Dean of Student Services and Undergraduate Education

From: Maureen Blankemeyer, PhD

Human Development and Family Studies

Re: Revision of the HDFS Family Life Education option

a. Summary statement describing the proposed action

This proposal requests to revise the Family Life Education option of the Human Development and Family Studies bachelor's degree. We are proposing to eliminate two courses from the current requirements: *JUS 18000* and *JUS 28003*. In place of these two courses, we would like to add a list of seven courses from which students will choose 5 to 6 credit hours (*CACM 11001*, *CACM 38080*, *ENG 20002*, *HED 32530*, *HED 34060*, *HED 42041*, and *SPED 23000*).

b. Listing of all curricular/consultative bodies that have approved this action

Human Development & Family Studies/Gerontology program area faculty (11/10/08) FCS Curriculum Committee (11/21/08) FCS FAC (12/5/08)

Title: Revise the Human Development and Family Studies Family Life Education Option

Subject Specification: Make revisions to the requirements of the Family Life Education option of the Human Development and Family Studies Bachelor of Science program. (Major codes: HDFS FLE; degree name: Bachelor of Science)

Background Information: The School of Family and Consumer Studies has a Bachelor of Science degree in Human Development and Family Studies (HDFS), which has three options. This proposal refers only to the Family Life Education option and recommends the following modifications.

- Remove JUS 18000: Intro to Paralegal Studies and JUS 28003: Family Law and Procedure from the required courses in the Family Life Education option.
- In place of the above two courses, add a list of seven courses from which students will select 5 to 6 hours:
 - o CACM 11001: Introduction to Conflict Management (3 credits)
 - o CACM 38080: Mediation: Theory and Training (3 credits; prerequisite is CACM 11001)
 - o ENG 20002: Introduction to Technical Writing (3 credits)
 - o HED 32530: Drug Use and Misuse (3 credits)
 - o HED 34060: Small Group Processes (2 credits)
 - o HED 42041: Health Counseling (3 credits)
 - o SPED 23000: Introduction to Exceptionalities (3 credits)

Rationale for Removing JUS 18000 & JUS 28003: The curriculum for the HDFS Family Life Education option is approved by the National Council on Family Relations (NCFR) for the Certified Family Life Educator credential. Several years ago, in order to meet NCFR's requirements, we added JUS 28003 to our curriculum. Subsequently, JUS 18000 became a prerequisite for JUS 28003; therefore, we added JUS 18000 to our required courses. However, our program recently underwent our 5-year review with NCFR, and the review board indicated that since our students are now required to complete HDFS 44029: Family Policy, they no longer need to take JUS 28003. (HDFS 44029: Family Policy was not yet a course on the books when our program was first approved by NCFR, which is why JUS 28003 was originally required.)

Rationale for Adding List of Courses From Which Students Select 5 to 6 Hours: In order for the credit hours of the Family Life Education option (23-31 hours) to be comparable to the other 2 options in the HDFS major (27 and 29 hours), we are proposing that students choose 5 to 6 hours from the above list of courses. The courses were chosen based on career opportunities for family life educators and jobs that our graduates have obtained.

Effect on Current Program: These curriculum actions will prevent some overlap in course content (JUS 28003: Family Law and Procedure and HDFS 44029: Family Policy). Additionally, students will have the opportunity to choose 5 to 6 hours of courses that are tailored to specific careers within family life education. The changes will not affect students' abilities to apply for the Certified Family Life Educator credential.

<u>Fiscal Impact</u>: The proposed curriculum changes may positively impact student recruitment. More students may find the HDFS major attractive because the Family Life Education option provides the opportunity for students to select courses specific to their focal area within family life education.

Alternatives and Consequences: The alternative is to leave the program as is; however, this would not be desirable in that students would continue to be required to take a prerequisite course (JUS 18000: Introduction to Paralegal Studies) that is not pertinent to their planned careers. They would also be taking JUS 28003, which has a fair amount of overlap with one of their other required courses, HDFS 44029.

