

**COLLEGE AND GRADUATE SCHOOL OF EDUCATION, HEALTH, AND HUMAN SERVICES**

Office of the Associate Dean for Administrative Affairs and Graduate Education

**RESEARCH COUNCIL**

**March 31, 2014**

MEMBERS ATTENDING: Erica Eckert, FLA; Jian Li, FLA; Lisa Chinn, HS; John McDaniel, HS; John West, LDES; Mary Lash, TLC; Catherine Hackney, Admin. Affairs; Luci Wymer, Recorder

MEMBERS ABSENT: Brian Barber, LDES; Pena Bedesem, LDES; Teresa Rishel, TLC; Deborah Shama-Davis, Research Bureau; Michelle Hoversten, Grants Admin.

GUESTS:Non

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| **AGENDA ITEM** | **DISCUSSION** | **ACTION TAKEN** |
| Final two SEED Proposals | The group made the decisions to fund the final two SEED submissions for spring. Both candidates have been working with mentors from the Research committee to assist them in refining their proposals. Both will receive $3,864 in funding. |  |
| Pre-Tenure Faculty Research Development Award | Group agreed to offer this award again. The RFP will be sent out as soon as possible. |  |
| Doctoral and Master’s Graduate Student Research Award | The RFPs will also be sent out. Editing will be done on the RFP prior to sending it out for submission. |  |
| Research Gallery Update | A preliminary agenda for the day was given to the group. There was discussion on interest that has been generated. Deadline for submission is Monday, April 14th.  A task chart was given to the group. Dr. Sandmann would like to have a breakfast for a book study. There was discussion on time limits for panels and presentations. C. Hackney indicated that there needs to be flexibility according to the submissions received. CH shared that she had been contacted by Ebony Pringle in Undergraduate Admissions regarding advertisement of the event in their Undergraduate symposium brochure. She will include the information.  Luci will put up more flyers in White Hall and all of the other buildings. C. Hackney asked if anyone would have GAs that could help. John McDaniel and Jian Li both have several GAs that can help. C. Hackney will have Carol, Mandy and Stefano. The GAs will basically run the operations the day of the event.  John McDaniel, Jian Li and Erica Eckert will review program proposals. Proposals will be sent to them prior to the meeting. The notice to be sent out will be made clearer as to who should submit.  Tasks were talked about and assigned. These will be refined the closer to event we get. | C. Hackney will send out a reminder for this event.  C. Hackney will check with Brian Barber regarding the word limit issue on the submission form. |

The meeting was adjourned at 10:13

Next meeting: April 28, 2014, 9:30 – 10:30, WH –Rm 403

Respectfully submitted

Luci Wymer, Recorder