

Transmittal Memo

Date: October 7, 2011

To: Joanne Arhar, Associate Dean for Student Services, Undergraduate Education
Nancy Barbour, Associate Dean for Administrative Affairs and Graduate Education

From: William Kist, ADED Program Coordinator

Re: Large-scale ADED course Revisions

Change the following subjects to ADED:

SEED 4/53315, SEED 4/53325, SEED 4/53335, SEED 52277, SEED 62145, SEED 62146,
SEED 6/72191, SEED 6/82192, SEED 6/82198, SEED 67147, SEED 6/77232

Inactivate the following courses:

ADED 42196, ADED 42278, ADED 42295, ADED 42358, ADED 52260, SEED 32146, SEED
32147, SEED 32272, SEED 32275, SEED 4/5/70093, SEED 4/52157, SEED 42272, SEED
42275, SEED 42292, SEED 42295, SEED 4/57248, SEED 60199, SEED 60299, SEED 6/82195,
SEED 6/82196, SEED 67148, SEED 6/77231, SEED 6/77234

Curricular/consultative bodies that have approved this action:

Approval by ADED faculty: September 13, 2011

Approval by MAT coordinator: September 13, 2011

Approval of TLC Curriculum Committee: September 22, 2011

Presented to EHHS Curriculum Committee: October 21, 2011

Presented to EPC: November 14, 2011

Effective Fall, 2012

KENT STATE UNIVERSITY

CERTIFICATION OF CURRICULUM PROPOSAL

Preparation Date **13-Sep-11** Curriculum Bulletin _____

Effective Date **Fall 2012** Approved by EPC _____


Department **Teaching, Learning & Curriculum Studies**
 College **EH - Education, Health and Human Services**
 Proposal **Large-Scale Change to Courses**
 Course Subject **SEED** Course Number **See attached proposal**
 Course Title **See attached proposal**

Checked items are new or revised	<input checked="" type="checkbox"/> Subject	<input type="checkbox"/> Cross-Listed / Slash
	<input type="checkbox"/> Number	<input type="checkbox"/> Grade Rule
	<input type="checkbox"/> Title	<input type="checkbox"/> Credit by Exam
	<input type="checkbox"/> Title Abbreviation	<input type="checkbox"/> Course Content
	<input type="checkbox"/> Credit Hours	<input type="checkbox"/> Kent Core
	<input type="checkbox"/> Prerequisites	<input type="checkbox"/> Writing-Intensive (WIC)
	<input type="checkbox"/> Description	<input type="checkbox"/> Diversity
	<input type="checkbox"/> Schedule Type	<input type="checkbox"/> Other

Describe impact on other policies, programs or procedures (e.g., encroachment and duplication issues; enrollment and staffing considerations; need, audience, prerequisites; teacher education licensure):
The program requirement sheets will need to be updated to reflect the change in subject.

Units consulted (other departments, programs or campuses affected by this proposal):
MAT program

REQUIRED ENDORSEMENTS

 _____ Department Chair / School Director	9 / 28 / 11
_____ Campus Dean (for Regional Campuses proposals)	____ / ____ / ____
_____ College Dean (or designee)	____ / ____ / ____
_____ Provost and Senior Vice President for Academic Affairs (or designee)	____ / ____ / ____

KENT STATE UNIVERSITY

CERTIFICATION OF CURRICULUM PROPOSAL

Preparation Date **13-Sep-01**

Curriculum Bulletin _____

Effective Date **Fall 2012**

Approved by EPC _____

Department **Teachng, Learning and Curriculum Studies**

College **EH - Education, Health and Human Services**

Proposal **Large-Scale Change to Courses**

Course Subject **ADED/SEED**

Course Number

See attached proposal

Course Title **See attached proposal**

Checked items are new or revised	<input type="checkbox"/> Subject	<input type="checkbox"/> Cross-Listed / Slash
	<input type="checkbox"/> Number	<input type="checkbox"/> Grade Rule
	<input type="checkbox"/> Title	<input type="checkbox"/> Credit by Exam
	<input type="checkbox"/> Title Abbreviation	<input type="checkbox"/> Course Content
	<input type="checkbox"/> Credit Hours	<input type="checkbox"/> Kent Core
	<input type="checkbox"/> Prerequisites	<input type="checkbox"/> Writing-Intensive (WIC)
	<input type="checkbox"/> Description	<input type="checkbox"/> Diversity
	<input type="checkbox"/> Schedule Type	<input checked="" type="checkbox"/> Other Inactivate

Describe impact on other policies, programs or procedures (e.g., encroachment and duplication issues; enrollment and staffing considerations; need, audience, prerequisites; teacher education licensure):
These courses have not been offered since at least 2006.

