



FACULTY SENATE

TO: Members of the Faculty Senate & Guests **DATE:** September 4, 2012

FROM: Paul Farrell, Chair of Faculty Senate

SUBJECT: Agenda and Materials for the September 10, 2012 Faculty Senate Meeting

Attached you will find the agenda and the materials for the September 10th Faculty Senate meeting. As always, we will meet in the Governance Chambers at 3:20 p.m. Please join us, if you can, for a few minutes of informal conversation prior to the meeting.

1. Call to Order
2. Roll Call
3. Approval of the July 16, 2012 Faculty Senate Meeting Minutes
4. President's Remarks
5. Chair's Remarks
6. Welcome to the Fulbright Scholars
7. Report: University Council on Technology (Dr. Arden Ruttan)
8. Elections:
 - a. Ohio Faculty Council ~ Faculty Senate Representative and Alternate
 - b. Committee on Administrative Officers ~ One Senator and One Non-Senator (and Alternate for each)
 - c. Faculty Ethics Committee ~ Two Senators and Alternates
 - d. Call for Nominations for FaSBAC (Faculty Senate Budget Advisory Committee)
9. New Business: University Policy Regarding Administration of Student Conduct
10. Announcements / Statements for the Record
11. Meeting Adjournment



FACULTY SENATE
Minutes of the Meeting
July 16, 2012

(ATTENDANCE WILL BE PROVIDED VIA REVISED MINUTES)

1. Call to Order

Chair Farrell called the meeting to order at 3:20 p.m. in the Governance Chambers, second floor, Kent Student Center.

2. Roll Call

Secretary Earp called the roll.

3. Approval of the Faculty Senate Meeting Minutes of May 7, 2012

Chair Farrell called for corrections to the minutes of the Faculty Senate general meeting of May 7, 2012.

No corrections were requested and the minutes of the May 7, 2012 meeting were approved unanimously (Williams / Fred Smith).

4. Provost's Remarks

Chair Farrell invited Provost Diacon to address the Senate.

- a. Provost Diacon opened his remarks with a few observations that he wanted to share. The first was that he had attended a play at Porthouse Theatre and how proud he was to be there and of how well the Kent State students who participated did. His second observation was that he had a great time at the Freshmen Seminar Committee meeting the previous week. That committee is Co-Chaired by Linda Williams and James Bracken. Provost Diacon's final observation was that after attending the Association of Public Colleges and Universities National Meeting of Provosts, there are a lot of things that Kent State should be proud of.
- b. Provost Diacon discussed his plans for the next two years. First he wants to meet with every academic department for about an hour and a half, to visit and see our spaces. He would use this opportunity to listen and learn about strengths and challenges. His second goal is to prepare, finalize, and create a strategic plan for Academic Affairs. He would like to have this done by the end of the 2013 academic year and to have meaningful faculty input. Provost Diacon mentioned that he had already spoken with Chair Farrell about who should be involved in the process and how this could be accomplished. There will be a steering committee with co-chairs, one of which will be a faculty member.

5. Provost Diacon took questions from members of Faculty Senate

- a. Senator Roxburgh asked about the Freshmen Seminar Committee. Provost Diacon remarked he would be more comfortable if the co-chairs would answer questions about the committee. Senator Williams provided an overview of the committee's work to date. Instead of recommending one plan to the President, the committee has decided to provide multiple plans to the President (including a three-unit seminar, a two-unit seminar, and a one-unit add-on to something already existing, along with other models). Senator Williams stated they hope to have the report to President Lefton sometime this fall.
- b. Senator Uribe-Rendon asked for some examples of what types of things Provost Diacon thought we should be proud of after attending the Association of Public Colleges and Universities National Meeting of Provosts. Provost Diacon responded that we have a better approach to distance learning, and we were ahead of a lot of other institutions in terms of not only how many online classes we offer but also in quality of courses.
- c. Senator Janson expressed his concern over the idea of adding credits to the degrees (Freshman Seminar Committee). He mentioned that faculty have been told to try and reduce the number of credits required and the he would not vote for anything that would add credits to degree plans. Senator Williams responded that the issue had been discussed in their committee meetings and that they were looking to replace something, not add something.

6. President Lefton's Remarks

- a. President Lefton addressed concerns that he would no longer be attending Faculty Senate meetings. He stated that he would not be attending Faculty Senate Executive Committee meetings because the majority of issues discussed were for Provost Diacon (who would attend); however he still plans on attending the general Faculty Senate meetings.
- b. President Lefton congratulated the Math Department for the success of the Math Emporium. The number of D's and F's decreased and the number of A's and B's increased.
- c. President Lefton updated Senate on the construction projects on campus. The work to the Student Center is scheduled to be completed prior to the start of the fall semester. The student green in front of the Student Center will be completed by Homecoming Weekend. President Lefton believes that there will be more to report at the September Faculty Senate meeting because joint administration board who has been meeting to decide which project to recommend to the board has almost finished their work.

7. Chair's Remarks [attachment]

Chair Farrell read his remarks.

8. Educational Policies Council (EPC) Items

A. Action Items:

Chair Farrell invited Therese Tillett to present on the EPC items.

- 1) Revision of the Catalog Rights and Exclusion policy to allow students to declare a different catalog for a minor, certificate or second major/degree.

Senator Fountain inquired about wording on Page 4 Part B Number 2, the use of the word recent. This led to a discussion about which catalog years students were allowed to select from. Therese Tillett responded that students would only be able to select a catalog from years they were enrolled. Proposed wording was recommended by Chair Farrell: Students may elect to complete an academic program (major, minor, certificate) under either the most recent or a more recent catalog."

Chair Farrell called for a vote on the amended item. The amended item was approved.

- 2) Revision of the Academic Forgiveness, Academic Standing, Course Load, Dismissal and Reinstatement policies to ensure consistency in practice.

There were no questions or comments on the item. Chair Farrell called for a vote on the action item. The item was approved.

- 3) Revision of the Credit Testing Eligibility policy to clarify that credit-by-examination (CBE) is for currently enrolled and degree- and certificate-seeking students only, among other changes.

There were no questions or comments on the item. Chair Farrell called for a vote on the action item. The item was approved.

