



## How to Locate a Banner Field and Requesting the Addition of a Field to the ODS

### Locating a Banner Field in the ODS

If you want to know where a Banner field is located in the ODS/Cognos, there is a simple process to do so. Instructions on how to request the additional of a field to the ODS can be found on page 7.

Oracle Developer Forms Runtime - Web: Open > APAIDEN

File Edit Options Block Item Record Query Tools Help

Advancement Identification APAIDEN 7.3 (eTRNG)

Generate ID:

ID:  Eugene Victor Adams, Jr

Spouse:

Current Identification Alternate Identification Ad

From Date:  To Date:

Address Type:  Business Secondary

Sequence Number:

Street Line 1:

Street Line 2:

Street Line 3:

City:

State or Province:  Ohio

ZIP or Postal Code:

County:  Portage

Nation:

Telephone Type:  Business Secondary

Telephone:  -

☐ Preferred Address ☐ Preferred Region ☐ Combined Mailing ☐ Employment Details

Category:  Class:

E-mail:  Biographical:  Household Members:

☐ Inactivate Address

Source:

Delivery Point:

Correction Digit:

Carrier Route:

Last Update

User:

Activity Date:

Dynamic Help Query

Click inside the field, Select Help then Dynamic Help Query

Follow these steps to locate the Banner object:

1. Open the form that contains the Banner field
2. Click inside the field
3. Select **Help** from the Menu Bar
4. Select **Dynamic Help Query**

Oracle Developer Forms Runtime - Web: Open > APAIDEN - GUAHELP

Edit Options Block Item Record Query Tools Help

Advancement Identification: APAIDEN 7.3 (eTRNG)

Generate ID: ID: A00010046 Eugene Victor Adams, Jr. Category: PRNT Class: 0000

Spouse: Angelina Adams

Current Identification Alternate Identification Address Telephone E-mail Biographical Household Members

From Date: 01-JAN-2007

Address Type: BS Business

Sequence Number: 1

Street Line 1: 123 E Main St

Street Line 2:

Street Line 3:

City: Streetsboro

State or Province: OH Ohio

ZIP or Postal Code: 44241

County: 076 Portage

Nation:

Telephone Type: BS Business Secondary

Telephone:

Help Form: GUAHELP 7.4 (eTRNG)

Form: APAIDEN

Block: SPRADDR

Field: SPRADDR\_ATYP\_CODE

Banner: Local Help Exists?

Display Clear Cancel

Activate Address:

Activity Point:

Activity Digit:

Activity Route:

Last Update

User: TRAIN01

Activity Date: 10-NOV-2008

Preferred Address Preferred Region Combined Mailing Employment Details

Help Type; press NXTBLK to display the help.

<OSC>

5. **Field** contains the name of the field; in this case, it is **SPRADDR\_ATYP\_CODE**
6. Go to **Cognos** for the link to the Metadata

### Tips and Tricks

- [Unable to open Excel reports](#)
- [Useful Functions in Cognos](#)
- [Address and Email Slot Descriptions](#)

### Helpful Links

[Training Website](#)

[Online Report Inventory](#)

[ODS/Cognos Metadata](#)

[ODS Change Request Form](#)

[How to Research if a Banner Field is Contained in the ODS](#)

