KENT STATE
UNIVERSITY

FACULTY SENATE

TO: Members of the Faculty Senate and Guests **DATE:** April 2, 2013

FROM: Paul Farrell, Chair of the Faculty Senate

SUBJECT: Agenda and Materials for the April 8, 2013 Faculty Senate Meeting

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Attached you will find the agenda and the materials for the April 8th Faculty Senate meeting. As always, we will meet in the Governance Chambers at 3:20 p.m. Please join us, if you can, for a few minutes of informal conversation prior to the meeting.

1. Call to Order
2. Roll Call
3. Approval of the March 11, 2013 Faculty Senate Meeting Minutes
4. Provost's Remarks
5. Chair's Remarks
6. Election of Faculty Senate Officers: Chair, Vice-Chair, Secretary, and At-Large
7. Reports:
   a. Overview of Carnegie Foundation Community Engagement Classification (Tina Kandakai, Director of the Office of Experiential Education & Civic Engagement)
   b. Update and Discussion on the Draft Academic Affairs Strategic Plan (Stan Wearden, Dean of the College of Communication & Information and Carey McDougall - Associate Professor of Art, Stark Campus)
8. EPC Action Items:
   a. Division of Graduate Studies: Revision of the graduate admissions policy to codify existing practices, ensure applicants are fully informed about the university's admissions policies and practices, and raise minimum admission standards to be consistent with peer institutions in Ohio. Effective Fall 2013.
   b. College of Architecture & Environmental Design: Establishment of the Architecture and Environmental Design major within the Master of Science degree. Five courses are established for the program. Minimum total credit hours to program completion are 35. Effective Fall 2013.
   c. College of Architecture & Environmental Design: Establishment of the Master of Health Care Design degree. Five courses are established for the program. Minimum total credit hours to program completion are 32. Effective Fall 2013.

d. College of Architecture & Environmental Design: Establishment of the Master of Landscape Architecture I and Master of Landscape Architecture II degrees. The MLA I degree will be a first-professional degree for students with no prior training in landscape architecture, and will be submitted to the Landscape Architectural Accreditation Board for future accreditation. The MLA II degree will be a non-accredited post-professional degree for students holding an accredited undergraduate degree in landscape architecture. Fifteen courses are established for the degrees. Minimum total credit hours to program completion are 72 for the MLA I degree and 60 for the MLA II degree. Effective Fall 2013.

e. College of Nursing: Establishment of the Nursing Practice major within the Doctor of Nursing Practice degree. Students admitted to the major will be post-baccalaureate. The major will comprise eight concentrations: Pediatric Nurse Practitioner; Pediatric Clinical Nurse Specialist; Women's Health Nurse Practitioner; Adult Gerontology Clinical Nurse Specialist; Adult Gerontology Acute Care Nurse Practitioner; Psychiatric Mental Health Family Nurse Practitioner; Advanced Practice Registered Nurse: Nurse Practitioner Family; and Advanced Practice Registered Nurse: Nurse Practitioner Adult Gerontology Primary Care. Minimum total credit hours to program completion are 71-86, depending on concentration. Effective Fall 2013.

9. New Business (for Discussion): Motion on Representation of the College of Podiatric Medicine

10. Announcements / Statements for the Record

11. Faculty Senate Meeting Adjournment

KENT STATE
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FACULTY SENATE
Minutes of the Meeting
March 11, 2013

Senators present: Patti Baller, Madhav Bhatta, David Dees, Vanessa Earp, Paul Farrell, Rick Feinberg, Steve Fountain, Lee Fox-Cardamone, George Garrison, Mack Hassler, Min He, Thomas Janson, Robert Kairis, Deborah Knapp, Ralph Lindeman, Richard Mangrum, Mike Mikusa, Stephen Minnick, Stephen Paschen, David Riccio, Daniel Roland, Ratchneewan Ross, Susan Roxburgh, Jonathan Selinger, Deborah Smith, Fred Smith, Jarrod Tudor, James Tyner, Terrence Uber, Robin Vande Zande, Will Ward, Susan Weaver, Donald White, Linda Williams

Senators not present: Ann Abraham, Brian Baer, Mary Ferranto, Kimberly Garchar, Barb Hipsman, Susan Iverson, Tracy Laux, Vilma Seeberg, John Stoker, Roberto Uribe-Rendon, Christopher Was, Kim Winebrenner

Ex-Officio Members present: President Lester Lefton; Provost & Senior V.P. for Academic Affairs Todd Diacon; Vice President Iris Harvey; Deans: James Blank, James Bracken, John Crawford, Shin-Min Song, Deborah Spake, Wanda Thomas; Director Robert Walker

Observers present: Michael Allen (GSS)

Observers not present: Larry Osher (Podiatric Medicine), Myra West (Emeritus Professor), Breanne Yonkof (USS)

Guests present: Sue Averill, Debbie Barber, Kaylan Baxter, Tom Brewer, Lisa Delaney, Brenda Gordon, Mary Ann Haley, Lynette Johnson, Tess Kail, Tina Kandakai, Sally Kandel, Karen Keenan, Ralph Lorenz, Yza Y. Melvin, Rebecca Murphy, David Odell-Scott, Gail Rebeta, Rick Rubin, Jennifer Sandoval, Denise Seachrist, Melody Tankersley, Therese Tillett, Kimberly Williamson

1. Call to Order

Chair Farrell called the meeting to order at 3:20 p.m. in the Governance Chambers, second floor, Kent Student Center.

2. Roll Call

Secretary Earp called the roll.

3. Approval of the Faculty Senate Meeting Minutes of February 11, 2013

Chair Farrell called for corrections to the minutes of the Faculty Senate meeting. Hearing none, the minutes of the February 11, 2013 meeting were approved unanimously (Vande Zande/Feinberg).

4. President's Remarks

President Lefton shared that the university is on track to meet the enrollment projections for the next academic year. Currently there are 23,000 applications for fall 2013; that is tracking to bring in a class of over 4,000 students. In addition to having a large number of applications we also have other indicators of student enrollment, such as housing contracts and deposits. The quality of the freshman class is also continuing to improve. More students enrolling in Kent State have higher

grade point averages and better SAT / ACT scores then in the past. Enrolling better qualified students will also lead to higher retention and graduation rates. There is also an increase in applications from better prepared AALANA students, out of state students, and international students.

Governor Kasich has made his budget recommendation and the bill is now in the State House. Half of the new funding formula will be driven by the number of degrees produced; this is a shift away from the number of students in seats to degrees awarded. Under this budget proposal Kent State will still lose some state subsidy in the second year of the plan, but the cut is not as large as originally thought. Instead of losing 8 million it appears we will only lose 1 million, which we may be able to make up in increased enrollment or in some other way.

At the last Inter-University Council (IUC) meeting, Bruce Johnson President of the IUC, reported some interesting data that will be circulated later on. One piece of information is that college educated adults in Ohio continued to earn higher salaries and experienced lower unemployment even during the recent recession. Ohio continues to lag behind the national average in the proportion of working adults who hold at least a two-year degree. We are 38th in the country; we just do not produce two-year degrees or four-year degrees at the same rate as the rest of the country.

President Lefton provided an update on the various construction projects. The four presentations from the architectural firms for the architecture building are still on display in the quiet study area of the library. No decision has been made yet about who will be awarded the contract. President Lefton hopes to have a firm selected and an announcement made by the end of April. The new building for the College of Applied Engineering, Sustainability, and Technology is currently in design development. The new building will be placed in the science corridor towards the end, forming a quadrangle. The building will be placed closer to Summit Street than originally planned due to parking limitations. The Board of Trustees will approve the building of a new parking lot, behind Henderson, at their meeting later this week, which will help with some of the parking issues in the science corridor. The College of Applied Engineering, Sustainability, and Technology building will be the first building to be started. Once this building is complete faculty can be moved out of Van Duesen into this building and construction can start on the Art complex.

