

KENT STATE UNIVERSITY

CERTIFICATION OF CURRICULUM PROPOSAL

Preparation Date 28-Jul-10

Curriculum Bulletin _____

Effective Date Fall 2010

Approved by EPC _____

Department Health Sciences
College EH - Education, Health and Human Services
Degree BS - Bachelor of Science
Program Name **Nutrition and Food** Program Code NF
Concentration(s) Hospitality Management Concentration(s) Code(s) HSPM
Proposal Articulation Agreement

Description of proposal:

Articulation agreement with Cuyahoga Community College (Tri-C). Students with the AAB in Hospitality Management (Restaurant/Food Service Management concentration) at Tri-C will be able to earn the BS degree program at Kent State in two years.

Does proposed revision change program's total credit hours? ☐ Yes ☒ No

Current total credit hours: 121*

Proposed total credit hours

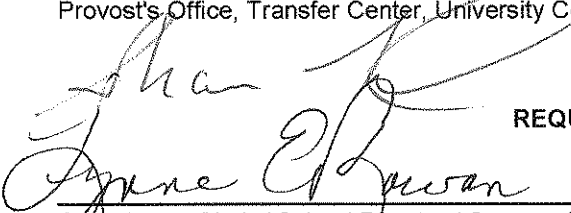
*Students who will be articulating from Tri-C in this 2+2 agreement will be earning approximately 129 credit hours toward their BS degree due mainly to the credit differences between equivalent courses.

Describe impact on other programs, policies or procedures (e.g., encroachment and duplication issues; enrollment and staffing considerations; need; audience; prerequisites; teacher education licensure):
None


Units consulted (other departments, programs or campuses affected by this proposal):

Provost's Office, Transfer Center, University Counsel

REQUIRED ENDORSEMENTS



Department Chair / School Director / Campus Dean



College Dean

Dean of Graduate Studies (for graduate proposals)

Provost and Senior Vice President for Academic Affairs

9 / 14 / 10

9, 14, 10

9, 27, 10

1 / 1

1 / 1

ARTICULATION AGREEMENT
By and Between
Cuyahoga Community College
and
Kent State University

THIS ARTICULATION AGREEMENT (the "Agreement") is entered into on this day of , 2010 (the "Effective Date") by and between Cuyahoga Community College District (the "College"), with an address at 700 Carnegie Avenue, Cleveland, Ohio 44115-2878; and Kent State University ("Kent State"), with an address of Kent, Ohio 44242. The College is an institution of higher education established pursuant to Section 3354 of the Ohio Revised Code, and Kent State is an Ohio institution of higher learning and a member of the Ohio University System. The College and Kent State desire to enter into a contract pursuant to which students of the College would be eligible for articulated course credits at Kent State, according to the terms contained in this Agreement.

ACCORDINGLY, in consideration of the promises and mutual covenants contained in this Agreement, and of other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. *Description of Articulation Program.*

- a. Definitions. Articulation Criteria and Articulation Benefits are defined in Attachment A.
- b. Articulation Benefits to Students. Kent State will provide the Articulation Benefits at no charge to past and present students of the College who meet the Articulation Criteria.
- c. Accreditation of the College. The College warrants that it is accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools. The College will notify Kent State if such accreditation ceases to exist.
- d. Accreditation of Kent State. Kent State warrants that it is accredited by the North Central Association of Colleges and Schools. Kent State will notify the College if such accreditation ceases to exist.
- e. Admissions Processing. For those past or present students who meet Articulation Criteria 1(a-e), Kent State will consider their applications for admission in accordance with standard Kent State admission application evaluation criteria, while favorably recognizing students' accomplishments at the College.
- f. Non-Exclusivity. This Agreement is not exclusive, and either party may enter into similar agreements with any other party.

2. *Term and Termination.*

- a. Term. This Agreement will run from the Effective Date until the end of the last day of the Spring Term, 2013 academic term of the College, at which time this Agreement will automatically expire.
- b. Termination. Either party may terminate this Agreement in the event of a material breach by the other party, effective upon the later date to occur of (i) the end of the next admissions application and review period of Kent State, or (ii) the date that is 90 days after the notice that includes a description of the breach; *provided* in either case that the breaching party shall be allowed until said effective date to cure said breach, and if the breach is so cured the termination notice will be of no effect.

- c. Post-Termination. Upon expiration or termination of this Agreement for any reason, College students previously accepted by or admitted to Kent State shall continue to receive the benefits contemplated by this Agreement.

3. *Miscellaneous.*

- a. Severability. If any Section or provision of this Agreement be held illegal, unenforceable, or in conflict with any law by a court of competent jurisdiction, such Section or provision of this Agreement shall be deemed severed from this Agreement and the validity of the remainder of this Agreement shall not be affected thereby.
- b. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Ohio applicable to contracts made and to be enforced wholly within Ohio.
- c. Jurisdiction; Venue. The parties to this Agreement each specifically consent to jurisdiction in Ohio in connection with any dispute between the parties arising out of this Agreement or pertaining to the subject matter hereof. Venue for any dispute between the parties arising out of this Agreement or pertaining to the subject matter hereof will be in the U.S. District Court for the Northern District of Ohio or in the state courts of Ohio sitting in Cuyahoga County.
- d. Survival. Sections 2(c) and this Section 3 will survive termination or expiration of this Agreement.
- e. Notices. All notices or other written communications relating to termination, expiration, or any other legal matter relating to this Agreement will be effective when received in accordance with this Section 3(e) and must be given in writing by courier or reputable overnight delivery service, or by certified mail, return receipt requested, to either party at the following address (or to such other address as such party may substitute, by providing a written notice in the manner specified in this Section) with, in the case of the College, an additional copy addressed to "General Counsel":

