

# Kent State University Ashtabula Campus

## Associate of Applied Science in Respiratory Therapy *Program Needs Assessment*

Kent State University Ashtabula Campus is conducting a needs assessment to determine support for the development of a new associate degree major in Respiratory Therapy. The results obtained from this assessment will determine, in part, whether or not the campus decides to proceed with development, so your response is very important to us.

Please complete the following information (you may also attach a business card); if you are not the most appropriate person to complete this survey, I ask that you please forward it to that individual.

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Company / Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

According the U.S. Department of Labor, Respiratory Therapists “evaluate, treat and care for patients with breathing or other cardiopulmonary disorders.” In addition, respiratory therapists, under the direction of a physician, “...assume primary responsibility for all respiratory care therapeutic treatments and diagnostic procedures, including the supervision of respiratory therapy technicians.” Graduates of this program would require licensure, and the program would seek national accreditation by the Commission on Accreditation of Allied Health Educational Programs (CAAHEP) in collaboration with the Committee on Accreditation for Respiratory Care (CoARC).

1. Based upon the information above and knowledge of your organization, do you foresee a need for graduates of the proposed program over the next 3 -5 years:
  - a. In your institution/agency?
 

☐ Strongly Agree    ☐ Agree    ☐ Disagree    ☐ Strongly Disagree
  - b. In Ashtabula County?
 

☐ Strongly Agree    ☐ Agree    ☐ Disagree    ☐ Strongly Disagree
  - c. In this region (northeast Ohio and western Pennsylvania)?
 

☐ Strongly Agree    ☐ Agree    ☐ Disagree    ☐ Strongly Disagree

2. Based upon your review of the information above, would your organization hire graduates from a Kent State Ashtabula program?

☐ Yes      ☐ No

If you answered yes, please estimate the number of graduates your organization would anticipate hiring:

a. In the next 3 years: \_\_\_\_\_

b. In the next 5 years: \_\_\_\_\_

3. If your organization would hire graduates from a Kent State Ashtabula program, please estimate the annual starting salary: \$ \_\_\_\_\_
4. If the Ashtabula Campus develops a program in Respiratory Therapy, would your organization be willing to serve as a clinical site for students?

☐ Yes      ☐ No

5. If we continue with the planning process, would you be interested in serving on an advisory committee?

☐ Yes      ☐ No

Thank you for completing this important survey. Please return it in the enclosed, self-addressed, stamped envelop or fax it to me (440) 964-4269 by **November 30, 2006**. If you have any questions about the survey or the proposed program, please contact me at (440) 964-4329 or by email at [mmay@kent.edu](mailto:mmay@kent.edu).

Sincerely,

Mel Anthony May, Ph.D.  
Assistant Dean

**Kent State University Ashtabula  
Respiratory Therapy Survey  
Distribution List  
Response as of 6/21/2007**

Survey	Hospital Name	Telephone	RT Director Name	Title	Address	City	State	Zip
	Acute Care Home Nursing Services	440-563-3362		Director	5266 St. Rt. 45	Rock Creek	OH	44084
	Andover Village Retirement Community	440-293-5416		Director	486 S. Main St.	Andover	OH	44003
x	Ashtabula County Nursing Home	440-477-4074	Elaine Nelson, RRT	RT Director	5822 Woodhill St.	Painesville	OH	44077
x	Ashtabula Regional Home Health Services	440-992-4663	Kerry Gerken	CEO	3949 Jefferson Rd.	Ashtabula	OH	44004
	Austinburg Nursing & Rehabilitation Center	440-275-3019		RT Director	2026 St. Rt. 45	Austinburg	OH	44010
	Broadfield Manor Nursing & Convalescent Home	440-466-3702		RT Director	7927 Middle Ridge Rd.	Madison	OH	44057
	Cardinal Woods Skilled Nursing & Rehab	440-428-5103		RT Director	6831 E. Chapel Rd.	Madison	OH	44057
	Carington Park	440-964-8446		RT Director	2217 West Ave.	Ashtabula	OH	44004
x	Cleveland Clinic	216-444-5797	Ed Hoisington	RT Supervisor	9500 Euclid Ave., M56	Cleveland	OH	44195
x	Cleveland Clinic	216-444-5798	Doug Orens	RT Director	9500 Euclid Ave., M56	Cleveland	OH	44195
	Cleveland Metropolitan Hospital	216-398-6000		RT Director	3395 Scranton Rd.	Cleveland	OH	44109
	Continuum Home Care	440-964-3332		Director	1047 Lake Ave.	Ashtabula	OH	44004
x	Euclid Hospital	216-692-8655	Rick Rice	CPS Manager	18901 Lakeshore Blvd	Euclid	OH	44119
	Country Club Retirement Center	440-992-0022	Gabriella Venditti	Director	925 E. 26th St.	Ashtabula	OH	44004
x	Forum Health Northside	330-884-3101	William Hill	Neuropulm. Sup.	500 Gypsy Lane	Youngstown	OH	44501
	Geneva Village Retirement Community	440-466-5809		Director	1140 S. Broadway	Geneva	OH	44041
x	Hamot Medical Center	814-877-6000	Scott Marton	RT Director	201 State St.	Erie	PA	16550
x	Hillcrest Hospital	440-312-4500	Lorena Hewitt	RT Director	6780 Mayfield Rd.	Mayfield Hts.	OH	44124
x	Huron Hospital	216-761-7383	Tim Price	Cardiopul. Manager	13951 Terrace Rd.	East Cleveland	OH	44112
	Inn-Conneaut Health Center	440-593-6266		RT Director	22 Parrish Rd.	Conneaut	OH	44030
	Intrepid USA Healthcare Services	440-593-6996		Director	348G W. Main St.	Conneaut	OH	44030
x	Jefferson Healthcare Services	440-576-3120	Pamela L. West	DON	222 E. Beech St.	Jefferson	OH	44047
	Keisel Home Therapy & Rehabilitation	440-998-7505		Director	2141 W. Prospect Rd.	Ashtabula	OH	44004
x	Lake Hospital System	440-953-6614	Carol Billeter	Director, Cardiopul.	36000 Euclid Ave.	Willoughby	OH	44094

