

**Application Process & Information – Incoming Nominations to AUS**

<b>International Exchange Office (IXO) Mailing Address</b>	American University of Sharjah International Exchange Office (IXO) Al Muweilah Street, University City 26666, Sharjah United Arab Emirates	Tel: +971 6 515 4029 (or 4017), Fax: +971 6 515 4010 Email: <a href="mailto:ixo@aus.edu">ixo@aus.edu</a> Web: <a href="https://www.aus.edu/ixo">https://www.aus.edu/ixo</a>
<b>Staff</b>	<b>Mr. Colby Seay</b> <a href="mailto:caseay@aus.edu">caseay@aus.edu</a> Director – International Exchange Programs  <b>Ms. Grace Morales</b> <a href="mailto:gmorales@aus.edu">gmorales@aus.edu</a> Advisor-International Exchange Programs	<b>Campus Security Emergency:</b> +971506267818  <b>Ms. Lillie de Guzman</b> <a href="mailto:ldeguzman@aus.edu">ldeguzman@aus.edu</a> Coordinator-International Exchange Programs
<b>AUS/ IXO Instagram</b>	1. IXO - <a href="https://www.instagram.com/ixoataus/?hl=en">https://www.instagram.com/ixoataus/?hl=en</a> Follow us to find out the exchange students' out and about in the UAE! 2. AUS Office of Student Affairs - <a href="https://www.instagram.com/aus_osa/?hl=en">https://www.instagram.com/aus_osa/?hl=en</a> Follow to check the activities on-campus 3. AUS - <a href="https://www.instagram.com/ausharjah/?hl=en">https://www.instagram.com/ausharjah/?hl=en</a>	
<b>Applicant Requirements</b>	1. Cumulative GPA for undergraduate: 2.75 and for a graduate: 3.0 2. Proof of English Proficiency – It is waived for students attending universities where English is the primary language in countries such as Australia, Canada, New Zealand, UK, and the US. Otherwise, provide one of the following: a. Valid TOEFL score of 80 iBT b. Valid IELTS score of at least 6.5 c. A CEFR (Common European Framework of Reference for Languages) and achieved a C1 English Level d. In some cases, a university transcript indicating two English courses with grades of 'B' or higher may be considered. 3. Enrollment or Verification Certificate – You must be in “good” standing from your home university. This can be waived if your transcript shows proof of good grades and you are not under probation. <i>Please note that if you are a previous AUS student and you <b>were under probation when you left AUS</b>, it is our policy that we will NOT be able to give you readmissions at AUS.</i>	
<b>Application Process</b>	Students must create an application → <a href="https://www.aus.edu/fall-andor-spring">https://www.aus.edu/fall-andor-spring</a> and click on <b>Apply Now!</b> All requirements are to be submitted online. Some of them are as follows: 1. Application Fee (where applicable) 2. Forms such as, Course Request Form, Visa Application, etc. 3. Official University Transcript, <i>either:</i> a. Hard copy (To be mailed to the Mailing Address above), or b. Official Electronic Transcript sent to <a href="mailto:ixo@aus.edu">ixo@aus.edu</a> <b>with a secure passcode</b> <b>Contact <a href="mailto:ixo@aus.edu">ixo@aus.edu</a> with any application concerns.</b>	
<b>AUS ID Number</b>	Email <a href="mailto:ixo@aus.edu">ixo@aus.edu</a> and cc <a href="mailto:gmorales@aus.edu">gmorales@aus.edu</a> for your AUS ID number. It will be required for filling in various forms in your AUS online application.	
<b>Deadlines</b>	<b>Nomination Deadline for Partners</b> 4 <sup>th</sup> Saturday of February <i>*Specific Majors: Interior Design, Other Design Majors, Architecture (provide a portfolio) by Feb 28, 2023. Email it to <a href="mailto:gmorales@aus.edu">gmorales@aus.edu</a></i>	<b>Application Deadline</b> 4 <sup>th</sup> Saturday of March
<b>Mandatory Orientation</b>	All exchange students are required to be present during the Incoming Student Orientation Week. During this week students are briefed on several important matters regarding their stay in the U.A.E. <i>Tentative Mandatory Orientation Dates for Fall 2023: Aug 20-26, 2023.</i>	
<b>Academic Calendar</b>	Apr 17, 2023 – Deadline to submit the AUS Course Request Form ( <b>must complete the AUS application to access the form</b> ) <i>Below <b>dates are tentative</b>. The final dates will be published on the <a href="#">AUS Calendar link</a>.</i> Aug 19, 2023 – Official Dorm Check-in (If you arrive a day earlier, you will be charged AED 90 per day before official check in, and <b>subject to approval</b> ) Aug 20-26, 2023 – Mandatory Orientation Period Aug 28, 2023 – Start of Classes Dec 21, 2023 – Last Examination Day Dec 21/22, 2023 – Latest Dorm Check-Out This calendar → <a href="#">link</a> will always supersede any changes in the academic calendar dates.	