For Kent State University:

Dr. Robert G. Frank
Provost and Senior Vice President
Library, Executive Suite, 1125 Risman Plaza
Kent, OH 44242

For Cuyahoga Community College:

Mr. Peter Ross
Vice President, Enrollment Management
700 Carnegie Avenue
Cleveland, OH 44115

- f. Waivers and Amendments. The waiver by either party of any provision of this Agreement on any occasion and upon any particular circumstance shall not operate as a waiver of such provision of this Agreement on any other occasion or upon any other circumstance. This Agreement may be modified or amended only via a writing signed by both parties.
- g. Assignment. Neither party may assign its rights or delegate its duties under this Agreement. Any attempted assignment or delegation in violation of this Section would be null and void.
- h. Complete Agreement; Integration. This Agreement contains the complete understanding of the parties with respect to the subject matter hereof and supersedes all other agreements, understandings, communications and promises of any kind, whether oral or written, between the parties with respect to such subject matter.
- i. Counterparts; Facsimile Signatures. This Agreement may be executed in multiple counterparts, all of which shall be originals and which together shall constitute a single agreement. For the purpose of interpreting this Agreement, facsimile signatures shall be considered equivalent to original signatures.

- j. Independent Contractors. The parties are independent contractors, and no agency, partnership, franchise, joint venture, or employment relationship is intended or created by this Agreement. Neither party shall make any commitment, or give the impression that it has authority to make any commitment, on behalf of the other party.
- k. Compliance with Laws. The parties will comply with all applicable laws and regulations in performing their obligations hereunder. When taking actions (or failing to act) in any way relating to this Agreement, each party agrees that it will not unlawfully discriminate against any person on the basis of race, sex, religion, disability, age, national origin, or color.

INTENDING TO BE LEGALLY BOUND, by signing below, each party acknowledges its agreement with the terms and conditions of this Agreement and each signatory represents and warrants that he/she is authorized to sign on behalf of and to bind his/her party to all of the terms and conditions of this Agreement as of the Effective Date.

CUYAHOGA COMMUNITY COLLEGE DISTRICT: KENT STATE UNIVERSITY:

By: _____
Mr. Peter Ross
Vice President for Enrollment Management

By: _____
Dr. Robert G. Frank
Provost and Senior Vice President for Academic Affairs

Attachment A
To The
Articulation Agreement Dated , 2010
By and Between
Cuyahoga Community College District and Kent State University

Articulation Criteria and Articulation Benefits

1. *The standard articulation criteria ("Articulation Criteria") are:*

- a. Completion of an Associate Degree or Credit Hour Equivalent (i.e., 60 or more semester hours)*
- b. Achieving a minimum overall cumulative grade point average of 2.0.
- c. Submission of an official College transcript.
- d. Completion of Bridge Courses (Tri-C courses taken beyond AAB). Refer to transfer courses on next pages; those designated with @, may be taken at the College (Appendix 2).
- e. Fulfillment of residence requirements for the Bachelor of Science in Nutrition and Food: Hospitality Management. The requirement for the degree is completion of a minimum thirty (30) credit hours of coursework at Kent State University. Credit earned by means of transfer courses does not count toward residence.

2. *The articulation benefits ("Articulation Benefits") are:*

- a. Facilitate transfer of courses between the College, AAB in Hospitality Management: Restaurant/Food Service Management, and Kent State, BS in Nutrition and Food: Hospitality Management, see Appendices 1, 2, 3 and 4.
- b. Benefitting Northeast Ohio by infusing the job market with qualified graduates.
- c. Students with 3.0 GPA will be eligible to apply for Kent State scholarships.
- d. A student who completes all of the associate degree requirements in Hospitality Management: Restaurant/Food Service Management at Tri C (see Appendix 2) will be admitted into Kent State's Nutrition and Food: Hospitality Management program with junior status.

**APPENDIX 1
ARTICULATION AND TRANSFER TABLE**

Cuyahoga Community College: AAB in Hospitality Management (Restaurant/Food Service Management)
Kent State University: BS in Nutrition and Food (Hospitality Management)

