



Undergraduate Council Minutes

Meeting Minutes
April 11, 2008

Present:

Joanne Arhar, Natalie Caine-Bish, Dale Curry, David Dees, Lettie Gonzalez, Andy Lepp, Natasha Levinson, Averil McClelland, Alexa Sandmann, Amy Thompson, Cary Hale (substituting for Kimberly Peers) and Charity Snyder. Also attending were guests: Dana Perlman (SELS), Joanna Liedel (VOSS), Lisa Froning (VOSS) and Recorder Deborah Burnsworth.

Opening:

J. Arhar opened the meeting at 10:05 a.m. in Room 308D White Hall.

A. Items of Business

Minutes – (J. Arhar)

Minutes of the April 11, 2008 meeting were approved as amended.

Proposal – Special Topics PEB 10095 – (L. Gonzalez)

The proposal to establish special topics courses for PEB 10095 was presented by L. Gonzalez. These four special topics, Latin Social Dance, Wallyball, Beginning Broomball and Beginning Ice Hockey have been workshops in the past and need to be changed to special topics. There is no need for undergraduate council approval. Note: all should have the course title “Special Topics” and Course Name, and will be updated to reflect same.

Proposal to establish new course ATTR 35040 and program change – (SELS)

This proposal was postponed until the next meeting because council members would like to see how this will affect the program, thus a program revision proposal.

Revision to Approved Proposal for PTST 10010 and PTST 20010 – (J. Arhar)

Undergraduate Council approved these proposals for the Associate Degree in PTAT program in November, 2007. This came to the council without consultation with Athletic Training, who objected to the titles of these courses. The Title is being changed to Transitions in Physical Therapy and the Athletic Training language was removed.

LER Moratorium – (J. Arhar)

An email from URCC (University Requirements Curriculum Committee) was distributed to all. The URCC committee approved a recommendation to the Provost to establish a “moratorium” on the approval of LER status of courses (whether existing courses or new one), effective July 1, 2008 through June 30, 2009. Committee members were asked to

inform their respective committee members about the moratorium. Gayle Ormiston intends to include it on the next EPC agenda (April 28, 2008) as an information item.

Policy for Background Checks for Internships – (J. Arhar)

J. Arhar distributed the draft for the proposed policy for internships (all but student teaching) requiring background checks as well as completed matrices and information from field experience. She had sent out an email to program coordinators asking them to complete an attached matrix to show how placements are made and background checks are handled for their programs.

She asked members take the proposed policy to their department meetings to discuss it and email suggested changes along with the completed matrix (if not previously returned). Undergrad Council will discuss at the May meeting.

B. Other Business

Overview EHHS Web Page – (J. Arhar)

J. Arhar gave an overview of the EHHS and Undergraduate Council web pages, including links to Curriculum Services and EPC pages.

Adjournment

There being no further business, the meeting was adjourned.

Minutes submitted by:

Deborah Burnsworth for Joanne Arhar