



Name: Anna Luci Wymer

Submission Date: 9/12/2014



Organization: Admin Affairs & Graduate Education

Course Catalog Update

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Course Catalog Update Information:

STU0004

Reference Number: CCU007357

Date: 12-JUN-14

Level: 2.00 of 2.00

Currently On The Worklist Of: Catherine Hackney, chackne1

Owner: Office of Curriculum Services, 330-672-8558 or 330-672-8559, curriculum@kent.edu

Basic Course Data		
Change type: Establish		
Faculty member submitting this proposal: Tracy M. Lara, PhD		
Requested Effective Term: 201580		
Campus: Kent		
College: EH-Education, Health and Human Services		
Department: FLA-Foundations, Leadership and Administration		
Course Subject: HIED-Higher Education		
Course Number: 66679		
Course Title: Career Advising: Theory and Practice		
Title Abbreviation: CareerAdvisingTheory/Practice		
Slash Course and Cross-list Information: HIED 66679 + HIED 76679		
Credit Hours		
Minimum Credit/Maximum Credit: 3 to 3		
Contact Hours: Lecture - Minimum Hours/Maximum Hours:		
Contact Hours: Lab - Minimum Hours/Maximum Hours:		
Contact Hours: Other - Minimum Hours/Maximum Hours: 3 to 3		
Attributes		
Is this course part of the LER, WIC or Diversity requirements: No		
If yes, course attributes: 1. 2. 3.		
Can this course be repeated for credit: No Repeat	Course Limit:	OR Maximum Hours:
Course Level: Graduate	Grade Rule: B-Standard letter	
Rationale for an IP grade request for this course (if applicable):		
Schedule Type(s): 1. SEM-Seminar 2. 3.		
Credit by Exam: N-Credit by exam-not approved		
Prerequisites & Descriptions		
Current Prerequisite/Corequisite/Catalog Description:		
Catalog Description (edited): Develop practical skills in providing developmentally appropriate theory based academic and career advising to assist individuals in adding meaningful and purposeful work into their lives.		
Prerequisites (edited): Graduate Standing		
Corequisites (edited):		
Registration is by special approval only: No		
Content Information		
Content Outline:		
Content Hours per Course Topic	Topic Description	
18	Theories of advising, career development, and student development	

6	Theory based assessments: Background, populations, and uses in practice
3	Integrating career and academic advising
9	Theory based advising and career development practice techniques and strategies
3	Academic and career advising and diverse populations
3	Advising and career information and resources
2	Ethics in academic and career advising
1	Global economy and the new world of work: Preparing the workforce
Display/Hide Delimited Course Outline	
Total Contact Hours: 45	
Textbook(s) used in this course: Hughey, K. F., Nelson, D., Damming, J. K., & McCalla-Wriggins, B. The handbook of career advising. San Francisco: Wiley.	
Writing Expectations: Students will complete a case study to demonstrate their ability to apply theories and concepts. Doctoral students will write a theory critique.	
Instructor(s) expected to teach: Dr. Tracy M. Lara	
Instructor(s) contributing to content: Dr. Tracy M. Lara	
Proposal Summary	
Explain the purpose for this proposal:	
<p>The purpose of this proposal is to establish a new course, HIED 66679. This course will be offered for and count towards the graduate degree in Higher Education Administration and Student Personnel. The course will also be required as part of the Career Advising Certificate Program. This course has been proposed to meet the needs of students interested in learning more about academic and career advising and or aspiring to work in academic advising or career services or to become a credentialed career development facilitator. Furthermore, this course is appropriate for professionals currently employed in career services and academic advising settings including counseling supervisors, counselors, career advisors, career specialists, school counselors, workforce development specialists, and others. The new courses expands the HIED elective offerings with a focus on academic and career advising services and administration. This course as a requirement of the Career Advising Certificate Program has the potential to draw enrollment from professionals throughout the area for professional development. Learning Outcomes and how they will be achieved in- and out-of-class. Upon completion of this course students will be able to: Learning Outcomes 1. Use career development theory in conceptualizing student advising and career development needs. 2. Apply theory based techniques to address student advising and career development needs. 3. Compare and contrast the background, theory, and uses of advising and career assessments. 4. Adhere to ethical standards in the use theory based assessments to address diverse student advising and career needs. 5. Direct others to career information and resources for career planning. 6. Articulate the issues, problems, and trends associated with student academic and career development. In- and out-of-class activities a. Students will complete relevant readings. b. Students will complete case studies. c. Students will articulate the tenets of advising and career development theories and their applications in class discussions and experiential activities. d. Students will write a theory to practice paper. e. Students will reflect on their own academic and career development. f. Students will engage in experiential learning activities to practice the advising and career development techniques. e. Students will reflect on their own academic and career development. f. Students will take and interpret the career assessments. g. Students will administer and interpret advising and career assessments. h. Students will examine online career information resources. i. Students will use career information sites to inform their case study response. j. Students will participate in class discussions. k. Students will write a theory critique. (Doctoral students only).</p>	
Explain how this proposal affects program requirements and students in your unit:	
<p>This course will be offered for and count towards the graduate degree in Higher Education Administration and Student Personnel. The new course expands the HIED elective offerings with a focus on academic and career advising services and administration. This course as a requirement of the Career Advising Certificate Program has the potential to draw enrollment from professionals throughout the area for professional development.</p>	
Explain how this proposal affects courses, program requirements and student in other units:	
<p>This course would be integrated into the matrix of electives offered through the HIED course rotation. This course has the potential to attract students from across the country seeking a curriculum emphasis on academic and career advising as part of the HIED program.</p>	
Explain how this proposal affects enrollment and staffing:	
<p>The proposed course will be taught by current HIED faculty.</p>	
Units consulted (other departments, programs or campuses affected by the proposal):	
<p>Counseling and Human Development Services</p>	

Comments (500 Character Maximum):

NOTE: Please do not use the following restricted characters: (~ * / \ --)

Comments:

Date	User	Comment
9/8/2014	Tracy M. Lara	No comments available.

History:

Date	User	Status
9/10/2014	Mark A Kretovics	Approved
9/8/2014	Tracy M. Lara	Submitted



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chackne1**Owner:** Office of Curriculum Services, 330-672-8558 or 330-672-8559, curriculum@kent.edu

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Prerequisites (edited): Doctoral Standing	
Corequisites (edited):	
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Content Information	
Content Outline:	
Content Hours per Course Topic	Topic Description
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6	Theory Based Assessments: Background, Populations, and Uses in Practice
3	Integrating career and academic advising
9	Theory based Advising and Career Development Practice Techniques and Strategies
3	Academic and Career Advising with Diverse Populations
3	Advising and Career Information and Resources
2	Ethics in Academic and Career Advising
1	Global Economy and the New World of Work: Preparing the Workforce
Display/Hide Delimited Course Outline	
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History:

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