



Name: Hilda A Pettit

Submission

Date:

9/16/2010



Organization: Vacca Office of Student Services

Course Catalog Update

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Course Catalog Update Information:

STU0004

Reference Number: CCU001057

Date: 13-AUG-10

Level: 2.00 of 2.00

Currently On The Worklist Of: Joanne Arhar, jarhar

Owner: Office of Curriculum Services, 330-672-8558 or 330-672-8559, curriculum@kent.edu

Basic Course Data		
Change type: Revise		
Faculty member submitting this proposal: Rhonda A. Richardson		
Requested Effective Term: 201180		
Campus: Kent		
College: EH-Education, Health and Human Services		
Department: LDES-Lifespan Development and Educational Sciences		
Course Subject: HDFS-Human Development and Family Studies		
New Course Subject:		
Course Number: 44092		
New Course Number:		
Course Title: PRACTICUM IN HUMAN DEVELOPMENT AND FAMILY STUDIES		
Title Abbreviation: PRACHUM DEV/FAM STUDIES		
Slash Course and Cross-list Information: HDFS44092+HDFS54092		
Credit Hours		
Minimum Credit/Maximum Credit: 3 to 6		
Contact Hours: Lecture - Minimum Hours/Maximum Hours: 1 to 1		
Contact Hours: Lab - Minimum Hours/Maximum Hours:		
Contact Hours: Other - Minimum Hours/Maximum Hours: 14 to 35		
Attributes		
Is this course part of the LER, WIC or Diversity requirements: No		
If yes, course attributes: 1. 2. 3.		
Can this course be repeated for credit: Repeat	Course Limit:	OR Maximum Hours: 6
Course Level: Undergraduate	Grade Rule: F-Satisfactory/unsatisfactory (S/U)	
Rationale for an IP grade request for this course (if applicable):		
Schedule Type(s): 1. PRA-Practicum or Internship 2. LEC-Lecture 3.		
Credit by Exam: N-Credit by exam-not approved		
Prerequisites & Descriptions		
Current Prerequisite/Corequisite/Catalog Description: Observation and participation in child, family and social service agencies. One class discussion per week. Students are required to complete Bureau of Criminal Investigation and Identification (BCII) and Federal Bureau of Investigation (FBI) background checks and submit the results to authorized personnel at their assigned school/agency before the first day of the semester in which student teaching/ internship will take place. Prerequisite: Human development and family studies (HDFS) majors and HDFS 44018 and senior standing with an overall GPA of 2.50.		
Catalog Description (edited): Observation and participation in child, family and social service agencies. One class discussion per week. Students are required to complete Bureau of Criminal Investigation and Identification (BCII) and Federal Bureau of Investigation (FBI) background checks and submit the results to authorized personnel at their assigned school/agency before the first day of the semester in which student teaching/ internship will take place.		
Prerequisites (edited): Human development and family studies (HDFS) majors and HDFS 44018 and senior standing with a major GPA of 2.50.		
Corequisites (edited):		

Registration is by special approval only: Yes
Content Information
Variable Contact Hours: 225-540
Description: Lecture (15 contact hours): Intro to course and helping professions, Values clarification and self awareness, Helping relationship - individuals and groups, Ethical issues in practicum setting, Federal laws in workplace (FMLA, ADA), Intro to supervision, Interpersonal relations on the job, Conflict resolution on the job, Performance appraisals, Applied stress and burnout, Student presentations, Student conferences. Practicum (variable contact hours): work at practicum agency under supervision of agency staff for 14-35 hours per week (210-525 hours for 15 weeks) depending on credits taken. For each credit hour beyond 1 (i.e., for 2-5), 7 hours per week of work at the practicum agency under supervision of agency staff, for a total of 210-525 hours.
Textbook(s) used in this course: selected readings
Writing Expectations: Objectives, weekly report, competency reports, agency paper
Instructor(s) expected to teach: Human Development and Family Studies faculty
Instructor(s) contributing to content: Audrey Kraynak
Proposal Summary
Explain the purpose for this proposal:
The purpose for this proposal is to change the variable credits for the course to 3-6 and to change the number of field hours per credit hour to 7. This will align the course with University policy on credit-to-contact hours for practicum. This proposal also will change the prerequisite GPA to 2.50 in the major instead of 2.50 overall.
Explain how this proposal affects program requirements and students in your unit:
This reduces the maximum required hours in the Child and Youth Development and Family Life Education concentrations within the Human Development and Family Studies major.
Explain how this proposal affects courses, program requirements and student in other units:
There are no effects on courses, program requirements, or students in other units.
Explain how this proposal affects enrollment and staffing:
There is no effect on enrollment and staffing
Units consulted (other departments, programs or campuses affected by the proposal):
Not applicable
Revisions made to form (if applicable):
<input checked="" type="checkbox"/> Course Content <input type="checkbox"/> Number <input type="checkbox"/> Credit by Exam <input checked="" type="checkbox"/> Prerequisites <input checked="" type="checkbox"/> Credit Hours <input type="checkbox"/> Schedule Type <input type="checkbox"/> Cross-Listed / Slash <input type="checkbox"/> Subject <input checked="" type="checkbox"/> Description <input type="checkbox"/> Title <input type="checkbox"/> Diversity <input type="checkbox"/> Title Abbreviation <input type="checkbox"/> Grade Rule <input type="checkbox"/> Writing-Intensive (WIC) <input type="checkbox"/> Liberal Education Requirement (LER) <input checked="" type="checkbox"/> Other

Comments (250 Character Maximum):

NOTE: Please do not use the following restricted characters: (~ * / \ --)

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Comments:

Date	User	Comment
9/10/2010	Rhonda A Richardson	Other: writing expectations

History:

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Date	User	Status
9/13/2010	Mary M Dellmann-Jenkins	Approved
9/10/2010	Rhonda A Richardson	Submitted