- 4) Revision of the Admissions, Residence and other policies to make clear that students in certificate programs are held to similar standards as those in degree programs.

There were no questions or comments on the item. Chair Farrell called for a vote on the action item. The item was approved.

- 5) Establishment of Leave of Absence and Student Reenrollment policies for graduate students.

Senator Janson asked what would happen to students already delinquent. Would this policy be retroactively applied? Therese Tillett responded this was discussed at EPC, but the issue should be brought up with Mary Ann Stephens who helped to create the policy.

Senator Uribe-Rendon stated that if the policy was going to be made retroactive it should be sent back to EPC for revisions. Senator Williams then stated the policy was not retroactive. Therese Tillett stated that the policy would take effect with the Fall 2012 catalogue.

Chair Farrell called for a vote on the action item. The item was approved.

B. Information Item:

- 1) Establishment of a Student Responsibilities statement for University Catalog

Senator Selinger asked what was the significance of having this mini version in the catalogue and if this was a sign that our catalogue has gotten too complicated? It was discussed that advisors needed something to point to when students told them they didn't know what they were doing was wrong.

9. New Business: Motion on representation for the College of Podiatric Medicine on Faculty Senate and EPC

Chair Farrell introduced the motion from the Executive Committee of Faculty Senate.

"Faculty Senate resolves that, pending the establishment of governance structures within the new College of Podiatric Medicine and resolution of the status of the faculty therein, the College shall be represented by one faculty observer on the Faculty Senate and one faculty observer on the Educational Policies Graduate Council, elected by and from the faculty in the College. These will be in addition to the Dean of the College of Podiatric Medicine, who will be an ex-officio member of Faculty Senate, and the Dean or a representative, who will be an ex-officio member of the Educational Policies Graduate Council. The observers will have the right to address the bodies to which they are elected."

The item was moved to an action item (Williams / Dees). The motion to move the item to an action item was approved. A motion was made to approve the motion (Williams / Dees).

Senator Abraham inquired about the number of faculty that are at the College of Podiatric Medicine. Chair Farrell responded that there are approximately 400 students, 21 full-time faculty, and another 7 part-time faculty.

Senator Deborah Smith stated for clarification that it was correct to say that the faculty of the College of Podiatric Medicine were not tenure track faculty. Chair Farrell said they were non-tenure track faculty. Senator Smith also stated "My understanding is that they're not really even non tenure track faculty. They're unclassified."

The motion passed.

10. Announcements / Statements for the Record

Senator Janson inquired about Senator Garrison's ability to serve on the Executive Committee for the Fall 2012 Semester due to his course schedule. Chair Farrell responded that Senator Garrison had assured him that he would be able to fulfill his commitment to the Executive Committee.

11. Adjournment

Chair Farrell adjourned the meeting at 4:35 p.m.

Respectfully Submitted,
Vanessa J. Earp, Secretary Faculty Senate

attachment

Faculty Senate Meeting of July 16, 2012

Chair Farrell's Remarks

Welcome to the July meeting, the first meeting of the 2012-13 session of Faculty Senate. Since this is the summer meeting, I will keep my remarks to a minimum. I would therefore like to take this opportunity to welcome the newly elected members of Faculty Senate to the first official meeting of their terms.

I would like to announce that Lee-Fox Cardamone of the Psychology Dept at the Stark Campus and David Dees of the Educational Foundations and Special Services Dept in the College of Education, Health and Human Services at the Salem Campus will join the Faculty Senate Executive as the appointed members for the 2012-13 session.

On a sadder note, I would like to take this opportunity to remember two of our colleagues who passed away since our last meeting.

Erica Lilly who was the Physics & Chemistry Librarian, and who we know as a long time Faculty Senator and former Secretary of Faculty Senate, passed away on May 23 from an infection developed after a partial liver transplant. She is survived by her husband North and daughter Rowan to whom our sympathies are extended. She was a valuable colleague and friend to many and her presence will be missed.

I would also like to take a moment to remember Penny Bernstein, a long-time Stark biology professor, who passed away Sunday. She was a moving force in the Hoover Institute project to encourage science learning among young people, using the resources of Stark County. She will be missed across the university.

Provost Diacon has already mentioned the forthcoming Strategic Plan for Academic Affairs. The Faculty Senate Executive, among others, has been asked to supply the names of faculty who might serve on the steering committee for this endeavor. Please let me know if any of you would like to serve on this committee or have any suggestions for faculty you feel would be useful on it. Please email the suggestions to me and copy Tess Kail.

At the last meeting I mentioned that among the issues on which there was substantive agreement between the Executive and the President and Provost were the policy on distinguished rank, which has been pending for nearly 3 years, and on the changes to the Faculty Senate Charter relating to the appointment to University committees, and the role of the Committee on Administrative Officers. The policy on distinguished ranks, I will send back to the Professional Standards Committee for review, and anticipate bringing it back to Senate in the very near future. I considered bringing the other matters before this meeting, but decided that such matters were better deferred until the Fall,

both because of the traditional aversion to dealing with substantive changes in Summer, and due to the large number of items from EPC.

We have been making a number of changes to improve the efficiency of the Faculty Senate office particularly related to the survey of faculty interests, and its input to the committee on committees for the appointment of faculty to various committees. I hope these will make the process easier and more efficient for all involved in the years ahead, as well as reducing the environmental impact in terms of dead trees.

Along the same direction, I have been considering whether Faculty Senate should move to electronic voting for the election of Senators and the other faculty representatives such as to the Faculty Ethics Committee and the Joint Appeals Board. I would welcome input from Senators on whether they felt this would be advantageous or disadvantageous. Should we choose to do so, the question would also arise as to whether we should implement a system in house or use an external agency to collect and count the votes.

Today's agenda consists mostly of items passed by EPC in May. The one other item on the agenda is a proposal from the Executive to grant observer status to faculty from the College of Podiatric Medicine on both Senate and EPC. The reason for this is that the internal governance structures in the new College are not yet fully defined and so the process for appointing representatives in the normal manner is not yet feasible.

