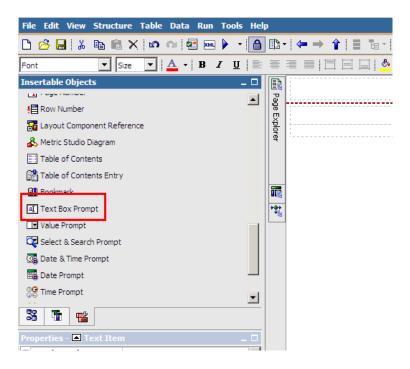


COGNOS Prompt Types

There are different types of prompts that you can use in Cognos. This user guide will help you create a Text Box Prompt and a Value Prompt.

Text Box Prompt

A Text Box Prompt is a prompt control that allows you to type in a value.



- 1. Create you Prompt Page
- 2. Insert **Text Box Prompt**

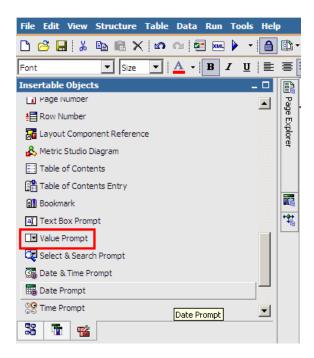


3. Run your report

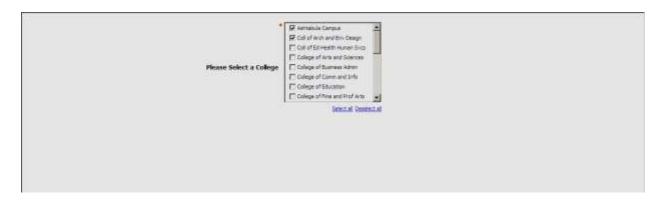
Page 1 of 4 January 2012

Value Prompt

A Value Prompt is a prompt control that allows you to select one or more values from a list.



- 1. Create your Prompt Page
- 2. Select Value Prompt



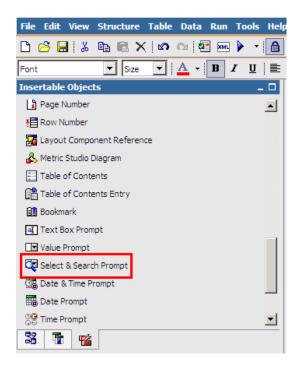
3. Run your report

Page 2 of 4 January 2012

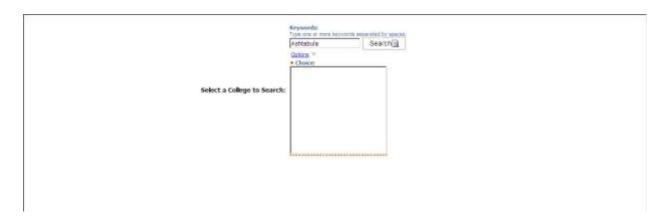
Other Types of Prompts

Select & Search Prompt

A Select & Search Prompt is an advanced prompt control that allows you to search for values.



- 1. Create your Prompt Page
- 2. Select Select & Search Prompt



3. Run your report - enter keyword(s)

Page 3 of 4 January 2012

Prompt Types

For additional information regarding Cognos, policies and access, or modifications to the ODS, contact the Business Intelligence Team at cognos@kent.edu. For technical assistance, contact the IS Help Desk at 672-HELP (4357).



www.kent.edu/is/training istraining@kent.edu

©2012 This information is provided by the Division of Information Services, Kent State University and is proprietary and confidential. These materials are made available for the exclusive use of Kent State University employees, and shall not be duplicated, published or disclosed for other purposes without written permission.

Page 4 of 4 January 2012