The science corridor renovations are the largest and most complex of all the projects. As they have started to look into some of the renovations in the science corridors unexpected problems have been found, such as asbestos issues, plumbing that doesn't go in the right direction, or wiring issues. These unexpected issues will impact the renovation budget and they are currently looking at ways to stretch their funds and still accomplish a lot. The initial plans for large new additions to buildings in the science corridor are shrinking due to the deferred maintenance issues that were unexpected.

Planners are working with the School of Art to develop the final scope and design for a new art complex. Based upon comprehensive evaluations of facilities, the initial advice of the project managers is to forge a solution by leveraging and completing renovations to the art annex (the former boiler plant) along with renovating and building an addition onto Van Deusen. The two buildings, the former boiler plant and Van Deusen, would be connected in some way.

The work on the esplanade is progressing well; the bricks will start to be laid on the 25th of March. There is a nice view of this area from the atrium of Rockwell Hall. There will be a large student green space on the esplanade and the President hopes this will be open to the public by commencement. The hotel and conference center is opening June 1 and is already taking reservations for events. The PARTA parking facility is expected to be open in about three weeks and rest of the PARTA facility should be open a few weeks after that.

President Lefton concluded his remarks by inviting everyone to participate in the town hall meetings regarding making Kent State a smoke free campus. This is in response to a recommendation made last year by the Ohio Board of Regents that all campuses become smoke free.

Questions for President Lefton:

Senator Feinberg asked President Lefton what his thoughts were on the new funding formula. Senator Feinberg has concerns about the formula since it rewards universities on the basis of numbers of degrees awarded. It seems to him that it could create an incentive to pass students who do not deserve to be passed and in the long run could cheapen the value of a college degree. President Lefton agreed with Senator Feinberg and stated that he was not convinced that rewarding universities for degree production was the most important thing. The President responded that we need to make sure we educate the public about how this new funding model will impact the university. Provost Diacon stated that this did not worry him because when looking at the students who leave the university, less than 15% of them leave because they are not academically eligible. President Lefton agreed with the Provost's statement, however he is concerned about the principle of behavioral management of the legislature on academic issues.

Senator Roxburgh asked President Lefton if Bruce Johnson mentioned anything about student debt at the IUC meeting. She stated that student debt level is very important and that according to reports the student debt bubble is soon going to burst, similar to what happened to the housing bubble. President Lefton replied that the topic was discussed. They discussed that the reasons student had to incur more debt was due to the rise in tuition which was caused by the decrease in funding form the state. President Lefton reported that at Kent State the average debt a student graduates with is $24,000 and hundreds of students graduate with no debt. Senator Williams asked President Lefton to clarify what percent of Kent State's budget currently comes from the state. President Lefton stated that 18% of our budget is from the state.

Senator Lindeman asked President Lefton to what he attributed the increased quality of students. The President responded that there were a number of reasons. First, Kent State has a higher portion of full time faculty teaching the students than other universities. Secondly, we have better facilities than other schools. Third, we are doing a good job marketing the university. Finally, many of our programs are gaining national recognition.

Chair Farrell asked for clarification of when the $1 million deficit would occur, in the first or second year of the budget. President Lefton replied it would occur in the second year.

Chair Farrell also asked the President what he thought of the proposed language in House Bill 59 on Faculty Workload. President Lefton replied that he did not think it will have a serious impact. He stated that they will point out to the legislature that there are union contracts that set out the specifics on how faculty workload are determined and the university needs to honor those contracts.

5. Chair's Remarks [attached]

Chair Farrell read his remarks.

6. Report: Update on Course Scheduling (Melody Tankersley, Provost Fellow)

Melody Tankersley presented on Infosilem and the issues that have been encountered since its implementation. Timetabling was phased in over two semesters and trials were conducted in a few colleges before it was implemented campus wide in the spring of 2012. The main goals were to make sure students had a clear path to graduation and to reduce scheduling conflicts. To gather

information Dr. Tankersley met with department chairs, school directors, faculty, staff, and the scheduling specialists.

It does appear that the use of timetabling eliminates schedule conflicts for the students. That means that the courses listed on the students GPS roadmap were not conflicting and they could take all the classes they need in the correct semesters. Another benefit was that by the first day of the semester all classes had room assignments, which was an improvement over the past. Also there was a broad use of time and locations across campus; there did not appear to be any wasted time or classroom space.

There have been some issues reported as well. Chairs, directors, deans and scheduling specialists reported an increase in the time spent on scheduling. Another issue is that the class schedules generated with the system were not predictable. The schedules varied significantly from semester to semester which can make scheduling other activities challenging. There was also concern over the negative impact timetabling had on revenue generating courses. Some courses that had a history of being very popular and generating a lot of revenue for their departments, were scheduled at unpopular times, early morning or late evening, and as a result they did not have the large enrollments that they had in the past.

The university wants to find a way to keep the pieces of timetabling that work while fixing the pieces that do not. The idea is to create a hybrid system that combines the best of timetabling and unit driven scheduling. A committee will be formed to work on investigating the feasibly of a hybrid model.

Senator Garrison asked if the group could work to make sure faculty were getting their classes scheduled in their buildings. This is important because many things take place in those buildings that he feels are valuable to the instructional process. There are also issues with some of the pavilions not being close together which can cause problems with parking.

Senator Janson asked Dr. Tankersley to be more specific about the plans going forward. He stated that they have already completed the fall 2013 schedule and are working on the spring 2014 schedule. Senator Janson asked if the hybrid system would be ready to use for the spring 2014 schedules. Dr. Tankersley replied that it will not be ready to use that soon. They will start by putting a committee together to determine how best to blend the two systems (timetabling and unit driven scheduling). The current plan is to continue to use timetabling until a hybrid system may be developed and tested.

7. Old Business: University Policy on Distinguished Ranks

Senator Deborah Smith provided background information on the creation of the University Policy on Distinguished Ranks. This was discussed at the February Faculty Senate meeting. Chair Farrell reminded Senate that since this was from the Professional Standards Committee there did not need to a proposer and seconder.

Senator Feinberg asked Senator Deborah Smith to go over the salient differences between the earlier version of the policy and the current version. Senator Deborah Smith explained that specific wording from the tenure policy was removed and replaced with a reference to that policy. That makes it easier if the tenure policy is ever rewritten, the University Policy on Distinguished Ranks would not need to be changed since it refers to the tenure policy.

Originally the language stated that no administrator at Kent State could hold distinguished rank. The Provost's office stated that sometimes this type of rank can be used to entice administers to the university. A compromise was reached on this language. No current Kent State administrators

can be given distinguished rank, however new hires from outside of the university can be awarded a distinguished rank.

The final change was the removal of the language that referred to the university's commitment to diversity at the request of the Provost's office. The Provost's office did not feel it needed to be stated in the policy because it is stated in other policies. Associate Provost Averill explained that Chapter 6 of the University Policy Register contains the section that deals with affirmative action and all the issues related to diversity hiring. Provost Diacon replied that this was not a deal breaker for him.

Senator Garrison proposed a compromise to address the diversity language. He offered a friendly amendment to change the language to read:

> *Appointment to a distinguished academic rank should reflect the university's commitment to diversity.*

The Professional Standards Committee accepted the friendly amendment. Since the committee accepted the friendly amendment it did not need a vote by Senate.