**Kent State University Ashtabula  
Respiratory Therapy Survey  
Distribution List  
Response as of 6/21/2007**

Survey	Hospital Name	Telephone	RT Director Name	Title	Address	City	State	Zip
x	Lake Hospital System	440-953-6614	Scott Neuhoof	Op. Coordin.	CPS-W4 36000 Euclid Ave.	Willoughby	OH	44094
x	Lake Hospital System- East	440-354-2400	Darlene Boggs	Op. Coord.	CPS-East 10 East Washington St.	Painesville	Oh	44077
	Madison Health Care	440-428-1492		RT Director	7600 S. Ridge Rd.	Madison	OH	44057
	Madison Village Manor	440-428-6969		RT Director	148 E. Main St.	Madison	OH	44057
x	Meridian Healthcare Group at VAMC	814-860-2344	Michelle Kunselman	Director of RT	135 E. 38th St.	Erie	PA	16504
	Park Haven Home	440-992-9441		Director	4533 Park Ave.	Ashtabula	OH	44004
	Primary Medical Management LLC - DELETE (no fwd.)	440-563-3863		Director	5252 St. Rt. 45	Rome	OH	44085
	Rae-Ann Geneva Skilled Nursing & Rehab.	440-466-5733		Director	839 W. Main St.	Geneva	OH	44041
	Richwood Residential Centers, Inc.	440-466-0733		Director	81 Walnut St.	Geneva	OH	44041
	S Generation Center - DELETE (no fwd.)	440-964-2677		Director	2580 Walnut Blvd.	Ashtabula	OH	44004
	Sacred Heart Nursing Center	440-466-1181		Director	60 West St.	Geneva	OH	44041
	Shriners Hospitals for Erie	814-875-8700		RT Director	1645 W. 8th St.	Erie	PA	16505
x	South Pointe Hospital	216-491-6540	Gail Reeder	RT Manager	20000 Harvard Rd.	Warrensville Hts.	OH	44122
x	St. Elizabeth Health Center	330-480-3691	Donald Terpak	Director, Resp. Svc.	1044 Belmont Ave.	Youngstown	OH	44501
x	St. Joseph's Health Center	330-841-4798	Steven Pavlak, MS.	Mgr., Resp. Care	667 Eastland Ave.	Warren	OH	44484
	St. Vincent Health Center	814-452-5000	Sue Shakley	RT Director	232 W. 25th St.	Erie	PA	16544
	Stewart Lodge	440-428-7121		Director	7774 Warner Rd.	Madison	OH	44057
	Sunset Manor	440-466-4881		Director	840 Sherman St.	Geneva	OH	44041
	Trumbull Memorial Hospital	330-841-9011	Tom Knoske	RT Director	1350 E. Market St.	Warren	OH	44482
	U.S. Veterans Hospital	440-526-3030		RT Director	10000 Brecksville Rd.	Cleveland	OH	44141
	UH Conneaut Medical Center	440-593-1131	Sue Geiser	RT Director	158 W. Main Rd.	Conneaut	OH	44030
x	UH Geauga Regional Hospital	440-285-6353	Kathy Guhde	Mgr., Resp. Therapy	13207 Ravenna Rd.	Chardon	OH	44024
x	UH Geneva Medical Center	440-415-0145	Stacy Eubanks	Cardiopul. Manager	870 W. Main St.	Geneva	OH	44041
x	UH Richmond Medical Center	440-585-6270	Heather Blazek, RR	Cardiopul. Services	27100 Chardon Rd.	Richmond Hts.	OH	44143

Kent State University Ashtabula  
 Respiratory Therapy Survey  
 Distribution List  
 Response as of 6/21/2007

Survey	Hospital Name	Telephone	RT Director Name	Title	Address	City	State	Zip
	University Hospital of Cleveland	216-844-8447	Steven Slaughter	RT Director	11100 Euclid Ave.	Cleveland	OH	44106

# Kent State University Ashtabula Campus

## Associate of Applied Science in Respiratory Therapy Program Needs Assessment

A preliminary needs assessment was sent to 47 health care providers in Ashtabula County and the surrounding region. Of these, 3 surveys were undeliverable because the organization was no longer at the address listed and did not have forwarding address. As a result, a total of 44 organizations received the survey; of these, 15 returned the survey for a response rate of 34%. In addition, a representative from the Cleveland Clinic Health System contacted the campus by phone to voice strong support for the establishment of a program at the Ashtabula Campus. Below are the responses to the needs assessment.