The items from EPC include a number of clarifications, modifications to and additions of policies in new areas. These are:

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- 1) Revision of the Catalog Rights and Exclusion policy to allow students to declare a different catalog for a minor, certificate or second major/degree.
 - 2) Revision of the Academic Forgiveness, Academic Standing, Course Load, Dismissal and Reinstatement policies to ensure consistency in practice.
 - 3) Revision of the Credit Testing Eligibility policy to clarify that credit-by-examination (CBE) is for currently enrolled and degree- and certificate-seeking students only, among other changes.
 - 4) Revision of the Admissions, Residence and other policies to make clear that students in certificate programs are held to similar standards as those in degree programs.
 - 5) Establishment of Leave of Absence and Student Reenrollment policies for graduate students.

There is also an information item on the

Establishment of a Student Responsibilities statement for the University Catalog



Kent State Selected to Host Fulbright Visiting Scholars This Summer

Posted May. 3, 2012

Kent State University is one of five institutions selected to host the 2012 Fulbright Visiting Scholar Program for Iraq this summer. The prestigious program is sponsored by the Council for International Exchange of Scholars and supported by the U.S. Department of State's Educational and Cultural Affairs Bureau and the U.S. Embassy in Baghdad.

The program, now in its third year, will host 35 Iraqi scholars in five discipline-based groups who will be hosted at five selected U.S. institutions from July 7 through Sept. 15. Kent State will host the science and technology scholars from Iraq. The other institutions will host scholars in agricultural science, engineering, teaching English as a foreign language/linguistics and environmental science.

"This selection reflects our commitment to building global bridges, from increasing the number of international students on our campuses to creating more academic and cultural opportunities through partnerships with the world's leading universities," said Kent State President Lester A. Lefton.

Under the leadership of I. Richmond Nettey, Ph.D., associate dean of Kent State's College of Technology, a Kent State team of administrators, faculty and staff from the Office of Global Education and the colleges of Technology, Arts and Sciences, and Education, Health and Human Services prepared and submitted a proposal to the Council for International Exchange of Scholars to host the 2012 Fulbright Visiting Scholar Program for Iraq.

The interdisciplinary proposal, which was submitted to Council for International Exchange of Scholars in December 2011, was approved by the U.S. Department of State's Bureau for Educational and Cultural Affairs in February 2012.

"Kent State's proposal came in so high above the bar that the Council for International Exchange of Scholars asked us about increasing the number of assigned scholars from the original number of seven to 10 Fulbright Iraq scholars," Nettey said.

Mentoring the Fulbright Iraq scholars will be a team of 13 Kent State experts in science and technology, consisting of Vice President for Research Grant McGimpsey; Derek Damron, Xiaozhen Mou, Colleen Novak, Joseph Ortiz and Hassan Peyravi from the College of Arts and Sciences; Denise Bedford and Joe Murray from the College of Communication and Information; Gail Bromley from the College of Nursing; Michael Boyd, Michael Fisch, Verna Fitzsimmons and Roberto Uribe-Rendon from the College of Technology. John Stalvey, associate dean of the College of Arts and Sciences, will serve as facilitator.

To welcome the Fulbright Iraq scholars, the Kent State team has planned a series of activities in the first week that include a luncheon with President Lester A. Lefton and Provost Todd Diacon, and cross-cultural training workshops sponsored by the Office of Global Education. In addition to scholarly work in science and technology with their assigned mentors, the Fulbright Iraq scholars will engage in a wide range of cultural and civic activities, including visits to the Ohio Statehouse, the Ohio Board of Regents, local city council proceedings, local Rotary and Kiwanis Club meetings, Niagara Falls, Porthouse Theatre, an Indians-Yankees baseball game and more.

University representatives also have made careful provisions for Ramadan, which will include an Iftar dinner with Kent State's Muslim Students Association and local host families.

"This is a wonderful honor and opportunity for Kent State," Nettey said. "Hosting the Fulbright program is a major step in meeting President Lefton's goal of increasing the international focus of the university, and we are looking forward to working with these esteemed Iraqi scholars."

For more information on the Fulbright Visiting Scholar Program for Iraq, visit www.cies.org/fulbright/Iraq.

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Media Contacts:

I. Richmond Nettey, inettey@kent.edu, 330-672-9476
Bob Burford, rburford@kent.edu, 330-672-8516

Biographies for 2012 Kent State Fulbright Iraq Scholars Program in Science and Technology

Ms. Shaheen Abdulkareem

Assistant Lecturer

University of Dohuk

Professor Abdulkareem holds a Master of Science in Information Sciences from Twente University in the Netherlands and is an Assistant Lecturer at the University of Dohuk. Her areas of academic specialization are computer organization and architecture, computer microprocessors and assembly language, C++, OOP languages, and computer data structures. Her areas of research interest throughout the Fulbright Program are Integration of technology into the classroom and updated methodology of teaching artificial intelligence. Her faculty mentor will be Dr. Hassan Peyravi from the Computer Science Department. She lives in Dohuk City, Iraq, and speaks Kurdish, Arabic, and English.

Dr. Ahmed Al Abdawi

Lecturer, College of Medicine

Alnahrain University



Dr. Al Abdawi holds a Ph.D. in Medical Sciences from Alnahrain University and is a Lecturer in Medical Microbiology at Alnahrain University. His areas of academic specialization are medical microbiology, laboratory sessions and lectures in bacteriology, virology, and molecular biology. His areas of research interest throughout the Fulbright Program are building new bases of enhanced, modern, and practicable teaching approaches and research potential, DNA and RNA chips microarrays, molecular biology in the field of stem cells, bacteriophage biotechnology, recent advances in the manipulation of cell cultures for viral studies, and use of molecular assays for the direct detection of viruses in human beings. His faculty mentors will be Dr. Colleen Novak and Dr. Derek Damron from the Biological Sciences Department. He lives in Baghdad, Iraq, and speaks Arabic, English, and some French.