EQUIVALENCIES CURRENTLY ON THE TRAFER TABLES (and u.select)			
CUYAHOGA COMMUNITY COLLEGE	Credits	KENT STATE UNIVERSITY	Credits
OTM English Composition		Kent Core Composition (6 credits)	
ENG 1010 College Composition I	3	ENG 11011 College Writing I	3
ENG 1020 College Composition II	3	ENG 21011 College Writing II	3
OTM Mathematics, Statics and Logic		Kent Core Math/Critical Reasoning (3 credits)	
MATH 1060 Survey of Mathematics (or MATH 1200 Intermediate Algebra) or MATH 1250 Contemporary Mathematics	3 (or 4) or 4	MATH 11008 Explorations in Modern Math or MATH 11009 Modeling Algebra	3 or 4
OTHM Arts and Humanities		Kent Core Humanities or Fine Arts (9 credits)	
Numerous course options available*	9	Minimum one course each from fine arts & humanities	9
OTM Social and Behavioral Sciences		Kent Core Social Sciences (6 credits)	
ECON 2610 Principles of Macroeconomics	4	ECON 22061 Principles of Macroeconomics	3
Numerous course options available*	2-4	One course in another area of study	3
OTM Natural Sciences		Kent Core Basic Sciences (6-7 credits)	
DIET 1200 Basic Nutrition	3	NUTR 23511 Science of Human Nutrition	3
Numerous course options available	3+1	One course with accompanying lab	2+1
OTM (additional)		Kent Core Additional (6 credits)	
ECON 2620 Principles of Microeconomics	4	ECON 22060 Principles of Microeconomics	3
SPCH 1010 Fundamentals of Speech Communication	3	COMM 15000 Introduction to Human Communications	3
Program Requirements		Program Requirements	
ACCT 1310 Financial Accounting	4	ACCT 23020 Introduction to Financial Accounting	3
BADM 1120 Principles of Management	4	MIS 24163 Principles of Management	3
HOSP 1010 Introduction to the Hospitality Industry	2	HM 13024 Introduction to Hospitality Management	2
HOSP 1020 Sanitation and Safety	2	HM 13022 Sanitation and Safety	3
IT 1010 Intro to Microcomputer Applications (3) and IT 1020 Information Technology Concepts (2)	5	MIS 24053 Introduction to Computer Applications	3
MARK 2010 Principles of Marketing	3	MKTG 25010 Marketing	3

* Students should select one course that is designated global diversity and one that is designated domestic diversity

APPROVED NEW / REVISED EQUIVALENCIES TO BE PUT ON THE TRAFER TABLES (and u.select)			
CUYAHOGA COMMUNITY COLLEGE	Credits	KENT STATE UNIVERSITY	Credits
HOSP 1030 Basic Food Preparation (3) and HOSP 1450 Advanced Food Preparation (3)	6	HM 13023 Techniques of Food Production	5
HOSP 1450 Advanced Food Preparation		HM 23023	
equivalency entry needs to be removed from transfer tables; Kent State course inactivated in fall 2008			
HOSP 1580 Front Office Operations	3	HM 23030 Lodging Operations	3
HOSP 1860 Hospitality Practicum and Seminar	3	HM 41095 Special Topics in Hospitality Management	3
HOSP 186C Hospitality Practicum: Restaurant/Food Service Management (2) and HOSP 186E Hospitality Practicum Seminar (1)	3	HM 41095 Special Topics in Hospitality Management	3
HOSP 2480 Hospitality Law	3	HM 33020 Legal Issues in the Hospitality Industry	3
HOSP 2580 Convention Management Meeting and Planning	2	HM 33040 Hotel Convention Group Sales and Services	3
HOSP 2700 Hospitality Purchasing	2	HM 33028 Hospitality Purchasing	3
HOSP 2870 Food and Beverage Management Experience (capstone course)	4	HM 41095 Special Topics in Hospitality Management	4

APPENDIX 2 SUGGESTED SEMESTER SEQUENCE

Cuyahoga Community College: AAB in Hospitality Management (Restaurant/Food Service Management)
Kent State University: BS in Nutrition and Food (Hospitality Management)

Course Subject and Title	Credit Hours	Upper Division	Notes on Transfer Coursework to Kent State
Semester One: [18 Credit Hours] Cuyahoga Community College			
ENG 1010 College Composition I	3		# fulfills ENG 11011 College Writing I
HOSP 1010 Introduction to Hospitality Industry	2		fulfills HM 13024 Introduction to Hospitality Mgmt
HOSP 1020 Sanitation and Safety	2		fulfills HM 13022 Sanitation and Safety
HOSP 1030 Basic Food Preparation	3		fulfills (with HOSP 1450 in semester 2) HM 13023 Techniques of Food Production
HOSP 1040 Customer Service	2		fulfills professional/elective elective credit
HOSP 1370 Food and Beverage Operations I	3		fulfills professional/elective elective credit
MATH 1060 Survey of Mathematics (recommended: MATH 1200 or 1250)	3		# fulfills MATH 11008 Explorations in Modern Math
Semester Two: [16-21 Credit Hours] Cuyahoga Community College			
ACCT 1020 Applied Accounting (recommended: take instead ACCT 1320 Financial Accounting for transferring to Kent State)	3 (or 4)		ACCT 1020 fulfills ACCT 2**** area credit ACCT 1320 fulfills ACCT 23020 Financial Accounting
ENG 1020 College Composition II	3		# fulfills ENG 21011 College Writing II
HOSP 1450 Advanced Food Preparation	4		fulfills (with HOSP 1030 in semester 1) HM 13023 Techniques of Food Production
HOSP 1670 Food and Beverage Operations II	3		fulfills professional/elective elective credit
IT 1010 Introduction to Microcomputer Applications (recommended: take with IT 1020 Information Technology Concepts for transferring to Kent State)	3 (and 4)		IT 1010 and IT 1020 fulfills MIS 24053 Introduction to Computer Applications
Summer One [3 Credit Hours] Cuyahoga Community College			
HOSP 1860 Hospitality Practicum and Seminar or HOSP 186C Hospitality Practicum: Restaurant/Food Service and HOSP 186E Hospitality Pract Seminar	3	■	fulfills HM 41095 Special Topics in Hospitality Management
Semester Three: [17 Credit Hours] Cuyahoga Community College			
HOSP 2300 Facilities Design and Maintenance	2		fulfills professional/elective elective credit
HOSP 2350 Restaurant Operations	3		fulfills professional/elective elective credit
HOSP 2400 Hospitality Management and Supervision	3		fulfills professional/elective elective credit
HOSP 2480 Hospitality Law	3	■	fulfills HM 33020 Legal Issues in the Hospitality Industry
HOSP 2700 Hospitality Purchasing	2	■	fulfills HM 33028 Hospitality Purchasing
Arts and Humanities/Social and Behavior Science (Recommended: ECON 2610 Principles of Macroeconomics for transferring to Kent State)	4		#fulfills ECON 22061 Principles of Macroeconomics (Tri-C students must have minimum 8 credits in the Arts and Humanities/Social and Behavior Sciences)
Semester Four: [11 Credit Hours] Cuyahoga Community College			
HOSP 2500 Hospitality Cost Control	3		fulfills professional/elective elective credit
HOSP 2870 Food and Beverage Management Experience (capstone course)	4	■	fulfills HM 41095 Special Topics in Hospitality Management
Arts and Humanities/Social and Behavioral Sciences (Recommended: ECON 2620 Principles of Microeconomics for transferring to Kent State)	4		#fulfills ECON 22060 Principles of Microeconomics (Tri-C students must have minimum 8 credits in the Arts and Humanities/Social and Behavior Sciences)
70 Total Credit Hours to Graduate with the AAB Degree from Cuyahoga Community College			