1. Based upon the information and knowledge of your organization, do you foresee a need for graduates of the proposed program over the next 3-5 years:

- a. In your institution/agency?

Strongly Agree	Agree	Disagree	Strongly Disagree
10 (67%)	4 (27%)	1 (7%)	0

- b. In Ashtabula County?

Strongly Agree	Agree	Disagree	Strongly Disagree
6 (55%)	5 (45%)	0	0

- c. In this region (northeast Ohio and western Pennsylvania)?

Strongly Agree	Agree	Disagree	Strongly Disagree
11 (73%)	4 (27%)	0	0

2. Based upon your review of the information [provided], would your organization hire graduates from a Kent State Ashtabula program?

Yes	No
15 (100%)	0

If you answered yes, please estimate the number of graduates your organization would anticipate hiring:

- a. In the next 3 years: 5-7, 3-4, 8-10, 4-6, 1-2, 2-5, 3-5, 10-15, 2, 1, 3, 1, 2, 15 in 2007 and 4-8 in 2008-09, (no response on 1 survey)

**Estimate Range: 64-71**

- b. In the next 5 years: 4-6, 7-10, 15-20, 4, 1-2, 15, 2-8, 7, 15-25, 4, 1-2, 6, 2, 6-8 depending on attrition, (no response on 1 survey)

**Estimate Range: 89-119**

3. If your organization would hire graduates from a Kent State Ashtabula program, please estimate the annual starting salary: \$46,000, \$45,000, \$38-40,000, \$32,000, \$40,000, \$42,000, \$42-46,000, \$35-40,000, \$36,000, \$43,680

**Average: \$35,473 - \$36,573**

**\$16-17/hour, \$16-17/hour, \$18.50/hour, \$15/hour, (no response on 1 survey)**

**Average: \$16.38 - \$16.88**

4. If the Ashtabula Campus develops a program in Respiratory Therapy, would your organization be willing to serve as a clinical site for students?

**10 (77%) Yes**

**1 (8%) No – We currently have Lakeland Community College students**

**1 (8%) Unknown at this time**

**1 (8%) Would be open to discussion; already serve as site for 2 other programs**

**(no response on 2 surveys)**

5. If we continue with the planning process, would you be interested in serving on an advisory committee?

**9 (64%) Yes**

**2 (14%) No**

**1 (7%) No – too far**

**1 (7%) No – don't feel qualified**

**1 (7%) Ad Hoc**

**(1 No Response)**

**Kent State University Ashtabula**

**RESPIRATORY THERAPY STUDY GROUP TELECONFERENCE**

**March 28, 2007**

**Present:**

Kimberly Gray .....Study Group Chair  
Melissa Shanley .....Ashtabula County Medical Center

**KSUA Representatives:**

Mel Anthony May .. Assistant Dean  
Tracey Housel..... Allied Health Secretary

**Via Telephone:**

Steven Pavlak .....Humility of Mary Health Partners - St. Joseph's Health Center  
Donald Terpak.....Humility of Mary Health Partners - St. Elizabeth's Health Center

A Respiratory Therapy Study Group teleconference was scheduled for 9:30 am on Wednesday, March 28, 2007. Due to technical difficulties with the MCI bridge, we were unable to connect with multiple members of the study group as planned.

However, a telephone conversation was held with Steven Pavlak, Director of the Cardiopulmonary Department at St. Joseph's Health Center in Warren, Ohio, and Donald Terpak, Director of Respiratory Services at St. Elizabeth's Health Center in Youngstown. Kim Gray, Study Group Chair, and Melissa Shanley of Ashtabula County Medical Center joined Kent State Ashtabula Assistant Dean, Mel Anthony May, in this discussion in the Lake Room at Kent State Ashtabula.

Mr. Pavlak stated that there is a definite need for respiratory therapists (RT) in our geographic area. He noted that Youngstown State University had four RT graduates in their last class and there are approximately 20 to 25 students in the current Bachelors degree program. Steve suggested that we contact Dr. Harris at Youngstown State as we proceed with the development of our program. Steve supports the associate degree program because the earning potential is good. Cleveland Clinic has stated a need for 80 to 100 respiratory therapists in the next year.

St. Joseph's Health Center is a 125 to 140 bed hospital. They currently have a clinical site agreement with Youngstown State. Mr. Pavlak stated that they would be able to serve as a KSUA clinical site to a limited capacity. He felt that we would need to pay for the clinical instructor for our students due to staffing limitations at the hospital. Currently St. Joseph's Health Center has YSU clinical students on site on Mondays, Wednesdays, and Fridays. Perhaps arrangements could be made for Ashtabula students to participate on Tuesdays and Thursdays. A St. Joseph's therapist who works midnights might be available to serve as the clinical instructor (on our payroll).

Steve Pavlak stated that he serves on the advisory board for Youngstown State's respiratory therapy program, but if would not be a conflict of interest, he would be willing to also serve on our advisory committee. He stated that phone meetings work best with his schedule.

Don Terpak reported that St. Elizabeth's Health Center will be opening a new facility in August. They currently serve as a major clinical site for Youngstown State University. The Center also provides clinical sites for Clarion University in western Pennsylvania.