Specific Recommendation and Justification: Because our national professional organization has agreed that our students no longer need to take JUS 28003 (and, therefore, its prerequisite course), we recommend that those two courses be eliminated, and students be given the opportunity to take 5 to 6 credits from the above list of courses. This action will reduce redundancy in course content and will better meet students' career preparation needs, consequently making them more marketable.

Timetable and Actions Required: The proposed changes have been approved by the HDFS/Gerontology faculty (11/10/08), the FCS Curriculum Committee (11/21/08), and the FCS FAC (12/5/08). Upon approval of the EHHS Undergraduate Council and the Educational Policies Council, the changes would take effect in Fall 2009.

KENT STATE UNIVERSITY CERTIFICATION OF CURRICULUM PROPOSAL

		Preparation Date	e 31-Oct-08	Curriculum Bulletin	
		Effective Date	Fall 2009	Approved by EPC	
Department	Family and Consu	umer Studies			
College	EH - Education, H	lealth and Human	Services		
Degree	BS - Bachelor of S	Science			
Program Name	Human Developr	ment and Family	Studies	Program Code HDFS	,
Concentration(s)	Family Life Educa	ation Cond	centration(s) C	ode(s) FLE	
Proposal	Revise Program F	Requirement			
the FLE required content of the cont	oblination to Pourses. Instead, studict Management, Conical Writing, HED 1041: Health Counselsion change programours: 121 other programs, positing considerations; ges will increase there are the during any given there departments, programs, programs, and the counsels of the counsels o	dents will choose to CACM 38080: Med 32530: Drug Use eling, and SPED 2 am's total credit ho Proposed total colicies or procedure need; audience; pe enrollments of the are seven courses in semester. JUS 1 cograms or campus	5 to 6 hours from the first to 6 hours from	1 achment and duplication eacher education licensu es listed under "Choose will experience only minir 03 will see a decline in er	issues; ire): 5 to 6 nal nrollment.
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Department Chair /		ampus Dean			
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College Dean					
Executive Dean of I	Regional Campuses	s / Dean of Gradua	ate Studies		
				1 1	
Senior Vice Preside	nt for Academic Af	faire and Drovaet			

BLANKEMEYER, MAUREEN

From:

COLVIN, MARK

Sent:

Tuesday, September 09, 2008 6:11 PM

To:

BLANKEMEYER, MAUREEN

Subject: RE: JUS 18000 & 28003

Thanks for the information, Maureen.

Mark

Mark Colvin, Ph.D.
Professor
Department of Justice Studies
Kent State University
Kent, Ohio 44242-0001

Phone: 330-672-2775 Fax: 330-672-5394

Email: mcolvin1@kent.edu

From: BLANKEMEYER, MAUREEN

Sent: Tuesday, September 09, 2008 4:44 PM

To: COLVIN, MARK

Subject: JUS 18000 & 28003

Dear Dr. Colvin,

Students majoring in Human Development and Family Studies (HDFS) who are also in the Family Life Education option of our HDFS major have been required to take *JUS 18000: Intro to Paralegal Studies* and *JUS 28003: Family Law*. However, we recently had a 5-year review by the National Council on Family Relations of our Family Life Education curriculum. The review team concluded that our students are no longer required to take the Justice Studies courses.

This is a courtesy e-mail to let you know that the enrollment numbers of our HDFS students in JUS 18000 and 28003 will be dropping. We hope to have the curriculum changes in effect by Fall 2009.

Thank you, Maureen Blankemeyer, PhD, CFLE Associate Professor Human Development and Family Studies Kent State University Kent, OH 44242-0001 Patrick Coy, Ph.D., Director Center for Applied Conflict Management

Dear Patrick,

The Human Development and Family Studies program is updating its undergraduate curriculum in order to better equip our graduates for positions in human services.

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Please consider the request that CACM 11001 Intro to Conflict Mgmt. and CACM 38080 Mediation: Theory and Training be added as professional electives to the Family Life Education concentration. Regarding increased enrollment, I would imagine that no more than five HDFS majors would enroll in these courses on a semester basis.