There was no further discussion and the motion passed unanimously.

8. Announcements / Statements for the Record

Tina Kandakai announced that the Carnegie Foundation will be soliciting applications for the community engagement classification. This classification reaffirms a higher education institution's commitment to strengthening balance between campus and community, particularly through civic engagement and service. The Office of Experiential Education and the Civic Education Advisory Committee has agreed to provide leadership in capturing the data and documentation required for this. If there are any faculty interested in being involved in this process they can contact Dr. Kandakai at extension 28723.

9. Adjournment

Chair Farrell adjourned the meeting at 5:10 p.m.

Respectfully Submitted,
Vanessa J. Earp, Secretary Faculty Senate

Faculty Senate Meeting of March 11, 2013
Chair's remarks

Welcome to the March meeting of Faculty Senate. I hope you all had an opportunity to enjoy our taste of spring weather over the weekend.

To start, I would like to congratulate James Blank, on his reappointment as Interim Dean of Arts & Sciences.

The results of the 2013 Faculty Senate elections were mailed out on Friday. I would like to thank all the candidates who were willing to stand for election, and all the faculty who participated in the election: The results were as follows:

At-Large:

Lee Fox-Cardamone (Psychology, Stark)
Vanessa Earp (University Libraries)
Linda Williams (Philosophy)

At-Large Alternates:
Christopher Fenk (Chemistry, Tuscarawas)
Cynthia Kristof (University Libraries)
Michael Rothstein (Computer Science)

College of Arts & Sciences:

Susan Roxburgh (Sociology)
Willie Harrell (English)
Oana Mocioalca (Mathematical Sciences)

A&S Alternates:
James Tyner (Geography)
Khandker Quader (Physics)

College of Nursing:

Beatrice Turkoski

Nursing Alternate:
None

Salem Campus:

David Dees (Educ Foundations & Special Svcs)

Salem Alternate:
Ernie Freeman (Biological Sciences)

Stark Campus:

Robert Kairis (RC Library Director)
Jayne Moneysmith (English)

Stark Alternates:
James Seelye (History)
Ran Li (Physics)

Trumbull Campus:

Min He (Mathematical Sciences)

Trumbull Alternate:

Carol Robinson (English)

Non-Tenure Track:

Patti Baller (Nursing, Kent)

Mary Beth Rollick (Mathematical Sciences, Kent)

NTT Alternates:

Linda Piccirillo-Smith (English, Kent)

John Stoker (English, Ashtabula)

Darci Kracht (Mathematical Sciences, Kent)

Ed Dauterich (English, Kent)

Ruth Leslie (Chemistry, Kent)

I wish to congratulate all those who were re-elected and also those who are joining Senate for the first time. The new senators will commence their term on June 1, but, in addition, are invited to the remaining meetings this semester, and, in particular, to vote in the election of the new Executive at the April meeting.

In accordance with the Bylaws, the chair of the faculty senate appoints a nominating committee from the elected membership of the present faculty senate. The committee has three members and prepares slates of at least two candidates for each of the offices of chair, vice chair, secretary, and at-large member of the executive committee from the members of the incoming faculty senate. The nominating committee issues a call for nominations from the full membership of faculty senate. The names of the candidates together with information on the candidates will be circulated to Senators in advance of the April meeting.

There are two issues that faculty have raised with me and the Executive in the past month that I wish to address today.

The first is the use of Student Survey of Instruction data in the determination of merit. As has been said on many occasions before, when Faculty Senate initiated these surveys, its intention was to provide feedback to individual faculty on the student perception of the classes which they taught. It was not and is still not the intention of Faculty Senate that they be used in activities such as reappointment, promotion and tenure determinations, or as they have recently been used in determination of merit for tenure-track faculty. Nonetheless the Executive recognizes that, when such data is available, it will be used by administrators, colleges and units for diverse purposes which are philosophically different than the original intention. The University policies on reappointment, promotion and tenure and the collective bargaining agreement on merit permit units to develop their own criteria for such purposes, and so they are within their rights to choose to use this data.

Let be clear on what I am saying here. I am not disputing that the SSI are a useful measure of student perceptions. The majority of research on the issue indicates that such surveys are an effective measure of the student perception of satisfaction with courses, and in fact that they are normally the most effective one. But it is important to recognize that that is not necessarily the same as saying they alone are a measure of instructional quality. That was one reason why the Senate voted to change the name from Student Evaluation of Instruction to Student Survey of Instruction. The results can depend on many other issues besides the quality of the instruction delivered by the faculty member. It can also reflect such issues as the popularity of the syllabus, the difficult of the material, the preparedness of and efforts expended by the student, and even the quality of the technology or the classroom itself. I am sure, on such committees as promotion and tenure, we have all seen student comments on such issues as the environmental suitability of the classroom (such as overcrowding leading to excessive heat and even odiferousness). It is one reason that, we always say that using the SSI as an indication of possible problems is sensible, but that the best use is to prompt more in depth consideration of the causes and possible remedies.

An aspect of this which is perhaps more irritating to me personally is the misinterpretation and misuse of the statistical evidence in the SSIs. There is a real need for education of administrators and faculty on the correct interpretation of the data. In particular, it is important that they understand the principle of statistical significance and not draw conclusions from minor variations from the norm which are less than a standard deviation and thus not in any reasonable context statistically significant.

Given this failure to interpret correctly, it might actually be better if we only reported if the overall rating was within a statistically significant variation from the norm and thus "normal" or outside it. I would also point out that in my experience from reappointment, promotion and tenure considerations for tenure track faculty, almost all faculty at Kent receive a very good to excellent rating in the SSIs.

The second issue of concern is the part of the budget proposal from the Ohio House of Representatives, commonly referred to as HB59, which restricts the manner in which Boards of Trustees can adopt or modify workload policies by requiring them to increase the workload of all faculty, if they do so. To be precise it says "(C)(1) The board of trustees or managing authority of each state institution of higher education, as defined in section 3345.011 of the Revised Code, may choose to modify its faculty workload policy adopted under division (B) of this section, or to adopt a faculty workload policy if it does not have one, to increase the instructional workload of each full-time research and instructional faculty member. The faculty workload policy, if adopted, shall require each

faculty member, who was a full-time research or instructional faculty member during the 2012-2013 academic year, to teach at least one additional course during the 2013-2014 or 2014-2015 academic year from the number of courses that faculty member taught during the 2012-2013 academic year. Each academic year thereafter, each such faculty member shall maintain, at a minimum, the same instructional workload as during either the 2013-2014 or 2014-2015 academic year, whichever is greater." And then includes similar language for those who were on leave or sabbatical, or new hires.

The Ohio Faculty Council discussed this at their meeting on Friday, and are in the process of drafting a motion to the Chancellor of the Board of Regents on the Issue. Herb Asher, special assistant to OSU president Gordon Gee is quoted as saying that Ohio State University would not use the provision because it does not account for the long list of opportunities outside the classroom, such as research and advising student. Departments develop individual workload policies taking those factors into account, he said. This is also the case at Kent State.

The executive has also prepared a motion on this issue, but has deferred submitting it to Senate at the moment.

The Spring Faculty Senate forum will be on April 12 in the afternoon. The topic will be "Responsibility Center Management – a review". Guests will be welcome in the Moulton Hall ballroom at 1:30pm, with the event scheduled to commence at 2:10pm. Speakers include Vice President Gregg Floyd, Dean Crawford and a remote participant from Indiana. There will also be a panel and opportunity for general discussion.

There are no motions from EPC on our agenda today.