Dr. Suadad Al Bassam

Assistant Professor and Director of Physics

Baghdad University

Dr. Al Bassam holds a Ph.D. in Physics and Astronomy from Baghdad University and is an Assistant Professor and Director of Physics at Baghdad University. Her areas of academic specialization are optical fiber communication, fiber-optics and applications, optical fiber reflectivity sensors, characterization of the laser source of the DWDM system, laser pulse compression with optical fiber Bragg Grating, and ultrashort laser pulse generation using optical fiber Bragg Gratings. Her areas of research interest throughout the Fulbright Program are design of electro-optical systems in nano-dimensions such as sensors, wires, solar cells, etc., use of optical fiber Bragg Gratings in optical sensors, and preparations of nano-material to use as an efficient solar cell. Her faculty mentors will be Dr. Darwin Boyd from the College of Applied Engineering, Sustainability, and Technology and Dr. Grant McGimpsey from Research and Sponsored Programs. She lives in Baghdad, Iraq, and speaks Arabic and English.

Dr. Haider Al Hadrawi

Lecturer, Department of Surgery/Radiology

University of Kufa

Dr. Al Hadrawi holds an M.D. and is a Lecturer in the Department of Surgery and Radiology at the University of Kufa. His areas of academic specialization are neuroradiology, imaging in neurological, musculoskeletal, and abdominal diseases, lectures in neuroanatomy, physics, radiologic anatomy of the brain and skull, and Clinical Radiology sessions. His areas of research interest throughout the Fulbright Program are classroom management methods such as small group/large group interactions, methods of attracting and retaining student interest, and student-centered learning. His faculty mentor will be Dr. Roberto Uribe-Rendon from the College of Applied Engineering, Sustainability, and Technology. He lives in Najaf, Iraq, and speaks Arabic and English.

Ms. Zainab Al Rubaye

Assistant Lecturer, Computer Science Department

University of Baghdad

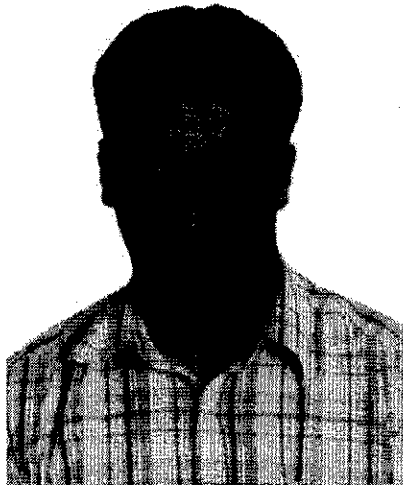


Professor Al Rubaye holds an M.S. in Computer Science from the University of Baghdad and is an Assistant Lecturer in the Computer Science Department at the University of Baghdad. Her areas of academic specialization are software aspects that make up a computer's operating system, including libraries of functions, system services, drivers for printers and other hardware, system preferences, and other configuration files. Her areas of research interest throughout the Fulbright Program are increasing interactive laboratory study methods and implementation of American experimental methods in Iraqi universities. Her faculty mentor will be Dr. Denise Bedford from the School of Library and Information Sciences. She lives in Baghdad, Iraq, and speaks Arabic, English, and some German.

Dr. Ahmed Al Sulttani

Instructor, Geography Department

Al Mustansiriyah University



Dr. Al Sulttani holds a Ph.D. in Geography from Al-Mustansiriyah University and is an Instructor at Al-Mustansiriyah University. His areas of academic specialization are applied geomorphology, GIS and remote sensing studies, hydrology, and researching and mapping of groundwater potential zones and land desertification. His areas of research interest throughout the Fulbright Program are learning new prospecting techniques and methodology used in prospecting and management of groundwater, training on geophysical instruments, and in field data interpretation. His faculty mentor will be Dr. Joe Ortiz from the Geology Department. He lives in Baghdad, Iraq, and speaks Arabic and English.

Dr. Khder Chalabi

Instructor, Biology, College of Education/Scientific Departments

Salahaddin University

Dr. Chalabi holds a Ph.D. in Biological Sciences from Kusrk State University in Russia and is an Instructor in Biology at Salahaddin University. His areas of academic specialization are parasitology and intestinal parasites such as *Entamoeba histolytica* and *Giardia lamblia*. His areas of research interest throughout the Fulbright Program are educational administration, faculty development, and modern methodology in scientific research and teaching. His faculty mentor will be Dr. Gail Bromley from the College of Nursing. He lives in Erbil, Iraq, and speaks Kurdish, Arabic, English, and Russian.

Mr. Ameer Hadi

Lecturer, College of Science, Computer Science Department

University of Babylon

Professor Hadi holds an M.S. in Computer Science from Baghdad University of Technology and is an Assistant Lecturer in the Computer Science Department at the University of Dohuk. His areas of academic specialization are network security, system security, intrusion/anomaly detection, malware detection/analysis/defense, web and social network security. His areas of research interest throughout the Fulbright Program are curriculum development, educational leadership, use of technology in the classroom, and training programs to implement technology in the classroom. His faculty mentors will be Dr. Gordon "Joe" Murray from the College of Communication and Information and Dr. Gus Samba from the College of Applied Engineering, Sustainability, and Technology. He lives in Hilla, Iraq, and speaks Arabic and English.

Dr. Kameran Ismail

Lecturer, Community Medicine

Hawler Medical University

Dr. Ismail holds a Ph.D. in Public/Global Health from Hawler Medical University and is a Lecturer in Community Medicine at Hawler Medical University. His areas of academic specialization are environmental and air pollution, effects of war on the environment in Iraq, such as air pollution, land destruction, and water pollution, and creation of public awareness about the hazards of environmental health problems. His areas of research interest throughout the Fulbright Program are research regarding environmental health protection and ways of approaching air/environmental pollution, and exploration of availability of special research instruments/materials required to conduct research in environmental protection. His faculty mentor will be Dr. Xiaozhen “Jen” Mou in the Biological Sciences Department. He lives in Erbil, Iraq, and speaks Kurdish, Arabic, and English.

POLICY CHECKLIST

To be submitted with the policy as presented at Cabinet

Initiating party: Gregory I. Jarvie Date: 8/9/12
(person who initiated the policy change, project leader)

Originating Department/Office: Division of Enrollment Management and Student Affairs

Policy name: 4-02 University policy regarding administration of student conduct

New Policy: ☐ Amended Policy: ☒ Rescinded Policy: ☐

Brief summary of changes to policy:

To update terminology, provide for consistent application, and reflect national best practices.