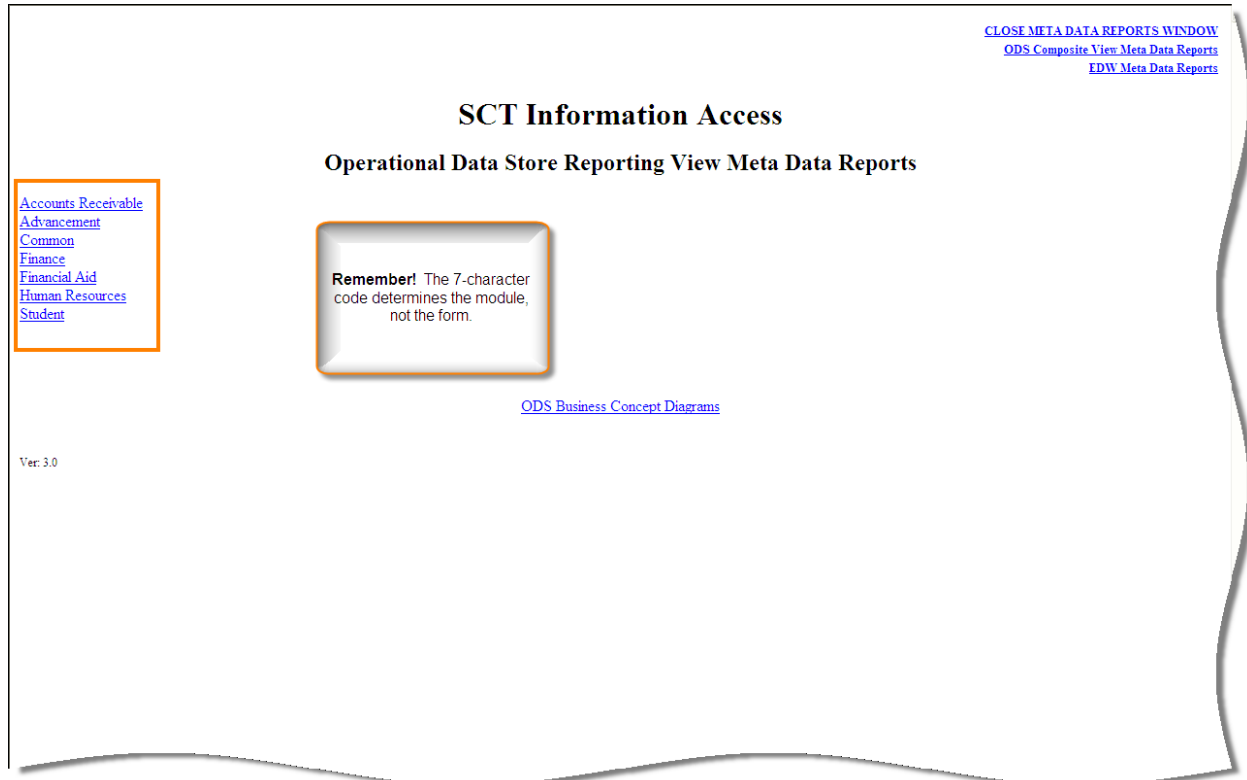
[Access Request form](#)

[List of Values Information](#)

[Package Listing with Data Steward Information](#)

[Address and Email Slot Descriptions](#)

7. Click on **Banner ODS Schema**



8. Click on the link that is located on the left side of the page; in this example even though the field is located in an Advancement form, because the form name begins with the letter 'S' we know to select the student link.

|  |   |  |
|--|---|--|
| to be tracked for the academic period.   | person per academic period per application number per attribute.                                | ADMISSIONS_ATTRIBUTE, ACADEMIC_PERIOD  |
| Identifies the applicant to be tracked within anticipated start and this information is ing. | One row per person per application number per academic period per cohort.                       | ACADEMIC_PERIOD, PERSON_UID, APPLICATION_NUMBER<br>COHORT, ACADEMIC_PERIOD                 |
| Admission decisions. Data Includes sequence of entry decision.                               | One row per person per academic period per application number per decision number per decision. | ACADEMIC_PERIOD, PERSON_UID, APPLICATION_NUMBER<br>DECISION, ACADEMIC_PERIOD<br>PERSON_UID |
| Admission reporting view. If values based on reported for the application number.            | One row per person per academic period per application number.                                  | PERSON_UID, ACADEMIC_PERIOD, APPLICATION_NUMBER<br>ACTIVITY_DATE                           |
| Admission ratings recorded as administrator assigned rating.                                 | One row per person per academic period per application number per rating.                       | ACADEMIC_PERIOD, PERSON_UID, APPLICATION_NUMBER<br>PERSON_UID                              |

Scroll to the bottom of the screen

9. Scroll to the bottom of the screen until the list of Banner tables will display

[SORLFOS](#)  
[SORMAJR](#)  
[SORPCOL](#)  
[SORTEST](#)  
[SPBPER](#)  
[SPRADDR](#)  
[SPRHOLD](#)  
[SPRIDEN](#)  
[SPRMEDI](#)  
[SPRTELE](#)  
[SRBRECR](#)  
[SRRCHRT](#)  
[SRRLEND](#)  
[SRRRATT](#)  
[SRRRSRC](#)  
[SSBDESC](#)  
[SSBOVR](#)  
[SSBSECT](#)  
[SSRATTR](#)  
[SSRCORQ](#)  
[SSRMEET](#)  
[SSRRST](#)  
[SSRSYLN](#)  
[STVACCG](#)  
[STVACTC](#)  
[STVACYR](#)  
[STVASRC](#)  
[STVASTD](#)  
[STVATYP](#)  
[STVCAMP](#)  
[STVCHRT](#)  
[STVCITZ](#)  
[STVCLAS](#)  
[STVCNTY](#)  
[STVCOLL](#)  
[STVCOPC](#)  
[STVDEGC](#)  
[STVDEGS](#)  
[STVEMPL](#)  
[STVESTS](#)  
[STVETCT](#)

