# Organizing your Course

Use the space below to think through the structure of your course. Coverage of course content can be broken down and grouped by subject, theme, etc.

Essentially, you will categorize your course into discrete units, whether you have one learning unit per week or themed units (“modules”) that are devoted to a particular topic or idea.

* If you organize your course by weeks, you will have one Learning Unit for each week.
* If you organize your course by thematic modules, each Learning Unit may span one week or several.
* Each Learning Unit will become an independent folder in the LMS and, therefore, should have some type of identifying label or title. The label could simply be “Week 1” or it could be “Week 1: Natural Selection” or it could be “Module 1: Natural Selection”.
* Begin thinking in terms of what students must learn first in order to sequentially move to further understandings and application later in the course.

[Insert a description of how your course should be organized by listing the learning unit number, folder title that reflects topic or theme, and how many weeks the unit spans in the space below]

## Learning Unit 1

Next, complete the sheet below for each Learning Unit in your course. Each Learning Unit has an “Introduction”, where you will tell students what they will be learning and doing in the unit. You can also include information that connects what they will be doing to previous information or future topics. Consider opening the introduction with an intriguing question that invites critical inquiry and gets students interested in what they will be learning in that unit.

### Learning Unit Number:

[insert]

### Learning Unit Name or Title:

[insert]

### Number of Weeks to Complete:

[insert]

### Learning Unit Introduction:

[Insert the introduction in the space below]

### Which course Learning Outcomes are addressed in this module?

[Insert the outcomes in the space below]

### What activities and assignments will students complete, and in what order?

[Insert the activities and assignments in the space below]

### What learning materials will students need to interact with, and in what order?

[Insert the learning materials in the space below]