Although St. Elizabeth's has 55 respiratory therapists on staff, the first wave of departmental retirements will occur shortly. In the next three to five years, he expects retirements to continue on a regular basis. The new facility will require 12 therapists. For these reasons, Steve Terpak stated that there is a need for a respiratory therapy program in this area. Sufficient clinical sites must be secured. He asked if our students would be willing to travel to sites out of the immediate Ashtabula area. It was noted that many KSUA students reside out of the area and having clinical sites in surrounding communities would be advantageous.

He expressed concern about St. Elizabeth's ability to take on additional clinical students. Four out of five days of the week are currently committed for YSU clinical agreements, with Clarion University filling in other open times. Steve shared a desire to support a respiratory therapy program at Kent State Ashtabula by providing clinical slots, but he could not commit to doing so at this time. Assistant Dean May asked if there was a possibility of placing students after regular hours. Steve indicated that due to supervisory staffing limitations during evenings and weekends that option, while not absolute, was not a preference. St. Elizabeth's will be able to determine their ability to offer slots to our program later this fall.

Steve Terpak recommended that our respiratory therapy students begin their clinical rotation in the second semester which would be during the summer of 2008 if the program begins in January. He feels that this hands-on experience is invaluable.

When asked if a site agreement was reached with St. Elizabeth's Health Center, would the facility provide an on-site clinical instructor, Mr. Terpak commented that we would be responsible for funding that position. They have a Director of Clinical Affiliations on staff, however, the daily supervision of students would be handled by another person.

Steve agreed to serve as an ad hoc member of our respiratory therapy advisory committee. He asked if we were considering offering a four-year baccalaureate degree. Mel May stated that we are focusing on the two-year associate degree program at this time, but additional options would be considered in the future. Steve commented that a 2+2 option for associate degree graduates to pursue a Bachelor of Integrated Health Science degree would be beneficial. He noted that 50 to 60 percent of the therapists in his facility hold a baccalaureate degree.

Assistant Dean May thanked those involved in this discussion for their participation. It was agreed to reschedule the Study Group teleconference for Friday, March 30, at 9:30 am.

Recorded by:

Tracey Housel, Secretary  
Allied Health Programs

4/5/07

## Kent State University Ashtabula

### RESPIRATORY THERAPY STUDY GROUP TELECONFERENCE March 30, 2007

#### **Present:**

Kimberly Gray ..... Study Group Chair  
Melissa Shanley ..... Ashtabula County Medical Center

#### **KSUA Representatives:**

Mel Anthony May .. Assistant Dean  
Tracey Housel ..... Allied Health Secretary

#### **Via Telephone**

Charles Cornfield ..... Gannon University  
Kathy Guhde ..... University Hospitals Geauga Regional Hospital  
Bill Henry ..... Heather Hill  
Loreena Hewitt ..... Cleveland Clinic Hillcrest Hospital  
Steven Pavlak ..... Humility of Mary Health Partners - St. Joseph's Health Center  
Rick Rice ..... Cleveland Clinic Euclid Hospital  
Donald Terpak ..... Humility of Mary Health Partners - St. Elizabeth's Health Center

The Respiratory Therapy Study Group teleconference convened at 9:30 am on March 30, 2007. Study Group Chair, Kimberly Gray of Ashtabula County Medical Center, welcomed those participating in the discussion.

#### **Need for a Respiratory Therapy Program**

She asked for input on the need for a new Respiratory Therapy associate degree program at Kent State Ashtabula. Loreena Hewitt of Hillcrest Hospital stated that there is a long-term need for therapists with an associate degree. Her facility will be expanding and staffing needs will increase. Steven Pavlak of St. Joseph's Health Center agreed, noting that he anticipates significant retirements in his department in the next 2-5 years. Charles Cornfield of Gannon University stated that the job market is excellent with openings regionally and nationally. Don Terpak of St. Elizabeth's Health Center said that 75% of the staff members of sleep labs have a respiratory therapy background which provides another job market for our graduates.

#### **Associate and Bachelor Degrees**

Assistant Dean Mel May explained a possible option in which graduates of our (proposed) respiratory therapy associate degree program could proceed in a 2+2 program to complete a bachelor degree of Integrated Health Science. We are focusing on offering the associate degree at this time, but will be exploring baccalaureate degree possibilities in the future. Charles Cornfield felt that a specialized bachelor degree in respiratory therapy would be more beneficial than the Integrated Health Science program. Steve Pavlak and Charles Cornfield felt strongly that education beyond the associate degree level will be the standard in the future.

Don Terpak commented that while the four year radiologic-specific bachelor degree may provide the most "pure" educational experience, because of time or financial restraints, many students may not be able to obtain that degree. The job market for therapists with an associate degree is still strong. Don said in his experience, associate degree graduates have more "hands on" and clinical skills while baccalaureate degree graduates have more managerial skills.

**Applicant Interviews**

Discussion was held on including a personal interview as part of the student selection process for the program. Steve Pavlak said that YSU previously conducted interviews, but no longer used them due to subjectivity issues. Gannon does not utilize interviews in their application process. They follow set criteria for entry into the program.

**Curriculum and Clinicals**

Kim Gray asked for group input on when the clinicals should begin. Steve Pavlak commented that beginning clinical rotations during the second semester would be beneficial. He recommended offering a medical terminology course during the first year. He also suggested including a one-day-a-week observation as part of the Introduction to Respiratory Therapy course.

Charles Cornfield stressed the importance of having faculty input in developing the curriculum. At Gannon, the associate degree program is completed in two years plus two summers.