Click on the link  
for the table

10. Locate the table that contains the field
11. Click on the link to display the data items in the table that are available in the ODS

[RETURN TO REPORTING VIEW REPORTS LIST](#)  
[Composite View Source: SPRADDR Student Reporting View Meta Data Reports](#)

**SCT Operational Data Store**  
**Reporting View Source: SPRADDR**

| Source Column         | Business Name | Business Definition | Business Acronym | Source Form | Local Source | Target Type    | Target                    | Target Column            | Local Target | Calculation Formula |
|-----------------------|---------------|---------------------|------------------|-------------|--------------|----------------|---------------------------|--------------------------|--------------|---------------------|
| SPRADDR_ASRC_CODE     |               |                     |                  | SPAIDEN     | NO           | REPORTING VIEW | ADDRESS                   | ADDRESS_SOURCE           | NO           | NA                  |
| SPRADDR_ATYP_CODE     |               |                     |                  | SPAIDEN     | NO           | REPORTING VIEW | ORGANIZATION_CONTACT      | ADDRESS_TYPE             | NO           | NA                  |
|                       |               |                     |                  |             |              |                | ORGANIZATION_CONTACT_SLOT | ADDRESS_TYPE_1           | NO           |                     |
|                       |               |                     |                  |             |              |                | ORGANIZATION_CONTACT_SLOT | ADDRESS_TYPE_2           | NO           |                     |
|                       |               |                     |                  |             |              |                | ADDRESS                   | ADDRESS_TYPE             | NO           |                     |
|                       |               |                     |                  |             |              |                | ADDRESS_BY_RULE           | ADDRESS_TYPE             | NO           |                     |
|                       |               |                     |                  |             |              |                | ADDRESS_CURRENT           | ADDRESS_TYPE             | NO           |                     |
|                       |               |                     |                  |             |              |                | ADDRESS_PREFERRED         | ADDRESS_TYPE             | NO           |                     |
|                       |               |                     |                  |             |              |                | ORGANIZATION_ENTITY       | ADDRESS_TYPE             | NO           |                     |
| SPRADDR_CARRIER_ROUTE |               |                     |                  | FOAIDEN     | NO           | REPORTING VIEW | CONSTITUENT_ENTITY        | CARRIER_ROUTE            | NO           | NA                  |
|                       |               |                     |                  |             |              |                | GIFT_ASSOCIATED_ENTITY    | ASSOCIATED_CARRIER_ROUTE | NO           |                     |
|                       |               |                     |                  |             |              |                | INVOICE                   | REMIT_TO_CARRIER_ROUTE   | NO           |                     |
|                       |               |                     |                  |             |              |                | PURCHASE_ORDER            | ORDER_FROM_CARRIER_ROUTE | NO           |                     |
|                       |               |                     |                  |             |              |                | RETURNED_ITEM             | RETURN_CARRIER_ROUTE     | NO           |                     |
|                       |               |                     |                  |             |              |                | VENDOR                    | ORDER_FROM_CARRIER_ROUTE | NO           |                     |
|                       |               |                     |                  |             |              |                | VENDOR                    | REMIT_TO_CARRIER_ROUTE   | NO           |                     |
|                       |               |                     |                  |             |              |                | ADDRESS                   | CARRIER_ROUTE            | NO           |                     |
|                       |               |                     |                  |             |              |                | ADDRESS_BY_RULE           | CARRIER_ROUTE            | NO           |                     |
|                       |               |                     |                  |             |              |                | ADDRESS                   | CARRIER_ROUTE            | NO           |                     |

12. A list that contains the **Banner Field (Source Column)**, the **ODS Query Subject (Target)** and the name of the **ODS Query Item (Target Column)**. In this example, the Banner table is available in eight (8) Query Subjects.

### Requesting the Addition of a Banner Field to the ODS

If the field is not in the ODS, fill out an Operational Data Store Request Form to request that it be added to the ODS.

If the field is in the ODS, but not in the package you are using, fill out the same form, requesting that it be added to the package and where it currently exists in the ODS.