

## Transmittal Memo

Date: November 7, 2014

To: Catherine Hackney, Associate Dean for Administrative Affairs and Graduate Education

From: Jane Cox, Program Coordinator, Counseling and Human Development Services

Re: Revise MED CHMC, MED SCOUN, EDS COUN, PHD CHDS majors and all CHDS courses

The PHD Counseling and Human Development Services major is proposing to change its name to Counselor Education and Supervision. As a result, subjects, titles, and outdated course information were updated. Additionally, the other counseling majors are updating program requirements.

All courses changed subjects from CHDS to CES (see large-scale revision). The following courses are also updating title, content, textbook information, etc. as needed, through CurricUNET

- CHDS 10001 - INTRODUCTION TO A CAREER IN TEACHING
- CHDS 10002 - INTRODUCTION TO CAREERS IN EDUCATION, HEALTH AND HUMAN SERVICES
- CHDS 40093 - VARIABLE TITLE WORKSHOP IN COUNSELING AND HUMAN DEVELOPMENT SERVICES
- CHDS 50093 - VARIABLE TITLE WORKSHOP IN COUNSELING AND HUMAN DEVELOPMENT SERVICES
- CHDS 67392 - ADVANCED INDIVIDUAL COUNSELING PRACTICUM
- CHDS 67530 - INTRODUCTION TO COUNSELING
- CHDS 67531 - INDIVIDUAL COUNSELING PROCEDURES
- CHDS 67580 - MULTICULTURAL COUNSELING
- CHDS 67591 - SEMINAR IN COUNSELING AND HUMAN DEVELOPMENT SERVICES
- CHDS 67595 - SPECIAL TOPICS IN COUNSELING AND HUMAN DEVELOPMENT SERVICES
- CHDS 67628 - DIAGNOSIS IN COUNSELING
- CHDS 67663 - ORIENTATION TO CLINICAL MENTAL HEALTH COUNSELING
- CHDS 67664 - THEORY AND PRACTICES IN ADDICTIONS COUNSELING
- CHDS 67665 - TREATMENT PLANNING IN ADDICTION COUNSELING
- CHDS 67792 - INTERNSHIP I: CLINICAL MENTAL HEALTH COUNSELING
- CHDS 67820 - GROUP WORK: THEORY AND TECHNIQUES
- CHDS 67892 - INTERNSHIP II: CLINICAL MENTAL HEALTH COUNSELING
- CHDS 68011 - FOUNDATIONS OF SCHOOL COUNSELING
- CHDS 68066 - COUNSELING ADOLESCENTS
- CHDS 68067 - COUNSELING CHILDREN
- CHDS 68068 - SCHOOL COUNSELING PROGRAM MANAGEMENT AND LEADERSHIP
- CHDS 68069 - ORIENTATION TO SCHOOL COUNSELING
- CHDS 68126 - PRINCIPLES OF MEASUREMENT AND APPRAISAL
- CHDS 68128 - INDIVIDUAL APPRAISAL IN COUNSELING
- CHDS 68130 - PSYCHOPATHOLOGY FOR COUNSELORS
- CHDS 68167 - ADVANCED COUNSELING PROCEDURES
- CHDS 68168 - ADVANCED COUNSELING THEORIES
- CHDS 68182 - CAREER DEVELOPMENT AND GUIDANCE
- CHDS 68192 - INTERNSHIP I: SCHOOL COUNSELING
- CHDS 68284 - SUPERVISION OF COUNSELING
- CHDS 68292 - INTERNSHIP II: SCHOOL COUNSELING

CHDS 68392 - SCHOOL COUNSELING PRACTICUM  
CHDS 68533 - FAMILY THERAPY:THEORY AND TECHNIQUES  
CHDS 68538 - ADVANCED MULTICULTURAL COUNSELING  
CHDS 70093 - VARIABLE TITLE WORKSHOP IN COUNSELING AND HUMAN DEVELOPMENT SERVICES  
CHDS 77530 - INTRODUCTION TO COUNSELING  
CHDS 77531 - INDIVIDUAL COUNSELING PROCEDURES  
CHDS 77580 - MULTICULTURAL COUNSELING  
CHDS 77584 - WRITING FOR PROFESSIONAL PUBLICATIONS  
CHDS 77628 - DIAGNOSIS IN COUNSELING  
CHDS 77663 - ORIENTATION TO CLINICAL MENTAL HEALTH COUNSELING  
CHDS 77664 - THEORY AND PRACTICES IN ADDICTIONS COUNSELING  
CHDS 77665 - TREATMENT PLANNING IN ADDICTIONS COUNSELING  
CHDS 77820 - GROUP WORK:THEORY AND TECHNIQUES  
CHDS 78011 - FOUNDATIONS OF SCHOOL COUNSELING  
CHDS 78066 - COUNSELING ADOLESCENTS  
CHDS 78067 - COUNSELING CHILDREN  
CHDS 78068 - SCHOOL COUNSELING PROGRAM MANAGEMENT AND LEADERSHIP  
CHDS 78069 - ORIENTATION TO SCHOOL COUNSELING  
CHDS 78126 - PRINCIPLES OF MEASUREMENT AND APPRAISAL  
CHDS 78128 - INDIVIDUAL APPRAISAL IN COUNSELING  
CHDS 78130 - PSYCHOPATHOLOGY FOR COUNSELORS  
CHDS 78181 - GESTALT THERAPY  
CHDS 78182 - CAREER DEVELOPMENT AND GUIDANCE  
CHDS 78533 - FAMILY THERAPY:THEORY AND TECHNIQUES  
CHDS 78538 - ADVANCED MULTICULTURAL COUNSELING  
CHDS 78592 - PRACTICUM IN COUPLES AND FAMILY THERAPY  
CHDS 80090 - DOCTORAL RESIDENCY SEMINAR IN COUNSELING AND HUMAN DEVELOPMENT SERVICES  
CHDS 80199 - DISSERTATION I  
CHDS 80299 - DISSERTATION II  
CHDS 87392 - ADVANCED INDIVIDUAL COUNSELING PRACTICUM  
CHDS 87595 - SPECIAL TOPICS IN COUNSELING AND HUMAN DEVELOPMENT SERVICES  
CHDS 88167 - ADVANCED COUNSELING PROCEDURES  
CHDS 88168 - ADVANCED COUNSELING THEORIES  
CHDS 88281 - RESEARCH SEMINAR IN COUNSELING AND HUMAN DEVELOPMENT SERVICES  
CHDS 88284 - SUPERVISION OF COUNSELING  
CHDS 88292 - INTERNSHIP IN COUNSELING AND HUMAN DEVELOPMENT SERVICES  
CHDS 88294 - COLLEGE TEACHING IN COUNSELING AND HUMAN DEVELOPMENT SERVICES

Included: ccp forms, large-scale course revision, Curricunet program revisions, above course revisions

Curricular/consultative bodies that have approved this action:

CHDS faculty: October, 2014

LDES SCC: November 5, 2014

Presented to EHHS Curriculum Committee: November 21, 2014

Presented to EPC: January 26, 2015



## **COUNSELING AND HUMAN DEVELOPMENT SERVICES (CHDS) PROPOSED CURRICULUM CHANGES**

The CHDS faculty is proposing to change the name of the doctoral program from **Counseling and Human Development Service (CHDS)** to **Counselor Education and Supervision (CES)**. Counselor Education and Supervision is a standard name for doctoral programs such as ours. It is the name under which our doctoral program is accredited by the Council for Accreditation of Counseling and Related Educational Programs (CACREP), the specialized accreditor in the field of counseling. It will be easier for potential applicants and other interested parties to find our website if we rename our Ph.D. program to Counselor Education and Supervision, and will also ensure that they don't confuse us with Human Development programs.