Lhave included the below/sign-off sheet in order to expedite this approval process. Please complete and fax to me (2-2194) by October 1, 2008.

Thank you very much,
Mary Dellmann-Jenkins, Director
School of Family & Consumer Studies

PLEASE FAX (2-2194) TO: Mary Dellmann-Jenkins

FROM: Dr. Patrick Coy, Director, CACM

I have no concerns with your request that CACM 11001 Intro to Conflict Mgmt, and CACM 38080 Mediation: Theory and Training be added as professional electives of the HDFS, FLE major. Therefore, I approve your request.

Comments:

__I have concerns/problems with your request that CACM 11001 Intro to Conflict Mgmt. and CACM 38080 Mediation: Theory and Training be added as professional electives of the HDFS, FLE major. Therefore, I do not approve your request.

September 4, 2008

Ron Corthell, Ph.D., Chair Department of English

Dear Ron,

The Human Development and Family Studies program is updating its undergraduate curriculum in order to better equip our graduates for positions in human services.

Please consider the request that ENG 20002 Intro to Technical Writing be added as a professional elective to the Family Life Education concentration. Regarding increased enrollment, I would imagine that no more than five HDFS majors would enroll in this course on a semester basis.

I have included the below sign-off sheet in order to expedite this approval process. Please complete and fax to me (2-2194) by October 1, 2008.

Thank you very much,
Mary Dellmann-Jenkins, Director
School of Family & Consumer Studies

PLEASE FAX (2-2194)
TO: Mary Dellmann-Jenkins

FROM: Dr. Ron Corthell, Chair, Department of English

I have no concerns with your request that ENG 20002 Intro to Technical Writing be added as a professional elective of the HDFS, FLE major. Therefore, I approve your request.

Comments:

I have concerns/problems with your request that ENG 20002 Intro to Technical Writing be added as a professional elective of the HDFS, FLE major. Therefore, I do not approve your request.

September 4, 2008

Don Bubenzer, Ph.D., Chair Adult Counseling Health & Voc Educ

Dear Don,

The Human Development and Family Studies program is updating its undergraduate curriculum in order to better equip our graduates for positions in human services.

Please consider the request that HED 32530 Drug Use and Misuse, HED 34060 Small Group Processes, and HED 42041 Health Counseling be added as professional electives to the Family Life Education concentration. Regarding increased enrollment, I would imagine that no more than five HDFS majors would enroll in these courses on a semester basis.

I have included the below sign-off sheet in order to expedite this approval process. Please complete and fax to me (2-2194) by October 1, 2008.

Thank you very much, Mary Dellmann-Jenkins, Director School of Family & Consumer Studies

PLEASE FAX (2-2194)
TO: Mary Dellmann-Jenkins

FROM: Dr. Don Bubenzer, Chair, ACHVE

X I have no concerns with your request that HED 32530 Drug Use and Misuse, HED 34060 Small Group Processes, and HED 42041 Health Counseling be added as professional electives of the HDFS, FLE major. Therefore, I approve your request.

Comments:

The proposed addition of the three noted elective courses from the ACHVE Dept. meet our approval.

I have concerns/problems with your request that HED 32530 Drug Use and Misuse, HED 34060 Small Group Processes, and HED 42041 Health Counseling be added as professional electives of the HDFS, FLE major. Therefore, I do not approve your request.

September 4, 2008

Melody Tankersley, PhD, Interim Chair Educational Foundations and Special Services

Dear Melody,

The Human Development and Family Studies program is updating its undergraduate curriculum in order to better equip our graduates for positions in human services.

Please consider the request that SPED 23000 Intro to Exceptionalities be added as a professional elective to the Family Life Education concentration. Regarding increased enrollment, I would imagine that no more than five HDFS majors would enroll in this course on a semester basis.

I have included the below sign-off sheet in order to expedite this approval process. Please complete and fax to me (2-2194) by October 1, 2008.