There one business item is the action item from the Professional Standards Committee: The University Policy on Distinguished Ranks.

In addition, we have the anxiously anticipated report from Provost's Fellow Melody Tankersley on scheduling.

Chair Paul Farrell

KENT STATE
UNIVERSITY

Faculty Senate
Vita for Candidate for Election
AY 2013-2014

Name: Paul A. Farrell **Candidate For (office):** Chair

Rank: Professor **Department:** Computer Science

Years at KSU: 28

Degrees: B.A. (Mod), M.Sc., Ph.D., Trinity College Dublin

Previous Teaching Experience: Dundalk Institute of Technology, Dublin Institute of Technology

Years with Faculty Senate: 1999-2002, 2002-2005, 2007-2013

Offices Held: Chair Faculty Senate 2011-12, 2012-13; Vice-Chair, Faculty Senate 2007-8, 2008-9, 2009-2010; Co-Chair, EPC 2011-13, Chair, Committee on Administrative Officers 2011-13; Chair, University Council on Technology (UCT) 1996-2000, 2005-6; Chair, Committee on Committees 2007-8, 2008-9, 2009-2010; Chair, Faculty Senate Committee on Electoral Reform, 2001-2002; Assistant Chair, Computer Science, 2005-2008; Systems Coordinator, Computer Science 2008-10; Chair Computer Science Chair Search Committee 2006, 2012; Chair CS Faculty Search Committee, 2003-4, 2004-5

Major Committee Service: CAO 2007-2010, 2011-2013; FaSBAC 2008-13; FS Committee on Committees 2006-13; FS Budget Committee 2006-8; UCT, 1996-2001, 2004-13; Curriculum Process Review Task Force 2011-2012;
FPIL Review Task Force 2009; UPBAC 2002-4; Centennial Commission Internal/External Task Force on Learning Technologies 1997-8; UCT Subcommittees on Networking, Security, Academic Computing; A&S CAC 1991-2,1995-6

Honors / Awards: Kent State Excellence in Research 1998, 1999

University Concerns: That improving the quality of teaching and research should be the primary consideration in University planning; that RCM should be a tool for fiscal responsibility not a driving force in determining the University's mission and strategic directions; that Kent should more effectively assert its role as the leading state research University in NE Ohio; that faculty input should have more impact on planning and decision making in the University; that SSIs be used to improve teaching rather than evaluate faculty; that sufficient account is taken of the impacts and hidden costs of proposed changes on faculty, college and departmental staff in terms of loss of time, efficiency and quality of service.

KENT STATE
UNIVERSITY

Faculty Senate
Vita for Candidate for Election
AY 2013-2014

Name: Donald L. White

Candidate For (office): Vice Chair

Rank: Professor

Department: Mathematical Sciences

Years at KSU: 24

Degrees: Ph.D. Yale 1987
M.S. Ohio State 1982, B.S. Ohio State 1980

Previous Teaching Experience: University of Illinois at Chicago,
Visiting Assistant Professor, 1987-89

Years with Faculty Senate: 8 (including service as alternate)

Offices Held: 2012-13 Vice Chair of Faculty Senate

Major Committee Service:
2012-13 Provost's Promotion Advisory Board
2012-13 Committee on Administrative Officers
2011-14 Joint Appeals Board
2010-11 Arts & Sciences CAC
2006-07 Innovation Incentive Program Steering Committee
2003-07 Arts & Sciences CCC
1997-98 Arts & Sciences CAC

Honors / Awards: Faculty Senate Chair's Largemouth Bass Award for September 2010

University Concerns: Continuing to improve relations between faculty and administration, while safeguarding shared governance.

Negative consequences of RCM, in particular, academic decisions being driven strictly by a profit motive; abundant funding for administrative positions and the corresponding lack of funding for academic programs.

KENT STATE
UNIVERSITY

Faculty Senate
Vita for Candidate for Election
AY 2013-2014

Name: Vanessa Earp **Candidate For (office):** Secretary

Rank: Associate Professor -Tenured **Department:** University Libraries

Years at KSU: 8

Degrees: BA, MLS, MS

Previous Teaching Experience: Texas A&M University-Kingsville Campus

Years with Faculty Senate: 3

Offices Held: Secretary of Faculty Senate (2012-2013), Secretary of University Libraries CAC, Secretary of the Educational & Behavioral Sciences Section of ACRL, Vice Chair/Chair Elect of the Educational & Behavioral Sciences Section of ACRL, Chair of the Information Literacy SIG of the Society for Information Technology & Teacher Education

Major Committee Service: Academic Affairs Strategic Planning Committee, Professional Standards Committee, Provost Search Committee (2012), Commencement Committee, University Council on Teacher Education, Student Rights and Standards Committee

University Concerns: Lack of shared governance and poor communication between the university administration and faculty in recent years. Student plagiarism.

KENT STATE
UNIVERSITY

Faculty Senate
Vita for Candidate for Election
AY 2013-2014

Name: George Garrison

Candidate For (office): At-Large

Rank: Professor

Department: Pan African Studies

Years at KSU: 18

Degrees: BA, MA, PhD

Previous Teaching Experience: 37 years: Spelman College--2; Howard U.—7; Univ. N.Colo.—2; Univ. Neb. Omaha—7.5; KSU--18

Years with Faculty Senate: KSU-8 ; UNC—2; UNO--4

Offices Held: UNO—Vice President; Chair, Executive Committee; KSU—Executive Committee;

Major Committee Service: Professional Standards Comm., Provost Advisory Board, UPBAC, UDAC, Vice President for DEI Search Comm., Provost's 21st Cent. Educ'l Philosophy Comm., Provost LER Review/Revision Comm., Dean of CAS Search Committee, President PAFSA, Co-Chair Kent State United for the Gulf Coast Committee, PEW Roundtable, KSU'S Centennial Commission Task Force, Dean's Administrative Review Committee; Committee on Administrative Officers; Commission on Inclusion

Honors / Awards: KSU's Distinguished Teacher Award; Portage County NAACP Social Justice Leadership Award; KSU's Volunteer of the Year Award; BUS Outstanding Faculty Member of the Year (2); Urban League's Annual Community Service Award; Key to the City and Proclamation (Omaha); Omaha Chapter, National Pan Hellenic Council College Educator of the Year; Citizen of the Year, Omega Psi Phi's;

University Concerns: Respect for the Faculty and its role in University Affairs; Shifting concept of the University from and Academic driven paradigm to a budgetary driven one; Fair and Equitable representation of African American faculty, staff and students on this campus; Shared Governance; The role of the faculty in determining the direction of the University; Fair and open search processes; relevant, current, useful, rational and meaningful curricula for our students; traditional university values.