In proposing this change, we have reviewed our entire curriculum as detailed on the Basic Data Sheets and Course Catalog Updates, and as a result are proposing some changes as listed below.

**Subject change:** CHDS to CES for all CHDS courses

**Change to text, instructor, and course content for most courses**

Rationale: to reflect current practice and allow for flexibility in selection of instructors and texts

**Course name changes:**

- CHDS 6/77530 Introduction to Counseling  
Change title to: Counseling Theories  
Rationale: more clearly reflects what the class covers
- CHDS 6/77531 Individual Counseling Procedures  
Change title to: Counseling Skills and Techniques  
Rationale: more clearly reflects what the class covers
- CHDS 6/78069 Orientation to School Counseling  
Change title to: School Counseling: Orientation and Ethics  
Rationale: more clearly reflects what the class covers
- CHDS 6/78167 Advanced Counseling Procedures  
Change title to: Case Conceptualization and Treatment Planning  
Rationale: more clearly reflects what the class covers
- CHDS 6/78128 Individual Appraisal in Counseling  
Change title to: Clinical Assessment in Counseling  
Rationale: reflects what the licensure board requires
- CHDS 6/78126 Principles of Measurement and Appraisal  
Change title to: Introduction to Assessment in Counseling  
Rationale: less confusing when sequencing courses
- CHDS 6/78182 Career Development and Guidance  
Change title to: Career Counseling  
Rationale: reflects current language of the profession



CHDS 80090 Doctoral Residency Seminar in Counseling and Human Development Services

Change title to: Doctoral Residency Seminar in Counselor Education and Supervision

Rationale: reflects name change

CHDS 88281 Research Seminar in Counseling and Human Development Services

Change title to: Research Seminar in Counselor Education and Supervision

Rationale: reflects name change

CHDS 88292 Internship in Counseling and Human Development Services

Change title to: Internship in Counselor Education and Supervision

Rationale: reflects name change

CHDS 88294 College Teaching in Counseling and Human Development Services

Change title to: College Teaching in Counselor Education and Supervision

Rationale: reflects name change

**Credit hour change:**

CHDS 68392 School Counseling Practicum – reduce from 4 to 3 credits and as a result, reduce total number of credits required for graduation from 49 to 48

Rationale: reflects required load of instructor and student requirements

**Courses to inactivate:**

CHDS 10001 Introduction to a Career in Teaching

CHDS 10002 Introduction to Careers in Education, Health and Human Services

Rationale: Courses have not been taught in recent years and there are no plans to teach them in the future

**Ed.S. in Counseling catalog change for admission requirement:**

Deleted submission of GRE scores as a requirement, to reflect current practice.

Added note regarding accreditation.

**Ph.D. in CHDS course additions and catalog changes:**

CHDS 88294 College Teaching in CHDS (3) – added to program requirements to reflect current practice (as reflected on plan of study)

CHDS 88292 Internship in CHDS - changed required credit hours from 3 to 6 to reflect current practice (as reflected on plan of study)

The above course additions change the total required hours from 81 to 87, which is consistent with the current plan of study.

Also added notes to clarify curricular experiences needed for admission, achieving licensure academic requirements while in Ph.D. program, and note regarding comprehensive exams.

**M.Ed. in School Counseling catalog change:**

Change from 49 credit hours to 48, as noted above in “credit hour change.”

# KENT STATE UNIVERSITY

## CERTIFICATION OF CURRICULUM PROPOSAL

Preparation Date **24-Oct-14**

Curriculum Bulletin \_\_\_\_\_

Effective Date **Fall 2015**

Approved by EPC \_\_\_\_\_

Department **Lifespan Development and Educational Sciences**  
College **EH - Education, Health and Human Services**  
Degree **PHD - Doctor of Philosophy**  
Program Name **Counseling and Human Development Services** Program Banner Code **CHDS**  
Concentration(s) \_\_\_\_\_ Concentration(s) Banner Code(s) \_\_\_\_\_  
Proposal **Revise program**

Description of proposal:

**This action changes the name of the program and course subject from Counseling and Human Development Services [CHDS] to Counselor Education and Supervision [CES]. Course requirements are also being revised to reflect current practices.**

Does proposed revision change program's total credit hours? ☒ Yes ☐ No

Current total credit hours: **81**

Proposed total credit hours **87**

Describe impact on other programs, policies or procedures (e.g., duplication issues; enrollment and staffing considerations; need; audience; prerequisites; teacher education licensure):

**None**

Units consulted (other departments, programs or campuses affected by this proposal):

**Clinical Mental Health Counseling, Higher Education and Student Personnel, Middle Childhood Education, Health Education, School Counseling, and Technical & Applied Studies**

---

### REQUIRED ENDORSEMENTS

H. Delmonico-Jenkins  
Department Chair / School Director

11/10/2014

\_\_\_\_\_  
Campus Dean (for Regional Campuses proposals)

   /   /   

\_\_\_\_\_  
College Dean (or designee)

   /   /   

\_\_\_\_\_  
Dean of Graduate Studies (for graduate proposals)

   /   /   

\_\_\_\_\_  
Provost and Senior Vice President for Academic Affairs (or designee)

   /   /



# All Fields Report

## Program Cover

<b>Program Title</b>	Counselor Education and Supervision
<b>Banner Code</b>	
<b>College(s)</b>	Education, Health and Human Services
<b>Department(s)</b>	<b>Education, Health and Human Services</b> LDES-Lifespan Development and Educational Sciences
<b>Degree Type</b>	Doctorate
<b>Degree Name</b>	Doctor of Philosophy

## Proposal Information

<b>Level</b>	Graduate
<b>Campus(es)</b>	Kent

## Program Catalog Description

Page Last Saved on Tuesday, Oct 28, 2014 at 1:56 PM  
By Susan Augustine

### Program Catalog Description

The Ph.D. in Counselor Education and Supervision provides advanced level preparation for counselors in various public and private human service and mental health settings as well as preparing individuals for the counselor education professoriate in colleges and universities.

**ACCREDITATION:** Council for the Accreditation of Counseling and Related Educational Programs

### Keywords for GPS Website Search

Counseling, Counselor Education, Supervision, Counselor

### Career Opportunities

Counselor Education professoriate; Advanced practice in public and private human service and mental health settings

## Thesis/Dissertation

Dissertation research is the culminating experience in the doctoral Counselor Education and Supervision program and successful completion of the dissertation process is required for graduation.

## Admission and Graduation Requirements

Page Last Saved on Thursday, Oct 23, 2014 at 6:05 PM  
By Susan Augustine

### Admission Requirements

Official transcript(s), GRE, two letters of recommendation, interview, supplemental form, preliminary written exam and resume or vita.

