

**COLLEGE AND GRADUATE SCHOOL OF EDUCATION, HEALTH, AND HUMAN SERVICES**

Office of the Associate Dean for Administrative Affairs and Graduate Education

**RESEARCH COUNCIL**

**November 28, 2011**

MEMBERS ATTENDING: Aryn Karpinski, FLA; Hayley Arnold, HS; Pam Mitchell, HS; Christopher Was, LDES; Jim Henderson, TLC; Mike Mikusa, TLC; Nancy Barbour, Admin. Affairs.; Michelle Hoversten, Grants Coord.; Rachel Foot, Doctoral Forum; Luci Wymer, Recorder

MEMBERS ABSENT: Jason Schenker, FLA; Frank Sansosti, LDES

GUESTS: None

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| **AGENDA ITEM** | **DISCUSSION** | **ACTION TAKEN** |
| Finalization of the Research Award | The group reviewed the revised Research Award document and made several corrections:Master’s, Ed.S. * 1st sentence: **“two”** primary components
* Remove **“each”** from the middle of the third sentence
* Second to last sentence, 1st paragraph: replace **“who”** with **“which”** add **“their”** after responsible for.
* Last line, 1st paragraph: include all levels
* 2nd paragraph: Replace department with **“program”**
* 2nd paragraph, last sentence: replace degree with **“Master’s, Ed.S or AuD”** and change GPA to **3.5** or better
* This recognition will be given at the EHHS award ceremony in April.
* EEHHS research award was established to acknowledge a graduate student who demonstrates a scholarly excellence and research productivity.

Deadline should be March 1st prior to the Research meeting. | Nancy will find out the exact date of the award ceremony. |
| Mobility Grant | Suggestions for title:* Pre-Tenure Research Development Grant (chosen)
* Horizons grant a pre-tenure research development grant

Changes requested:* 1st sentence: add **“within their pre-tenure”**
* Second to last line, 1st paragraph: Mentors **“and/or”** agency
* Last line, 1st paragraph: used within one **“calendar”** year
* The awardee will be required to submit a brief report at the conclusion of the grant

Criteria:* Sense of what they are doing being groundbreaking – how they are positioning themselves for something productive.
* Remove biosketch – this could be included in the rationale.
* Rationale for the proposed travel that includes who, what, when, where and why and how it relates to proposed research.
* If working with a mentor is a part of the proposal a letter from the mentor agreeing to participate and stating their understood role with regard to this opportunity. They are committing themselves to the mentoring role.

Nancy will not announce these until the beginning of the semester so as to not confuse them with the SEED grant announcements before the end of the semester.  |  |
| Next Meeting | The group will discuss some of the other types of support for faculty and student research including brown bags and pulling together cross discipline groups. The group was asked to think of some innovative ideas.  |  |

The meeting was adjourned at 10:30 am.

Next meeting: **Mon., Dec. 19th, 9:30 – 10:30, WH – Rm 217**

Respectfully submitted

Luci Wymer, Recorder