Don Terpak recently hired a Gannon baccalaureate degree student and was very impressed with the student's knowledge and preparation for the job. This student already passed the CRT exam. At Lakeland, students may sit for the CRT before their official graduation date. This eliminates the lag time for graduates to become certified. Charles stated that there is now a three year window to sit for the exam after graduation, however he encourages graduates to take the exam as soon as possible.

Don asked if an analysis of existing programs had been completed to determine if there would be sufficient clinical sites for a new program. Mel May confirmed that this has been part of our program development process.

Assistant Dean May asked those participating in this meeting if their facilities would be able to serve as clinical sites. Loreena Hewitt indicated that Hillcrest Hospital can provide clinical slots. Steve Pavlak reported that while St. Joseph's Health Center has a clinical agreement with Youngstown State University, they have open hours on Tuesdays and Thursdays which could accommodate our students. Steve stated that KSUA would be responsible for providing the clinical instructor. St. Elizabeth's Health Center is also open to serving as a clinical site, according to Don Terpak. However, it is too early to make a commitment to Kent State Ashtabula. They have agreements with YSU and Clarion and will need to determine availability of clinical openings. Don also confirmed the need for us to provide the clinical instructor if an agreement is signed. Kathy Guhde of UH Geauga Regional Hospital stated that their facility was willing to serve as a clinical site.

**Respiratory Therapy Advisory Committee**

Kim Gray sought volunteers to serve on the KSUA Respiratory Therapy Advisory Committee. Melissa Shanley, Loreena Hewitt, Steve Pavlak, Charles Cornfield and Don Terpak (ad hoc) agreed to serve. Kim will seek other committee members as plans progress.

**Adjournment**

Mel explained that Study Group Chair, Kim Gray, will write a letter of support, based on the comments received in the teleconferences and personal discussions with respiratory therapy professionals as the next step in the program approval process.

Kim thanked the participants for their insightful comments and support. The meeting adjourned at 10:10 am.

Recorded by:

Tracey Housel, Secretary  
Allied Health Programs

4/5/07

**Statement of Support**  
Respiratory Program Study Group

This letter will outline that there is indeed a need in the community and the desire to support a Respiratory Therapy Program at Kent State University in Ashtabula, Ohio.

The first phase of the Study Group was to send out Program Needs Assessments to forty-seven health care providers in Ashtabula County and the surrounding region. Of the forty-seven mailed out, three surveys were undeliverable due to no forwarding address. Of the forty-four surveys that were delivered, fifteen were responded to for a response rate of 34%. In addition to the surveys, a representative from The Cleveland Clinic Health System contacted the campus via phone to voice a strong support for this program.

Below is a summary of the results of the needs assessment:

1. Based upon the information and knowledge of your organization, do you foresee a need for graduates of the proposed program over the next 3-5 years:

a. In your institution/agency?

Strongly agree	Agree	Disagree	Strongly Disagree
<b>10 (67%)</b>	<b>4(27%)</b>	<b>1(7%)</b>	<b>0</b>

b. In Ashtabula County?

Strongly agree	Agree	Disagree	Strongly Disagree
<b>6(55%)</b>	<b>5(45%)</b>	<b>0</b>	<b>0</b>

c. In this region (NE Ohio/Western PA)

Strongly agree	Agree	Disagree	Strongly Disagree
<b>11(73%)</b>	<b>4(27%)</b>	<b>0</b>	<b>0</b>

2. Based upon your review of the information provided, would your organization hire graduates from the Kent State Ashtabula program?

Yes	No
<b>15(100%)</b>	<b>0</b>

If you answered yes, please estimate the number of graduates your organization would anticipate hiring:

- a. In the next 3 years: 5-7, 3-4, 8-10, 4-6, 1-2, 2-5, 3-5, 10-15, 2, 1, 3, 1, 2,  
15 in 2007 and 4-8 in 2008-09, 1 survey no response  
Estimate Range: 64-71
- b. In the next 5 years: 4-6, 7-10, 15-20, 4, 1-2, 15, 2-8, 7, 15-25, 4, 1-2, 6, 2,  
6-8 depending on attrition, 1 survey no response  
Estimate Range: 89-119

3. If your organization would hire graduates from a Kent State Ashtabula program, please estimate the annual starting salary:

**\$46,000, \$45,000, \$38-40,000, \$32,000, \$40,000, \$42,000, \$42-46,000,**

**\$35-40,000, \$36,000, \$43,680**

**Average: \$35,473-\$36,573**

**\$16-17/hour, \$18.50/hour, \$15/hour, 1 survey no response**

**Average: \$16.38-16.88**

4. If the Ashtabula Campus develops a program in Respiratory Therapy, would your organization be willing to serve as a clinical site for students?

**10(77%) yes**

**1(8%) No, we currently have Lakeland Community College students**

**1(8%) Unknown at this time**

**1(8%) Would be open to discussion, already serve as site for 2 other programs**

**No response on 2 surveys**

5. If we continue with the planning process, would you be interested in serving on an advisory committee?

**9(64%) Yes**

**2(14%) No**

**1(7%) No, too far**

**1(7%) No, don't feel qualified**

**1(7%) Ad Hoc**

**1(7%) No Response**

After reviewing the results from the Needs Assessment, it was determined to pursue the process of applying for accreditation for a Respiratory Program and develop a Study Group.