- Is the policy already in operation? ☐ Yes ☒ No
 - If so, on what date did the policy go into operation? _____
 - If the policy is not in effect, what is the anticipated effective date? Fall 2012
 - Is the policy a "University" policy requiring Board approval? ☒ Yes ☐ No
- Is the policy in the appropriate format (1.5 margins, 12 pt Times New Roman, Spaced paragraph in outline form, etc.)? ☒ Yes ☐ No
- Has the policy been review by the appropriate executive officer? ☒ Yes ☐ No
- Has the policy been approved by the appropriate executive officer? ☒ Yes ☐ No
- Has the policy been submitted to General Counsel for review? ☒ Yes ☐ No
- Has the policy been presented to the President's Cabinet? ☐ Yes ☒ No (8/13/12)
 - Approval required by the President's Cabinet (University)? ☒ Yes ☐ No
 - Review required by the President's Cabinet (Administrative)? ☐ Yes ☒ No
- Is the policy in its final format? ☒ Yes ☐ No (If "no" is marked for final question, then **do not submit to Board Secretary and such policy will not go to the Board for action/information**)

Additional comments by reviewers:

To be presented to President's Cabinet on August 13, 2012

Final Approval received from:

Executive Officer

Date

Initiating party

Date

University policy regarding administration of student conduct

(A) Purpose.

(1) The University board of trustees is responsible by law for regulating the use of the grounds, buildings, equipment and facilities of the university. The board of trustees is also responsible for assuring that the conduct of the students, staff, faculty and visitors to the campus permits the university to pursue its educational objectives and programs in an orderly manner.

(B) Requirements.

(1) To meet these responsibilities, the board of trustees shall adopt standards of conduct for the students, faculty, staff, and visitors to the campus and may provide for suspension from classes or employment, expulsion from the university, and/or ejection from university property of persons who violate such regulations.

(2) The board of trustees shall provide for the administration and enforcement of its rules and may authorize the use of state university law enforcement officers and other university officials to assist in enforcing university policy and the law on the campus.

(C) Scope.

(1) In accordance with university policy, the president shall have the responsibility and authority for the discipline of all students. The authority to impose the formal sanctions specified in this rule may be delegated to university officials or hearing boards panels by the president. Disciplinary action under this rule may be taken against a person who has applied for admission ~~been admitted~~ as a student to the university, whether or not the individual is registered for classes. Disciplinary action may also be taken against student organizations. The president (or designee), on his/her own initiative, may review any case which comes within the purview of ~~this rule~~ the University policy regarding administration of student conduct.

(a) The code of student conduct ~~policy~~ shall apply to conduct occurring on University premises, at University sponsored activities, and to off-campus conduct that adversely affects the University community and/or the pursuit of its objectives. Each student shall be responsible for his/her conduct from the time of application for admission through the actual awarding of a degree, even though conduct may occur before classes begin or after classes end, as well as during the academic year and during periods between terms of actual enrollment. The code of student conduct shall apply to a student's conduct even if the student withdraws from the University while a disciplinary matter is pending.

(D) Procedural standards. The operational procedures for the administration of student conduct (this rule or 3342-4-02.101 of the Administrative Code) shall be readily accessible to all students and student organizations and shall adhere to the following procedural standards:-

- (1) The hearing panel or hearing officer shall conduct hearings in accordance with this student conduct policy.
- (2) Action. Formal disciplinary action shall be instituted against a student only after a designated university official has determined that such action, rather than medical or counseling, or mediation referral, is appropriate.
- (3) Notice. A student against whom a complaint has been made under this policy will be informed in writing at least seventy-two hours in advance, excluding weekends, of the ~~complaint and the~~ time, place, and circumstances of the hearing.
- (4) ~~Severance~~ Separate hearings. In proceedings involving more than one accused student, ~~severance separate hearings, if requested in writing, may be granted by the director of student conduct (or designee) officer, hearing panel chair, or hearing officer.~~ Also, upon reasonable request submitted in writing, a delay in the hearing may be granted by the conduct officer, hearing panel chair, or hearing officer. In all cases, the proceedings may be delayed no more than two times, each for a period of no longer than five working days.
- (5) Due process rights. The student against whom a complaint has been made is entitled to know the nature and source of evidence; to question witnesses; to present evidence, including witnesses on the student's own behalf; and to be informed of appropriate sanctions and appeal routes. No counter-charges regarding the same incident shall be permitted to be filed pending final disposition of the original charge.
- (6) Conduct advisor. The student against whom a complaint has been made shall be offered the opportunity at the hearing to appear alone or with another person, who may serve in an advisory capacity. A person serving in an advisory capacity may not participate directly in the hearing or address the panel on behalf of the student unless, in the sole discretion of the hearing panel or hearing officer, there exists a communication difficulty sufficiently severe as to prevent a fair hearing.
- (7) Impartial hearing. Either of the principal parties appearing at a hearing may question a member of the hearing panel or hearing officer regarding that person's ability to participate fairly in the hearing. Questions should be directed to the director of student conduct, who will decide whether or not to remove himself/herself or dismiss a panel member. In the event that the chair rules against the student, the hearing will begin immediately.
- (8) Failure to appear. If a student fails to appear or refuses to waive his or her right to restrict disclosure of disciplinary information, the hearing will proceed. ~~The hearing officer or hearing panel chair will also give consideration to victims and witnesses of~~

~~offenses to ensure that the hearings and the disclosure of information would not be hurtful to the victims and/or witnesses.~~

(9) Standard of review. The hearing panel or hearing officer shall evaluate the points of view presented by the parties in conflict and shall determine by a preponderance of the evidence if it is more likely than not that the accused student engaged in behavior that is a violation of university rules. The consideration of information presented will be conducted in closed session.

(10) A copy of the findings, including the procedures for appeal, shall be given to the accused student.

~~(11) In cases involving an alleged violation of an original sanction, the student against whom a complaint has been made shall, if possible, appear before the original hearing officer or panel for resolution of the charges.~~

(E) Offenses.

(1) Behavior in violation of university policies or procedures. These policies shall be published in a manner reasonably designed to come to the attention of students.

(2) Behavior in violation of the terms of sanctions imposed under the code of student conduct this policy.

(3) Behavior deemed detrimental or disruptive to the university community and/or prohibited by local, state, or federal laws.

