

KENT STATE UNIVERSITY  
COLLEGE OF EHHS  
OFFICE OF GRADUATE STUDENT SERVICES  
ROOM 418 WHITE HALL  
KENT, OH 44242-0001

**DISSERTATION PHASE COMMITTEE FORM**

*The doctoral candidate named is ready for work on the Ph.D. dissertation.  
The dissertation topic listed has the approval of the proposed Dissertation  
Director and the Department Chair.*

*We request official approval of the Dissertation Director and the Doctoral  
Dissertation Phase Committee as indicated. Each professor listed has  
expressed a willingness to serve in this capacity.*

/s/ \_\_\_\_\_  
Signature- Major Adviser Date

/s/ \_\_\_\_\_  
Signature- Co-Adviser if applicable Date

/s/ \_\_\_\_\_  
Signature- Doctoral Student Date

**APPROVALS**

/s/ \_\_\_\_\_  
Program Coordinator Date

/s/ \_\_\_\_\_  
School Director Date

/s/ \_\_\_\_\_  
Associate Dean for Administrative Affairs Date

Name \_\_\_\_\_  
Doctoral Candidate

Major Program Area(s) \_\_\_\_\_

**TENTATIVE DISSERTATION TOPIC**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**DISSERTATION PHASE COMMITTEE**

Print \_\_\_\_\_

/s/ \_\_\_\_\_  
Dissertation Director or Co-Director Date

Print \_\_\_\_\_

/s/ \_\_\_\_\_  
Member or Co-Director Date

Print \_\_\_\_\_

/s/ \_\_\_\_\_  
Outside Member Date

Print \_\_\_\_\_

/s/ \_\_\_\_\_  
Optional Member (If applicable) Date

Print \_\_\_\_\_

/s/ \_\_\_\_\_  
Optional Member (If applicable) Date

## **DISSERTATION PHASE COMMITTEE STRUCTURE**

The Dissertation Phase Committee contains a minimum of three members. Optional members may be added at the discretion of student and director.

- Dissertation director
- Dissertation committee member or co-director
- Outside member
- Optional member(s)

The dissertation phase committee consists of a minimum of three members of the graduate faculty: a director representing the student's program area, a codirector or second member from the student's program area, and a member outside of the student's program area. Co-advising of dissertations, with various faculty expertise brought to bear on dissertation topics, is encouraged, and a research methodologist is recommended for all committees. (At the time the committee meets for the dissertation pre-defense, a graduate faculty representative joins the committee.)

The dissertation director must be a full member of the College of Education, Health, and Human Services faculty. The co-director or second member, outside member, and any optional members may be full or associate graduate faculty members. The outside member must be selected from a program area other than the major or minor area of study. Graduate College and Graduate School of Management faculty may serve as outside or optional members. An individual who is not a member of the Kent State University faculty may serve in an optional capacity only. Full vitae should be attached for optional committee members who are not Kent State University faculty.

Note 1: If the committee contains one or more members from the Graduate College or the Graduate School of Management, a memorandum stating their department and rank must be attached to this form.

Note 2: Up-to-date lists of full members of the College of Education, Health, and Human Services faculty are maintained in the Office of Administrative Affairs and Graduate Education, Room 409 White Hall.

Note 3: Any change in committee structure requires the filing of a revision form.