

Rules for Observers of Speech-Language and Audiology Sessions

1. Undergraduate observers, please follow procedures listed above.
2. Every student must be identified as an allowable observer.
 - Graduate students must wear their nametags.
 - Undergraduates and all other observers must wear an "Observer" badge.

Anyone without a nametag or badge will not be allowed to observe.

3. At the front desk, sign up ahead of time for your observation, especially if want to reserve a slot. Signing up at the last minute might make you late for an observation. If you are late, you will not be allowed to observe.

Behavior During Observations

1. Dress appropriately.
No jeans, shorts, casual T-shirts, or flip-flops. No revealing clothing.
2. Turn OFF cell phones.
3. Arrive at the observation room at least 5 minutes early for the session.
4. Introduce yourself to the student clinician (He/She may not have time to talk prior to the session, but if possible, find out what you will be observing). Speak to the student clinician only in a private area where others cannot hear you.
5. Introduce yourself to family observers and the clinical instructor as a student in the Speech-Language program and thank them for allowing you to observe.
6. Allow room for any family members and the clinical instructor to sit close to the observation window.

Behavior During Observations

7. If you want credit for the observation, you must show the clinical instructor proof of your active engagement (notes).
8. Use only the client's first initial when you take notes and do not document any other personal information about the client.
9. You may ask the clinical instructor questions, but be unobtrusive. Time your questions appropriately and limit questions to clinically relevant information.
10. Allow time for the student clinician and instructor to close the session with the client/family.
11. Ask the clinical instructor to sign the Record of Clinical Clock hours form.
12. Thank appropriate individuals for allowing you to observe (instructor, student, client, etc.). If the student clinician has time, he/she may be able to answer some questions you have and will do so only in a private area.

You must follow the rules in the Observer Confidentiality Agreement that you signed. In subsequent classroom discussions or interactions with any other individual(s), do not use any client identifiers (e.g., names of individuals, schools, workplaces, etc.) or any other descriptive information that could potentially link the content of your observations to the client or family.

If you sign up for an observation but need to cancel, please notify the front desk (330-672-2672) so that another student may take advantage of that observation slot. Students who repeatedly sign up for observations and "no show" will be required to obtain their observations elsewhere.