Please refer to the university policy for graduate admission.



**Graduation Requirements**

After admission to the Ph.D. degree program, students plan a program of study with their respective faculty advisory committee. Please refer to the program and college doctoral handbook for more information about requirements for graduation.

<b>Overall GPA</b>	
--------------------	--

**Program Requirements****Definition**

Requirements	
--------------	--

**Program Requirement Notes****Notes for Program Requirements Document**

Students are expected to have completed curricular experiences equivalent to CACREP entry-level standards and curricular requirements of a specific CACREP program area before beginning doctoral-level counselor education coursework. Any missing content can be completed before or in some cases (e.g., if minimal content is needed) concurrently with initial doctoral-level counselor education coursework.

Students will have completed the coursework for the Professional Clinical Counselor License in Ohio either before entry into the program or during the program.

Successful completion of written and oral comprehensive exams is required before students can be registered for dissertation credit hours.

**Rationale for the proposal****Description of action, including its intended effect**

The purpose of this proposal is to change the name of the major from Counseling and Human Development Services to Counselor Education and Supervision to reflect what the national accreditation body articulates.

**Impact on other programs, course offerings, students, faculty, staff (e.g., duplication issues)**

As a result of the name change, the subject of all CHDS courses are being revised to CES and titles of certain courses are changed to reflect the new name. As part of this project, course information has been updated to reflect current practices.

**Fiscal, enrollment, facilities and staffing considerations**

None

**Units consulted (other departments, programs or campuses affected by this proposal)**

CHDS courses are listed in requirements for several programs. Curriculum Services will have to update catalog requirements to reflect new course information (subject/titles). The following have been notified to update any internal documents/websites:

- Clinical Mental Health Counseling
- Health Education
- Nonprofit Studies Minor
- Middle Childhood

- School Counseling
- Higher Education and Student Personnel
- Regional College: Technical and Applied Studies



Counselor Education and Supervision - Doctor of Philosophy

COLLEGE:	Education, Health and Human Services
DEPARTMENT:	Lifespan Development and Educational Sciences
DESCRIPTION:	The Ph.D. in Counselor Education and Supervision provides advanced level preparation for counselors in various public and private human service and mental health settings as well as preparing individuals for the counselor education professoriate in colleges and universities.
ACCREDITATION:	Council for the Accreditation of Counseling and Related Educational Programs
CAREER OPPORTUNITIES:	Counselor Education professoriate; Advanced practice in public and private human service and mental health settings
ADMISSION REQUIREMENTS:	Official transcript(s), GRE, two letters of recommendation, interview, supplemental form, preliminary written exam and resume or vita.  Please refer to the university policy for <a href="#">graduate admission</a> .
GRADUATION REQUIREMENTS:	After admission to the Ph.D. degree program, students plan a program of study with their respective faculty advisory committee. Please refer to the program and college doctoral handbook for more information about requirements for graduation.
THESIS/DISSERTATION:	Dissertation research is the culminating experience in the doctoral Counselor Education and Supervision program and successful completion of the dissertation process is required for graduation.

# Counselor Education and Supervision - Doctor of Philosophy Program Requirements

Type Legend: DG Diversity - Global Diversity Course Requirement; DD Diversity - Domestic Diversity Course Requirement; KFA Kent Core Fine Arts; KSS Kent Core Social Sciences; KAD Kent Core Additional; KBS Kent Core Basic Sciences; KHU Kent Core Humanities; KMC Kent Core Mathematics and Critical Reasoning; KCM Kent Core Composition; KFH Kent Core Humanities or Fine Arts; ELR Experiential Learning; WIC Writing Intensive;

Please read the section in the University Catalog on Kent Core requirements, diversity, writing-intensive and the experiential learning requirements

I. Graduate Program Requirements (87 credits)					
Type	Course		Title	Credits	Minimum Grade
	CHDS	78128	Individual Appraisal in Counseling	3	
	CHDS	78538	Advanced Multicultural Counseling	3	
	CHDS	80090	Doctoral Residency Seminar in Counselor Education and Supervision	3	
	CHDS	80199	Dissertation I <sup>1</sup>	30	
	CHDS	88168	Advanced Counseling Theories	3	
	CHDS	88281	Research Seminar in Counselor Education and Supervision	3	
	CHDS	88284	Supervision of Counseling	3	
	CHDS	88292	Internship in Counselor Education and Supervision <sup>2</sup>	6	
	CHDS	88294	College Teaching in Counseling and Human Development Services	3	
	An advanced practicum: Individual, group or couples and family			3	
	EVAL	75510	Statistics I for Educational Services	3	
	EVAL	85515	Quantitative Research Designs and Application in Educational Services	3	
	EVAL	85516	Qualitative Research Designs and Application in Educational Services	3	
	Choose from the following:			3	
	EVAL	85517	Advanced Quantitative Research in Educational Services (3) or		
	EVAL	85518	Advanced Qualitative Research in Educational Services (3)		
	Additional Courses required relative to major area of study <sup>3</sup>			15	
MINIMUM TOTAL				87	

1 Each doctoral candidate, upon admission to candidacy, must register for CES 80199 *Dissertation I* for a total of 30 hours. It is expected that a doctoral candidate will continuously register for Dissertation I, and thereafter CES 80299 *Dissertation II*, each semester, including summer, until all requirements for the degree have been met. Students will be expected to be familiar with data entry and interpreting computer generated analysis.

2 Students will take 3 credits of CES 88292 *Internship in CES* per semester for two consecutive semesters, for a total of 6 credit hours of internship.

3 Students will also have 9 additional hours of CES specialization and 6 hours elective coursework; total 15. In designing these 15 hours, students may want to consult with their advisors about registering for additional courses that consider research design; for example: EVAL 78713 *Multivariate Analysis In Educational Research*; EVAL 78714 *Factor Analysis In Educational Research*; EVAL 78716 *Educational Statistics II*; EVAL 78728 *Educational Statistics III*; and CES 70093 *Q Methodology In Assessment And Research*



## Program Requirements Report

Students are expected to have completed curricular experiences equivalent to CACREP entry-level standards and curricular requirements of a specific CACREP program area before beginning doctoral-level counselor education coursework. Any missing content can be completed before or in some cases (e.g., if minimal content is needed) concurrently with initial doctoral-level counselor education coursework.

Students will have completed the coursework for the Professional Clinical Counselor License in Ohio either before entry into the program or during the program.

Successful completion of written and oral comprehensive exams is required before students can be registered for dissertation credit hours.



## Board of Regents

University System of Ohio

John R. Kasich, Governor  
John Carey, Chancellor

### CHANGE REQUEST: NAME AND CURRICULUM MODIFICATION

**Date of submission:** January 26, 2015

**Name of institution:** Kent State University

**Previously approved title:** Counseling and Human Development Services within the Ph.D. degree

**Proposed new title:** Counselor Education and Supervision within the Ph.D. degree

**Proposed implementation date of the request:** Fall 2015

**Date that the request received final approval from the appropriate institutional committee:**  
[DATE] (Kent State University Board of Trustees)

#### Primary institutional contact for the request

**Name:** Therese E. Tillett  
**Title:** Director of Curriculum Services  
Office of the Provost  
**Phone:** 330-672-8558  
**E-mail:** ttillet1@kent.edu

#### Educator Preparation Programs:

Leads to licensure: No [change to Yes if true]  
Leads to endorsement: No

#### Explain the rationale for name and curricular changes.

Counselor Education and Supervision is a standard name for doctoral programs such as ours. It is the name under which the Council for Accreditation of Counseling and Related Educational Programs (CACREP; a specialized accreditor in the field of counseling) accredits our doctoral program. It will be easier for potential applicants and other interested parties to find our website if we rename our Ph.D. program to Counselor Education and Supervision.