The Study Group met at the Kent Campus on February 27. It was confirmed that there is definitely a need but due to the low attendance it was determined that personal calls would be made to each member. I personally contacted fourteen managers/directors in the area and verified that there was a need and availability for clinicals. (Roster is attached)

A Study Group teleconference was arranged for March 28, 2007 but due to phone problems, only two directors were able to dial in and there were four members on site. Both members that dialed in gave some very valuable insight and the meeting minutes are attached to support the discussion that took place. Due to the problems with the phones, a second teleconference was arranged for March 30.

The teleconference on March 30 had seven managers dialed in and four members present at Kent. A very educational and insightful discussion took place. The outcome was that there is a tremendous need for the program and there are sites willing to support clinicals for the students. The meeting minutes from the teleconference are attached.

It is the conclusion from the Study Group that there is a need in the community for a Respiratory program at Kent State University and the community will support it.

Sincerely,

Kimberly D. Gray  
Study Group Chair

**AFFILIATION AGREEMENT BETWEEN AGENCY  
AND  
KENT STATE UNIVERSITY ASHTABULA**

This Agreement made on the \_\_\_\_\_ day of \_\_\_\_\_, 2007, by and for the Kent State University Ashtabula Respiratory Therapy Technology Program, Ashtabula, Ohio, (hereinafter called KSUA), and \_\_\_\_\_ (hereinafter Agency) will remain in effect for one year from the date hereof and then shall be extended automatically for successive one year periods. Either party upon written notice to the other may terminate the agreement at least 90 days in advance.

**(A) KSUA agrees to:**

1. Plan clinical laboratory hours, days of assignment of students, and number of students at one time in the AGENCY in cooperation with the clinical Director of the Respiratory Therapy or his/her designated representative.
2. Provide the AGENCY with course outlines each year or as needed which delineates student-learning objectives.
3. Demonstrate proof to the AGENCY that complies with the existing policy of the academic Respiratory Therapy Department requiring enrollment of each student in the student liability insurance program with coverage of \$1,000,000 per incident, \$3,000,000 aggregate per year.
4. Understand that the AGENCY continues to maintain control over the care and treatment of patients.
5. Prohibit any student from being assigned in the AGENCY who does not meet the health criteria established by their health service. Upon request KSUA shall provide the Agency with the necessary documentation indicating each student participating in a clinical rotation have been tested and comply with all Agency's health screening criteria such as TB, Hepatitis, etc.
6. Instruct all students and faculty to comply with all rules, regulations, policies and procedures regarding personnel working within the AGENCY including call-off procedures.
7. Provide counseling and guidance to students relative to academic concerns and recourse available regarding student complaint policy.
8. Designate a KSUA faculty member as Academic Coordinator of Clinical Education (ACCE) and/or Fieldwork Coordinator, to regularly visit the clinical site.



**(B) The AGENCY agrees to:**

1. Provide opportunities for student observation and practical experience in the patient units, clinics and selected department of their facility relative to specific objectives determined by the educational program.
2. Promote a stimulating atmosphere conducive to learning, which meets the standards of recognized professional and/or state agencies, and lies within the boundaries of legal and ethical practice in Respiratory Therapy.
3. Assist in the orientation of students and faculty to the physical facilities, policies and procedures of the AGENCY as required.
4. Designate a Center Coordinator of Clinical Education (CCCE) or Clinical Instructor (CI) or Fieldwork Supervisor who will provide written evaluation to KSUA of each student's progress and performance when assigned to the AGENCY utilizing a format provided by KSUA.
5. Provide classroom or conference room space if available for conferences concerning patient care at or near the clinical setting.
6. Provide adequate locker facilities when possible for student and faculty use while the students are receiving instruction at the clinical site.
7. Allow students the use of any available instructional and/or reference materials.
8. Allow students and faculty to use cafeteria facilities, if available, in the AGENCY at their own expense.
9. Maintain supervision of students on the premises of the AGENCY with the presence of Licensed Respiratory Therapy personnel.
10. Provide for emergency treatment in case of accident or illness to students while assigned at the AGENCY, at the student's expense.

**C) KSUA and the AGENCY mutually agree that:**

1. Appropriate ethical and professional conduct will be required of all students assigned to the AGENCY.
2. They will adhere to affirmative action policies and will not knowingly discriminate against students on the basis of gender, race, color, religion, disability, national origin, disabled veteran and veteran of the Vietnam era.
3. They will cooperate in the scheduling of conferences for the purpose of interpreting, discussing, and evaluating the Respiratory Therapy Department programs.
4. They are aware of the importance of, and will work to maintain, a quality education program.
5. This Agreement constitutes the full and complete understanding of the participants relative to the subject matter hereof.

**COMPLIANCE WITH APPLICABLE LAW**

The parties shall comply with all applicable federal, state, and local laws and regulations in effect as of the date of this Agreement, and as they may thereafter be changed or amended, including, but not limited to the Health Insurance Portability and Accountability Act (HIPAA).

Specifically, KSUA agrees to be bound by the AGENCY'S HIPAA Business Associate Terms and Conditions to the extent that KSUA is at any time considered to be a Business Associate, as defined by the HIPAA Privacy Rule. The AGENCY'S HIPAA Business Associate Terms and Conditions can be found on the AGENCY'S web site.