Thank you very much, Mary Dellmann-Jenkins, Director School of Family & Consumer Studies

PLEASE FAX (2-2194) TO: Mary Dellmann-Jenkins

FROM: Dr. Melody Tankersley

I have no concerns with your request that SPED 23000 Intro to Exceptionalities be added as a professional elective of the HDFS, FLE major. Therefore, I approve your request.

Comments:

I have concerns/problems with your request that SPED 23000 Intro to Exceptionalities be added as a professional elective of the HDFS, FLE major. Therefore, I do not approve your request.



Education, Health & Human Services Family and Consumer Studies) Catalog Year: 2009-2010

Critical requ	irements a	are bol	ldface i	n shaded	areas

Course Subject and Title	Credit Hours	Upper Division	Min. Grade	Important Notes
Semester One: [15 Credit Hours]				
ENG 11011 College Writing I	3			Fulfills Composition LER requirement
US 10097 First Year FLASH POINT	1			
HDFS 14027 Introduction to HDFS	2			
SOC 12050 Introduction to Sociology	3			Fulfills Social Sciences LER requirement
Math and Critical Reasoning LER	3			Fulfills Math and Critical Reasoning LER requirement
Humanities & Fine Arts LER	3			Fulfills Humanities and Fine Arts LER
Semester Two: [15 Credit Hours]		***************************************	<u> </u>	
Humanities & Fine Arts LER	3			Fulfills Humanities and Fine Arts LER
HDFS 24011 Interpersonal Relationships & Families	3			Fulfills Domestic Diversity requirement
BSCI 10001 Human Biology	3			Fulfills Basic Science LER requirement
PSYC 11762 General Psychology	3			Fulfills Social Sciences LER requirement
General Elective	3			
Semester Three: [15 Credit Hours]				
NUTR 23511 Science of Human Nutrition	3			
HDFS 24012 Child Development	3			
PSYC 21211 Psychology of Adjustment	3			Fulfills requirement for Additional LER from categories II - V
COMM 20001 Interpersonal Communication	3			
ENG 21011 College Writing II	3			Fulfills Composition LER requirement
Semester Four: [16 Credit Hours]				
Basic Science LER	3			Fulfills Basic Sciences LER requirement
Basic Science Lab	1			Fulfills Basic Sciences LER requirement
HDFS 25512 Management of Family Resources	3.			
Humanities and Fine Arts LER	3.			Fulfills Humanities & Fine Arts LER requireme Encourage to take Global Diversity course
DE 18000 Miraticion o Singer Studies sent	ion 3			Choolings to take Global Diversity course
Additional LER from categories II - V	3			Fulfills requirement for Additional LER from
Semester Five [15 Credit Hours]				categories II - V
		4.05 (S.05)	1/30 = 499	
HED 32544 Human Sexuality	3	<u> </u>	T T	
GERO 44030 Adult Development and Aging	3	- н	c	Fulfills writing intensive requirement
	3.	22		January Lagrantian
SOC 32210 Researching Society Section Section Section	2-3	 		
General Elective	3			
Semester Six: [16 Credit Hours]				of a constant and the constant and a state of the constant and a source of the constant and a state of the constan
Section 1997 Annual Control of the C				
HDFS "Major Elective" Course	3	T		

Human Development & Family Studies - Family Life Education - Bachelor or Science [EH-BS-HDFS-FLE]]

Education, Health & Human Services Family and Consumer Studies)

Catalog Year: 2009-2010

Course Subject and Title	Credit Hours	Upper Division	Min. Grade	Important Notes
SOC 32220 Data Analysis	3	*		
SOC 32221 Data Analysis Lab	1	雷		
HDFS 44020 Adolescent Development	3	····		
HDFS 44022 Changing Roles of Men and Women	3	#		Offered in Spring and Summer only
General Elective	3			
Semester Seven: [15 Credit Hours]	·			
HDFS 44018 Professional Development	3	5		
HDFS 44028 Parent/Child Relationships	3			
HDFS 44023 Building Family Strengths	3	2		
HDFS 44030 Family Life Education Methodology	3	查		Offered in Fall only
HDFS "Major Elective" course	3	•••		
Semester Eight: [14+ Credit Hours]				
HDFS 44021 Family Intervention Across the Lifespan	3	a		Offered in Spring only
HDFS 44029 Family Policy	3	lin lin		
HDFS 44092 Practicum	3-10	B		To be taken final semester
General Elective	5-6			

