

### Interdepartmental Correspondence

TO: Joanne Arhar, Associate Dean, EHHS

FROM: Mel Anthony May, Assistant Dean

**DATE:** April 30, 2008

**SUBJECT:** AAS OTAT Curricular Actions

Attached is the proposal to establish two new courses within the Associate of Applied Science in Occupational Therapy Assistant Technology.

- Need, audience and precursors
   The need for these courses comes from the desire of the program director to offer special topic and individual investigation courses as appropriate to programmatic and student need.
- 2. Effect on current offerings
  The proposed courses have no effect on current offerings.
- 3. Effect on staffing
  The proposed courses have no effect on current offerings.
- 4. Effect on other units or programs

  The proposed courses have on effect on other units or programs.
- 5. Curricular bodies that have reviewed and approve this action
  The proposed courses have been reviewed and approved by the OTAT director and faculty, and the School of Speech Pathology and Audiology.

If you or the members of the curriculum committee have any questions, please do not hesitate to contact me.

:MAM:

c: Lynne Rowan



### Interdepartmental Correspondence

TO: Lynne Rowan, Director, School of Speech Pathology and Audiology

Mel Anthony May, Assistant Dean FROM:

DATE: March 25, 2008

SUBJECT: AAS OTAT Curricular Actions

Attached is the proposal to establish two new courses within the Associate of Applied Science in Occupational Therapy Assistant Technology. Discussions with the OTAT program director and faculty at Ashtabula and East Liverpool determined that it would be useful for the program to have the ability to offer special topics and individual investigation courses as appropriate. Accordingly, we have created these courses and are forwarding them to you, and ask that the School of Speech Pathology and Audiology review and approval them.

If you or the members of the curriculum committee have any questions, please do not hesitate to contact me.

:MAM

Harriett Bynum c: Julie Mirabell '

She SPA FAC approved these currecular change on 4/8/08.

# KENT STATE UNIVERSITY CERTIFICATION OF CURRICULUM PROPOSAL

		Preparation Dat	e 18-Mar-08	Curriculum Bulletin	<del></del>
		Effective Date	Spring 2008	Approved by EPC	
Department	OTAT				
College	EH - Education	, Health and Ηι	ıman Services	5	
Proposal	Establish Cour	se			
Course Subject	OTAT Cours	se Number 210	95		
Course Title	Special Topics	in Occupation	al Therapy As	sistant Technology	
Minimum Credits	01 Maxir	num Credits 04	•		
				\$	
·	⊠ Subject	☐ Cros	s-Listed / Slash		
	⊠Number	⊠ Grac	le Rule	•	
·	⊠ Title	⊠ Crec	it by Exam	·	
Checked items	⊠ Title Abbreviati	on 🗵 Cour	se Fee		
are new	⊠ Credit Hours	☐ Libe	ral Education Re	equirements (LER)	
or revised	⊠ Prerequisites	☐ Writi	ng-Intensive		
	⊠ Description	☐ Dive	rsity		
	⊠ Schedüle Type	e 🗌 Othe	er		
Describe impact of enrollment and sta	affing consideration	ons; need, audie	ence, prerequis		on issues;
Units consulted (c	other departments	s, programs or c	ampuses affec	ited by this proposal):	
•	gy & Audiology, Executive Dear		-	st Liverpool Campus, and	a broading day from home for our of an or Orinical and
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Tell One ho	y Page	Lynne	Rowa	3 105108	4/9/08
Department Chair A		Campus/Dean			
Joann	e arlar	/		3,30,09	
College Dean				•	

	/
Executive Dean of Regional Campuses	
Senior Vice President for Academic Affairs and Provost	