KENT STATE
UNIVERSITY

Faculty Senate
Vita for Candidate for Election
AY 2013-2014

Name: Robin Vande Zande **Candidate For (office):** At-Large

Rank: Associate professor **Department:** Art

Years at KSU: 2001-present

Degrees: Ph.d. in Urban Education with an emphasis in art and design education

Previous Teaching Experience:

University	
1998-2001	**Full-Time Lecturer.** Art Education, School of Art, University of Wisconsin-Milwaukee
1991-1993	**Art Curriculum and Methods Instructor.** Cardinal Stritch College, Milwaukee, WI.
1985-1998	K-12 education

Years with Faculty Senate: 4

Offices Held:

2006-present	**Chair** of the Design Issues Group of the National Art Ed Association
2011- present	**Co-founder and president** of DESIGN-ED, an international organization that promotes the teaching of design for K-12 students
2008	**Chair of the National Art Education Association higher education division committee** to write mission, vision, and goals for the division

Major Committee Service:

2004-present	**Member**	**Education Committee of the Board of Trustees** National Building Museum, Washington, DC
2006-present	**Member**	**Delegates Assembly Representatives,** National Art Education Association
2010-present	**Member**	**Governing Board, Falcon Academy of the Arts**, in Field Local School District
2008-2010	**Member**	**Assessment Committee,** College of EHHS
2007-2010, 2011	**Member**	**University Education Policies Committee**
2007-2010	**Member**	**University Advisory Committee for Academic Assessment**
2003-2012	**Member**	**Teacher Education Coordinators Council,** College of EHHS
2002-present	**Member**	**Faculty Advisory Committee** for School of Art

Honors:

2013	Invited to be a reviewer for the Visual Arts national standards
2013	Invited to be a reviewer for the Ohio Assessment of Educators in the Visual Arts
2010 and 2012	Nominated as NAEA Higher Education Educator of the Year
2012	**Mothers, Mentors, & Muse awardee**

Awards:

1998	**Kappa Delta Pi/John Lazenby Memorial Scholarship**, UWM education award
1997	**Kohl Fellowship Award** for excellence in teaching, One of 25 teachers selected in a state search
1988-89	**Woodlands School Award** for innovative teaching.

University Concerns:

My primary concern is the push against public education by some politicians who are convincing many in the general public to privatize education. In this climate of budget cutbacks and digitization of education, to survive Kent State faculty should be allowed to take some risks in the development of cutting-edge programming. As we all know, risk taking should be done through careful consideration. But the system that we work in now could be improved. When a change has to be approved by four university committees, it can kill innovation.

I would like to see a way to facilitate/mediate the advancement of progressive programming that is not so lengthy and subject to territorial misunderstandings. The design process of problem solving is a great approach to addressing a challenge and creating an innovative solution. Using that with design thinking, a method that uses collaboration from various perspectives, visual thinking, empathy, and storytelling, could facilitate the advancement of innovation. I teach courses involving the design process and design thinking so am quite familiar with both. I would welcome a chance to discuss this possible opportunity.

KENT STATE
UNIVERSITY

OFFICE OF THE PROVOST

TO: Paul A. Farrell, Chair, Faculty Senate

FROM: Therese E. Tillett, Director, Curriculum Services

SUBJECT: Transmittal of items from the Educational Policies Council

DATE: 19 March 2013

In accordance with Faculty Senate Bylaws, I formally convey to you, with this memorandum, the following motions passed on 18 March 2013 by the Educational Policies Council for appropriate review by the Faculty Senate. Although the Senate may not want to review these items, it is helpful to have the Senate's consideration of the recommendations related to policy formation or substantial changes to programs.

Division of Graduate Studies

1. Revision of the graduate admissions policy to codify existing practices, ensure applicants are fully informed about the university's admissions policies and practices, and raise minimum admission standards to be consistent with peer institutions in Ohio.
   Effective Fall 2013 | Proposal

College of Architecture and Environmental Design

2. Establishment of the Architecture and Environmental Design major within the Master of Science degree. Five courses are established for the program. Minimum total credit hours to program completion are 35.
   Effective Fall 2013 |: Proposal; Letters of Support, Student Survey and Faculty

3. Establishment of the Master of Health Care Design degree. Five courses are established for the program. Minimum total credit hours to program completion are 32.
   Effective Fall 2013 | Proposal; Letters of Support, Catalog Copy and Response to Comments

4. Establishment of the Master of Landscape Architecture I and Master of Landscape Architecture II degrees. The MLA I degree will be a first-professional degree for students with no prior training in landscape architecture, and will be submitted to the Landscape Architectural Accreditation Board for future accreditation. The MLA II degree will be a non-accredited post-professional degree for students holding an accredited undergraduate degree in landscape architecture. Fifteen courses are established for the degrees. Minimum total credit hours to program completion are 72 for the MLA I degree and 60 for the MLA II degree.
   Effective Fall 2013 | Proposal; Catalog Copy, Faculty and Letters of Support

College of Education, Health and Human Services *School of Health Sciences*

5. Revision of name of the Educational Interpreting K-12 concentration—to ASL/English Interpreting—in the Special Education major within the Master of Education degree. Minimum total credit hours to program completion are unchanged at 33.
   Effective Fall 2013 | Proposal

College of Nursing

6. Establishment of the Nursing Practice major within the Doctor of Nursing Practice degree. Students admitted to the major will be post-baccalaureate. The major will comprise eight concentrations: Pediatric Nurse Practitioner; Pediatric Clinical Nurse Specialist; Women's Health Nurse Practitioner; Adult Gerontology Clinical Nurse Specialist; Adult Gerontology Acute Care Nurse Practitioner; Psychiatric Mental Health Family Nurse Practitioner; Advanced Practice Registered Nurse: Nurse Practitioner Family; and Advanced Practice Registered Nurse: Nurse Practitioner Adult Gerontology Primary Care. Minimum total credit hours to program completion are 71-86, depending on concentration.
   Effective Fall 2013 | Proposal
   Please note that the Faculty Senate and the Ohio Board of Regents approved the curriculum for this post-baccalaureate degree program (on 10-May-10 and 3-Dec-10 respectively). When approved in 2010, the DNP degree comprised one major, but two curricula—one for post-baccalaureate and one for post-master's students. Therefore, for better distinction between the two, a separate major is being created within the DNP degree for the post-baccalaureate to coexist alongside the post-master's major.

EC: Todd A. Diacon, senior vice president for academic affairs and provost
Keli D. Greene, assistant to the senior vice president for academic affairs
Teresa L. Kail, secretary for Faculty Senate
Karen M. Keenan, project manager for academic affairs

KENT STATE
UNIVERSITY

TO: Educational Policies Council

FROM: Senior Vice President and Provost Todd A. Diacon

SUBJECT: Agenda for Monday, 18 March 2013
Graduate EPC: 3:20 p.m., Kent Student Center, room 310C

DATE: 11 March 2013

There is no Undergraduate EPC meeting this month.

In the event that any of the action item proposals require corrections or create consequences not addressed in the response memos, please bring these matters to the attention of the Office of the Curriculum Services before the meeting. If you wish to elevate an information item or lesser action item on the agenda to an action or discussion item, please notify Therese Tillett, director of curriculum services, by Friday, 15 March 2013, to ensure that the materials are available at the meeting for review.

GRADUATE EDUCATIONAL POLICIES COUNCIL

ACTION ITEMS

1. Approval of minutes of 18 February 2013.
   Attachment 1

Division of Graduate Studies *(presented by Dean Mary Ann P. Stephens)*

2. Revision of the graduate admissions policy to codify existing practices, ensure applicants are fully informed about the university's admissions policies and practices, and raise minimum admission standards to be consistent with peer institutions in Ohio.
   Effective Fall 2013 | Attachment 2

Division of Research and Sponsored Programs *(presented by Vice President William "Grant" McGimpsey)*

3. Establishment of bioFLEX Center.
   Effective Spring 2013 | Attachment 3

4. Establishment of flexPV Center.
   Effective Spring 2013 | Attachment 4

College of Architecture and Environmental Design *(presented by Dean Doug L. Steidl)*

5. Establishment of Architecture and Environmental Design [AED] major within the Master of Science [MS] degree. Five courses are established for the program. Minimum total credit hours to program completion are 35.
   Effective Fall 2013 | Attachment 5: Proposal; Letters of Support, Student Survey and Faculty