To the extent that there are changes to, or clarifications of, the HIPAA Privacy Rule, the AGENCY reserves the right to modify the HIPAA Business Associate Terms and Conditions to be consistent with the changes or clarifications to the HIPAA Privacy Rule. KSUA shall comply with such modifications to the AGENCY'S Business Associate Terms and Conditions as posted on the AGENCY'S web site within the timeframes required by law.

**IN WITNESS HEREOF**, the parties have hereunto set their hands on the date and year first above written.

**KENT STATE UNIVERSITY ASHTABULA**  
3300 Lake Road West, Ashtabula, OH 44004

\_\_\_\_\_  
Susan Stocker, Dean

\_\_\_\_\_  
Respiratory Therapy Director

**AGENCY:**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Administrator Signature / Date

\_\_\_\_\_  
Administrator -- Print Name & Title

\_\_\_\_\_  
Director of Rehab Services Signature / Date

\_\_\_\_\_  
Director -- Print Name & Title

\*This document approved as to form by the Office of University Counsel.

# KENT STATE UNIVERSITY ASHTABULA

## FACULTY COUNCIL MEETING MINUTES

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The Faculty Council met on Monday, February 5, 2007 in the Blue and Gold Room at Kent State Ashtabula.

### Those present:

Ann Abraham	Irene Edge	Mahmoud Najafi
Laurie Bentley	Jean Freeman	Payman Nasr
Deborah Bice	Natalie Huya	Christine Naylor
Bob Burhanna	Bradley Keefer	Charles Poluga
Brian Castellani	Suzanne Kibler	Sandra Ranck
Tamra Courey	Lora Leonard	Stacy Rose
Mike Czayka	Mel Anthony May (ex officio)	Julie Senita
Kevin Deemer	Carol Murray	Susan Stocker (ex officio)
Thierry Delorme	Ed Murray	John Stoker
Marna Drum	Diane Murry	Daryl Upole
		Jeff Wheeler

The meeting of the Faculty Council was called to order by Edward Murray, Chair, at 12:00 noon.

### Minutes

The minutes of the December 4, 2006 meeting were accepted with no additions or corrections.

### Dean's Report

Dean Stocker emailed her Dean's Report to all faculty prior to this meeting. In addition:

- A plaque presented at the Founders and Scholars Ball (11/4/06) to Ford Behm on behalf of the Ashtabula Area College Committee and the Ashtabula Campus Faculty and Staff for their contributions to the new Health and Science Building was passed around the room for everyone to see.
- A proclamation was received from the KSU Board of Trustees extending special recognition (posthumously) to Barton Nolan for his 46 years of distinguished instruction and service to the Ashtabula Campus of Kent State University. We will frame this proclamation and display it in a prominent place.
- We have had some items stolen from faculty offices. Lock your offices when you are not in them.
- Dean Stocker introduced a new faculty member: Dr. Bradley Keefer, History Professor.

### Chair's Report

- Ed Murray asked Faculty Council members to consider the suggestion that he remain as Faculty Council Chair for one more year. This would provide time for Tamra Courey, Co-Chair, to rearrange her teaching schedule, so she can take over the duties as Chair the following year. No motion was called for at this time.

## **Committee Reports**

### **a. Faculty Senate**

Ann Abraham gave a brief report on the last Faculty Senate meeting. Included in the discussion were the harassment policy, the DMA document that everyone needs to sign and the Provost's search. Ann will email faculty a more formal update later.

### **b. Diversity Committee**

- Brian Castellani stated that he is ready to move forward with his retention study. He has the list of faculty members from last spring who indicated their interest in participating in this study. In addition to his retention study, a list of questions for the students to answer about scheduling of classes was provided by Assistant Dean Mel May.
- Marna Drum reported on the Biloxi trip over Spring Break in March. Marna will be our campus representative for this trip to Biloxi where relief efforts continue in the aftermath of Hurricane Katrina. The cost to each student for this trip is \$299, which includes transportation and meals. Proceeds from fund raising activities currently being held at the Kent Campus will help defray the student cost for the trip. Marna is expecting 30 interested people from our campus to attend the first meeting. Faculty are invited to participate as well. Students will receive one hour of college credit for their efforts in Biloxi.

### **c. Ad Hoc Excellence Committee**

Ed Murray announced that the first meeting of this committee was cancelled due to snow. It has been re-scheduled for Thursday, February 8, at 7:00 p.m. in the Reading Room at the Library.

### **d. Research/Creative Activity Committee**

Dr. Mahmoud Najafi, Chair of this Committee, announced that four proposals were received from Ashtabula Campus faculty members for the Faculty Summer 2007 Awards. Dr. Najafi congratulated all four faculty members on submitting excellent proposals. There were (2) for the Teaching Development Award, and (2) for the Professional Development Award. The Committee recommendation on these proposals was submitted to Dean Stocker.

## **Old Business**

### **Socrates Café**

Laurie Bentley reported the first Socrates Café was held Thursday, February 1, with Dr. David Perusek, presenting the topic, "Who Owns Me?" The next Café will be on Tuesday, March 6, with Anne Freitas and Stacy Rose posing the question, "What is Health?"

## **New Business**

### **a. Schedule of Classes**

In future scheduling of classes, Ed Murray asked Assistant Dean May to hold open the time slot of 12:30-1:45 p.m. on Monday and Wednesday for full-time faculty. This would help facilitate time for faculty meetings.