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### **BASIC DATA SHEET**

### All data entered below should reflect revised information.

Preparation Date	12-Sep-07 🥌	Requested Effect	ive Term	Spring 2	2008		
Course Subject	OTAT	Course Number	21095				
Course Title	Special Topics i	n Occupational T	herapy	Assistant	Technology		
Title Abbreviation	Special Topics In Otat  NOTE: Maximum 30 spaces, with no punctuation or special characters (exception: forward slash "/" is allowed with no spaces before or after the slash)						
Slash Course	/ / 4/5, 4/5/7 or 6/7	Cross-listed with			Banner code	 ulum Services.	
Minimum Credit	<b>01</b> ⊠ to □ or	Maximum Credit	<b>04</b> (e.g	., 3 to 3 credi	ts, 1 to 12 credits, 2 or	4 credits)	
Contact Hours Per Week	<ul><li>☑ Lecture</li><li>☐ Laboratory</li><li>☐ Other</li><li>NOTE: Contact hour</li></ul>	Minimum Hours Minimum Hours Minimum Hours s should be per week.		⊠to □ or	Maximum Hours Maximum Hours Maximum Hours	04.00	
Repeat Status	RP - Course ma	•	imum ho	ours			
Course Level	UG - Undergrad	uate					
Grade Rule	B - Letter						
Schedule Type(s)	LEC - Lecture						
Course Attribute(s)	none						
Credit By Exam	N - Credit by Ex	am Not Approve	d		•		
COMPLETE ONLY WHA	T IS APPLICABLE TO	D THE COURSE	meg 199 s s s s part of grant and an entre servente	C BOOMER C C TOWNER BY A CONTROL OF CONTROL	rayi (Antaria Palasia) bi Pamai di Kiri, dan bi Kiri dan dan mengangan bigi Salariya kebanasa dan matari A	**************************************	
Prerequisite Course(s) NOTE: List minimum-grad	de requirement for cou	rse prerequisites if oth	ner than "D	. "	COMPLETED BY CURRIC DBR Program Code DBR Subsidy Code	<u> </u>	
Test Score(s)				-	OBR Course Level	*	
Corequisite(s)					ham. My ala	. Agent	
Registration is by spe NOTE: Checking "yes" me	• • • • • • • • • • • • • • • • • • • •		lepartment	to register.			
Restrict Registration (e.g., VCD majors, East L	iverpool Campus, juni	or level and above, gr	aduate sta	nding, BA-CI	HEM program)		
Catalog Description	Special topics i	n Occupational T	herany	Accietant	Technology: topic	es announced	

when scheduled.

Complete the following of Previous Title	only if applicable:		
Previous Subject		Previous Number	
erm Start	Term End	NOTE: To be completed by Curriculum Services.	

Content Outline (include contact hours for each section)

. Contact Hours

Outline

Special topics appropriate to OTAT; contact hours determined by credit hours for individual sections of course

**Total Contact Hours** 

Textbook(s) Used in this Course

Writing Expectations

None

Instructor(s) Expected To Teach

**OTAT Faculty** 

Instructor(s) Contributing to Content

REQUIRED ENDORSEMENT

Department Chair / School Director / Campus Dean

3/25/08

4/9/08

# KENT STATE UNIVERSITY CERTIFICATION OF CURRICULUM PROPOSAL

			Preparation D	ate 18-Mar-08	Curriculum Bulletin
			Effective Date	Spring 2008	Approved by EPC
Department	OTAT		•		
College		cation.	Health and I	- - - - - - - - - - - - - - - - - - -	e
Proposal	Establis			1411411 001 4100	
•					
Course Subject	OTAT		Number 21		•
Course Title	Individu	al invest	tigation in O	ccupational Th	erapy Assistant Technology
Minimum Credits	01	Maxim	um Credits	04	
•					
	⊠ Subjec	t ·	□ Cr	oss-Listed / Slash	
	⊠ Numbe	r	⊠ Gr	ade Rule	
	⊠Title		⊠Cr	edit by Exam	
Checked items	⊠ Title At	breviatio	n 🗵 Co	urse Fee	•
are new	⊠ Credit I		□Lib	eral Education Re	equirements (LER)
or revised	⊠ Prereq			riting-Intensive	
	⊠ Descrip			ersity	
ž.	⊠ Schedu	ile Type	□ Ot	her	
,					
					encroachment and duplication issues;
enrollment and sta	affing cons	sideration	ns; need, auc	lience, prerequis	sites):
This proposal ha	ıs no impa	act on of	ther policies	s, programs or	procedures.
Units consulted (c	ther depa	rtments,	programs or	campuses affect	sted by this proposal):
Speech Patholog	gy & Audi	ology, E	HHS, OTAT	program at Eas	st Liverpool Campus, and
the Office of the	Executiv	e Dean 1	or Regional	Campuses.	
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			REQUIRED	ENDORSEMENT	5
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Department Chail	School Dire	ector / Ca	n pus Dean	,	7.1700
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College Dean		- 68 - mary			<u> </u>