<b>Class Schedule</b> <i>Classes are from Monday to Thursday</i>	Check this <a href="#">link</a> , then search by term, to view courses offered in the current semester. Use this source to fill out the Course Request Form. <u>Do not use</u> the <i>Course Catalog link</i> . Not all courses mentioned in the catalog are offered every semester.  <i>The Spring schedule of courses is typically uploaded to the Banner system by <b>end of October</b>, and the Fall courses by end of March each year. If courses are not yet uploaded, check the previous Fall as a basis for the Fall course offerings and the same goes with the Spring. Similar course-pattern offerings in the fall and spring respectively are not always guaranteed and may differ slightly.</i>																																																																																																																								
<b>Course Syllabi</b>	To request a course syllabus, email <a href="mailto:ixo@aus.edu">ixo@aus.edu</a> with the course code and title, for example: "FIN 201 - Fundamentals of Financial Management."																																																																																																																								
<b>Payments to AUS</b> <i>The tuition and other fees are not finalized and will be available around April or May 2023. Please allow an approx. increase of 5-8%.</i>	<p>For more information on fees and payment deadlines, visit these links: <a href="#">Tuition Fee</a> and <a href="#">Payment Guide</a>. Below is Academic Year (AY) 2022-2023 tuition fee. Expect a projection of 5-8% increase for the AY 2023-2024.</p> <p><b>Notes:</b> <b>Installment is not available for exchange/visiting students.</b> All applicable fees at AUS should be paid by the deadline to avoid <b>Blackboard Hold</b>. The 50% discount in the Residential Hall does not apply to the exchange and visiting students.</p> <table><tr><td><i>Some fees may be subject to change without prior notice</i></td><td><b>AED</b></td><td><b>USD</b></td><td><b>USD</b></td><td></td></tr><tr><td><b>AY 2022-23 - PER SEMESTER FEES</b></td><td><b>PER SEM</b></td><td><b>PER SEM</b></td><td><b>PER YEAR</b></td><td><b>Comments</b></td></tr><tr><td><b>Tuition (12 to 16 credits)</b></td><td></td><td></td><td></td><td></td></tr><tr><td><i><b>Paid by Direct Enroll/ Visiting students from institutions AUS does not have an agreement with.</b></i></td><td>50,470.00</td><td>13,827.40</td><td>27,654.79</td><td></td></tr><tr><td><b>Per credit hour exceeding 16 credit hours</b></td><td>3,360.00</td><td>920.55</td><td>252.20</td><td>Depends if credits exceed</td></tr><tr><td><b>Lab/Tech Fee A</b></td><td>1,410.00</td><td>386.30</td><td>105.84</td><td>Depends on Classes Taken</td></tr><tr><td><b>Lab/Tech Fee B</b></td><td>1,550.00</td><td>424.66</td><td>116.34</td><td>Depends on Classes Taken</td></tr><tr><td><b>AUS Student Activity Fee*</b></td><td>315.00</td><td>86.30</td><td>172.60</td><td></td></tr><tr><td><b>IXO Outings and Event Fee*</b></td><td>735.00</td><td>201.37</td><td>402.74</td><td></td></tr><tr><td><b>IXO Application Fee*</b></td><td>315.00</td><td>86.30</td><td>86.30</td><td>One-time only, upon application for 2 consecutive semesters</td></tr><tr><td><b>AUS Health Insurance - Plan II</b> ( An on-campus Health Services fee. In addition, Students must arrange their <u>own</u> mandatory insurance with UAE coverage )</td><td>300.00</td><td>82.19</td><td>164.38</td><td></td></tr><tr><td><b>University Hospital Sharjah Fee*</b></td><td>118.13</td><td>32.41</td><td>64.82</td><td></td></tr><tr><td><b>Dorm Reservation Deposit</b></td><td>500.00</td><td>136.99</td><td>136.99</td><td>Paid by Direct Enroll students from institutions AUS does not have an agreement with.</td></tr><tr><td><b>Private Dorm Room</b> (with private bath &amp; kitchenette)</td><td>15,000.00</td><td>4,109.59</td><td>8,219.18</td><td></td></tr><tr><td><b>Semi-Private Dorm Room</b> (with shared bath &amp; kitchenette to one person)</td><td>11,000.00</td><td>3,013.70</td><td>6,027.40</td><td></td></tr><tr><td><b>Sharing Room</b> (with shared bath &amp; kitchenette to one person)</td><td>7,000.00</td><td>1,917.81</td><td>3,835.62</td><td></td></tr><tr><td><b>Utilities Services Fee*</b></td><td>304.50</td><td>83.42</td><td>166.85</td><td></td></tr><tr><td><b>Room Reservation Deposit</b></td><td>500.00</td><td>136.99</td><td>136.99</td><td>Paid by Direct Enroll students from institutions AUS does not have an agreement with.