**Describe how the name and curricular changes will affect students in the current program.**  
There will be no affect on students in our program, other than the name of their degree.

**Describe any faculty, administrative or support service changes occurring along with the name and curriculum changes.**  
None.

**Provide evidence that the appropriate accreditation agencies been informed of the proposed change (if applicable).**

See attached email to Robert Urofsky, Director of Accreditation for the Council for Accreditation of Counseling and Related Educational Programs (CACREP)



**Describe how the effectiveness of the new curriculum will be monitored over time.**

The current curriculum as reflected in the doctoral plan of study will not change; there is no new curriculum that needs to be monitored. The following change to the curriculum as listed in the catalog brings the curriculum as listed in the catalog up to current practice (as listed on the plan of study).

**Submit a comparison of the currently authorized curriculum and the proposed curriculum.**

The curriculum will not change due to the name change. The following change to the curriculum as listed in the catalog brings the curriculum as listed in the catalog up to current practice (as listed on the plan of study).

Previously Authorized Curriculum	Credit Hours	Proposed Curriculum	Credit Hours
CHDS 78128 Individual Appraisal in Counseling	3	CES 78128 Individual Appraisal in Counseling	3
CHDS 78538: Advanced Multicultural Counseling	3	CES 78538: Advanced Multicultural Counseling	3
CHDS 80090 Doctoral Residency Seminar in CHDS	3	CES 80090 Doctoral Residency Seminar in CES	3
CHDS 80199 Dissertation I *	30	CES 80199 Dissertation I *	30
CHDS 88168 Advanced Counseling Theories	3	CES 88168 Advanced Counseling Theories	3
CHDS 88281 Research Seminar in CHDS	3	CES 88281 Research Seminar in CES	3
CHDS 88284 Supervision of Counseling	3	CES 88284 Supervision of Counseling	3
CHDS 88292 Internship in CHDS	3	CES 88292 Internship in CES	6
An advanced practicum: Individual, group, or couples and family	3 or 4	CES 88294 College Teaching in CES	3
EVAL 75510 Statistics I for Educational Services	3	An advanced practicum: Individual, group, or couples and family	3
EVAL 85515 Quantitative Research Designs and Application for Educational Services	3	EVAL 75510 Statistics I for Educational Services	3
EVAL 85516 Qualitative Research Designs and Application for Educational Services	3	EVAL 85515 Quantitative Research Designs and Application for Educational Services	3
EVAL 85517 Advanced Quantitative Research for Educational Services	3	EVAL 85516 Qualitative Research Designs and Application for Educational Services	3
OR			
EVAL 85518 Advanced Qualitative Research for Educational Services			
Additional courses required relative to major area of study	15	EVAL 85517 Advanced Quantitative Research for Educational Services	3
		OR	
		EVAL 85518 Advanced Qualitative Research for Educational Services	
		Additional courses required relative to major area of study	15
TOTAL	81	TOTAL	87

Kent State University verifies that the information in this request is truthful and accurate.

Respectfully,

Todd A. Diacon  
Senior Vice President for Academic Affairs and Provost

# KENT STATE UNIVERSITY

## CERTIFICATION OF CURRICULUM PROPOSAL

Preparation Date **24-Oct-14** Curriculum Bulletin \_\_\_\_\_  
Effective Date **Fall 2015** Approved by EPC \_\_\_\_\_

Department **Lifespan Development and Educational Sciences**  
College **EH - Education, Health and Human Services**  
Degree **EDS - Educational Specialist**  
Program Name **Counseling** Program Banner Code **COUN**  
Concentration(s) \_\_\_\_\_ Concentration(s) Banner Code(s) \_\_\_\_\_  
Proposal **Revise program**

Description of proposal:

**This action revises the admission policy and clarifies course requirements for the University catalog.**

Does proposed revision change program's total credit hours? ☐ Yes ☒ No

Current total credit hours: **21-30** Proposed total credit hours **21-30**

Describe impact on other programs, policies or procedures (e.g., duplication issues; enrollment and staffing considerations; need; audience; prerequisites; teacher education licensure):

**None**

Units consulted (other departments, programs or campuses affected by this proposal):

**None**

### REQUIRED ENDORSEMENTS

<u>H. Dillmann-Jenkins</u>	<u>11 / 6 / 2014</u>
Department Chair / School Director	
_____	<u>  /  /  </u>
Campus Dean (for Regional Campuses proposals)	
_____	<u>  /  /  </u>
College Dean (or designee)	
_____	<u>  /  /  </u>
Dean of Graduate Studies (for graduate proposals)	
_____	<u>  /  /  </u>
Provost and Senior Vice President for Academic Affairs (or designee)	



# All Fields Report

## Program Cover

<b>Program Title</b>	Counseling
<b>Banner Code</b>	
<b>College(s)</b>	Education, Health and Human Services
<b>Department(s)</b>	<b>Education, Health and Human Services</b> LDES-Lifespan Development and Educational Sciences
<b>Degree Type</b>	Post-Master's
<b>Degree Name</b>	Education Specialist

## Proposal Information

<b>Level</b>	Graduate
<b>Campus(es)</b>	Kent

## Program Catalog Description

Page Last Saved on Tuesday, Oct 28, 2014 at 2:20 PM  
By Susan Augustine

### Program Catalog Description

The Educational Specialist in Counseling can be highly individualized to meet the needs of students having interests in a variety of school or community settings. The degree is an advanced-level practitioner's degree, and the focus is on practical knowledge and skill.

### Keywords for GPS Website Search

### Career Opportunities

Work as a counselor in settings such as agencies, hospitals, K-12 schools, depending upon the plan of study established.

## Thesis/Dissertation

## Admission and Graduation Requirements

Page Last Saved on Thursday, Oct 23, 2014 at 5:29 PM  
By Susan Augustine

### Admission Requirements

Official transcript(s), goal statement, two letters of recommendation and interview.

Please refer to the university policy for graduate admission.

Educational Specialist programs in the College of Education, Health and Human Services practice selective admission. Requirements include, among other things, evidence of high scholastic achievement, a high level of verbal ability and positive letters of recommendation

All Ed.S. programs, with the exception of school psychology, require that applicants must have completed or be about to complete their master's degree from an accredited institution.

In addition to observing regular application requirements of the university, applicants must do the following:

- Apply online to the Ed.S. program and submit all application material to Graduate Studies



- Submit a minimum of two letters of recommendation for admission to the Ed.S. degree program. One recommendation should be from an employer or other individual who can address the applicant's ability in a professional work setting.
- Participate in interviews with selected program area faculty or the program area admission committee as requested.
- Complete any special procedures mandated by specific program areas.
- Submit any supplemental information that may assist admissions committees in assessing academic or experiential background. Supplemental information may include such items as professional vita, publications, additional recommendations or a copy of a master's thesis.