### **BASIC DATA SHEET**

## All data entered below should reflect revised information.

Preparation Date	18-Mar-08	Requested Effecti	ve Term	Spring 2	8008		
Course Subject	OTAT	Course Number	21096				
Course Title	Individual Inves	tigation in Occup	ational	Therapy A	ssistant Technolo	ogy	
Title Abbreviation	Individual Invest. in OTAT  NOTE: Maximum 30 spaces, with no punctuation or special characters (exception: forward slash "f" is allowed with no spaces before or after the slash)						
Slash Course	/ / 4/5, 4/5/7 or 6/7	Cross-listed with			Banner code	 ulum Services,	
Minimum Credit	<b>01</b> ⊠ to □ or	Maximum Credit	<b>03</b> (e.g	., 3 to 3 credit	s, 1 to 12 credits, 2 or	4 credits)	
Contact Hours Per Week	<ul><li>☑ Lecture</li><li>☐ Laboratory</li><li>☐ Other</li><li>NOTE: Contact hour</li></ul>	Minimum Hours Minimum Hours Minimum Hours s should be per week.	01.00	⊠to □ or	Maximum Hours Maximum Hours Maximum Hours	03.00	
Repeat Status	RP - Course ma	y be repeated e limit OR maxi		ours			
Course Level	UG - Undergrad	uate		•			
Grade Rule	C - Letter or In I	Progress (IP)					
Schedule Type(s)	LEC - Lecture						
Course Attribute(s)	none						
Credit By Exam	N - Credit by Ex	am Not Approved	4				
COMPLETE ONLY WHAT	T IS APPLICABLE TO	THE COURSE	es e o frances de la massa	a antima a paramento e consessión esta consestión especial especia	O PLYTETIA II MAITTE DI COMMININA MAININI PARTINI PARTINI PARTINI PARTINI ERI SILIPONISTISSI E	<ul> <li>March 17 - Petro C 17 C 10 3 C 3 Stroll atomic Local and Associated 4 G angent 4 may graph of the atomic property.</li> </ul>	
Prerequisite Course(s) NOTE: List minimum-grad	le requirement for cou	irse prerequisites if oth	er than "D	.,,	OMPLETED BY CURRIC OBR Program Code OBR Subsidy Code	e	
Test Score(s)	•				BR Course Level		
Corequisite(s)					ND 0. 4.	44	
Registration is by spe NOTE: Checking "yes" me	· · · · · · · · · · · · · · · · · · ·		epartment	to register.			
Restrict Registration (e.g., VCD majors, East L	_	or level and above, gra	aduate sta	inding, BA-CH	EM program)		
Catalog Description	Individual study	/ in Occupational	Therap	y Assistan	t Technology and	related fields;	

open to OTAT majors.

		/	/	/ <u></u>
Executive Dean of Regional Campuses				
	_		/	/
Senior Vice President for Academic Affairs and Provost	en film			

# **BASIC DATA SHEET**

## All data entered below should reflect revised information.

Preparation Date	18-Mar-08	Requested Effecti	ve Term	Spring :	2008			
Course Subject	OTAT	Course Number	21096	-				
Course Title	Individual Inves	tigation in Occup	ational	Therapy A	ssistant Technolo	ogy		
Title Abbreviation	NOTE: Maximum 30	Individual Invest. in OTAT  NOTE: Maximum 30 spaces, with no punctuation or special characters (exception: forward slash "/" is allowed with no spaces before or after the slash)						
Slash Course	/ / 4/5, 4/5/7 or 6/7	Cross-listed with			Banner code	 ulum Services.		
Minimum Credit	<b>01</b> ⊠ to □ or	Maximum Credit	<b>03</b> (e.g	., 3 to 3 credi	ts, 1 to 12 credits, 2 or	4 credits)		
Contact Hours Per Week	<ul><li>☑ Lecture</li><li>☐ Laboratory</li><li>☐ Other</li><li>NOTE: Contact hour</li></ul>	Minimum Hours Minimum Hours Minimum Hours s should be per week.	01.00	⊠to □ or	Maximum Hours Maximum Hours Maximum Hours	03.00		
Repeat Status	RP - Course ma	•	mum ho	ours				
Course Level	UG - Undergrad	uate						
Grade Rule	C - Letter or In F	Progress (IP)						
Schedule Type(s)	LEC - Lecture							
Course Attribute(s)	none							
Credit By Exam	N - Credit by Ex	am Not Approved						
COMPLETE ONLY WHAT	IS APPLICABLE TO	THE COURSE	NO SA PARA MANANTANIANA MANANTANIANA MANANTANIANA MANANTANIANA MANANTANIANA MANANTANIANA MANANTANIANA MANANTANI	OCTITIVATA DA TAMINISTA PO NESSER CON VIOLENCIA DA SALO, SIGUA A ASAC	anne en anna e vincio de la companio	可可能 在 19 20 20 27 19 20 20 20 20 20 20 20 20 20 20 20 20 20		
Prerequisite Course(s) NOTE: List minimum-grad	e requirement for cou	rse prerequisites if oth	er than "D	)." (	OMPLETED BY CURRIC OBR Program Code OBR Subsidy Code	)		
Test Score(s)					OBR Course Level			
Corequisite(s)				1				
Registration is by spe NOTE: Checking "yes" me	* *		epartment	to register.				
Restrict Registration (e.g., VCD majors, East Li	•	or level and above, gra	iduate sta	nding, BA-CH	IEM program)			
Catalog Description	Individual study		Therap	y Assistar	it Technology and	related fields;		

Complete the following	only if applicable:	·	
Previous Title			
Previous Subject		Previous Number	
Term Start	Term End	NOTE: To be completed by Curriculum Continue	

Content Outline (include contact hours for each section)

Contact Hours

Outline

Individual study appropriate to PTST; contact hours determined by credit hours for individual sections of course

#### Total Contact Hours

Textbook(s) Used in this Course

Writing Expectations

None

Instructor(s) Expected To Teach

**OTAT Faculty** 

Instructor(s) Contributing to Content

REQUIRED ENDORSEMENT

Department Chair / School birector / Cambus Dean

Revised May 2007