</td></tr><tr><td><b>Refundable Dorm Damage Deposit</b></td><td>1,000.00</td><td>273.97</td><td>273.97</td><td>One-time AED 1,000 deposit is good for a year. Refund it after your study at AUS</td></tr><tr><td><b>Inter-Semester Dorms @ AED90 or USD24.70 per day</b> (subject for approval &amp; might move in to another dorm block)</td><td></td><td></td><td></td><td>Depends if staying in between semesters</td></tr><tr><td><b>Student Entry Permit/eVisa</b> (prepay 8-10 weeks before the start of classes; non-refundable) AUS will sponsor and apply the visa unless a family who is a resident here, or a company, will be the visa sponsor.</td><td>310.00</td><td>84.93</td><td>56.16</td><td>One-time only, for 2 consecutive semesters</td></tr><tr><td><b>Visa Processing Fee</b></td><td>662.00</td><td>181.37</td><td>210.14</td><td>One-time only, for 2 consecutive semesters</td></tr><tr><td><b>TOTAL TO BE PAID TO AUS</b></td><td>55,029.63</td><td>15,076.61</td><td>29,981.56</td><td><b>Excluding:</b> - Lab/Tech Fees - vary depending on courses selected - Dorm Fee – depends on selection - Dorm Reservation Deposit</td></tr><tr><td><i>* includes 5% VAT</i></td><td></td><td></td><td></td><td></td></tr></table>	<i>Some fees may be subject to change without prior notice</i>	<b>AED</b>	<b>USD</b>	<b>USD</b>		<b>AY 2022-23 - PER SEMESTER FEES</b>	<b>PER SEM</b>	<b>PER SEM</b>	<b>PER YEAR</b>	<b>Comments</b>	<b>Tuition (12 to 16 credits)</b>					<i><b>Paid by Direct Enroll/ Visiting students from institutions AUS does not have an agreement with.</b></i>	50,470.00	13,827.40	27,654.79		<b>Per credit hour exceeding 16 credit hours</b>	3,360.00	920.55	252.20	Depends if credits exceed	<b>Lab/Tech Fee A</b>	1,410.00	386.30	105.84	Depends on Classes Taken	<b>Lab/Tech Fee B</b>	1,550.00	424.66	116.34	Depends on Classes Taken	<b>AUS Student Activity Fee*</b>	315.00	86.30	172.60		<b>IXO Outings and Event Fee*</b>	735.00	201.37	402.74		<b>IXO Application Fee*</b>	315.00	86.30	86.30	One-time only, upon application for 2 consecutive semesters	<b>AUS Health Insurance - Plan II</b> ( An on-campus Health Services fee. 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<b>Housing</b>	Refer to <a href="https://www.aus.edu/undergraduate-tuition-and-fees">https://www.aus.edu/undergraduate-tuition-and-fees</a> for the costs. <i>Housing fees may change at the very last minute if rooms will be adjusted to accommodate social distancing.</i>																																																																																																																								
<b>Dorm Curfew</b>	Monday to Thursday – 12 midnight; Friday to Sunday 1 am. <b>Exchange students are exempted.</b>																																																																																																																								
<b>Meal Plan</b>	AUS does not provide a meal plan. However, the campus has several food <a href="#">outlets</a> and supermarkets that generally have all supplies required for cooking in the student dorms. There are also close-by shopping centers that are reachable via free AUS shuttle buses.																																																																																																																								
<b>Medical/ Health Insurance</b>	Students must arrange their own health insurance for the duration of their study abroad in the U.A.E. (despite the mandatory payments for the AUS Health Insurance Plan II, and University Hospital Fee). All students must be fully vaccinated against COVID -19.																																																																																																																								

<b>Driving</b>	You may convert your license back home to international driver's license in order to drive in the UAE. You can also convert it in the UAE but that will take time until you have your Emirates ID card in two months from when you arrived.	