### Graduation Requirements

Minimum 21 credit hours are needed beyond a counseling Master's degree from Kent State University; 30 credit hours are needed beyond a counseling Master's degree from non-Kent State University institutions.

Overall GPA

### Program Requirements

#### Definition

Requirements

### Program Requirement Notes

#### Notes for Program Requirements Document

The Council for Accreditation of Counseling and Related Educational Programs (CACREP) does not accredit Educational Specialist programs.

### Rationale for the proposal

#### Description of action, including its intended effect

The purpose of this proposal is to update the EDS Counseling admission requirements by removing the need to submit a satisfactory GRE score. This has not been required in this major and the catalog has inaccurate information. In addition, the program requirements for this major is highly individualized, with curriculum built for each student's needs. While specific courses are not listed in the catalog, the minimum credit hour requirement for graduation is described. A note is also added that indicates that counseling Ed.S. programs are not accredited.

#### Impact on other programs, course offerings, students, faculty, staff (e.g., duplication issues)

No impact

#### Fiscal, enrollment, facilities and staffing considerations

No impact

#### Units consulted (other departments, programs or campuses affected by this proposal)

None



Counseling - Education Specialist

COLLEGE:	Education, Health and Human Services
DEPARTMENT:	Lifespan Development and Educational Sciences
DESCRIPTION:	The Educational Specialist in Counseling can be highly individualized to meet the needs of students having interests in a variety of school or community settings. The degree is an advanced-level practitioner's degree, and the focus is on practical knowledge and skill.
CAREER OPPORTUNITIES:	Work as a counselor in settings such as agencies, hospitals, K-12 schools, depending upon the plan of study established.
ADMISSION REQUIREMENTS:	<p>Official transcript(s), goal statement, two letters of recommendation and interview.</p> <p>Please refer to the university policy for <a href="#">graduate admission</a>.</p> <p>Educational Specialist programs in the College of Education, Health and Human Services practice selective admission. Requirements include, among other things, evidence of high scholastic achievement, a high level of verbal ability and positive letters of recommendation</p> <p>All Ed.S. programs, with the exception of school psychology, require that applicants must have completed or be about to complete their master's degree from an accredited institution. In addition to observing regular application requirements of the university, applicants must do the following:</p> <ul style="list-style-type: none"><li>• Apply online to the Ed.S. program and submit all application material to Graduate Studies</li><li>• Submit a minimum of two letters of recommendation for admission to the Ed.S. degree program. One recommendation should be from an employer or other individual who can address the applicant's ability in a professional work setting.</li><li>• Participate in interviews with selected program area faculty or the program area admission committee as requested.</li><li>• Complete any special procedures mandated by specific program areas.</li><li>• Submit any supplemental information that may assist admissions committees in assessing academic or experiential background. Supplemental information may include such items as professional vita, publications, additional recommendations or a copy of a master's thesis.</li></ul>
GRADUATION REQUIREMENTS:	Minimum 21 credit hours are needed beyond a counseling Master's degree from Kent State University; 30 credit hours are needed beyond a counseling Master's degree from non-Kent State University institutions.

Counseling - Education Specialist Program Requirements

Type Legend: DG Diversity - Global Diversity Course Requirement; DD Diversity - Domestic Diversity Course Requirement; KFA Kent Core Fine Arts; KSS Kent Core Social Sciences; KAD Kent Core Additional; KBS Kent Core Basic Sciences; KHU Kent Core Humanities; KMC Kent Core Mathematics and Critical Reasoning; KCM Kent Core Composition; KFH Kent Core Humanities or Fine Arts; ELR Experiential Learning; WIC Writing Intensive;

Please read the section in the University Catalog on Kent Core requirements, diversity, writing-intensive and the experiential learning requirements

I. Graduate Program Requirements (21 credits)				
Type	Course	Title	Credits	Minimum Grade
	To complete the Ed.S. in Counseling, 21 credit hours are needed beyond a counseling master's degree from Kent State University; 30 credit hours are needed beyond a master's degree from non-Kent State University instiutions		21 - 30	
	The Educational Specialist in Counseling curriculum is highly individualized to meet the needs of students. Students will develop their individualized plans of study in consultation with their advisors.			
MINIMUM TOTAL			21	

The Council for Accreditation of Counseling and Related Educational Programs (CACREP) does not accredit Educational Specialist programs.



# KENT STATE UNIVERSITY

## CERTIFICATION OF CURRICULUM PROPOSAL

Preparation Date **24-Oct-14** Curriculum Bulletin \_\_\_\_\_

Effective Date **Fall 2015** Approved by EPC \_\_\_\_\_

Department **Lifespan Development and Educational Sciences**  
College **EH - Education, Health and Human Services**  
Degree **MED - Master of Education**  
Program Name **School Counseling** Program Banner Code **SCON**  
Concentration(s) \_\_\_\_\_ Concentration(s) Banner Code(s) \_\_\_\_\_  
Proposal **Revise program**

Description of proposal:

**This action revises the total credit hours required for graduation, lowering it from 49 to 48 as a result of a reduction in credits in a practicum course.**

Does proposed revision change program's total credit hours? ☒ Yes ☐ No

Current total credit hours: **49** Proposed total credit hours **48**

Describe impact on other programs, policies or procedures (e.g., duplication issues; enrollment and staffing considerations; need; audience; prerequisites; teacher education licensure):

**None**

Units consulted (other departments, programs or campuses affected by this proposal):

**None**

### REQUIRED ENDORSEMENTS

H. Delmar-Jenkins  
Department Chair / School Director

11 / 6 / 2014

\_\_\_\_\_  
Campus Dean (for Regional Campuses proposals)

    /    /    

\_\_\_\_\_  
College Dean (or designee)

    /    /    

\_\_\_\_\_  
Dean of Graduate Studies (for graduate proposals)

    /    /    

\_\_\_\_\_  
Provost and Senior Vice President for Academic Affairs (or designee)

    /    /

# All Fields Report

## Program Cover

<b>Program Title</b>	School Counseling
<b>Banner Code</b>	
<b>College(s)</b>	Education, Health and Human Services
<b>Department(s)</b>	<b>Education, Health and Human Services</b> LDES-Lifespan Development and Educational Sciences
<b>Degree Type</b>	Master's
<b>Degree Name</b>	Master of Education
<b>Proposal Information</b>	
<b>Level</b>	Graduate
<b>Campus(es)</b>	Kent

## Program Catalog Description

Page Last Saved on Tuesday, Oct 28, 2014 at 2:02 PM  
By Susan Augustine

### Program Catalog Description

The Master of Education in School Counseling consists of two concentrations: Classroom Guidance for Teachers and Professional School Counseling.

The mission, intent and purpose of the School Counseling program at Kent State University is to prepare students for employment as professional school counselors in K-12 institutions.

Note: State/Federal background checks are required for practicum/internship experiences. See program's Practicum and Internship Coordinator for more information.