Graduation Requirements Summary

Total Hours	Upper-	Liberal Education	Diversity Course	Writing-	Minim	um
	Division Hours	Requirements Hours	Global / Domestic	Intensive	Major GPA	Overall GPA
121	40+	37	LER / HDFS 24011	3	2.25	2.00

Special Notes for Degree/Major:

Liberal Education Requirements (LER)

Students must complete a minimum 36 credit hours of Liberal Education Requirements. Colleges or degree programs may specify certain courses to fulfill the requirements. Courses in the students' major field will not count toward the completion of any LER. Honors equivalents shall satisfy the LER. None of the courses on the LER list may be taken with a pass/fail grade.

Diversity Course Requirement

Students must complete a two-course diversity requirement, consisting of one with a domestic focus and one with a global focus. One course must be come from the LER and cannot be in the student's major. The second course may be taken as a second LER; or within a major or minor; or as a general elective; or, with dean's approval, by completing one semester of study in another country.

Writing-Intensive Course Requirement

Students must complete a one-course writing-intensive requirement in their major and earn minimum C (2.00) grade.

Upper-Division Requirement

In general, baccalaureate programs require the successful completion of at least 39 upper-division (numbered 30000 to 49999) credit hours of coursework. Programs in the College of Arts and Sciences require a minimum of 42 hours of upper-division coursework.

2009-2010	
Bachelor of	Science

Name		
Stude	nt#	

SCHOOL OF FAMILY AND CONSUMER STUDIES

HUMAN DEVELOPMENT AND FAMILY STUDIES

ADMISSION REQUIREMENTS - EFFECTIVE FALL 2001

Pre-Major in Human Development and Family Studies

Effective Fall 2001, students must declare a pre-major in Human Development and Family Studies until they have earned a cumulative GPA of 2.5 or higher in the requirements outlined below. The purpose of this requirement is to ensure that majors have the adequate preparation necessary to successfully complete upper-division HD&FS courses, including a senior-level practicum (HDFS 44092), which provides students with valuable professional training in the field of human/social services.

ENG 11011, 21011	College Writing I, II	6
PSYC 11762	General Psychology	3
SOC 12050	Introduction to Sociology	
*HDFS 14027	Introduction to Human Development and	
	Family Studies	2
*HDFS 24011	Interpersonal Relationships and Families	3
*HDFS 24012	Child Development	3
	Total	20

^{*}Students must receive a cumulative GPA of 3.0 or higher in the three HDFS courses.

- 1. Pre-majors in Human Development and Family Studies who do not earn a cumulative GPA of 2.5 or higher in the above listing of courses, with a cumulative GPA of 3.0 or higher in the three HDFS courses must meet with their academic advisor to determine which required course(s) will be retaken. Students for whom it appears a career in the human and family services is not a practical choice will be counseled to pursue an alternative goal related to their interests.
- 2. Students who have completed the pre-major in Human Development and Family Studies courses with a cumulative GPA of 2.5 or higher, including a cumulative GPA of 3.0 or higher in HDFS 14027, 24011, and 24012 are eligible to apply for admission to the HDFS major. The student must initiate a "Request for Change of Undergraduate Program" form at the Office of Undergraduate Student Services, 306 White Hall. Students must be admitted into the Human Development and Family Studies major prior to enrollment in junior-level HDFS coursework.
- 3. Human Development and Family Studies faculty will answer questions about the pre-major in HDFS, and can be reached at 330-672-2197.