(F) Sanctions: Individuals.

(1) Interim suspension. The president and/or designee may impose an interim suspension on any student arrested for violation of the Ohio Campus Disruption Act or who has committed an act which is in violation of paragraphs (E)(1), (E)(2) and (E)(3) of the code of student conduct this rule, and when there is basis to believe the student would commit further acts of similar character. A student placed on interim suspension shall be given prompt notice of charges and an opportunity to appear for a hearing within a reasonable period of time after the imposition of the interim suspension.

(2) Disciplinary probation. This sanction is one that places the student in serious jeopardy with the university. This sanction is invoked for a specified period of time ~~but not to exceed twelve months from the date of sanction~~. Notification of sanctions ~~will~~ may be made to appropriate university offices, including the student's academic college or school. Students on disciplinary probation:

(a) Might not be permitted to participate in an official non-curricular capacity such as intercollegiate athletics, intramurals, fine arts activities, or as an officer of a student organization, etc.

(b) Might be restricted from entering or remaining in selected campus buildings or in specified university facilities.

(c) Might be subject to automatic dismissal or suspension if found responsible of any act of misconduct, including violation of the terms of the disciplinary probation.

(d) Shall be assessed a cost of thirty dollars if found responsible of any alleged violation.

(3) Disciplinary suspension. This sanction is one of involuntary separation of the student from the university for a period not to exceed twelve months from the date of sanction. Notification of sanctions will be made to appropriate university offices, including the student's academic college or school. Students suspended:

(a) Shall be assigned grades or marks which would be appropriate if they were withdrawing voluntarily.

(b) Might be required to leave the land and/or premises of the university effective the date of suspension. Permission may be granted by the vice president for enrollment management and student affairs for entrance to university premises for a specified purpose and time.

(c) Shall receive any refund of money in accordance with the refund schedule in effect at the time of suspension if the suspension exceeds four weeks in duration.

(d) Shall be assessed a cost of thirty dollars if found responsible of any alleged violation.

(4) Disciplinary dismissal. This sanction is one of involuntary separation of the student from the university. Such separation shall be for not less than twelve months following the date of sanction. Notification of sanctions will be made to appropriate university offices, including the student's academic college or school. Students dismissed:

(a) Shall be assigned grades or marks which would be appropriate if they were withdrawing voluntarily.

(b) Might be required to leave the land and/or premises of the university effective the date of dismissal. Permission may be granted by the vice president for enrollment management and student affairs for entrance of the student to university premises for a specified purpose and time.

(c) Shall receive any refund of money in accordance with the refund schedule in effect at the time of dismissal.

(d) Shall be reinstated only by the vice president for enrollment management and student affairs, who shall establish criteria for readmission.

(e) Shall be assessed a cost of thirty dollars if found responsible of any alleged violation.

(5) Additional sanctions. Additional sanctions are the prerogative of the hearing officer or panel. They may be mandated as part of the sanctions listed above and a student shall be assessed a cost of thirty dollars if found responsible of any alleged violation. Some options for additional sanctions that may be considered are as follows:

(a) Counseling;

(b) Room or hall changes;

(c) Restitution for damages;

(d) Educative/rehabilitative program referral.

(e) Monetary penalty (not to exceed \$200).

(f) Letter of apology

(g) Warning

~~(h) Other as deemed appropriate through the disciplinary process~~

(h) No contact order

(i) Persona Non Grata status

(j) Campus access restrictions

(k) Other as deemed appropriate through the disciplinary process

(G) Sanctions: Residence Halls.

(1) Residence hall warning letter and behavioral contracts. These are not formal conduct sanctions; however, these constitute written notice to the student that his or her behavior is inappropriate to the community living situation and in violation of residence hall rules. Students receiving a residence hall warning letter:

(a) Shall be given an opportunity for a discussion with the resident director regarding the rule infraction.

(b) Shall be given the opportunity to work out arrangements with the resident director regarding the rule infraction.

(c) Shall be told that the residence hall warning letter may be used by a hearing officer of board in the event that the student is found responsible of a subsequent conduct violation.

(d) Might be formally counseled, referred to an educative or rehabilitative program or have a residence hall privilege revoked.

(e) Similar subsequent offenses shall be referred to the formal conduct system.

(2) Strict disciplinary probation. This sanction is one that may be placed on a student as a result of action taken under the Ohio Campus Disruption Act, section 3345.22 of the Revised Code. The terms of such probation shall be outlined by the referee appointed by the Ohio board of regents, and subsequent violations of such terms shall result in automatic suspension. Notification of such action will be made to appropriate university offices, including the student's academic college or school.

(3) Cancellation of residence hall contract. This sanction is one that is given to those in situations in which the department of residence services has determined that the students should not be allowed the privilege of living in university residence halls. Students receiving this sanction:

(a) Shall be given an opportunity to discuss the situation with a designated residence services official;

(b) Shall be advised of appropriate administrative appeal procedure;

(c) Might not be allowed to enter any residence unit or cafeteria for a period not to exceed twenty-four months from the date of sanction;

(d) Might be suspended or dismissed from the university;

(H) Sanctions: For organizations registered with the university.

(1) Disciplinary admonition. "Admonition" is a written statement of warning to the organization to take necessary corrective action to bring the organization into compliance with university policy. Organizations on disciplinary admonition:

(a) Might lose selected privileges accorded registered groups;

(b) Might lose privileges of entering selected campus facilities or meeting in specified university buildings;

(c) Shall make restitution (reimbursement for damage to, destruction of, or misappropriation of university property or property of any other person on university premises);

(d) Shall receive such additional sanctions as are consistent with the nature of the offense, the organization's own objectives, and the goals and mission of the university. This may be assessed against the group and/or against individuals who constitute the group's membership;

(e) Might be subject to either disciplinary probation or disciplinary dismissal if involved in any subsequent act of misconduct including violation of the terms of the admonition.