**ACCREDITATION:** Council for the Accreditation of Counseling and Related Educational Programs (CACREP)

### Keywords for GPS Website Search

school counseling, school counselors, guidance counselors

### Career Opportunities

Employment as professional school counselors in K-12 institutions

## Thesis/Dissertation

### Admission and Graduation Requirements

Page Last Saved on Thursday, Oct 23, 2014 at 5:11 PM  
By Susan Augustine

### Admission Requirements

Official transcript(s), goal statement, two letters of recommendation, Questions in Anticipation of Licensure form and interview.



Please refer to the university policy for graduate admission.

### Graduation Requirements

#### **Licensure Requirement (not required for graduation):**

Candidates seeking Ohio licensure are required to pass specific assessments in order to apply for licensure. Students should consult their advisors for specific program requirements and refer to the Ohio Department of Education-Educator Preparation website for more information on assessments specific to licensure type.

Overall GPA

### Program Requirements

#### Definition

Requirements

### Program Requirement Notes

#### Notes for Program Requirements Document

#### **Licensure Requirement (not required for graduation):**

Candidates seeking Ohio licensure are required to pass specific assessments in order to apply for licensure. Students should consult their advisors for specific program requirements and refer to the Ohio Department of Education-Educator Preparation website for more information on assessments specific to licensure type.

### Rationale for the proposal

#### Description of action, including its intended effect

The purpose of this proposal is to update course requirements to reflect revisions made to several courses. Besides subject and title changes, one course CHDS 68392 is reducing its credit from 4 to 3. As a result, total number of credits required for graduation will be lowered from 49 to 48.

#### Impact on other programs, course offerings, students, faculty, staff (e.g., duplication issues)

Little or no impact; 48 credits still exceeds University and College minimum standards.

#### Fiscal, enrollment, facilities and staffing considerations

None

#### Units consulted (other departments, programs or campuses affected by this proposal)

None



School Counseling - Master of Education

COLLEGE:	Education, Health and Human Services
DEPARTMENT:	Lifespan Development and Educational Sciences
DESCRIPTION:	<p>The Master of Education in School Counseling consists of two concentrations: Classroom Guidance for Teachers and Professional School Counseling.</p> <p>The mission, intent and purpose of the School Counseling program at Kent State University is to prepare students for employment as professional school counselors in K-12 institutions.</p> <p>Note: State/Federal background checks are required for practicum/internship experiences. See program's Practicum and Internship Coordinator for more information.</p> <p><b>ACCREDITATION:</b> Council for the Accreditation of Counseling and Related Educational Programs (CACREP)</p>

CAREER OPPORTUNITIES:	Employment as professional school counselors in K-12 institutions
ADMISSION REQUIREMENTS:	<p>Official transcript(s), goal statement, two letters of recommendation, Questions in Anticipation of Licensure form and interview.</p> <p>Please refer to the university policy for <a href="#">graduate admission</a>.</p>
GRADUATION REQUIREMENTS:	<p>The M.Ed. degree curriculum is a minimum of 48 semester hours, including a 600 clock-hour internship. A pre-practicum examination and comprehensive examination must be passed for matriculation and graduation. This program is designed to fulfill the educational requirements for licensure as a Licensed School Counselor in the state of Ohio. The program may be pursued on a part-time or full-time basis, although some full-time study is urged.</p>

**Licensure Requirement (not required for graduation):**

Candidates seeking Ohio licensure are required to pass specific assessments in order to apply for licensure. Students should consult their advisors for specific program requirements and refer to the [Ohio Department of Education-Educator Preparation](#) website for more information on assessments specific to licensure type.



School Counseling - Master of Education Program Requirements

Type Legend: DG Diversity - Global Diversity Course Requirement; DD Diversity - Domestic Diversity Course Requirement; KFA Kent Core Fine Arts; KSS Kent Core Social Sciences; KAD Kent Core Additional; KBS Kent Core Basic Sciences; KHU Kent Core Humanities; KMC Kent Core Mathematics and Critical Reasoning; KCM Kent Core Composition; KFH Kent Core Humanities or Fine Arts; ELR Experiential Learning; WIC Writing Intensive;

Please read the section in the University Catalog on Kent Core requirements, diversity, writing-intensive and the experiential learning requirements

I. Graduate Program Requirements (48 credits)					
Type	Course		Title	Credits	Minimum Grade
	CHDS	67530	Counseling Theories	3	
	CHDS	67531	Counseling Skills and Techniques	3	
	CHDS	67580	Multicultural Counseling	3	
	CHDS	67820	Group Work: Theory and Techniques	3	
	CHDS	68011	Foundations of School Counseling	3	
	CHDS	68066	Counseling Adolescents	3	
	CHDS	68067	Counseling Children	3	
	CHDS	68068	School Counseling Program Management and Leadership	3	
	CHDS	68069	School Counseling: Orientation and Ethics	3	
	CHDS	68126	Introduction to Assessment in Counseling	3	
	CHDS	68182	Career Counseling	3	
	CHDS	68192	Internship I: School Counseling	3	
	CHDS	68292	Internship II: School Counseling	3	
	CHDS	68392	School Counseling Practicum	3	
	EVAL	65511	Research in Educational Services	3	
	EPSY	65523	Life Span Development	3	
MINIMUM TOTAL				48	

Licensure Requirement (not required for graduation):

Candidates seeking Ohio licensure are required to pass specific assessments in order to apply for licensure. Students should consult their advisors for specific program requirements and refer to the [Ohio Department of Education-Educator Preparation](#) website for more information on assessments specific to licensure type.

# KENT STATE UNIVERSITY

## CERTIFICATION OF CURRICULUM PROPOSAL

Preparation Date **24-Oct-14** Curriculum Bulletin \_\_\_\_\_

Effective Date **Fall 2015** Approved by EPC \_\_\_\_\_

Department **Lifespan Development and Educational Sciences**  
College **EH - Education, Health and Human Services**  
Degree **MED - Master of Education**  
Program Name **Clinical Mental Health Counseling** Program Banner Code **CMHC**  
Concentration(s) \_\_\_\_\_ Concentration(s) Banner Code(s) \_\_\_\_\_  
Proposal **Revise program**

Description of proposal:

**This action revises the total subjects, titles, and course numbers in program requirements to reflect changes made to CHDS courses.**

Does proposed revision change program's total credit hours? ☐ Yes ☒ No

Current total credit hours: **60** Proposed total credit hours **60**

Describe impact on other programs, policies or procedures (e.g., duplication issues; enrollment and staffing considerations; need; audience; prerequisites; teacher education licensure):

**None**

Units consulted (other departments, programs or campuses affected by this proposal):

**None**

### REQUIRED ENDORSEMENTS

<u>H. Delmann-Jenkins</u>	<u>11 / 16 / 2014</u>
Department Chair / School Director	
_____	<u>  /  /  </u>
Campus Dean (for Regional Campuses proposals)	
_____	<u>  /  /  </u>
College Dean (or designee)	
_____	<u>  /  /  </u>
Dean of Graduate Studies (for graduate proposals)	
_____	<u>  /  /  </u>
Provost and Senior Vice President for Academic Affairs (or designee)	



# All Fields Report

## Program Cover

<b>Program Title</b>	Clinical Mental Health Counseling
<b>Banner Code</b>	
<b>College(s)</b>	Education, Health and Human Services
<b>Department(s)</b>	<b>Education, Health and Human Services</b> LDES-Lifespan Development and Educational Sciences
<b>Degree Type</b>	Master's
<b>Degree Name</b>	Master of Education

## Proposal Information

<b>Level</b>	Graduate
<b>Campus(es)</b>	Kent

## Program Catalog Description

Page Last Saved on Tuesday, Oct 28, 2014 at 4:21 PM  
By Susan Augustine

### Program Catalog Description

The Master of Education in Clinical Mental Health Counseling prepares students for employment as counselors in community-based human service agencies (e.g., substance abuse facilities, mental health centers, child and family service agencies) as well as private counseling facilities.

