

# KENT STATE UNIVERSITY

## 2018 SUMMER

### RESIDENCE HALL CONTRACT

#### FOR THE CONTRACTED WEEKS DURING SUMMER 2018

The Residence Hall and Dining Plan Contract (“**contract**”) is for space in the residence halls and is between Kent State University and the student, and/or parent or legal guardian if the student is under the age of eighteen (18). **Please be aware that once the contract is signed, the terms of the contract incorporates by reference the University Policy Regarding Student Housing (Policy Register 3342-4-05: <https://www.kent.edu/policyreg/university-policy-regarding-student-housing>).**

#### **A. OFFER**

Kent State University agrees to provide a furnished room and dining plan for payment of the fee in effect at the time of occupancy. The contract creates a license for the student to use campus housing and is not a lease. The relationship between Kent State University and the student is that of licensor-licensee and not that of landlord-tenant. A license creates a privilege for the student to use residential housing subject to the conditions of this contract, superseding all previous contracts as well as any verbal statements or telephone conversations made concerning this contract.

This contract is issued for the **2018** summer session(s) marked on the application portion or balance thereof. Therefore, once the student has agreed to this contract, the student is expected to honor the contract for the balance of the length of the contract. Once executed, requests for exceptions/alterations or changes of the terms must be submitted in writing by the individual signing this contract.

The university, by action of the Board of Trustees, or designee, reserves the right to alter any conditions of this contract, including rates, upon thirty (30) day notice. NOTE: The regular forfeiture and refund schedule does not apply to those situations that, by their nature, prohibit the university from rendering the contracted services. In the case that a refund is necessary or appropriate, the Board of Trustees will develop an alternative method that reflects the particular circumstances.

#### **B. STUDENT RESPONSIBILITIES**

The residence halls at Kent State University are intended to support student success. To that end, all students living in the residence halls have the following responsibilities. These responsibilities are intended to support all individuals who live, work, and support these communities including the student entering the housing contract.

1. Student agrees to accept Room and pay the applicable fees for the entire summer session(s) marked on the application portion of this document, or remainder thereof. If a student withdraws (exits) from the university.
2. **Student understands that non-occupancy of assigned space does not terminate the contract.** If a student exits the University during the contract period, the student must notify Residence Services and follow the checkout process. If a student exits the University and does not checkout of the residence hall, housing charges will continue.
3. Student agrees to the terms, conditions, policies, rules and regulations contained in the *Hallways Handbook*, the *University Policy Register*, laws of the United States, the State of Ohio, and all local laws for the City of Kent or Portage County.

4. Student agrees to be held liable for damages to university property. In addition, all floor/community residents can collectively be held responsible for damages to public areas that cannot be attributed to specific individuals. Damage charges include replacement cost(s) along with any associated labor cost. Student agrees that any damage charges shall be assessed to the student's account.
5. Student agrees to support the safety, health, and well-being of the residence hall community. If a student's behavior compromises the safety, health, and well-being of the community, the Department of Residence Services may refer the student to Psychological Services or to the Office of Student Conduct. Failure to comply with this referral and/or continued compromising behavior will result in termination of the contract. Please refer to Termination of Contract section.
6. Student agrees to complete the residence hall checkout process at the conclusion of the contract period. The checkout process is outlined in Residence Services closing procedures each semester and/or when a student is released from their contract. Students who do not complete this process will be assessed an improper checkout charge and lost key charge as appropriate.

#### **C. APPLICATION FEE**

New applicants for residence hall space are required to submit a \$40 application fee when submitting the signed contract. The fee is held by the university and is not applied to the cost of the room and/or dining plan. This fee is non-refundable.

- a. New applicants to housing who have already submitted a fall 2018 Residence Hall Contract with accompany application fee to not have to submit another \$40 fee.
- b. Continuing residence hall student who lived in the residence halls spring 2018 do not have to submit an application fee with this contract

#### **D. CANCELLATION OF CONTRACT**

Request for cancellation of the contract before moving into a residence hall, and prior to the contract start date, will be accepted with one of the following guidelines:

1. If a request for cancellation is received by phone or via email at [housing@kent.edu](mailto:housing@kent.edu) on or before the Friday prior to the beginning of the period housing is requested, all housing charges shall be credited to the student's account.

#### **E. TERMINATION OF CONTRACT BY THE UNIVERSITY**

If a student fails to comply with the terms of this contract, the contract may be terminated by the executive director of Residence Services. Termination of the contract will be communicated in writing to the student. If a student chooses to appeal, the student must do so in writing to the vice president for student affairs within five business days.