<b>Student Life &amp; AUS at Glance</b>	<p>Check this presentation → <a href="#">about AUS</a></p> <p>AUS ranked 3rd with the highest percentage of international students based on data collected by Times Higher Education</p> <p>The following are → <a href="#">testimonials</a> of previous exchange students at AUS.</p> <p><a href="#">Natale Antonel from Universidad Católica de Córdoba (Argentina)</a></p> <p><a href="#">Jonathan Wang from SFU (Canada)</a></p> <p><a href="#">Jenna de Castro from the University of Mary Washington (US)</a></p> <p>Check the <a href="#">Student life</a>, to learn about the Student Clubs, Community Involvement, Athletics &amp; Recreation, and Restaurants &amp; Cafes. Also, visit <a href="#">AUS at Glance</a>.</p> <p>These are → AUS Videos: <a href="#">Campus Tour</a>; <a href="#">Dorms</a></p>	
<b>Degree Programs Offered</b>	<div> <p><b>College of Architecture, Art and Design</b></p> <p>Bachelor of Architecture (BArch)</p> <p>Bachelor of Interior Design (BID)</p> <p>Bachelor of Science in Design Management (BSDM)</p> <p>Bachelor of Science in Multimedia Design (BSMD)</p> <p>Bachelor of Science in Visual Communication (BSVC)</p> <p>Master of Urban Planning (MUP)</p> </div>	<div> <p><b>College of Arts and Sciences</b></p> <p>Bachelor of Arts in English Language and Literature (BAELL)</p> <p>Bachelor of Arts in International Studies (BAIS)</p> <p>Bachelor of Arts in Mass Communication (BAMC)</p> <p>Bachelor of Arts in Psychology (BAPSY)</p> <p>Bachelor of Science in Biology (BSB)</p> <p>Bachelor of Science in Chemistry (BSC)</p> <p>Bachelor of Science in Environmental Sciences (BSES)</p> <p>Bachelor of Science in Mathematics (BSMTH)</p> <p>Bachelor of Science in Physics (BSPHY)</p> <p>Master of Arts in English/Arabic/English Translation and Interpreting (MATI)</p> <p>Master of Arts in Teaching English to Speakers of Other Languages (MA TESOL)</p> <p>Master of Science in Mathematics (MSMTH)</p> <p>PhD in Materials Science and Engineering (PhD MSE)</p> </div>
	<div> <p><b>College of Engineering</b></p> <p>Bachelor of Science in Chemical Engineering (BSChE)</p> <p>Bachelor of Science in Civil Engineering (BSCE)</p> <p>Bachelor of Science in Computer Engineering (BSCoE)</p> <p>Bachelor of Science in Computer Science (BSCS)</p> <p>Bachelor of Science in Electrical Engineering (BSEE)</p> <p>Bachelor of Science in Industrial Engineering (BSIE)</p> <p>Bachelor of Science in Mechanical Engineering (BSME)</p> <p>Master of Science in Biomedical Engineering (MSBME)</p> <p>Master of Science in Chemical Engineering (MSChE)</p> <p>Master of Science in Civil Engineering (MSCE)</p> <p>Master of Science in Computer Engineering (MSCOE)</p> <p>Master of Science in Construction Management (MSCM) (New)</p> <p>Master of Science in Electrical Engineering (MSEE)</p> <p>Master of Science in Engineering Systems Management (MSESM)</p> <p>Master of Science in Mechanical Engineering (MSME)</p> <p>Master of Science in Mechatronics Engineering (MSMTR)</p> <p>PhD in Engineering –Engineering Systems Management (PhD ESM)</p> </div> <p>For detailed information on the programs, see:  <a href="https://www.aus.edu/programs/majors-Minors">https://www.aus.edu/programs/majors-Minors</a>  <a href="https://www.aus.edu/programs/master">https://www.aus.edu/programs/master</a>  <a href="https://www.aus.edu/programs/doctor">https://www.aus.edu/programs/doctor</a></p>	<div> <p><b>School of Business Administration</b></p> <p>Bachelor of Arts in Economics (BAE)</p> <p>Bachelor of Science in Business Administration (BSBA)</p> <ul style="list-style-type: none"> <li>• Major in Accounting</li> <li>• Major in Economics</li> <li>• Major in Finance</li> <li>• Major in Management</li> <li>• Major in Management Information Systems</li> <li>• Major in Marketing</li> </ul> <p>Master of Business Administration (MBA)</p> <p>Master of Science in Accounting (MSA)</p> <p>Master of Science in Finance (MSF)</p> <p>PhD in Business Administration (PhD-BA)</p> </div>