6. Establishment of Health Care Design [HCDE] major within the Master of Health Care Design [MHCD] degree. Five courses are established for the program (two on this agenda; three on the April 2012 agenda). Minimum total credit hours to program completion are 32.
   Effective Fall 2013 | Attachment 6: Proposal; Letters of Support, Catalog Copy and Response to Comments

College of Education, Health and Human Services *(presented by Interim Associate Dean Catherine Hackney)*

School of Health Sciences

7. Revision of name of Educational Interpreting K-12 [EI12] concentration—to ASL/English Interpreting [ASEI]—in the Special Education [SPED] major within the Master of Education [MED] degree. Minimum total credit hours to program completion are unchanged at 33.
   Effective Fall 2013 | Attachment 7

College of Nursing *(presented by Associate Dean Gail E. Bromley)*

8. Revision of name, admissions and course requirements of Nursing [NURS] major—to Advanced Practice Nursing [APN]—within the Doctor of Nursing Practice [DNP] degree. Students admitted to the program hold the Master of Science in Nursing degree. Revisions include the addition of BSCI 80145 and IAKM 80401 and removal of NURS 76299 and 9 credits of courses taught at the University of Akron. Minimum total credit hours to program completion increase from 33 to 37.
   Effective Fall 2013 | Attachment 8

9. Establishment of Nursing Practice [NUP] major within the Doctor of Nursing Practice [DNP] degree. Students admitted to the degree will be post-baccalaureate. The major will comprise eight concentrations:
   - Adult Gerontology Acute Care Nurse Practitioner [AGPN]
   - Adult Gerontology Clinical Nurse Specialist [AGCN]
   - Advanced Practice Registered Nurse: Nurse Practitioner Adult Gerontology Primary Care [APNG]
   - Advanced Practice Registered Nurse: Nurse Practitioner Family [APNF]
   - Pediatric Nurse Practitioner [PNPR]
   - Pediatric Clinical Nurse Specialist [PCNS]
   - Psychiatric Mental Health Family Nurse Practitioner [PMNF]
   - Women's Health Nurse Practitioner [WHNP]

   Minimum total credit hours to program completion are 71-86, depending on concentration.
   Effective Fall 2013 | Attachment 9

10. Establishment of Psychiatric Mental Health Family Nurse Practitioner for Adult Psychiatric Mental Health Nurse Practitioner or Adult Psychiatric Mental Health Clinical Nurse Specialist [C838] post-master's certificate. Minimum total credit hours to program completion are 13.
    Effective Fall 2013 | Attachment 10

11. Establishment of Psychiatric Mental Health Family Nurse Practitioner for Non-Psychiatric Mental Health Advance Practice Nurse [C839] post-master's certificate. Minimum total credit hours to program completion are 20.
    Effective Fall 2013 | Attachment 11

INFORMATION ITEM

College of Business Administration

1. Temporary suspension of admission to the Operations Management [OPMG] and Strategic Management [STMG] concentrations in the Business Administration [BAD] major within the Doctor of Philosophy [PHD] degree. Admission is suspended until fall 2016, at which time the programs will be revised or inactivated.
   Effective Fall 2013 | Attachment 12

KENT STATE.
UNIVERSITY

TO: Educational Policies Council

FROM: Senior Vice President and Provost Todd A. Diacon

SUBJECT: Agenda for Monday, 18 March 2013 — **ADDENDUM**
Graduate EPC: 3:20 P.M., Kent Student Center, Room 310C

DATE: 12 March 2013

GRADUATE EDUCATIONAL POLICIES COUNCIL

ACTION ITEM

College of Architecture and Environmental Design *(presented by Dean Doug L. Steidl)*

12. Establishment of Landscape Architecture [LARC] major within the Master of Landscape Architecture I [MLA1] and Master of Landscape Architecture II [MLA2] degrees. The MLA I degree will be a first-professional degree for students with no prior training in landscape architecture, and will be submitted to the Landscape Architectural Accreditation Board for future accreditation. The MLA II degree will be a non-accredited post-professional degree for students holding an accredited undergraduate degree in landscape architecture. Fifteen courses are established for the degrees. Minimum total credit hours to program completion are 72 for the MLA I degree and 60 for the MLA II degree.
Effective Fall 2013 | Attachment 13: Proposal; Catalog Copy, Faculty and Letters of Support

COURSE CHANGES

Course Changes Effective Fall 2013

LARC 50100	Design Visualization (3)	New
LARC 50101	Landscape Architecture Studio I (6)	New
LARC 50102	Landscape Architecture Studio II (6)	New
LARC 60103	Landscape Architecture Studio III (6)	New
LARC 60104	Landscape Architecture Studio IV (6)	New
LARC 60105	Landscape Architecture Studio V (6)	New
LARC 60106	Landscape Architecture Studio VI (6)	New
LARC 60111	Landscape History and Theory (3)	New
LARC 60301	Site Engineering (3)	New
LARC 60401	Landscape Architecture Construction Methods (3)	New
LARC 60601	Plants and Planted Form (3)	New
LARC 60602	Urban Ecological Systems (3)	New
LARC 60922	Methods of Inquiry in Architectural Studies (2)	New
LARC 60923	Empirical Research in Environmental Design (1)	New
LARC 65003	Leadership Ethics and Office Management (3)	New

KENT STATE
UNIVERSITY

TO: Paul Farrell, Chair, Faculty Senate

FROM: Todd A. Diacon,
Senior Vice President for Academic Affairs and Provost

DATE: December 14, 2012

SUBJECT: College of Podiatric Medicine Faculty

As a follow-up to our recent discussion, I am writing to request that the Faculty Senate make a revision to its Bylaws that would provide voting status for our faculty in the College of Podiatric Medicine. We have now received the State Employment Relations Board's "Dismissal of Petition for Clarification of Bargaining Unit" that was filed by the full-time non-tenure track faculty unit of the Kent State Chapter of the American Association of University Professors which brings that administrative action to closure. As a result, President Lefton and I believe that Faculty Senate should seriously consider moving ahead and approving voting status for these important colleagues.

This issue was raised by the Higher Learning Commission as part of its recent follow-up visit and I agree with their assessment that providing voting rights on Kent State's university-wide Faculty Senate is a priority in completing their full integration into the Kent State University community. We recommend that a new section be added to the Faculty Senate Bylaws (University Policy Register 2-06) as Section (B)(1)(c) as follows:

> Full-time faculty in the College of Podiatric Medicine shall constitute a separate unit. The full-time faculty in the College of Podiatric Medicine will not be included in the overall census for determination of the number of at-large representatives. The full-time faculty of the College of Podiatric Medicine shall be entitled to one (1) representative for the first ten (10) faculty members, a second representative for an additional fifty (50) faculty members, and one (1) additional representative for each fifty (50) faculty in excess of sixty (60).

Although the status of these faculty members in the structure of Kent State University is separate and distinct from our tenured, tenure-track and full-time non-tenure track faculty, they remain full-time faculty members and play a very important role in our institution. This change in the Faculty Senate Bylaws would officially recognize their role in the shared governance processes at the university level while respecting the shared governance structures that have developed in the College over many years. I look forward to discussing this issue with you at the next Faculty Senate Executive Committee meeting.

Criterion Two. Integrity: Ethical and Responsible Conduct.

The institution acts with integrity; its conduct is ethical and responsible.

[Text Omitted]

KSU has a robust research agenda and an administrative infrastructure to serve it. There are currently two active Institutional Review Boards on the KSU campus and the inclusion of CPM was described by board members as 'seamless.'