#### **F. IMMEDIATE SUSPENSION FROM HOUSING**

If a student fails to comply with the terms of this contract in a manner that compromises the safety, health, and/or well-being of the residence hall community, this contract and the student's occupancy of the residence hall space may be immediately suspended from housing by the executive director of Residence Services for a defined period of time. Notification of an immediate interim suspension from housing will be communicated in writing to the student. If a student chooses to appeal, the student must do so in writing to the vice president for student affairs within five business days.

#### **G. SURRENDER OF ROOM SPACE**

Upon cancellation or termination of the Residence Hall Contract pursuant to the terms provided herein, the student shall immediately remove all personal items and vacate the room space upon the effective date of such cancellation or termination. Any items left in the room after the effective date will be disposed of in accordance with the Department of Residence Services procedures in place.

#### **H. ASSIGNMENT AND SUBCONTRACTING**

The Department of Residence Services reserves the right to make all

hall and room assignments. Residence Services may make changes in room assignments deemed advisable or necessary based on occupancy demands, facility issue, community concern, or other special accommodation needs. Such changes to a student's room assignment shall not be deemed a breach of this contract. If this should occur the room rate will be prorated to the published rate for the term in which the room is assigned. If a student is asked to move for room consolidation purposes and opts not to, the student is subject to a room buyout charge.

This Contract is between the student signing and the university, the Contract cannot be assigned to anyone else. If a student needs to cancel this Contract, see the Cancellation of Contract section.

#### **I. END OF SUMMER EARLY ARRIVAL TO ACADEMIC YEAR ASSIGNMENT**

Students who have contracted for housing for the academic year who have also contracted through the end of summer will move into their academic year assignments on August 10<sup>th</sup> and 11<sup>th</sup>.

#### **J. INSURANCE**

The university and Department of Residence Services will not assume any responsibility for any persons or property of the student from any cause, nor will the university and Department of Residence Services assume responsibility for any injury or damages, personal or property, while the student is a resident. **You are strongly encouraged to consider carrying some form of personal insurance if your family's policy does not cover your property while it is located at the university.**

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I have read, understand, and accept this Residence Hall and Dining Plan (if contracted) Contract including but not limited to the matter of payment, cancellations, forfeitures, consolidation and agree to assume the financial obligations and abide by the other terms, conditions and policies contained in the above TERMS AND CONDITIONS OF THE **2018-2019 ACADEMIC YEAR RESIDENCE HALL CONTRACT** and as detailed, explained and expanded in the HALLWAYS HANDBOOK WHICH IS INCORPORATED HEREIN BY REFERENCE. I understand that failure to satisfy these obligations may result in de-registration from current term classes, denial of course registration, re-enrollment, or issuance of transfer of academic transcripts, denial of continuous occupancy in the residence halls, and/or other appropriate university action. Further, I understand this contract is for the **ENTIRE ACADEMIC YEAR** (or balance thereof) for space in the residence halls and cannot be cancelled except as specified in Cancellation of Contract section. This agreement shall be interpreted and construed in accordance with the laws of the State of Ohio.

## 2018 Summer Residence Hall Contract and Application Special Notes

Dear Prospective Summer Housing Student,

Please read the following information carefully, as well as the Summer Residence Hall Contract attached to this sheet. Please do not fill out and submit the Application for Summer Housing (see attached sheet) until you have carefully read this information. The information contained here may affect your plans to reside in Summer Housing.

Housing for summer students will be located in Prentice Hall. Rates include:

- Double room: \$193 per week
- Buyout/deluxe single (double-as-single): \$258 per week

Rooms will be assigned on a first come-first served basis. Room diagrams and information regarding amenities for the residence halls may be viewed on the Department of Residence Services homepage at <http://www.kent.edu/housing/floor-plans>. Current (Spring 2018) residents of Prentice Hall may be assigned to their current room provided their summer application is made prior to the time that summer room assignments are determined- by Monday, April 23, 2018, at 5:00pm). Once assignments are made they will not be adjusted to accommodate a late (post-April 23) summer applicant's room preference.

In order to do annual maintenance, there may be testing of the cable, internet, and other systems throughout the summer, at which times these services may be down. Due to maintenance projects, there may be unplanned power outages as well. Signs will be posted to inform residents of the dates that planned outages may occur. However, though unlikely, please keep in mind that unexpected service interruptions may occur at any time.