Course will fulfill Kent State University's Kent Core (general education) requirement.

Course Subject and Title	Credit Hours	Upper Division	Notes on Transfer Coursework to Kent State
Semester Five: [14 Credit Hours] Kent State University			
COMM 15000 Introduction to Human Communication	3		@# may transfer SPCH 1010 Fundamentals of Speech Communication
HM 23020 Lodging Operations	3		@may transfer HOSP 1580 Front Office Operations
HM 33026 Hospitality Cost Control and Analysis	5	■	
MIS 24163 Principles of Management	3		@may transfer BADM 1120 Principles of Management
Semester Six: [14-15 Credit Hours] Kent State University			
ENG 30063 Business and Professional Writing	3	■	
HM 33029 Catering and Banquet Preparation and Service	5	■	
MIS 34180 Human Resource Management	3	■	
Kent Core Basic Sciences	2-3		@# may transfer, visit www.transfer.org to find courses (visit www.kent.edu/catalog/kent-core for list of Kent Core courses)
Kent Core Basic Sciences Laboratory	1		
Summer III [3-6 Credit Hours] Kent State University			
HM 43092 Practicum in Hospitality Management	3-6	■	May be also completed in a fall or spring semester
Semester Seven: [16 Credit Hours] Kent State University			
HM 33050 Professional Practices in Hospitality Management	1	■	
HM 43027 Hospitality Human Resource Management	3	■	Fulfills KSU writing-intensive requirement (minimum C grade required)
HM 43031 Layout and Design of Food Service Operations	3	■	
MKTG 25010 Marketing	3		@may transfer MARK 2010 Principles of Marketing
NUTR 23511 Science of Human Nutrition	3		@#may transfer DIET 1200 Basic Nutrition
Kent Core Humanities	3		@# may transfer, visit www.transfer.org to find courses (should be a diversity course, for course list, visit www.kent.edu/catalog/diversity)
Semester Eight: [12 Credit Hours] Kent State University			
HM 43025 Hospitality Marketing	3	■	
Kent Core Fine Arts	3		@# may transfer, visit www.transfer.org to find courses (may be a diversity course, for course list, visit www.kent.edu/catalog/diversity)
Kent Core Humanities or Fine Arts	3		
Kent Core Social Sciences	3		
129 Total Credit Hours to Graduate with the BS, including transfer coursework, from Kent State University			

Course will fulfill Kent State University's Kent Core (general education) requirement.

@ Course may be taken at Cuyahoga Community College and transferred to Kent State. However, please be aware of Kent State's residence policy (www.kent.edu/catalog/2010/policies/requirements-undergraduate.cfm).

Admission to the professional BS degree program: Admission to all upper-division hospitality management (HM) courses is controlled. To be admitted, students must show evidence of having met the following requirements:

- Minimum 2.00 GPA overall
- Valid standard first aid certificate
- 400 approved work hours within the hospitality industry
- Ohio Certified Manager status. Certificate may be obtained prior to transfer while attending Tri-C.
- Completion of the following courses: HM 13022, 13023 and 13024

Requirements to graduate with the BS degree program: To graduate, students must have minimum 121 credits hours, a minimum 2.25 major GPA and minimum 2.0 cumulative GPA. More requirements to graduate can be found in the Kent State University Catalog (www.kent.edu/catalog/2010/policies/requirements-undergraduate.cfm).

