

Transmittal Memo

November 8, 2011

Title: Physical Education Basic (PEB)

Subject Specification: Establish or increase course fees for the following PEB courses:

Establish Course Fees

PEB: Beginning Rock Climbing--Course Fee \$35

PEB: Beginning Spinning--Course Fee \$35

PEB: Introduction to Kayaking-- Course Fee \$35

PEB: Sand Volleyball Course Fee \$20

Scuba Diving \$30

Recreational Services ~~and~~ are Auxiliary Departments and receive no funding from the University. This fee allows the facilities to maintain its current operating procedures and to offer effective instruction for students. This fee will not be substantial enough to have an impact on the students taking these classes. All of the above course will be delivered ~~by~~ Student Wellness and Recreation Center (SWRC).

Currently students who wish to participate in Spinning Classes, Rock Climbing Activities, or Kayaking Events at the SWRC must pay an additional fee. These activities are not provided free of charge to the students; only access to certain areas and activities are included in a student's tuition and fees. Students who participate in a PEB will pay a lower usage fee than paying the current required fees. See below:

Spinning Class (approximately 45 min.) Single Entry for each is \$3, for a 12 punch card it is \$30. Rock Wall Climbing must be certified to climb \$15 and equipment use each time; shoes \$2 each use, 10 punch for \$15.

Kayak Rental-One day rental \$12/\$14, Week Rental \$36/\$40

Impact of Students: The fee increase will not be substantial enough to have an impact on the students wishing to enroll in these courses.

Impact on Other Courses: The fee increase will not have an impact on other courses. The consequences of not making these changes will result in cancellation of these course offerings.

RECOMMENDATION TO CHANGE SPECIAL COURSE FEES

Department/School: **Teaching, Learning and Curriculum Studies**

Course Subject and Number: **PEB 13030**

Effective: **Fall 2012**

Course Title: **Beginning Rock Climbing**

Credit Hours: **1**

Current Fee: \$ /credit hour **OR**

\$ 0.00/semester

Proposed Fee: \$ /credit hour **OR**

\$ 35.00/semester

Percentage Change: % ☒ increase ☐ decrease

Please check the following rationales that apply to the above fee change:

- ☐ The fee will cover the cost of materials that become the personal property of students or that are consumed by students.
- ☒ The fee will cover the cost of special activities that extend beyond the classroom setting; e.g., field trips or rental of off-campus facilities.
- ☒ The fee will cover the cost of special instructional materials that must be purchased directly by the academic program because they are not available to the general public; e.g., special examination or testing materials of a confidential nature.
- ☐ The fee will cover the cost of materials that, if purchased directly by the program in bulk, can be made available to students at significantly lower costs; e.g., art supplies.
- ☐ The fee will cover the cost of materials for which quality control is important, and where, if purchased directly by the program, availability and consistent quality can be assured; e.g., photographic supplies.
- ☐ The fee will cover or partially cover the cost of instruction of an especially costly nature; e.g., some types of music instruction or flight training.

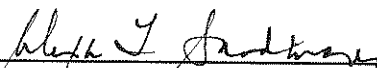
Briefly state any additional rationale: (attach memo if necessary)

Fee Justification: Recreational Services is an Auxiliary Dept. This fee will cover use of the SRWC climbing wall to include all of the necessary equipment (harnesses, helmets, rope, hardware and shoes). Special fee also includes the Safety & Skills Test (\$15 per semester) and an off-site climbing trip to a location TBD.

Projected Annual Income: (use annual enrollment for past three years or estimate enrollment for new)

\$2,050 for two sections offered Annually

REQUIRED ENDORSEMENTS



Department Chair / School Director

11/22/11

Campus Dean (for Regional Campuses courses)

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College Dean (or designee)

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Provost and Senior Vice President for Academic Affairs (or designee)

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After the form is signed by the college dean (or designee), please forward to Tim Martin, associate vice president for academic budget and resources. The Kent State University Board of Trustees is final approver of all fees. Typically, the board approves fees in the spring for the next full academic year (e.g., spring 2012 for fall 2012, spring 2013 and summer 2013).

RECOMMENDATION TO CHANGE SPECIAL COURSE FEES

Department/School: **Teaching, Learning and Curriculum Studies**

Course Subject and Number: **PEB**

Effective: **Fall 2012**

Course Title: **Beginning Spinning**

Credit Hours: **1**

Current Fee: \$ /credit hour **OR**
\$ **0.00**/semester

Proposed Fee: \$ /credit hour **OR**
\$ **35.00**/semester

Percentage Change: % ☒ increase ☐ decrease

Please check the following rationales that apply to the above fee change:

- ☐ The fee will cover the cost of materials that become the personal property of students or that are consumed by students.
- ☐ The fee will cover the cost of special activities that extend beyond the classroom setting; e.g., field trips or rental of off-campus facilities.
- ☒ The fee will cover the cost of special instructional materials that must be purchased directly by the academic program because they are not available to the general public; e.g., special examination or testing materials of a confidential nature.
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- ☐ The fee will cover the cost of materials for which quality control is important, and where, if purchased directly by the program, availability and consistent quality can be assured; e.g., photographic supplies.
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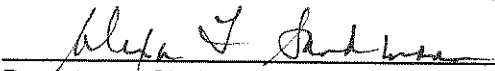
Briefly state any additional rationale: (attach memo if necessary)

Justification: Recreational Services is an Auxiliary Dept. This fee will cover use of SRWC spinning bikes, which are maintenance intensive, audio visual equipment, and classroom space as needed.

