

College of Education, Health and Human Services

Doctorate Process Map – First Half

2/29/16

Start Program

Prior to the end of your second semester, you must...

File Plan of Study in Office of Graduate Student Services (OGSS) (418 WTH)

*If you fail to complete this form, you will be prevented from registering for classes

- In the last semester of your coursework, work with your advisor to determine comprehensive exam type and timing;
- At least four weeks prior to intended exam date, you must...

File *Comprehensive Exam Application Packet* in OGSS (418 WTH)

*Packet includes several forms; all coursework must be completed prior to exam date

File completed *Dissertation Phase Committee Form* in OGSS (418 WTH)

- After a successful defense, student enters 'candidacy' phase and receives (via mail) *Dissertation Phase Committee Form*
- By end of first semester in candidacy phase, you must...

Once oral defense is passed, advisor files *Report of Written/Oral Candidacy Examination* in OGSS (418 WTH)

Examination (written) occurs; oral defense occurs within approximately 30 days (notified by department)

From this point forward, student must continuously register for dissertation including summers and the semester they plan to graduate

- Dissertation I (first two semesters)
- Dissertation II (until completion)

During proposal development, IRB application Review should be developed (if applicable)

Dissertation proposal meeting can be conducted once student, advisor, and committee reach an agreement that dissertation proposal is ready to defend; once proposal defense occurs, you must...

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