Units consulted (other departments, programs or campuses affected by this proposal):

MAT program

REQUIRED ENDORSEMENTS


 Department Chair/ School Director

9,28,11

 Campus Dean (for Regional Campuses proposals)

 / /

 College Dean (or designee)

 / /

 Provost and Senior Vice President for Academic Affairs (or designee)

 / /

Proposal Summary Large-Scale Course Revisions

Subject Specification: *This proposal will revise the subject of all Secondary Education [SEED] courses to Adolescent and Adult Learning [ADED].*

Background Information: *We feel that there is continuing confusion in that we have two subjects (SEED and ADED) to denote the courses in one (ADED) program. Apparently, there is history that the SEED subject was once used to denote Masters of Arts in Teaching (MAT) courses. However, in talking with the MAT faculty, led by MAT Coordinator, Janice Hutchison, we feel that that designation is no longer useful. In fact, MAT courses in other programs do not use separate prefixes for their MAT courses. The fact is, whether a person graduates from the undergrad ADED program or the graduate ADED program (MAT), the person will still be licensed to teach in grades 7-12. We want both the undergraduate programs and the MAT program to be identified as being housed in the ADED program, and we need to use the same subject (ADED) to do that.*

There will be no impact to any other program, as the courses are specific to ADED students.

Alternatives and Consequences: *If not approved, courses will remain as they are.*

Specific Recommendation and Justification: *Revise the SEED course subjects to ADED for the following courses:*

SEED 4/53315 *Teaching Literature in the Secondary Schools*
SEED 4/53325 *Multi-Modal Literacies in the Secondary Classroom*
SEED 4/53335 *Teaching Language and Composition*
SEED 52277 *Teaching Science in the Secondary School*
SEED 62145 *Principles of Secondary Teaching*
SEED 62146 *Instructional Strategies and Classroom Management*
SEED 6/72191 *Seminar in Secondary Education*
SEED 6/82192 *Advanced Practicum and Internship in Secondary Education*
SEED 6/82198 *Research in Secondary Education*
SEED 67147 *Teaching Adolescents in the Secondary School Culture*
SEED 6/77232 *Secondary School Social Studies*

Timetable and Actions Required: *The proposal will go through the required curriculum approval process for changes to take effect in Fall, 2012. The following is an anticipated schedule:*

*Approved by ADED Program Area: September 13, 2011
Approved by TLC Curriculum Committee: September 22, 2011
Presented to EHHS Curriculum Committee: October 21, 2011
Presented to EPC: November 14, 2011*

AUGUSTINE, SUSAN

From: KIST, WILLIAM
Sent: Wednesday, September 14, 2011 9:25 AM
To: AUGUSTINE, SUSAN
Subject: Email Regarding Inactivation

Hi, Susan:

This is the email that you said you need to put into process the inactivation of some courses and the change of prefix of others. I've provided you with that list in a previous email.

We want to inactivate the list of courses, simply because we no longer teach them. In fact, most of them haven't been taught for years. They don't fit into our NCATE accreditation requirements. There is no way that they would ever be taught again.

Regarding the change in prefix, we feel that there is continuing confusion in that we have two prefixes (SEED and ADED) to denote the courses in one program (ADED). Apparently, there is some history that the SEED prefix was once used to denote MAT courses. However, in talking with the MAT faculty, led by MAT Coordinator, Janice Hutchison, we feel that that designation is no longer useful. In fact, MAT courses in other programs do not use separate prefixes for their MAT courses. The fact is, whether a person graduates from the undergrad ADED program or the graduate ADED program (MAT), the person will still be licensed to teach in grades 7-12. We want both the undergraduate programs and the MAT program to be identified as being housed in the ADED program, and we need to use the same prefix (ADED) to do that.

Here is some supporting documentation.