All policies of the residence halls will remain in effect throughout the summer. Specific policies regarding visitation and quiet hours for Summer Housing will be posted in the living areas. A copy of the Hallways Handbook is posted at [kent.edu/housing/hallways-handbook](http://kent.edu/housing/hallways-handbook). A board plan is not available during summer sessions. Please refer to the Dining Services office at 330.672.2592 or the FLASHCard Office at 330.672.2273 for further information about dining during the summer.

Please carefully mark the appropriate weeks during which you are requesting housing. Your bill for housing will be based on what you mark on the Application/Contract. If you decide to cancel or modify your contract for Summer Housing after submitting it, a Summer Contract Cancellation/Change Form must be filed with Residence Services. These forms are available in our central office. The deadline to cancel is the Friday before the Summer Housing Contract Week for which you wish to modify.

Storage facilities are available for students taking classes during Summer I or II only during the period of Intersession housing at a rate of \$70.00 per week. If you are interested in this, please request an Intersession Storage Contract in person at the housing office in Korb Hall.

Please note, if you are planning to live in housing during the week beginning August 12, 2018, you will be relocated to your fall assignment on August 10 or August 11. We will follow up with you directly with instructions, when the time comes.

Kent State University affirmatively encourages diversity by providing equal opportunities to all persons without regard to race, color, religion, gender, age, sexual orientation, national origin, disability, or identification as a disabled veteran or veteran of the Vietnam era. The Department of Residence Services supports this commitment and will not make room assignments or changes contrary to this policy, although buildings and areas are predesignated for male and female residency. Our students share areas with individuals who usually have completely different life experiences or backgrounds. We are not asking that you change but that you come with an open mind, accepting individual differences.

Assignment letters will be emailed starting Monday, May 7, 2018. Should you decide to reside in the residence halls this summer, I hope your stay with us is pleasant. Feel free to contact me with any questions.

Sincerely,  
John Hummell  
Assignments Coordinator  
Department of Residence Services

**RESIDENCE HALL APPLICATION/CONTRACT FOR ROOM**  
**2018 Summer Sessions – Kent State University**  
**Department of Residence Services**

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\_\_\_\_\_ **Initial** that you have read the Summer Residence Hall Contract for Room, page 1 of attached, as well as the “Special Notes” section, page 2 of the attached sheet. By initialing here, you acknowledge that you are aware of the conditions of the contract as well as the information pertaining specifically to Summer Housing in Prentice Hall. **This application will not be processed without student initials here.**

**First and Last Name:** \_\_\_\_\_

**Student ID:** \_\_\_\_\_

**Today's Date:** \_\_\_\_\_

**Home Address:** \_\_\_\_\_  
Street/No. City/State Zip

**Cell phone number:** \_\_\_\_\_

**Current Assignment (Spring 2018 Hall/Room, If Applicable):** \_\_\_\_\_

**Future Assignment (Fall 2018 Hall/Room, If Applicable):** \_\_\_\_\_

**Current Class Rank:**    ☐ Graduate    ☐ Undergraduate (Circle One:    ESL    FR    SO    JR    SR)

**Are you planning to take classes while on campus this summer?**    ☐ No    ☐ Yes

**Have you ever stayed on campus during a summer session at Kent State University?**    ☐ No    ☐ Yes

**Summer Room Type Preference:**

- ☐ Double room: \$193 per week  
☐ Buyout/deluxe single (double-as-single): \$258 per week

**Summer Program Participation (if any):**

- |   |                                       |  |
|---|---------------------------------------|--|
| <input type="checkbox"/> ILS – BS/MD              | <input type="checkbox"/> Athletics    | <input type="checkbox"/> Porthouse Theater |
| <input type="checkbox"/> Residence Services Staff | <input type="checkbox"/> Architecture | <input type="checkbox"/> None              |

**Requested Roommate:** \_\_\_\_\_

**Do you have a need for any special accommodations/facilities?**    ☐ No    ☐ Yes (please explain below)

\_\_\_\_\_  
\_\_\_\_\_

**Meningococcal Meningitis and Hepatitis B Vaccination:**

Effective July 1, 2005, universities in Ohio are not permitted to allow a student to reside in on-campus housing unless the student, or, if the student is younger than 18 years of age, the student's parent, discloses to the university whether the student has been vaccinated against meningococcal meningitis and hepatitis B. Compliance with this law can be met by submitting to the university the meningococcal meningitis and hepatitis B vaccination status of the student. In order to secure on-campus housing you are required to disclose your vaccination status for meningococcal meningitis and hepatitis B. Answering “No” below will not affect your housing assignment.