**ACCREDITATION:** Council for the Accreditation of Counseling and Related Educational Programs (CACREP)

### Keywords for GPS Website Search

clinical mental health counseling, counselor, counseling

### Career Opportunities

## Thesis/Dissertation

## Admission and Graduation Requirements

Page Last Saved on Tuesday, Oct 28, 2014 at 4:21 PM  
By Susan Augustine

### Admission Requirements

Official transcript(s), goal statement, two letters of recommendation, Questions in Anticipation of Licensure form and interview.

Please refer to the university policy for graduate admission.

### Graduation Requirements

The M.Ed. degree curriculum is a minimum of 60 semester hours, including a 600 clock-hour internship. A pre-practicum examination and comprehensive examination must be passed for matriculation and graduation. This program is designed to fulfill the educational requirements for licensure as a Professional Clinical Counselor in the state of Ohio. The program may be pursued on a part-time or full-time basis, although some full-time study is urged.



Overall GPA

## Program Requirements

## Definition

Requirements

Electives

\*\*Major Requirement\*\*

Advisor approved electives

## Program Requirement Notes

Notes for Program Requirements Document

## Rationale for the proposal

## Description of action, including its intended effect

The purpose of this proposal is to revise the program requirements by updating subjects and titles to reflect course changes. Additionally, two doctoral-level courses were listed as major requirements; these have since been revised to master's level courses and are now appropriate for this MED major. As a note: accreditation information has been listed in the University catalog; however, there is no such category in Curricunet. To ensure that this information remains in the catalog, it has been added to the program description.

## Impact on other programs, course offerings, students, faculty, staff (e.g., duplication issues)

No impact

## Fiscal, enrollment, facilities and staffing considerations

None

## Units consulted (other departments, programs or campuses affected by this proposal)

None



## Clinical Mental Health Counseling - Master of Education

**COLLEGE:** Education, Health and Human Services

**DEPARTMENT:** Lifespan Development and Educational Sciences

**DESCRIPTION:** The Master of Education in Clinical Mental Health Counseling prepares students for employment as counselors in community-based human service agencies (e.g., substance abuse facilities, mental health centers, child and family service agencies) as well as private counseling facilities.

**ACCREDITATION:** Council for the Accreditation of Counseling and Related Educational Programs (CACREP)

**ADMISSION REQUIREMENTS:** Official transcript(s), goal statement, two letters of recommendation, Questions in Anticipation of Licensure form and interview.

Please refer to the university policy for [graduate admission](#).

**GRADUATION REQUIREMENTS:** The M.Ed. degree curriculum is a minimum of 60 semester hours, including a 600 clock-hour internship. A pre-practicum examination and comprehensive examination must be passed for matriculation and graduation. This program is designed to fulfill the educational requirements for licensure as a Professional Clinical Counselor in the state of Ohio. The program may be pursued on a part-time or full-time basis, although some full-time study is urged.

# Clinical Mental Health Counseling - Master of Education Program Requirements

Type Legend: DG Diversity - Global Diversity Course Requirement; DD Diversity - Domestic Diversity Course Requirement; KFA Kent Core Fine Arts; KSS Kent Core Social Sciences; KAD Kent Core Additional; KBS Kent Core Basic Sciences; KHU Kent Core Humanities; KMC Kent Core Mathematics and Critical Reasoning; KCM Kent Core Composition; KFH Kent Core Humanities or Fine Arts; ELR Experiential Learning; WIC Writing Intensive;

Please read the section in the University Catalog on Kent Core requirements, diversity, writing-intensive and the experiential learning requirements

I. Graduate Program Requirements (60 credits)					
Type	Course		Title	Credits	Minimum Grade
	CHDS	67530	Introduction to Counseling	3	
	CHDS	67531	Individual Counseling Procedures	3	
	CHDS	67580	Multicultural Counseling	3	
	CHDS	67628	Diagnosis in Counseling	3	
	CHDS	67492	Practicum I: Community Counseling	3	
	CHDS	67592	Practicum II: Community Counseling	3	
	CHDS	67663	Orientation to Clinical Mental Health Counseling	3	
	CHDS	67820	Group Work: Theory and Techniques	3	
	CHDS	68126	Introduction to Assessment in Counseling	3	
	CHDS	68128	Clinical Assessment in Counseling	3	
	CHDS	68130	Psychopathology for Counselors	3	
	CHDS	68167	Advanced Counseling Procedures	3	
	CHDS	68182	Career Counseling	3	
	CHDS	67792	Internship I: Clinical Mental Health Counseling	3	
	CHDS	67892	Internship II: Clinical Mental Health Counseling	3	
	EPSY	65523	Life Span Development	3	
	EVAL	65511	Research in Educational Services	3	
	Advisor approved electives			9	
	CHDS	67664	Addictive Behavior and Treatment Issues (3)		
	CHDS	67665	Treatment Planning in Addiction Counseling (3)		
	CHDS	68066	Counseling Adolescents (3)		
	CHDS	68067	Counseling Children (3)		
	CHDS	68168	Advanced Counseling Theories (3)		
	CHDS	68529	Couples Therapy: Theory and Techniques (3)		
	CHDS	68533	Family Therapy: Theory and Techniques (3)		
	CHDS	68538	Advanced Multicultural Counseling (3)		
MINIMUM TOTAL				60	



# KENT STATE UNIVERSITY

## CERTIFICATION OF CURRICULUM PROPOSAL

Preparation Date **3-Oct-14**

Curriculum Bulletin \_\_\_\_\_

Effective Date **Fall 2015**

Approved by EPC \_\_\_\_\_

Department **Lifespan Development and Educational Sciences**  
College **EH - Education, Health and Human Services**  
Proposal **Large-Scale Change to Courses**  
Course Subject **CHDS** Course Number **See attached proposal**  
Course Title **See attached proposal**

Checked items are new or revised	<input checked="" type="checkbox"/> Subject	<input type="checkbox"/> Cross-Listed / Slash
	<input type="checkbox"/> Number	<input type="checkbox"/> Grade Rule
	<input type="checkbox"/> Title	<input type="checkbox"/> Credit by Exam
	<input type="checkbox"/> Title Abbreviation	<input type="checkbox"/> Course Content
	<input type="checkbox"/> Credit Hours	<input type="checkbox"/> Kent Core
	<input type="checkbox"/> Prerequisites	<input type="checkbox"/> Writing-Intensive (WIC)
	<input type="checkbox"/> Description	<input type="checkbox"/> Diversity
	<input type="checkbox"/> Schedule Type	<input checked="" type="checkbox"/> Other <b>textbook information</b>