Pettit, Hilda

From: CAINE, NATALIE
Sent: Thursday, September 02, 2010 3:10 PM
To: AUGUSTINE, SUSAN
Cc: Pettit, Hilda
Subject: FW: Electronic voting for proposals
Attachments: Letter_of_intent_HospMnmgmt[1].doc; HospMngmt_KSU-TriC_articulation[1].pdf; SKMBT_60010081820250[1].pdf

The School of Health Sciences voted electronically on the HM and PEP proposals attached. The vote was unanimous to approve all three proposals. We had a period of a week of open discussion electronically and there were no amendments to the proposals proposed. Let me know if you need anything else. Below is the original email sent to the HS curriculum representatives to begin the discussion and voting on these proposals.

Have a great day!

Natalie Caine-Bish PhD, RD, LD
Associate Professor
Nutrition and Dietetics
School of Health Sciences
Phone: 330-672-2148
Fax: 330-672-2194
email: ncaine@kent.edu

From: CAINE, NATALIE
Sent: Wednesday, August 25, 2010 9:48 PM
To: PEER, KIMBERLY; KRIVAL, CATHERINE; BARKLEY, JACOB; BERNERT, DONNA J.
Cc: ROWAN, LYNNE
Subject: Electronic voting for proposals

Hello all,

As I promised, we have a few proposals that we need to have to the college by next Fri (Sept 3) to make the Sept College meeting. I just received the last proposal tonight. Instead of meeting sometime next week, in addition to our meeting on Sept. 13, I would like to do these proposals electronically because they are clean-up items from the college reorganization. I don't want to make a habit of electronic meetings, but the college deadline of Sept 3 would require us to have two meetings very close together to get proposals to both Sept and Oct College meetings.

The two of the attached Hospitality Management proposals are because of: 1. the removal of Hospitality Management as a concentration in Nutrition and Food. Terese Tillet s taking care of most of this proposal process, but we need to vote if we are ok with the separation. Because Hospitality is the program area that is the program affected, they had to initiate the process. The nutrition program area agrees with these changes. 2. Hospitality Management is a concentration in Nutrition and Food and the articulation with Tri-C has to be approved by our school because Hospitality is still a concentration within Nutrition and Food. It has been approved by FLA. Again, Barb Schuele has been working with Terese to get the paperwork together for this proposal.

Finally, the Course Catalog Update form for PEP (EXSC) 25068 Measurement and Evaluation in Fitness and Sport has been included. Since it is currently a TLC course, it will have to be approved also by their school. This is only a formality, since we are not changing content and already have TLC's approval.

If you have questions, comments, and/or suggestions, please reply all so that everyone is aware of the discussion. If the proposals seem too cumbersome to vote electronically, please let me know. If you don't have any questions and approve the proposals, please send me an email that you vote yes to each proposal: 1) Removal of Hospitality as a Nutrition and Food Concentration, 2) Tri-C articulation, 3) PEP (EXSC) 25068.

Pettit, Hilda

From: FITZGERALD, SHAWN
Sent: Thursday, September 02, 2010 11:25 AM
To: Pettit, Hilda; AUGUSTINE, SUSAN
Cc: MULROONEY, AARON
Attachments: HMTriC[1].pdf; triCnotes.doc

Hilda,

The attached documentation includes the Tri-C agreement and notes that support the timeline of conversations among HM faculty regarding this proposal. Based on review of the additional supporting documentation the FLA curriculum committee voted 6-0 in support of the proposal (one faculty member was not in attendance). I ask that we make every effort to get this on the college agenda as it has important implications for the relationship being established with Tri-C---beyond just this program. If there is any additional information you believe is necessary please let me know. Thanks you.

Dr. Shawn M Fitzgerald
Director, Foundations, Leadership and Administration
Associate Professor, Evaluation and Measurement
330-672-1345
smfitzge@kent.edu

From: SCHEULE, BARBARA
Sent: Wednesday, September 01, 2010 6:32 PM
To: AUGUSTINE, SUSAN; FITZGERALD, SHAWN
Cc: MULROONEY, AARON; HEIMAN, ROBIN
Subject: RE: Hospitality Management - articulation w/Tri-C

ALL --

In response to the concern expressed regarding the HM faculty meeting minutes by Susan Augustine:

The notes from the HM faculty meetings on Wednesday, August 25, 2010 and Thursday, August 26, 2010 have not yet been typed. I am the one who took notes from both of these meetings. The issue regarding the upper/lower division policy change and the implications of this change for both the articulation agreement and advising in general was discussed at our Thursday meeting with the explanation that it was a university-wide policy change. In addition, the HM faculty were alerted to this change with the implications for the articulation in an e-mail message on August 6, 2010. Regarding minutes from the HM Faculty discussion of the specific courses for the Articulation agreement, that discussion occurred around 2 years ago and I do not know where I might locate those minutes. However, I have periodically updated the faculty on the status of the agreement.

With regard to the HM major change, our faculty discussed that issue during the preparation of our articulation self study last winter. The visiting accreditation team strongly stated that we needed to take care of the curriculum with regard to the creation of the major during their exit report in spring 2010. As a follow-up to that issue, our faculty discussed the timeline for getting the process started on the creation of the major last spring, and I sent the actual letter of intent to the faculty on August 24th. Ironically, getting this issue addressed through the entire curricular process was identified by our faculty as one of our program goals for the year at the August 26, 2010 meeting.

Please advise what you would like to see us do to move both of these proposals forward.