1. Our ADED faculty have voted via listserv on September 13, 2011 that a) we want the aforesaid list of courses to be inactivated and b) we want prefixes of all remaining active courses with the SEED prefix to be changed to ADED. All faculty who responded to the email responded affirmatively to these proposals. These faculty were: Kristy Pytash, William Kist, Alicia Crowe, Bette Brooks, Scott Courtney, Lisa Donnelly, Walter Gershon, and Janice Hutchison. No faculty responded negatively.
2. In addition, I have solicited a separate email from MAT Coordinator, Janice Hutchison, in support of the unified ADED prefix. I will forward that email to you immediately after I send this one.
3. No one else uses the courses we are inactivating or the courses we are changing the prefixes of.

Please let me know if you need anything else!

Bill

William Kist, Ph.D.
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AUGUSTINE, SUSAN

From: KIST, WILLIAM
Sent: Wednesday, September 14, 2011 9:26 AM
To: AUGUSTINE, SUSAN
Subject: FW: I Need an Email From You Specifically

Hi, Susan:

See below for the email from Janice Hutchison supporting specifically the change in prefixes from SEED to ADED.
Bill

From: HUTCHISON, JANICE
Sent: Tuesday, September 13, 2011 9:59 AM
To: KIST, WILLIAM
Subject: Re: I Need an Email From You Specifically

I agree to the change of prefix from SEED to ADED.

Sent from my iPhone

On Sep 13, 2011, at 9:42 AM, "KIST, WILLIAM" <wkist@kent.edu> wrote:

Hi, Janice:

Susan Augustine says that I also need an email just from you as MAT Coordinator, saying that you support the change of prefix from SEED to ADED on the courses I listed, even though it means your requirement sheets will have to be revised within the next year.

Just responding to this email with an assent is good enough.

Thanks!

Bill

William Kist, Ph.D.

Associate Professor

Coordinator, Adolescent and Young Adult Education

Kent State University

404 White Hall

P.O. Box 5190

Kent OH 44242-0001

Proposal Summary Large-Scale Course Revision

Subject Specification: *This proposal will inactivate specific Secondary Education [SEED] and Adolescent and Adult Learning [ADED] courses.*

Background Information: *Several ADED courses are listed in the catalog but are no longer being offered—many have not been taught for years. They do not fit into our NCATE accreditation requirements. Therefore, it is appropriate to inactivate the courses that will not be taught again.*

There will be no impact to any other program, as the courses are specific to ADED students.

Alternatives and Consequences: *If not approved, courses will remain in the catalog, but will not be offered.*

Specific Recommendation and Justification: *Inactivate the following courses:*

ADED 42196	<i>Individual Project in Adolescent Education</i>
ADED 42278	<i>Assessment in Language Arts</i>
ADED 42295	<i>Special Topics in Adolescent and Adult Education</i>
ADED 42358	<i>Secondary Student Teaching</i>
ADED 52260	<i>Methods of Teaching Foreign Languages</i>
SEED 32146	<i>Introduction to Content Area Reading</i>
SEED 32147	<i>Language, Literacy and Learning</i>
SEED 32272	<i>Teaching of Speech</i>
SEED 32275	<i>Social Studies Education and the Social Sciences</i>
SEED 4/5/70093	<i>Variable Title Workshop in Secondary Education</i>
SEED 4/52157	<i>Teaching with Microcomputers: Secondary Classroom</i>
SEED 42272	<i>Teaching of Computer Science in the Secondary School</i>
SEED 42275	<i>Teaching Social Studies in Secondary Schools</i>
SEED 42292	<i>Field Work Practicum</i>
SEED 42295	<i>Special Topics in Secondary Education</i>
SEED 4/57248	<i>Teaching Critical Thinking</i>
SEED 60199	<i>Thesis I</i>
SEED 60299	<i>Thesis II</i>
SEED 6/82195	<i>Special Topics in Secondary Education</i>
SEED 6/82196	<i>Individual Investigation in Secondary Education</i>
SEED 67148	<i>Research and the Classroom Teacher</i>
SEED 6/77231	<i>Trends in Secondary Education</i>
SEED 6/77234	<i>Science in Secondary Education</i>

Timetable and Actions Required: *The proposal will go through the required curriculum approval process for changes to take effect in Fall, 2012. The following is an anticipated schedule:*

*Approved by ADED Program Area: September 13, 2011
Approved by TLC Curriculum Committee: September 22, 2011
Presented to EHHS Curriculum Committee: October 21, 2011
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