Describe impact on other policies, programs or procedures (e.g., encroachment and duplication issues; enrollment and staffing considerations; need, audience, prerequisites; teacher education licensure):  
**No impact**

Units consulted (other departments, programs or campuses affected by this proposal):  
**Health Education, Middle Childhood Education, Technical and Applied Studies**

### REQUIRED ENDORSEMENTS

<u>H. Delkann-Jenkins</u> Department Chair / School Director	<u>11 / 6 / 2014</u>
_____ Campus Dean (for Regional Campuses proposals)	<u>  /  /  </u>
_____ College Dean (or designee)	<u>  /  /  </u>
_____ Provost and Senior Vice President for Academic Affairs (or designee)	<u>  /  /  </u>



## Proposal Summary Large-Scale Course Revision

### ***Description of Action, Including Intended Effect***

This proposal will change the subject of the following courses from CHDS to CES, as a result of a proposed name change for the Counseling and Human Development Services major to Counselor Education and Supervision. In addition, textbook information for these courses will be revised to read, "to be determined by instructor" to permit instructor flexibility in reading assignments and "existing CES faculty" will be designated as instructor.

While all CHDS course subjects will change to CES, those not on this list require more extensive updating and are being submitted individually.

CHDS 20092 *Field Experience I: Middle Childhood*

CHDS 37800 *Small Group Process* (**this is cross-listed with HED 34060, CHDS subject must also be changed to CES on this course's cross-listing information**)

CHDS 44084 *Behavioral Science in Health Professions*

CHDS 60199 *Thesis I*

CHDS 60299 *Thesis II*

CHDS 64084 *Behavioral Science in Health Professions*

CHDS 6/77492 *Practicum I: Clinical Mental Health Counseling*

CHDS 6/77592 *Practicum II: Clinical Mental Health Counseling*

CHDS 6/77695 *Special Topics in Clinical Mental Health Counseling*

CHDS 67698 *Individual Research in Clinical Mental Health Counseling*

CHDS 6/77858 *Seminar in Group Counseling*

CHDS 68095 *Special Topics in School Counseling* (**this still has cross-listing information in the description, but 78095 was inactivated and connection was removed in 2012**)

CHDS 6/78529 *Couples Therapy: Theory and Techniques*

CHDS 6/87596 *Individual Investigation in Counseling and Human Development Services*

CHDS 88298 *Individual Research in Counseling and Human Development Services*

### ***Impact on Other Programs, Course Offerings, Students, Faculty, Staff***

CHDS 37800 is cross listed with HED 34060; the subject will be changed to CES on 34060's cross-listing information and Health Education was notified of subject change. 20092 is required by Middle Childhood Education and 37800 is required by Technical and Applied Studies – they were notified of revisions.

### ***Fiscal, Enrollment, Facilities and Staffing Considerations***

None

***Timetable and Actions Required:*** The proposal will go through the required curriculum approval process for changes to take effect in Fall, 2015. The following is an anticipated schedule:

Approved by CHDS program area:

Approved by LDES Curriculum Committee: November 5, 2014

Presented to EHHS Curriculum Committee: November 21, 2014

Presented to EPC: January 26, 2015



## AUGUSTINE, SUSAN

---

**Subject:** FW: Doctoral program name change / School Counseling program hours change

**From:** <COX>, Jane Cox <[jcox8@kent.edu](mailto:jcox8@kent.edu)>

**Date:** Thursday, October 23, 2014 3:52 PM

**To:** "[rurofsky@cacrep.org](mailto:rurofsky@cacrep.org)" <[rurofsky@cacrep.org](mailto:rurofsky@cacrep.org)>

**Subject:** Doctoral program name change / School Counseling program hours change

Dear Robert,

I hope this email finds you well and enjoying the fall in the D.C. area. I'm writing to tell you of a proposed change to the name of our doctoral program. It is currently "Counseling and Human Development Services" and we are proposing a name change to "Counselor Education and Supervision" (CES). As you know, this change would make our program name consistent with the name under which we are accredited by CACREP.

This proposed name change would not affect the curriculum requirements for our doctoral program.

Additionally, we are proposing a change in the credit hours required for our School Counseling program. Currently our School Counseling Practicum (CHDS 68392) is a 4 credit course. We are proposing to change it to a 3 credit course, since all of our other practicums are 3 credit courses and the School Counseling Practicum does not require any additional client contact hours or supervision (when compared to our other practicum courses). With this change, the total required hours in our School Counseling Program would be 48 (vs. the currently requirement of 49 hours).

If the above changes are approved through our curriculum process, they would be in affect fall 2015.

Please let me know if you have any concerns about the above changes. Thank you for your time and consideration,  
Jane

Jane A. Cox, Ph.D., PCC-S  
Associate Professor, CHDS Doctoral Coordinator  
Counseling and Human Development Services  
310 White Hall  
PO Box 5190  
Kent State University  
Kent, OH 44242  
330-672-0698  
[jcox8@kent.edu](mailto:jcox8@kent.edu)

<http://www.kent.edu/ehhs/chds/>

## AUGUSTINE, SUSAN

---

**Subject:** FW: Proposed change from CHDS to CES - affects on your program

**Importance:** High

**From:** COX, JANE A.

**Sent:** Tuesday, October 28, 2014 8:54 AM

**To:** BERGH, KATHLEEN; TURNER, STEVEN; Lara, Tracy; KASTURIARACHI, ALOYSIUS; EMENS, SUSAN; HICKMAN, BRENDA; Kuzenko, Robin; HALDAR, FRANCES; RIGGS, DEBORAH; ROWAN, LYNNE

**Subject:** Proposed change from CHDS to CES - affects on your program

**Importance:** High

Hello Everyone,

I'm writing to you because all of you were identified online as the coordinators of your programs, as listed below. These programs all have some connection to Counseling and Human Development Services (CHDS; e.g., your students take a required or elective CHDS course).

We're putting forward a curriculum proposal that will change the name of CHDS to Counselor Education and Supervision (CES). As a result of this change, all course prefixes/subjects will change from CHDS to CES. This will not affect your program or certificate curriculum directly, that is, you will not have to submit a curriculum change. You will only have to change information on your internal documents, such plans of study that refer to CHDS, to reflect this change in the course prefix/subject.

If you are not the correct person to notify about this change, please either forward this email to the appropriate person or send me his/her name.

This change will take place as of fall 2015, allowing it is approved. Please let me know if you have questions about this.

All the best,  
Jane

Nonprofit Studies Minor, Kathy Bergh  
Health Education, Lynne Rowan  
Middle Childhood Education, Steven Turner  
Higher Education Administration, Tracy Lara  
Regional College Technical & Applied Studies  
**Stark:** Bathi Kasturianachi  
**Geauga:** Susanna Emens  
**Salem:** Brenda Shank  
**Trumbull:** Robin Kuzenko  
**Tuscarawas:** Frances Haldar  
**East Liverpool:** Debbie Riggs

Jane A. Cox, Ph.D., PCC-S  
Associate Professor, CHDS Doctoral Coordinator  
Counseling and Human Development Services  
310 White Hall