Despite the remarkable progress made in merging many administrative and academic operations, the role of the podiatric faculty in the university and faculty governance structure remains unclear. The lack of clarity and direction was acknowledged by both CPM and KSU administrators and faculty. Governance at KSU is tightly tied to the tenure system. Presently, CPM faculty are not tenure-eligible, which leads to barriers in participation or membership in specific governance activities.

The KSU Senate charter stipulates that representation be based on the number of tenure track faculty, which would not include CPM faculty. If CPM were regarded as a regional campus, it could be represented through the selection of six at-large faculty to the senate. But with numerous KSU regional campuses from which these six are elected, representation of CPM is not guaranteed. CPM faculty stated a desire to be fully integrated in the KSU Senate.

Other governance concerns cited by CPM faculty focused on faculty representation to the KSU Educational Policy Committee being limited to 'observer' status. Similarly, membership on the Faculty Ethics Committee is limited to tenure/tenure track faculty. CPM is also excluded from the Regional Campus Advisory Committee and has no representation on the Provost's Advisory Council.

Some CPM faculty acknowledged that they are unsure what status they want with KSU. Some clearly want tenure; all believe they should have the opportunity to provide input on this issue. They believe they were promised this. They expressed concern about losing seniority. Many felt they were essentially tenured at OCPM and they don't want to start over in a tenure-pursuit process.

[Text Omitted]

The University continues to meet Criterion Two, but concerns remain regarding historic KSU policies and practices that prohibit CPM participation in university and faculty governance.

[Text Omitted]

Criterion Five. Resources, Planning, and Institutional Effectiveness.

The institution's resources, structures, and processes are sufficient to fulfill its mission, improve the quality of its educational offerings, and response to future challenges and opportunities. The institution plans for the future.

[Text Omitted]

However, another portion of Criterion five, 5B has not been met and probably won't be for some time. Kent State University has two faculty bargaining groups, tenure track and non-tenure track. Both are represented by AAUP. The faculty of the former OCPM has no tenure structure although a de facto system of job guarantee does exist after promotion to associate professor. Also, this faculty is non-union.

The problem to be solved is how to integrate the faculty of CPM into the KSU system.

In order to work through this problem, the non-tenure track faculty bargaining unit of the AAUP has petitioned the Ohio State Employment Relations Board asking that the CPM faculty be placed in its bargaining unit. The University has responded to the Employment Relations Board opposing the petition stating that the CPM faculty should have the right to decide its own destiny. The Team was told it could be a year or more before a decision is made.

Some progress has been made on the governance issues at the college level. The CPM had a new faculty handbook approved in 2012. This at least provides governance guidance at the college level.

In conversations with the CPM faculty, other concerns arose. As for a university wide governance participation, CPM only has observer status in the KSU Faculty Senate. Many of the CPM faculty expressed their displeasure at this. Further, if they are included in the non-tenure track bargaining unit, CPM members will be barred from several key committees because only tenure track faculty can serve. CPM's faculty members view themselves as professional and believe they should have representation on key committees. Several faculty members indicated an interest in becoming tenure track professors.

CPM faculty members believe they need a line of communication established with the KSU administration to air their concerns. The Team informed the administration of this concern and was assured the CPM faculty will be provided a forum.

The governance issue remains in limbo for the present time. Therefore, Criterion Five has not been met. The Team recommends that KSU submit a report outlining its actions and/or developments in including the CPM faculty into the university's governance system. The report will be November 1, 2013.

[Text Omitted]

D. Recommendation of Team

- **Evidence demonstrated. commission follow-up recommended.**

The Team finds that KSU has demonstrated evidence that all areas of focus are satisfied except in the area of governance (See discussion in Criterion Five).

E. Rationale for the Team Recommendations

KSU's faculty is represented by two AAUP bargaining units. One represents tenure track faculty and the other non-tenure track faculty. The CPM faculty is not represented by a bargaining unit. Because of this status, the CPM faculty is excluded from representation in university wide governance matters. The AAUP non-tenure track bargaining unit has petitioned the State of Ohio State Employment Relations Board for a clarification of tis status in relation to the CPM faculty. KSU has opposed the petition. There has also been discussions between the KSU Administration and the relevant parties to guarantee inclusion of the CPM faculty in the university's governance system.

The report will inform the Commission of the status of the governance issue.

[Text Omitted]

Reports required

Progress Report

Report will be due on November 1, 2013. It will outline the university's actions and/or developments including the CPM faculty in KSU's governance system.

Full-time faculty in the College of Podiatric Medicine shall constitute a separate unit. The full-time faculty in the College of Podiatric Medicine will not be included in the overall census for determination of the number of at-large representatives or the number of non-tenure track representatives. The full-time faculty of the College of Podiatric Medicine shall be entitled to one (1) representative for the first ten (10) faculty members, a second representative for an additional fifty (50) faculty members, and one (1) additional representative for each fifty (50) faculty in excess of sixty (60).

KENT STATE
UNIVERSITY

Faculty Senate Executive Committee
Minutes of the Meeting

February 20, 2013

Present: Paul Farrell (Chair), Don White (Vice Chair), Vanessa Earp (Secretary), George Garrison (At-Large), David Dees (Appointed), Lee Fox-Cardamone (Appointed), Tess Kail (Office Secretary)

Guests: Todd Diacon - Provost and Senior Vice President for Academic Affairs; Melody Tankersley - Provost's Fellow and Lifespan Development and Educational Sciences; Sue Averill - Assoc. Provost for Faculty Affairs; and Stephane Booth - Assoc. Provost for Quality Initiatives & Curriculum

1. Call to Order

Chair Farrell called the meeting to order at 3:30 p.m. in the Faculty Senate conference room, 227 Schwartz Center.

2. House Bill 59

The executive committee expressed their concern over House Bill 59 to the Provost and inquired about his opinion on the issue. The Provost replied that he had been told that language of this type is included in every budget bill, however, it is always removed. Currently the administration has no plans to address this issue. Associate Provost Averill stated if this language remained in the bill and the Board of Trustees approved of it, the language would override the current AAUP contract. If passed it would also remove workload as an issue of collective bargaining. The Provost stated that he is against such language and plans to bring it up at the next Inter-University Council (IUC) meeting.

3. Intellectual Property of Faculty and Flashnotes

Chair Farrell stated that he had received some interest from faculty members about the Provost's comment at the last Faculty Senate meeting concerning the possibility of having University Counsel address the Senate about intellectual property rights. Associate Provost Averill stated that it is up to the individual faculty members to enforce their copyright; the university cannot do this on their behalf. Michael Pfahl, Associate Counsel, had spoken with the Flashnotes owners in the past, however the university has no legal grounds in this matter because they do not own the copyright over course materials. Provost Diacon mentioned that when he was a professor he would change his course materials every year so students could not share the materials. The executive committee decided not to have University Counsel address Senate.

4. College of Podiatric Medicine Representation on Faculty Senate

Associate Provost Booth went over the written report that the university had received from the Higher Learning Commission on the status of the College of Podiatric Medicine. The Higher Learning Commission came for an on-campus visit last spring (2012) and again in November (2012) for a follow up visit. The university must meet five specific criteria to maintain accreditation. The Higher Learning Commission has expressed concern over the university's ability to meet criterion five: resources, planning, and institutional effectiveness. The Higher Learning Commission stated that observer status on Faculty Senate is not sufficient and that they need voting representation. Associate Provost Booth went on to explain that the university has until November 1, 2013 to submit a written report that explains how this issue has been addressed. If the Higher Learning Commission is not satisfied with our solution we could be placed on probation, which has never occurred in the history of Kent State University.