Thanks,
Barb

Barbara Scheule, PhD, RD
Associate Professor
Hospitality Management
316F White Hall
Kent State University
PO Box 5190
Kent, OH 44242-0001
<http://www.ehhs.kent.edu/hm/>
bscheule@kent.edu
Office: 330-672-3796

From: RAVICHANDRAN, SWATHI

Sent: Wednesday, September 01, 2010 5:19 PM

To: MULROONEY, AARON; AUGUSTINE, SUSAN; SCHEULE, BARBARA; FITZGERALD, SHAWN

Subject: clarification on articulation/upper division

The Hospitality Management faculty had a discussion about articulation nearly two years ago. All faculty members were asked to compare syllabi of courses they taught with hospitality-related courses in the Tri-C catalog. For instance, I compared my syllabi for Hospitality Marketing, Hospitality Human Resources Mgmt., and Hospitality Legal Issues and agreed that only Hospitality Legal Issues should be part of the articulation document.

RE: discussion about upper-division.

Barb Scheule forwarded an email from There Tillett regarding counting lower-division courses as upper-division, if the faculty decided to transfer a lower-division course to substitute for an HM course, from a different institution. In addition, there was a LENGHTY discussion related to this during our meeting last Thursday, 8/26/10.

Barb Scheule also asked HM faculty to get back to her if there were any questions/concerns related to the above issue.

If you need any further clarification regarding this, please let me know.

Swathi

Swathi Ravichandran, MBA, PhD
Assistant Professor
Hospitality Management
300A White Hall
Kent State University
PO Box 5190
Kent, OH 44242-0001
<http://www.ehhs.kent.edu/hm/>
sravicha@kent.edu
Office: 330-672-7314

From: FITZGERALD, SHAWN

Sent: Tuesday, August 31, 2010 1:01 PM

To: Hackney, Catherine; HEIMAN, ROBIN; WANG, PHILIP; MULROONEY, AARON; Lara, Tracy; SEEBERG, VILMA; KARPINSKI, ARYN C; AUGUSTINE, SUSAN

Subject: FW: Hospitality Management - articulation w/Tri-C

CC committee members.

I have included several emails regarding the questions we had yesterday at our meeting regarding the HM articulation agreement with Tri-C. If you read below you will see that the agreement is consistent with university policy and Ohio Transfer Policy as it is written. It is also worth noting Barb's communication to her program faculty about this proposal---it is clear that faculty provided input and there were numerous opportunities to discuss. Given these two details I am hoping we could have an email vote on this proposal given that it does address points of concern. You can let either Aaron or I know and if this is agreeable we need to have the vote by Thursday so it can be on the college agenda.

P.S. "articulating" is the word they use in the document rather than matriculating (from Therese)

From: TILLET, THERESE

Sent: Tuesday, August 31, 2010 9:46 AM

To: FITZGERALD, SHAWN

Cc: MITCHELL, STEPHEN; Pettit, Hilda; AUGUSTINE, SUSAN

Subject: hospitality management articulation agreement

Hello, Shawn,

Barb told me that the Hospitality Management articulation agreement with Tri-C was voted down at your school's curriculum meeting because of the lower-/upper-division articulation of some HM courses.

I want to clarify the state-mandated policy. It is new so it is understandable that some may not be aware of it yet.

Last month, the chancellor signed a directive to ensure the Ohio Transfer Policy is consistent with section 3333.16 of the Ohio Revised Code. The revised policy requires the awarding of level based upon the level of course to which they are equated at the receiving institution. The directive can be viewed here: www.kent.edu/provost/curriculum/epc/upload/10aug_attach8.pdf.

I am a member of the Ohio Articulation and Transfer Advisory Committee so I was aware of this forthcoming policy and was advising Barb Scheule accordingly as she developed the Tri-C agreement. I know that she notified her faculty because she and I discussed their questions and concerns about the policy.

The policy was announced at the A&A Deans Committee meeting earlier this month with instructions to the A&A deans to inform their chairs and directors. The policy was also on yesterday's EPC agenda. It is in the 2010 University Catalog.

I hope this information helps. Please do not hesitate to contact me if you have any questions or need more information.

Best, Therese

From: SCHEULE, BARBARA
Sent: Tuesday, August 31, 2010 11:20 AM
To: FITZGERALD, SHAWN
Subject: FW: Hospitality Management - articulation w/Tri-C

See the date of the e-mail – and the section I marked in red.

In addition, we discussed this very issue in detail at our meeting last Thursday. Rob just approached me for clarification and said he did not know about this – I reminded him of the conversation on Thursday about this very issue. We went back through the policy and the courses that would transfer today.

Barb

Barbara Scheule, PhD, RD
Associate Professor
Hospitality Management
316F White Hall
Kent State University
PO Box 5190
Kent, OH 44242-0001
<http://www.ehhs.kent.edu/hm/>
bscheule@kent.edu
Office: 330-672-3796

From: SCHEULE, BARBARA
Sent: Friday, August 06, 2010 4:08 PM
To: CHUANG, NING; HEIMAN, ROBIN; Hoegler, Edward; RAVICHANDRAN, SWATHI; 'Nicholas Bellino'; 'rhammon9@kent.edu'; 'Hammond, R'
Cc: FITZGERALD, SHAWN
Subject: FW: Hospitality Management - articulation w/Tri-C

HM Faculty:

Please see attached. As you will hopefully recall, we reviewed syllabi and agreed how we would transfer courses from Tri-C for the articulation agreement around 2 or so years ago. The transfers identified in this document reflect the HM course transfers that we originally agreed on as a faculty. The transfers for business, Kent Core, and so forth reflect those courses with existing transfers from Tri-C.