### **b. Academic Reading (Summer Reading Program)**

Ed mentioned there is a Summer Reading Program at the Kent Campus. Ed asked the question, "Could we take what they are doing and integrate it into our courses during the academic year?" The Kent Campus used the *Color of Water* in their program a few years ago.

c. **Make-Up Exams**

Dean Stocker stated that faculty need to curtail the number of requests to the Office of Academic Services for make-up exams. Much discussion followed on this topic. Some suggestions were: appointments need to be made for students to take make-up exams, limits need to be placed on the number of students making up any particular exam, and faculty need to include a statement in their syllabi that all tests must be taken as scheduled or other arrangements need to be made. Kevin Deemer reminded faculty members to fill out the forms necessary for all make-up exams. There are forms in the mailroom and on-line as a PDF file. Another suggestion to discourage students from requesting make-up exams was that any make-up exams be made more difficult than the original exam. This could be communicated to students on the syllabi at the beginning of the semester. Brian Castellani volunteered to write such a statement to be approved and voted on by Faculty Council. Tamra Courey mentioned that the Nursing Program at our campus currently does have a statement in their syllabi that could be incorporated into a more general statement for all disciplines to use. Tamra will work with Brian on this. Brad Keefer said this could also be addressed by faculty members in their syllabi as part of their individual attendance policy for each course. John Stoker suggested that make-up exams are not necessarily an entitlement. We may want to request a viable absence excuse from students who appear to be abusing this service.

d. **Main Hall Renovation**

A form was distributed asking for suggestions from faculty of how they would like to see Main Hall renovated (e.g., classrooms, offices, computer labs, other areas). Dean Stocker asked that all forms be returned to her by March 5, 2007.

e. **Regional Campuses Mission Statement**

We will hold a brainstorming session on Wednesday, February 7, from 12:00 noon to 1:00 p.m. for developing a new Regional Campuses Mission Statement. John Yesso will facilitate this session. Faculty are encouraged to attend.

f. **Respiratory Therapy Associate of Applied Science degree**

Dean Stocker reported that we have been approached by ACMC and The Cleveland Clinic concerning a shortage of Respiratory Therapists. The Cleveland Clinic estimates a shortage of 80-100 therapists by 2008. Therefore, we are moving forward with a letter to the Ohio Board of Regents requesting preliminary approval for this program on our campus. This program would be housed in the College of Education, Health and Human Services. As part of this process, we need a motion from our Faculty Council to approve moving forward with this process. In addition, we are required to convene a study group with area providers. This meeting is scheduled for February 14, 2007.

John Stoker moved, Mike Czayka seconded, that we develop an Associate of Applied Science Degree in Respiratory Therapy program on the Ashtabula Campus. Motion passed unanimously.

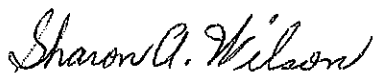
**Other**

- **Math Day--Friday, February 23, 2007** – We have invited Dr. Reza Sarhangi, Professor of Mathematics, from Towson University in Maryland. The topic of his presentation will be “Mathematics and Art.”
- **Honors Program** – will be held at the Stark Campus on April 13. Assistant Dean May asked faculty members to inform their students about this program and encourage them to submit any research projects or papers for consideration.

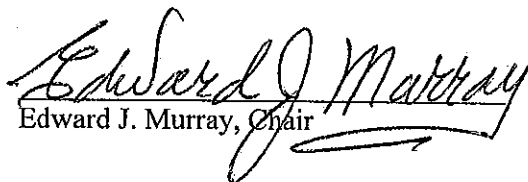
- **Freshman Forgiveness Proposal** – Mel indicated this proposal went to EPC on January 29, and is on the Faculty Senate agenda for February 12. The proposal states:  
Students may repeat any lower division (10000 or 20000 level) course or courses taken at Kent State University and only the highest grade will be used in the calculation of the cumulative grade point average. This policy does not apply to variable content courses that are repeatable for credit, such as special topics courses, individual investigations, practicums, internships, etc.
- **New Scantron machine** - We are looking at replacing our existing Scantron machine. Julie Senita has done some research on this and would like to invite all faculty to join the ParSystem Webinar scheduled for March 7<sup>th</sup>. This demonstration will take place live at 2:00 p.m. through the Internet with a step-by-step demonstration presented by one of the ParSystem product specialists. There are many additional features on this machine which are not on our present one. In addition to electronically scoring exams, faculty can register through this machine to develop test banks. Part of the purchasing package is an on-site training program to learn to use this new machine.
- **Open Office Software** – Daryl Upole reminded faculty members who might want to inform their students that they can access **Open Office** free of charge. It provides nearly all the same functions as Microsoft Office.

#### **Adjournment/Next Meeting**

The meeting adjourned at 12:45 p.m., upon motion of Mike Czayka, second by Deborah Bice, and vote. The **next meeting** of Faculty Council will be held on **March 5, 2007**.



Sharon A. Wilson  
Administrative Secretary



Edward J. Murray, Chair

#### **DISTRIBUTION:**

KSUAC Tenure Track/NTT faculty  
RCFAC

#### **Kent Campus:**

Shirley Barton  
Gayle Ormiston

\_\_\_\_\_  
Approved (Date)