**Have you received the meningococcal meningitis vaccination?** ☐ No    ☐ Yes (date: \_\_\_\_\_)

**Have you received the hepatitis B vaccination?** ☐ No    ☐ Yes (date: \_\_\_\_\_)

**Please check the summer term(s) you are planning to live in the residence halls:**

	<input type="checkbox"/> 05/12 – 05/19	}	Break
	<input type="checkbox"/> 05/20 – 05/26		
	<input type="checkbox"/> 05/27 – 06/02	}	Intersession
	<input type="checkbox"/> 06/03 – 06/09		
Summer II {	<input type="checkbox"/> 06/10 – 06/16	}	Summer I
	<input type="checkbox"/> 06/17 – 06/23		
	<input type="checkbox"/> 06/24 – 06/30		
	<input type="checkbox"/> 07/01 – 07/07		
	<input type="checkbox"/> 07/08 – 07/14	}	Summer III
	<input type="checkbox"/> 07/15 – 07/21		
	<input type="checkbox"/> 07/22 – 07/28		
	<input type="checkbox"/> 07/29 – 08/04		
<input type="checkbox"/> 08/05 – 08/11			
<input type="checkbox"/> 08/12 – 08/18			
	(In Fall Assignment)		

Summer Housing is a weekly rate, running check-in on Sunday and checkout on Saturday. Should a student not vacate on Saturday and stay until the following Sunday, he or she would be billed for the entire Sunday – Saturday week.

With the high number of individuals staying for a short period, we regularly assign another student into the same room for the day following when the previous contract ends.

**Initial to acknowledge:** \_\_\_\_\_

**Criminal History Disclosure:**

**Have you ever been convicted of a criminal offense other than a minor traffic violation?**    ☐ No    ☐ Yes

**Are there such charges pending against you at this time?**    ☐ No    ☐ Yes

*If the answer to either of the previous questions is yes, it is required that you submit in writing to Residence Services the circumstances regarding any pending charges and/or criminal conviction.*

**Gender Inclusive Housing:**

**Do you need to request gender-inclusive housing?**    ☐ No    ☐ Yes

*If yes, our staff will reach out to you within two weeks. Gender-inclusive housing is offered based on: (1) availability and (2) the student's compliance with published procedures and timetables for applications and contract renewals. Housing assignments are made on case-by case,*

By signing below, I attest to the fact that all information given in this application is complete and correct, and that any omission or falsification of information may result in denial of application of immediate dismissal from housing; this may also result in dismissal from Kent State University.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

I have read, understand and agree to abide by the terms and conditions outlined in the Summer Residence Hall Contract, including but not limited to the matter of payment, cancellations, and forfeitures and agree to assume the financial obligations and abide by the other terms, conditions, and policies.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Signature of Parent/Guardian (if student under age 18):** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Staff Use Only:**

**Initials:** \_\_\_\_ **Date:** \_\_\_\_ **Fee:**    NA    Yes

**Kent State University – Residence Services**  
**APPLICATION FOR INTERSESSION STORAGE**  
**2018 Summer Intersession**

In-room storage is for Summer Intersession 2018 and is available only to those students who will be residing in Summer Housing at least by the start Summer Session I or II, which begins the of week 6/10. The weekly storage rate is \$70/week. Storage location may be either your current room or your summer housing assignment.

First and Last Name: \_\_\_\_\_

Student ID: \_\_\_\_\_

Today's Date: \_\_\_\_\_

Home Address: \_\_\_\_\_  
Street/No. City/State Zip

Cell phone number: \_\_\_\_\_

Current Assignment (Spring 2018 Hall/Room, If Applicable): \_\_\_\_\_

Date you will check out of your spring housing assignment: \_\_\_\_\_

Please check the week(s) you are planning to store your items in the residence halls:

- |  |   |              |
|--|---|--------------|
| <input type="checkbox"/> 05/12 – 05/19 | } | Break        |
| <input type="checkbox"/> 05/20 – 05/26 |   |              |
| <input type="checkbox"/> 05/27 – 06/02 | } | Intersession |
| <input type="checkbox"/> 06/03 – 06/09 |   |              |

Please describe your reason(s) for requesting in-room storage:

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Signature of Student \_\_\_\_\_

Date \_\_\_\_\_