Since this process started, there was turnover in the program director and the representative at Tri-C who handle these agreements which has slowed the process – and then at times it sat on my desk during the MS proposal and the ACPHA self study. The draft agreement has bounced back and forth between Tri-C and my e-mail several times over the last few years. Finally – we have the final copy ready for curriculum process.

Therese Tillet helped to update language as related to the revised Kent Core and worked through the document to fine tune other aspects.

Also all of you need to know that from a University Perspective (starting in the fall) courses that are considered equivalent to Kent upper division courses will come in as an upper division from other institution. For example – Purchasing (JR level at Kent) will transfer as upper division from two year programs that may offer the course at the sophomore level. This change in university policy impacts not only this articulation agreement but other transfers you may be do when working with students from other 2 year programs.

Note that this agreement is scheduled for the School of FLA curriculum committee in August and because of our degree designation (Nutrition and Food) it will also go to the School of Health curriculum committee on the way to the College Curriculum committee and beyond.

Let me know if you have any questions. However, as noted above, there have been no changes in what courses are being transferred from Tri-C for the hospitality courses since we collectively agreed on what was equivalent a few years ago when this process started.

Thanks,
Barb

*Barbara Scheule, PhD, RD
Associate Professor
Hospitality Management
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<http://www.ehhs.kent.edu/hm/>
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Office: 330-672-3796*

RE: Hospitality Letter of Intent for new major

FITZGERALD, SHAWN

Sent: Friday, August 27, 2010 9:07 AM

To: SCHEULE, BARBARA

Cc: FITZGERALD, SHAWN

Barb,

I do not see any issues here and support the proposal. I will forward to our curriculum committee for their meeting on 8/30/2010.

Dr. Shawn M Fitzgerald
Director, Foundations, Leadership and Administration
Associate Professor, Evaluation and Measurement
330-672-1345
smfitzge@kent.edu

From: SCHEULE, BARBARA

Sent: Wednesday, August 25, 2010 3:50 PM

To: FITZGERALD, SHAWN; ROWAN, LYNNE

Cc: HEIMAN, ROBIN; CAINE, NATALIE; TILLET, THERESE

Subject: FW: Hospitality Letter of Intent for new major

School Directors and Curriculum Committee Reps:

Please see the attached "letter of intent" for Hospitality Management to become a major instead of a concentration for review by your respective School Curriculum Committees. Review of this letter of intent at your first meeting of the fall will be appreciated so that it may potentially move forward for the September EHHS Curriculum committee.

The Hospitality Management faculty have reviewed and approved this document. Therese Tillett has also provided guidance in the preparation of this document.

Note that this is the first step in the process to create this major. A more detailed proposal is being worked on and will be submitted through the curricular process once this initial letter of intent has been reviewed by all the needed committees.

The Tri-C Articulation Agreement with the Kent State NF: Hospitality Management program was submitted to each of you earlier this summer. Please also review the Articulation agreement at your meetings.

Thanks,
Barb

CC – Representatives on Curriculum Committees (Rob Heiman & Natalie Caine-Bish)
Therese Tillett

Barbara Scheule, PhD, RD
Associate Professor

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Kent State University
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<http://www.ehhs.kent.edu/hm/>
bscheule@kent.edu
Office: 330-672-3796

From: TILLET, THERESE
Sent: Tuesday, August 24, 2010 10:47 AM
To: SCHEULE, BARBARA
Cc: RAVICHANDRAN, SWATHI; CHUANG, NING; FITZGERALD, SHAWN
Subject: RE: Hospitality Letter of Intent for new major

RE: Hospitality Letter of Intent for new major

ROWAN, LYNNE

Sent: Wednesday, August 25, 2010 9:15 PM

To: SCHEULE, BARBARA; FITZGERALD, SHAWN

Cc: HEIMAN, ROBIN; CAINE, NATALIE; TILLET, THERESE

I have no concerns/questions about the establishment of the independent degree in Hospitality Management. I will wait for my Curriculum Committee to review the requisite paperwork and forward their recommendations and comments to me.
Lynne

Lynne E. Rowan, Ph.D., CCC-SLP
Interim Director
School of Health Sciences

From: SCHEULE, BARBARA

Sent: Wednesday, August 25, 2010 3:50 PM

To: FITZGERALD, SHAWN; ROWAN, LYNNE

Cc: HEIMAN, ROBIN; CAINE, NATALIE; TILLET, THERESE

Subject: FW: Hospitality Letter of Intent for new major

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Thanks,
Barb

CC – Representatives on Curriculum Committees (Rob Heiman & Natalie Caine-Bish)
Therese Tillet

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Kent, OH 44242-0001

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bscheule@kent.edu

Office: 330-672-3796

From: TILLET, THERESE

Sent: Tuesday, August 24, 2010 10:47 AM

To: SCHEULE, BARBARA

Cc: RAVICHANDRAN, SWATHI; CHUANG, NING; FITZGERALD, SHAWN

Subject: RE: Hospitality Letter of Intent for new major

FW: Hospitality Management - articulation w/Tri-C

SCHEULE, BARBARA

Sent: Friday, August 06, 2010 3:42 PM
To: TILLET, THERESE
Cc: Pettit, Hilda; AUGUSTINE, SUSAN; ROWAN, LYNNE; ARHAR, JOANNE; FITZGERALD, SHAWN
Attachments: HospMngmt_KSU-TriC_articul~1.pdf (441 KB)

Therese:

Thanks for taking care of the final revisions and improving the "cosmetics" of the document. I read through it today and I do not see any further corrections – thus this is the final document ready for the curriculum process.