Associate Provost Averill explained that the College of Podiatric Medicine would have their own Faculty Handbook that will be separate from the new University Handbook. Their handbook will contain all of their governance procedures. When asked why they would have a separate handbook, Associate Provost Averill stated since the faculty are not NTT or TT they are not covered by either collective bargaining agreement and therefore their handbook will not be incorporated in the University Handbook, which is a contractual issue.

The executive committee expressed concerns that giving the College of Podiatric Medicine voting representation on Faculty Senate may not completely satisfy the Higher Learning Commission. Provost Diacon questioned what other issues the executive committee thought could cause potential problems. It was explained that there are certain university committees that must be made up of TT faculty, such as curriculum committees. The executive committee asked Associate Provost Booth if she thought their inability to serve on certain committees would cause a problem with the Higher Learning Commission; she replied that she believed it would. However Provost Diacon disagreed with that observation.

The Provost was asked if he would be willing to create non tenure-track and tenure-track faculty lines at the College of Podiatric Medicine and he replied that he would, however the administration did not believe that any of the current faculty would meet Kent State's criteria for tenure-track faculty. The Provost was asked if the faculty at the College of Podiatric Medicine could have separate criteria and the Provost replied that he would not be in favor of different criteria for them. Provost Diacon stated that he and Associate Provost Averill would take the College of Nursing's reappointment, tenure, and promotion language to the faculty of the College of Podiatric Medicine for them to review and discuss.

The executive committee informed the Provost that the issue would be placed on the agenda for the April Faculty Senate Meeting. The executive committee also reminded the Provost that it would take a two-thirds majority vote of the Senate to pass the motion and there may not be enough support from the Senate to do so.

5. Faculty Parking

The executive committee mentioned that they have received complaints from faculty members who have been scheduled to teach in other buildings and have to purchase a second parking pass to do so. It was also brought up that faculty senators should be given a parking pass for the student center to use on days of Faculty Senate meetings. Provost's Fellow Tankersley thanked the committee for bringing this to her attention and she will look into the matter.

6. Review of the Graduation Planning System

Provost Diacon stated that he has formed a committee to investigate how the Graduation Planning System is working. Dean Mahoney will chair this committee. The committee will also reexamine the issue of mandatory advising for juniors and seniors since there was concern over this expressed at the last Faculty Senate meeting. The Provost asked Chair Farrell if the formation of this committee needed to go before Faculty Senate for approval and was told that it did not. The Provost asked Chair Farrell to send him names of faculty members who would be willing to serve on this committee.

7. Add/Drop Language

Provost's Fellow Tankersley stated that a large number of students are asking for special consideration in reimbursement for dropping classes. The students' state that their faculty members gave them incorrect information and this led to them withdrawing from class past the reimbursement date. If faculty members would like to include language on their syllabi about this the administration would recommend the following:

> *Every class has its own schedule of deadlines and considerations. To view the add/drop schedule and other important dates for this class, go to FlashLine and chose Print Student Schedule on the* ***Student Tools & Courses*** *tab to see the deadlines for the course (use the CRN for this class).*

Provost Diacon mentioned that he will discuss this at the next Chairs and Directors meeting. Chair Farrell stated that perhaps this could be added to a university site that could also list other language for inclusion on syllabi, such as the ADA language.

8. Faculty Appreciation Week

Provost Diacon announced that the week of April 15 will be Faculty Appreciation Week. There are many events planned and he encouraged faculty to participate. There will be a breakfast for faculty members where administrators serve them. Dinner for newly tenured and promoted faculty will be held at Laziza's and the Faculty Club that Thursday will be sponsored by the Provost's Office. The individual colleges have been asked to plan events for the Friday of that week.

The executive committee asked what the administration is doing to honor and recognize the staff at the university. The Provost responded that they are hosting a spring dinner and that they receive years of service awards.

9. Educational Policy Council

The Provost decided to withdraw the proposed university policy for students who are not permitted to continue in their undergraduate program that was passed by the Educational Policy Council because he felt there were potential problems with the wording. Provost's Fellow Tankersley will work on rewording the policy and send it to Chair Farrell for review by the executive committee. Many people were in support of the concept of the policy but not the language.

Senator Dees expressed concern over how many items come to Senate very late in the semester. Curricular decisions are important and should not be rushed. The executive committee discussed possible solutions to this problem including: have a set number of items that will be reviewed at each meeting or assigning different deadlines to individual colleges. This issue will be discussed further at a future meeting.

10. Adjournment

Chair Farrell adjourned the meeting at 5:30 p.m.

Respectfully submitted by Vanessa J. Earp,
Secretary of Faculty Senate

KENT STATE
UNIVERSITY

Faculty Senate Executive Committee
Minutes of the Meeting

February 27, 2013

Present: Paul Farrell (Chair), Don White (Vice Chair), Vanessa Earp (Secretary), George Garrison (At-Large), David Dees (Appointed), Lee Fox-Cardamone (Appointed), Tess Kail (Office Secretary)

1. Call to Order

   Chair Farrell called the meeting to order at 3:34 p.m. in the Faculty Senate conference room, 227 Schwartz Center.

2. Meeting Minutes

   The minutes from the Faculty Senate Executive Committee meeting of January 23, 2013 were approved as amended (Fox/White).

   The minutes from the Faculty Senate Executive Committee meeting of January 30, 2013 were approved as amended (Fox/Garrison).

   The minutes from the Faculty Senate General meeting of February 11, 2013 were approved as amended (Dees/Garrison).

3. EPC Items

   There were no Educational Policy Council Items for the March Faculty Senate agenda.

4. House Bill 59

   The executive committee discussed the issue of workload included in House Bill 59. Members of the committee have received emails from faculty that are concerned about the proposed language regarding workload. It was decided that Chair Farrell will ask President Lefton about his thoughts on the language. The executive committee will also create draft language for a statement, expressing our concern, which may be placed before the full Senate.

5. Intellectual Property

Based on the discussion with the Provost and Associate Provost Averill at the last executive committee meeting it was decided that there is little Faculty Senate can do about this issue. Chair Farrell will respond to Senator He and relay the information provided by the administration. Chair Farrell will inquire of the University Council on Technology to see if there is any technology that can crawl the web to look for faculty members' class materials.

6. Mandatory Advisory

The executive committee discussed the issue of mandatory advising. At the last executive committee meeting Provost Diacon stated that he was going to form a committee to look into the issue of the Graduation Planning System as well as mandatory advising for juniors and seniors. The executive committee discussed a number of faculty members to recommend for the committee.

It was also noted that a number of faculty members have expressed their displeasure at the idea of mandatory advising, feeling that the university is coddling the students. The question was also raised about why advising had to be done face-to-face when we can offer online instruction. Perhaps the university should offer online advising. The question as to why so much advising was needed was also brought up; many faculty members do not understand the need since the university purchased the Graduation Planning System, and they were under the impression that the system would help take care of many advising issues.

7. College of Podiatric Medicine

The executive committee confirmed that the issue of voting representation for the College of Podiatric Medicine would be placed on the April Faculty Senate Agenda.

8. Use of Student Survey of Instruction in Merit Determination

The executive committee discussed questions and philosophical objections conveyed by faculty about the use of Student Survey of Instruction (SSI) data in the determination of merit. It was reaffirmed that such uses were not intended when Faculty Senate created the SSI, but that it was up to academic unites whether they chose to use them in that way. It was agreed that Chair Farrell would address this and issues with misinterpretation of the results in his remarks at the March meeting of Faculty Senate.

9. Adjournment

Chair Farrell adjourned the meeting at 5:35 p.m.

Respectfully submitted by Vanessa J. Earp,
Secretary of Faculty Senate