(2) Disciplinary probation. This sanction is one that places the organization in severe jeopardy with regard to its continued existence on the premises of the university. Organizations on disciplinary probation:

(a) Shall receive temporary suspension of charter and/or registration status;

(b) Shall lose selected privileges accorded registered groups;

(c) Might lose privileges of entering selected campus facilities or meeting in specified university buildings;

(d) Shall make restitution (reimbursement for damage to, destruction of or misappropriation of university property or property of any person on university premises);

(e) Shall receive such additional sanctions as are consistent with the nature of the offense, the organization's own objectives, and the goals and mission of the university;

(f) Might be subject to disciplinary dismissal if involved in any subsequent act of misconduct, including violations of the terms of this probation.

(3) Disciplinary dismissal. This sanction is one that causes the organization to cease all activity on the property of or in facilities of the university. This sanction shall be for not less than one calendar year following the effective date. Organizations on disciplinary dismissal:

(a) Shall receive suspension of charter and/or registration status;

(b) Shall make restitution (reimbursement for damage to, destruction of or misappropriation of university property or property of any person on university premises). This may be assessed against the group and/or against individuals who constitute the group's membership;

- (c) Shall receive such additional sanctions as are consistent with the nature of the offense, and the goals and mission of the university;
 - (d) Shall be reinstated only by the vice president for enrollment management and student affairs, who shall establish appropriate criteria for readmission.
- (4) Additional sanctions are the prerogative of the hearing panel or officers. They may be mandated as a part of the disciplinary sanctions listed above. Examples might include loss of funding or performing appropriate service projects.
- (5) Nothing in the organization sanctions listed above precludes individual members or organizations from being responsible for their own acts in violation of university policy.

(I) Limitations on sanctions.

- (1) The sanctions outlined in paragraphs (F), (G), and (H) of the code of student conduct ~~this rule~~ may be imposed on a student organization by or in the name of the university only as stipulated by the code of student conduct ~~this policy~~. Sanctions shall be commensurate with the seriousness of the violations. Subsequent violations ~~shall~~ may result in dismissal or suspension from the university.
- (2) Decisions and associated sanctions take effect immediately.
- (3) Sanctions of disciplinary suspension or dismissal may be instituted only in the following cases:
- (a) Academic dishonesty;
 - (b) Falsification of university documents;
 - (c) Offenses against people or property, or the possession of items (including but not limited to weapons, firearms, fireworks, etc.) that could be used in offenses against people or property;
 - (d) Disruptions of university process; (including numerous and/or repeat violations)
 - (e) Possession or use of marijuana, or any narcotic, hallucinogenic, or other drug except as provided by law;
 - (f) Trafficking in drugs, specifically, no person shall knowingly sell, offer to sell, prepare for shipment, transport, distribute, cultivate, offer money or other items of value to obtain controlled substances as comprehensively defined in section 2925.03 of the Revised Code;

(g) Offenses considered felonies under local, state, or federal law;

(h) Violations of a previously imposed sanction.

(J) The sanctions described above and in the procedures established by the code of student conduct ~~this policy~~ are not intended to limit or otherwise apply to those steps which may be taken by an individual instructor in the exercise of his or her professional obligations. The sanctions do, however, apply to any disciplinary action sought by an instructor beyond those for which an instructor is professionally responsible; for example, dismissal or suspension or any other action which would affect the status of a student in the general university community.

(K) Appeals.

(1) Students and student organizations may appeal the decisions of the hearing panel or officers to the appeal panel which will provide a recommendation to the vice president for enrollment management and student affairs. The vice president for enrollment management and student affairs will make the final decision. No additional appeal will be heard.

(2) Appeals are limited to the following reasons:

(a) The decision is not in accordance with the facts presented;

(b) The decision was reached through a procedure not in accordance with the code of student conduct ~~this rule~~;

(c) New information is available which may suggest modification of the decision;

(d) To determine whether the sanction(s) imposed were appropriate for the conduct violation which the student was found to have committed;

(3) An appeal must be in writing, must state clearly the rationale for the appeal and must be submitted within seven calendar days of the date of the decision.

(L) Hearing panel. University hearing panels shall be established, the number to be determined by the designated university conduct officer.

(1) Hearing panels shall be composed of an odd number of hearing officers containing at least one current Kent State University student and one Kent State University faculty or staff.

(a) Student members shall be appointed by ~~their respective student government~~ the office of student conduct;

(b) Faculty and staff members shall be appointed by the faculty senate and/or the vice president for enrollment management and student affairs.

~~(c) The appointing bodies shall appoint alternate members, the number to be determined by the designated university conduct officer.~~

~~(d) The chair of each hearing panel shall be a faculty or staff person who will be selected by the university conduct officer.~~

(e) (c) All decisions of the board shall require a majority vote of the members present.

(M) Hearing officers. The ~~president~~ vice president for enrollment management and student affairs will appoint several hearing officers for one year terms. The ~~president~~ vice president for enrollment management and student affairs may appoint additional hearing officers when necessary.

(N) Responsibility for administration of this policy. The primary responsibility for the supervision of student conduct at the university has been delegated to the vice president for enrollment management and student affairs. The vice president for enrollment management and student affairs may establish such administrative procedures as are necessary to fulfill the intent of the code of student conduct ~~this policy~~. These administrative procedures shall be in writing and published in conjunction with the code of student conduct ~~this policy~~.

(O) Revisions.

(1) Updates and other changes to the code of student conduct shall be submitted to the vice president for enrollment management and student affairs, ~~annually, by June 1st~~. The vice president for enrollment management and student affairs retains the authority to immediately enact and enforce changes to the code of student conduct.

Effective: ~~October 14, 2010~~ August 20, 2012

Prior Effective Dates: 11/4/1977, 9/11/1979, 1/25/1980, 8/7/1985, 8/30/1985, 10/2/1986, 10/16/1988, 2/24/1992, 10/14/1992, 9/17/1993, 10/28/1994, 5/8/1995, 1/25/1996, 2/14/1997, 9/26/2005, 6/1/2007, 10/14/2010

Related Forms:



Faculty Senate Executive Committee Minutes of the Meeting

July 2, 2012

Present: Paul Farrell (Chair), Don White (Vice Chair), Vanessa Earp (Secretary),
George Garrison (At-Large), Lee Fox-Cardamone (Appointed),
Tess Kail (Office Secretary)

Not Present: David Dees (Appointed)

1. Call to Order

Chair Farrell called the meeting to order at 2:15 p.m. in the Faculty Senate conference room, 227 Schwartz Center.