Because Nutrition and Food is in the School of Health, but the Nutrition and Food: Hospitality Management program is actually in the School of Foundations, Leadership and Administration, it is my understanding that the curriculum committees in BOTH school will be reviewing this document to then send it forward to the College Curriculum committee. Action on this document at the first school curriculum meeting of the year is desired.

Thanks again for helping us to tie down the final changes on this agreement.
Barbara

Barbara Scheule, PhD, RD
Associate Professor
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Kent, OH 44242-0001
<http://www.ehhs.kent.edu/hm/>
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Office: 330-672-3796

From: TILLET, THERESE
Sent: Wednesday, July 28, 2010 11:31 AM
To: ROWAN, LYNNE; ARHAR, JOANNE
Cc: Pettit, Hilda; AUGUSTINE, SUSAN; SCHEULE, BARBARA
Subject: Hospitality Management - articulation w/Tri-C

Hello, Lynne, Joanne,

Attached is a draft of an articulation agreement with Tri-C for a 2+2 program, moving students from Tri-C's AAB in Hospitality Management (Restaurant/Food Service Management) to our BS in Nutrition and Food (Hospitality Management).

Barb Scheule worked with Tri-C on the transfer coursework, and we're now at the point to move this through our approval

<https://exchange.kent.edu/owa/?ae=Item&t=IPM.Note&id=RgAAAACiRptv8yG8RLZb8NW9O6...> 8/27/2010

RE: Hospitality Management - articulation w/Tri-C

ARHAR, JOANNE

Sent: Thursday, July 29, 2010 11:48 AM

To: FITZGERALD, SHAWN

Cc: Pettit, Hilda; AUGUSTINE, SUSAN

For
curriculum
m g.

Thanks, Shawn.

From: FITZGERALD, SHAWN

Sent: Thursday, July 29, 2010 11:33 AM

To: ARHAR, JOANNE; TILLET, THERESE

Cc: Pettit, Hilda; AUGUSTINE, SUSAN; SCHEULE, BARBARA; ROWAN, LYNNE; MITCHELL, STEPHEN

Subject: RE: Hospitality Management - articulation w/Tri-C

This will be one of the agenda items for our 8/30 FLA curriculum committee meeting.

Dr. Shawn M Fitzgerald

Director, Foundations, Leadership and Administration

Associate Professor, Evaluation and Measurement

330-672-1345

smfitzge@kent.edu

From: ARHAR, JOANNE

Sent: Thursday, July 29, 2010 11:12 AM

To: TILLET, THERESE

Cc: Pettit, Hilda; AUGUSTINE, SUSAN; SCHEULE, BARBARA; ROWAN, LYNNE; MITCHELL, STEPHEN; FITZGERALD, SHAWN

Subject: RE: Hospitality Management - articulation w/Tri-C

Therese,

Looks good, particularly given all of the press that Tri C's program is getting recently. It will be on both the FLA and HS curriculum committee agendas and if approved, on the EHHS Curriculum Committee meeting. Dates for the college meetings are listed at <http://www.kent.edu/ehhs/councils/curriculum/meetings.cfm>

Therese and Barb-- thanks for all of your work on this agreement.

Joanne

From: TILLET, THERESE

Sent: Wednesday, July 28, 2010 11:31 AM

To: ROWAN, LYNNE; ARHAR, JOANNE

Cc: Pettit, Hilda; AUGUSTINE, SUSAN; SCHEULE, BARBARA

Subject: Hospitality Management - articulation w/Tri-C

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Barb Scheule worked with Tri-C on the transfer coursework, and we're now at the point to move this through our approval

<https://exchange.kent.edu/owa/?ac=Item&t=IPM.Note&id=RgAAAACiRptv8yG8RLZb8NW9O6t...> 8/4/2010

From: TILLET, THERESE
Sent: Wednesday, July 28, 2010 11:31 AM
To: ROWAN, LYNNE; ARHAR, JOANNE
Cc: Pettit, Hilda; AUGUSTINE, SUSAN; SCHEULE, BARBARA
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Barb Scheule worked with Tri-C on the transfer coursework, and we're now at the point to move this through our approval chain to become effective fall 2010. I assume it will have to go to your respective curriculum committees. When you have approved it, I'll put on the EPC agenda as an information item, have legal vet it and, then, the provost signs.

Let me know if you have any questions. Best, Therese

Therese E. Tillett | Director of Curriculum Services | Office of the Provost
Kent State University | 384 Library | 1125 Risman Dr., | Kent, Ohio 44242
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Curriculum Services: www.kent.edu/provost/curriculum