

**COLLEGE AND GRADUATE SCHOOL OF EDUCATION, HEALTH, AND HUMAN SERVICES**

Office of the Associate Dean for Administrative Affairs and Graduate Education

**RESEARCH COUNCIL**

**October 24, 2011**

MEMBERS ATTENDING: Aryn Karpinski, FLA; Hayley Arnold, HS; Pam Mitchell, HS; Frank Sansosti, LDES; Christopher Was, LDES; Mike Mikusa, TLC; Nancy Barbour, Admin Affairs; Michelle Hoversten, Grants Coordinator; Luci Wymer, recorder

MEMBERS ABSENT: Jim Henderson, TLC; Jason Schenker, FLA

GUESTS: None

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| **AGENDA ITEM** | **DISCUSSION** | **ACTION TAKEN** |
| Review of SEED Grant submitted Proposals | Copies of the proposal reviews and scores were presented to the group for review.  The group discussed the collective review scores and the pros and cons of each proposal. There was discussion on whether or not to eliminate those proposals that had not followed the RFP Guidelines specifically.  Nancy asked that the proposals be looked at in a holistic way and then a decision could be made on whether to enforce the guidelines. | Nancy will discuss the 1fall award and 3spring awards with the Dean. If he continues to want to award 2 for fall the group will recommend Hammond and Krival. |
| Research Award | This award will be a plaque. The Dean thought this was a great idea. The group reviewed the drafts for both Master’s level and Doctoral level that Nancy had revised based on Aryn’s draft  There was discussion regarding the students using FolioWeb for submissions. There would be support for them also. Doctoral students would not need to have begun their dissertation.  The group decided the following would be eligible:  **Master’s, EdS, or AUD**: Students would have to be currently enrolled in the program within the academic year. Student must be in good academic standing with a 3.0 or above. Award would take place in April.  Doctoral: Students would have to be currently enrolled in the program within the academic year. Student must be in good academic standing with a 3.0 or above.  Nancy would like to get this started as soon as possible. | Nancy will provide the group a revised document electronically. |
| Mobility Grant | The Dean is willing to provide funding for this grant. Amount of funding is unsure at this point. It was suggested to include a statement that there is the possibility of a $1,000 stipend for a mentor or agency. It would be the same for the doctoral student.  There will also be a $1,000 for travel for both doctoral and pre-tenured faculty. The group would like to add a line for when the travel is proposed. There was discussion on how the travel monies could be used. Applicants could be asked to include in the proposal why an online interaction is not being used versus travel. It was pointed out that the rational for a face to face meeting could be explained by the mentor in a letter.  There was discussion on limiting the proposal submission with page limits. | Nancy will provide the group a revised document electronically. |

The meeting was adjourned at 10: 48 am

Next meeting: **Nov. 28th, 9:30 am**.

Respectfully submitted

Luci Wymer, Recorder