2. Approval of Minutes: Executive Committee meeting minutes for May 30, 2012 & June 18, 2012

A motion (White/Garrison) to approve the minutes of the May 30, 2012 Executive Committee with corrections was approved.

A motion (Fox-Cardamone/White) to approve the minutes of the June 18, 2012 Executive Committee with corrections was approved.

3. Draft of the Motion on the Ohio College of Podiatric Medicine

The committee discussed the draft motion that will go to the full senate at the July 16 meeting granting observer status to the College of Podiatric Medicine. Slight revisions were made.

4. Set Agenda for July Faculty Senate Meeting

The agenda for the July 16, 2012 meeting was updated to include the motion on the College of Podiatric Medicine.

5. Appoint members to Faculty Senate Committees:

The executive committee discussed the appointment of members to the following committees

a. Committee on Committees (CoC)

No appointments made at this time, however the committee should be in place by November.

b. Educational Policies Council (EPC)

1. Undergraduate EPC - The executive committee needed to appoint two new faculty senate members to replace those going off of EPC. They appointed Vanessa J. Earp and Terrence Uber. The alternates will be Donald White and Robert Uribe-Rendon.
2. Graduate EPC - The executive committee discussed appointing one new faculty senate member to replace the one going off of EPC.

c. Faculty Senate Budget Advisory Committee (FaSBAC)

Nominations were not done at this time.

6. Other Items:

a. Alternate needed to attend EPC on August 20, 2012

Chair Farrell is unable to attend the EPC meeting on Monday August 20. Vice-Chair Donald White will attend in his place.

b. Summer Commencement Mace Barer

Chair Farrell informed the committee that usually the Chair of Faculty Senate carries the Mace at Commencement. He will be out of town for the August ceremony (August 11) and will need to find a replacement. He mentioned that sometimes faculty who have family graduating ask to carry the mace, however if that is not possible for August he asked if a member of the executive committee would be willing to perform this task. The executive committee will check their calendars and Chair Farrell will check with Lashonda Taylor to see if there is an interested faculty member.

7. Adjournment

Chair Farrell adjourned the meeting at 3:02 p.m.

Respectfully submitted by Vanessa J. Earp,
Secretary of Faculty Senate

Next Meetings: Faculty Senate Meeting
Monday, July 16, 2012
3:20 pm, Governance Chambers

Executive Committee Meeting
Wednesday, August 22, 2012
3:30 pm, Faculty Senate Office



Faculty Senate Executive Committee Minutes of the Meeting

August 22, 2012

Present: Paul Farrell (Chair), Don White (Vice Chair), George Garrison (At-Large), David Dees (Appointed), Lee Fox-Cardamone (Appointed), Tess Kail (Office Secretary)

Not Present: Vanessa Earp (Secretary)

1. Call to Order

Chair Farrell called the meeting to order at 3:20 p.m. in the Faculty Senate conference room, 227 Schwartz Center.

2. Approval of Minutes

A motion (Fox-Cardamone/Garrison) to approve the minutes of the July 2, 2012 Executive Committee with corrections was approved.

The Faculty Senate meetings minutes for July 16 should be ready for review and approval at the Executive Committee meeting scheduled for August 27.

3. As the Educational Policies Council did not hold any meetings in August, there were no EPC items to be forwarded to the Faculty Senate for review or approval.

4. Revisions to the Faculty Senate Charter & Bylaws

The executive committee discussed the changes to the Charter & Bylaws that were made in 2007 and the details as to why they were held back. The Bylaws could be forwarded to the Senate in September. It was the Charter that the president indicated he would not forward to the Board of Trustees.

The executive committee also discussed the past and current load release issues. Senator Garrison felt we should press for this and that it does not matter what has been done elsewhere; the struggle of the faculty to have achieved this in the past should be considered. If administration chooses to change it, it will have a very negative impact on faculty governance.

Senator Garrison recommends that the Chair write to each Chair or Dean to explain the situation and copy the Executive Committee members. Chair Farrell reassured Senator Garrison that this will be done as it has been done for many years.

5. Nominations to the Academic Affairs Strategic Planning Steering Committee

Provost Diacon has requested the Executive Committee to make nominations for the Strategic Planning Committee, as well as some names for possible co-chairs. It would be helpful to have recommendations based upon the six university goals:

- a. Ensuring Student Success
- b. Enhancing Academic Excellence and Innovation
- c. Expanding Breakthrough Research and Creative Endeavors
- d. Engaging the World Beyond our Campuses
- e. Securing our Financial Future
- f. Developing and Recognizing our People

The executive committee discussed the nominations of members to the steering committee and will gather a list together.

6. University Policy Revision on Student Conduct

The summary of changes to this policy states "to updated terminology, provide for consistent application, and reflect national best practices." This policy is a revision requested by the University Council of a draft policy approved by Faculty Senate. Chair Farrell will get further details and this policy revision will be added to the September Faculty Senate meeting agenda as a discussion item, with the possibility of requesting it be presented as an action item.

7. Set Agenda for September Faculty Senate meeting

The agenda was tentatively set by the Executive Committee. Final decisions will be made at Monday's Executive Committee meeting.

8. Additional Items:

- a. Senator Dees asked about the Pilot Program that Nursing was doing on the Lovejoy Committee. Chair Farrell stated that the changes to the process had not yet begun. Discussion ensued and opinions about the purpose of the evaluation were voiced. The questions still remain: Are they to help faculty to improve or to actually evaluate faculty? Professor Garrison reminded that we must be mindful of national trends and with the agenda of the President.

- b. Fall Retreat – Set date for the 2012 Faculty Senate Fall Retreat.
- c. Senator Dees informed the Executive Committee about the Higher Learning Commission changes regarding accreditation requiring details of assessment processes.

9. Adjournment

Chair Farrell adjourned the meeting at 4:55 p.m.

Respectfully submitted by Tess Kail on behalf of Vanessa J. Earp,
Secretary of Faculty Senate

Next Meetings: Executive Committee Meeting
Monday, August 27, 2012
3:30 pm, Urban Conference Room

Faculty Senate Meeting
Monday, September 10, 2012
3:20 pm, Governance Chambers