

**COLLEGE AND GRADUATE SCHOOL OF EDUCATION, HEALTH, AND HUMAN SERVICES**

Office of the Associate Dean for Administrative Affairs and Graduate Education

**RESEARCH COUNCIL**

**October 28, 2013**

MEMBERS ATTENDING: Jian Li, FLA; Lisa Chinn, HS; John McDaniel, HS; Brian Barber, LDES; Pena Bedesem, LDES; Marty Lash, TLC; Deborah Shama-Davis, Research Bureau; Rachel Foot, Doc Forum; Michelle Hoversten, Grants Administrator; Luci Wymer, Recorder

MEMBERS ABSENT: Erica Eckert, FLA; Frank Sansosti, LDES

GUESTS: None

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| **AGENDA ITEM** | **DISCUSSION** | **ACTION TAKEN** |
| SEED Award Research Roundtable | C. Hackney welcomed the group. There was discussion regarding the upcoming Faculty Brown Bag Research Roundtable. She shared that Paulette Washko of the Office of Research Safety and Compliance attended the Grad Program Coordinator meeting and presented the policies that are now being enforced by IRB. | C. Hackney will look into the possibility of Paulette Washko doing another presentation for new and junior faculty and those who couldn’t attend the first one. |
| Faculty Research Dir. Cross References | C. Hackney shared info on the database. R. Foot was asked if the database could be made searchable. She indicated this was possible and that it also needs to be updated. Members were asked to share the information with their program faculty and contact her if they know of someone who is not on the list or changes. |  |
| SEED Awards Proposal Revision | Submission deadline will be January 17th, 2014. Total funding will be 20K. Funding period is 2 years with an extension available. This will be worded that they must have an “approved” extension to go beyond 2 years. SEED Awards may not be used to monetarily compensate faculty. Travel for data gathering, consultation and conference presentation are approved uses for the funds. Approved publication costs are also possible.  Cross disciplinary research is encouraged in proposed SEED projects. C. Hackney explained that the cross disciplinary aspect was to encourage faculty within EHHS to work together. Proposal assistance is available through the Research Bureau. D. Shama-Davis will send a short blurb to add to the RFP.  Accountability Requirement: Will add that the recipients will be required to present their research to the faculty.  Budget: Under criterion score it will be made clear that the budget is zero and will require the submitters to build their budgets in their submission.  Roundtable is Nov. 13th. RFP for spring will go out by Nov. 15th | D. Shama-Davis will send M. Hoversten a blurb to add to the RFP regarding using the Bureau.  Send out the flyer for the Research roundtable the first week of Nov. and again right before the event. |
| Guest Researchers Symposia | C. Hackney reminded the group that guest researchers had been suggested. Strengthening undergraduate research is also one of the Provost’s goals. The group will move forward with this idea and asked for volunteers to chair this effort.  R. Foot brought up the doc forum symposium. There was discussion that the university has a grad conference and ours could be a little before that date. An in house symposium with the faculty was thought to be good practice for the students. It would be confidence building for the students. J. McDaniel and B. Barber will chair this effort. | R. Foot will look into dates, what has been done previously, what is done across campus and what we could do. |
| Undergrad Students Research | M. Lash shared the information on the undergrad poster presentations done currently every semester the week before finals. She also works with the McNair scholars across campus. All Health Science undergrads are required to spend 120 hours in the lab. Students could do presentations. This could be added into the presentations currently done by the TLC students but could be done on another floor. There was discussion regarding grad students also being involved by doing poster presentations. Adding work sessions prior to the presentations was suggested. R. Foot will ask the grad students if they would prefer to do fall or spring. M. Lash will chair this committee. R. Foot will assist her along with C. Hackney and J. Arhar. |  |
| Graduate Student Research Symposium | There was conversation that it would be difficult to find researchers that would be interesting to all of the schools. D. Shama-Davis shared information on a symposium of research methodology with the presenter’s research as the vehicle. There was a great deal of discussion on how to approach this. There was a suggestion that this could be a visiting lecture series revolving around a theme. C. Hackney suggested that Linda Robertson could be helpful in international research and the cultural aspect and helping students become internationally minded. | C. Hackney asked that everyone think about ideas how this would be possible. C. Hackney will talk to the Dean regarding funding. |

The meeting was adjourned at 10:30 am.

Next meeting: **Nov. 25th, 9:30 – 10:30 am, WH-Rm 403**

Respectfully submitted

Luci Wymer, Recorder