



**COLLEGE AND GRADUATE SCHOOL OF EDUCATION, HEALTH, AND HUMAN SERVICES
EHHS CURRICULUM COMMITTEE
Sept. 17, 2010**

MEMBERS ATTENDING: Averil McClelland, FLA; Tracy Lara, FLA; Natalie Caine-Bish, HS; Sloane Burgess, HS; Courtney Vierstra, LDES; Lynne Guillot-Miller, LDES; Belinda Zimmerman, TLC, Lori Wilfong, RC; Steve Mitchell, Undergraduate Designee; Nancy Barbour, Assoc. Dean, Graduate Studies; Charity Snyder, VOSS; Nancy Miller, Graduate Studies.

MEMBERS ABSENT: Angela Ridgel, HS; Frank Sansosti, LDES; Todd Hawley, TLC; Davison Mupinga, TLC; unassigned FLA member.

GUESTS: Barbara Scheule, FLA; Kathy Zarges, VOSS.

AGENDA ITEM	DISCUSSION/INFORMATION	ACTION TAKEN
INFORMATION/DISCUSSION ITEMS		
Nancy Barbour and Steve Mitchell	Welcome and introductions	
Nancy and Steve	Review and approval of Minutes from May 2010	Motion to approve by Averil McClelland; seconded by Natalie Caine-Bish; approved by unanimous vote.
Discussion/Informational Items		
Nancy and Steve	Introduction of curriculum consultant. Susan Augustine was introduced as holding a new position of curriculum consultant for EHHS. She will provide support to faculty in development and review of curriculum proposals before they are moved forward for voting by school and college curriculum committees. Susan shared a handout summarizing the roles and responsibilities of faculty/curriculum committees at each level. EHHS curriculum committee members were asked to share this information with their respective areas.	No action necessary.
	Other discussion items: EHHS needs curriculum committee representatives to EPC. Nancy asked for volunteers to serve for a year. After discussion, Sloane Burgess agreed to act as graduate representative for another year. An undergraduate representative will be appointed by Nancy and Steve.	
Undergraduate Proposals		
FLA-HM; Barb Scheule	FLA-Hospitality Management major. A final draft letter of intent to the Ohio Board of Regents proposing the establishment of a new hospitality management major in FLA was presented by Barb Scheule. Currently the hospitality management program is a concentration of the Nutrition and Food major which is located in HS. Prior to putting forth a formal proposal for the establishment of a new major, a letter of intent is required by the OBR. The letter presented will be finalized and submitted by Therese Tillett in Curriculum Services. EHHS curriculum committee members offered formal support for the change by a formal vote.	Motion to support the proposal by Tracy Lara; seconded by Natalie Caine-Bish; approved by unanimous vote.
FLA/HS – HM Articulation Agreement with Tri-C; Barb Scheule	FLA/HS-HM Articulation Agreement with Tri-C. Barb Scheule presented a proposal for an articulation agreement between KSU and Tri-C that would enable Tri-C students to complete two years of undergraduate work in hospitality management there and then transfer to KSU for completion of a Bachelor’s degree in hospitality management. She noted that this project has been in the planning process for three years and that all of the courses have been reviewed and approved by HM faculty. With assistance from	Motion to support the proposal byLynn Guillot-Miller; seconded by Lori Wilfong; approved by unanimous vote.

	Curriculum Services, the articulation agreement is now close to being finalized. The agreement is needed to ensure a seamless transfer of students from Tri-C's two-year program to KSU's Bachelor's degree program. Greater consistency is needed in evaluating transfer students. Barb noted that they expect to have an increase in students and noted that there is the possibility that KSU could also lose some students to Tri-C for their first two years. EHHS curriculum committee members supported the articulation agreement by a formal vote.	
Graduate Proposals		
Establish Concentration: TLC, SEED – MAT (Janice Hutchison)	Proposal to establish new concentration in SEED-MAT, English as a Second Language. Effective Fall 2011. No one attended the meeting to present this proposal. Therefore, there was no discussion and the item will be moved to the Oct. 22 agenda.	
	Meeting adjourned.	Motion to adjourn by Tracy Lara; seconded by Sloane Burgess; approved by unanimous vote.

The meeting was adjourned at 2:35 PM.
Next meeting: Friday, Oct. 22, 2010; 200 WH

Luci Wymer, Graduate Recorder
Hilda Pettit, Undergraduate Recorder