1.	Orientation	US 10097-First Year Experience FLASH Point	1
2.	Compositio ENG	n (6 hours) 11011-College Writing I 21011-College Writing II	3
3.		ritical Reasoning (3 hours)	3
4.	At least 3 hou	and Fine Arts (9 hours) urs should be taken in Arts and Sciences, and urs in Fine Arts.	
	A&S LER FINE ARTS LER	LER	3 3 3
5.	PSYC	nces (6 hours) 11762-General Psychology 12050-D-Intro to Sociology	3
6.	BSCI	ices (7 hours) 10001-Human Biology our Basic Sciences Lab	3 1 3
7.	COMM 1500	6 hours) Fourse (3 credit hours) from categories 3, 4, or 6, OR 00 or PHIL 11009 21211-Psychology of Adjustment	3
8.	Other (7 hos	urs) 32210-Researching Society 32220-Data Analysis 32221-Data Analysis Lab	3 3 1
9.	Major Requ A. <u>Core</u> HDFS GERO NUTR	irements Requirements (38 hours) 14027-Intro to Human Development & FS 24011-D-Interpersonal Relationships & Families 24012-Child Development 25512-Management of Family Resources 44018-Professional Development 44020-Adolescent Development 44023-Building Family Strengths 44028-Parent-Child Relationships 44029-Family Policy +44030-Adult Development & Aging 23511-Science of Human Nutrition	2

B.	Major Electives (6 hours) Select 6 hours from:	
FIN		3
GERC		3
HDFS		3
	24095-Special Topics in HDFS 1-	4
		3
	•	3
		3
	41095-Special Topics in HDFS 1-	***************************************
		3
	•	
		^
	44092-Practicum in HDFS 3-1	
C.	Select one option (23-31 hours)	
	1: Youth Development (27 hours)	
HDFS		2
		3
JUS		3
1155	▼	3
HED		3
0071		3
RPTM		3
	· · · · · · · · · · · · · · · · · · ·	3
	<u> </u>	3
ENG	32002-Literature for Young Adults	3
Optior	2: Family Life Education (23-31 hours)	
COMN		3
HED	· · · · · · · · · · · · · · · · · · ·	3
HDFS	•	3
	•	3
	44030-Fam. Life Education Methodology	3
	44092-Practicum in HDFS 3-1	
Select	5-6 hours from the following:	
CACM		3
CACN		3
ENG		3
HED		3
HED		2
HED		3
	•	3
SPED	23000-Introduction to Exceptionalities	٥ <u> </u>
	23: Case Management for Individuals & Families (29 hours	s)
HDFS	•	3
HED		3
		3
		2
HST	21000-Dynamics of Helping Relationship	3
	21001-Assessment of Client Needs	3

	Il Electives (7-15 hours)		
SOC	32762-Deviant Behavior	3	······································
	21192-Internship II in HST	3	
	21092-Internship I in HST	3	

NOTES:

Students are admitted as a Pre-Major in Human Development & Family Studies (See current catalog for details about requirements.)

A minimum of 39 upper division hours is required for graduation.

A minimum of 121 semester hours is required for graduation.

ONLY General Electives coursework may be taken pass/fail.

No more than 12 hours of coursework may be taken pass/fail.

A minimum of 2.00 overall GPA is required.

A minimum of 2.25 major and minor GPA is required. Major GPA: Includes all HDFS courses and NUTR 23511 and HST 21092.

At least one course must be taken from the Writing Intensive course list in the catalog.

+ Indicates courses that fulfills the Writing Intensive Requirement.

D Indicates courses that fulfill the Diversity Requirement.

- * These courses are part of the option and will not count as part of the 3 hour HDFS elective category
- ** Number of General Elective hours depends on option selected.

For Further information, please contact any of the following Human Development/Family Studies faculty:

Dr. Maureen Blankemeyer	118 Nixson	330-672-9397 / 330-672-2197
Dr. Dale Curry	136 Nixson	330-672-2998 / 330-672-2197
Dr. Rhonda Richardson	140 Nixson	330-672-2026 / 330-672-2197
Dr. Kathy Walker	134 Nixson	330-672-7312 / 330-672-2197
Dr. Linda Pallock	135 Nixson	330-672-2967 / 330-672-2197