Projected Annual Income: (use annual enrollment for past three years or estimate enrollment for new)

\$2,800 for four sections offered Annually

REQUIRED ENDORSEMENTS



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RECOMMENDATION TO CHANGE SPECIAL COURSE FEES

Department/School: **Teaching, Learning and Curriculum Studies**

Course Subject and Number: **PEB 13028**

Effective: **Fall 2012**

Course Title: **Introduction to Kayaking**

Credit Hours: **1**

Current Fee: \$ /credit hour **OR**
\$ 0.00/semester

Proposed Fee: \$ /credit hour **OR**
\$ 35.00/semester

Percentage Change: % ☒ increase ☐ decrease

Please check the following rationales that apply to the above fee change:

- ☐ The fee will cover the cost of materials that become the personal property of students or that are consumed by students.
- ☒ The fee will cover the cost of special activities that extend beyond the classroom setting; e.g., field trips or rental of off-campus facilities.
- ☒ The fee will cover the cost of special instructional materials that must be purchased directly by the academic program because they are not available to the general public; e.g., special examination or testing materials of a confidential nature.
- ☐ The fee will cover the cost of materials that, if purchased directly by the program in bulk, can be made available to students at significantly lower costs; e.g., art supplies.
- ☐ The fee will cover the cost of materials for which quality control is important, and where, if purchased directly by the program, availability and consistent quality can be assured; e.g., photographic supplies.
- ☐ The fee will cover or partially cover the cost of instruction of an especially costly nature; e.g., some types of music instruction or flight training.

Briefly state any additional rationale: (attach memo if necessary)

Fee Justification: Recreational Services is an Auxiliary Dept. This fee will cover use of Recreational Services boats, paddles, PFD's, etc. Transportation to and from Mogadore Reservoir, use of SRWC pool, and classroom space as needed.

Projected Annual Income: (use annual enrollment for past three years or estimate enrollment for new)

\$1,300 for two sections offered Annually

REQUIRED ENDORSEMENTS


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RECOMMENDATION TO CHANGE SPECIAL COURSE FEES

Department/School: **Teaching, Learning and Curriculum Studies**

Course Subject and Number: **PEB 10504**

Effective: **Fall 2012**

Course Title: **Sand Volleyball** Credit Hours: **1**

Current Fee: \$ /credit hour OR
\$ 0.00/semester

Proposed Fee: \$ /credit hour OR
\$ 20.00/semester

Percentage Change: % ☒ increase ☐ decrease

Please check the following rationales that apply to the above fee change:

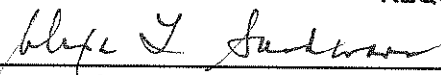
- ☐ The fee will cover the cost of materials that become the personal property of students or that are consumed by students.
- ☐ The fee will cover the cost of special activities that extend beyond the classroom setting; e.g., field trips or rental of off-campus facilities.
- ☒ The fee will cover the cost of special instructional materials that must be purchased directly by the academic program because they are not available to the general public; e.g., special examination or testing materials of a confidential nature.
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- ☒ The fee will cover or partially cover the cost of instruction of an especially costly nature; e.g., some types of music instruction or flight training.

Briefly state any additional rationale: (attach memo if necessary)

Justification: Recreational Services is an Auxiliary Dept. This fee will cover use of SRWC sand volleyball courts, equipment, and classroom space as needed.

Projected Annual Income: (use annual enrollment for past three years or estimate enrollment for new)
\$2,050 for two sections offered Annually

REQUIRED ENDORSEMENTS



Department Chair / School Director

11/22/11

Campus Dean (for Regional Campuses courses)

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College Dean (or designee)

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Provost and Senior Vice President for Academic Affairs (or designee)

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RECOMMENDATION TO CHANGE SPECIAL COURSE FEES

Department/School: **TLC**

Course Subject and Number: **PEB 10101**

Effective: **Fall 2012**

Course Title: **Scuba Diving** Credit Hours: **1**

Current Fee: \$ /credit hour OR
\$ **0.00**/semester

Proposed Fee: \$ /credit hour OR
\$ **30.00**/semester

Percentage Change: % ☒ increase ☐ decrease

Please check the following rationales that apply to the above fee change:

- ☐ The fee will cover the cost of materials that become the personal property of students or that are consumed by students.
- ☒ The fee will cover the cost of special activities that extend beyond the classroom setting; e.g., field trips or rental of off-campus facilities.
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Briefly state any additional rationale: (attach memo if necessary)

The fee will cover the cost of the Pool Rental.

Projected Annual Income: (use annual enrollment for past three years or estimate enrollment for new)
\$480

REQUIRED ENDORSEMENTS

Alexis L. Sandman
Department Chair / School Director

11 / 22 / 11

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