KENT STATE.
UNIVERSITY

FACULTY SENATE

TO: Members of the Faculty Senate and Guests   **DATE:** April 7, 2014

FROM: Paul Farrell, Chair of the Faculty Senate

SUBJECT: Agenda and Materials for the April 14, 2014 Faculty Senate Meeting

Attached you will find the agenda and the materials for the April 14th Faculty Senate meeting. As always, we will meet in the Governance Chambers at 3:20 p.m. Please join us, if you can, for a few minutes of informal conversation prior to the meeting.

1. Call to Order

2. Roll Call

3. Approval of Faculty Senate Meeting Minutes

   a. February 10, 2014
   b. March 10, 2014

4. Provost's Remarks

5. Chair's Remarks

6. Election of Faculty Senate Officers

7. Reports:

   a. University Research Council (URC) Report (Francoise Massardier-Kenney, Chair of the University Research Council)

   b. Faculty Professional Development Center Re-design Steering Committee Report (David Dees, Interim Director of the Faculty Development Center)

8. EPC Action Items:

   a. Tabled from the March Meeting: <u>Enrollment Management and Student Affairs</u>: Revision of admission requirement for new freshmen to the Kent Campus and for deferred students at a regional campus wishing to enroll at the Kent Campus. Effective Fall 2014.

   b. <u>College of Applied Engineering, Sustainability and Technology</u>: Revision of college name, from College of Applied Engineering, Sustainability and Technology to the College of Aeronautics, Applied Engineering and Construction Management. Effective 1 July 2014 (Fall 2014).

   c. <u>EPC Ad Hoc Committee for Academic Policies</u>: Revision of Credit-Hour Requirement for Graduation policy to (a) include Ohio Board of Regents mandate that associate degree programs contain a minimum 15 semester hours of the Ohio Transfer Module (Kent Core); and (b) allow undergraduate students who have had courses or credits waived to graduate from their program when they earn fewer than the minimum credit hours stated for that program in the Catalog provided that they fulfill all requirements for the program and meet the university minimum credits hours—120 for bachelor's and 60 for associate— for graduation. Effective Fall 2014.

    d.   <u>EPC Ad Hoc Committee for Academic Policies</u>: Establishment of Retroactive Credit policy to allow students to earn credit for designated lower level course(s) by successfully completing a designated advanced course in the same subject. Effective Fall 2014.

    e.   <u>EPC Ad Hoc Committee for Academic Policies</u>: Revision Credit Testing Eligibility policy to remove a credit-hour restriction of Advanced Placement (AP), Credit by Examination (CBE) and College Level Examination Program (CLEP) combined—maximum 30 hours for bachelor's degree students, 15 hours for associate degrees and 50 percent for certificates. Effective Fall 2014.

    f.   <u>Associate and Assistant Deans Committee</u>: Revision of Transient Work at Another University policy to eliminate the 18-credit restriction and require students to be in good academic standing for eligibility, among other changes. Effective Fall 2014.

    g.   <u>Undergraduate Studies</u>: Revision of undergraduate Dismissal policy to include statement that the provost will not dismiss a student who earned a 2.000 term GPA (unadjusted for the recalculation provisions in the course repeat policy). This statement inadvertently was removed the last time the policy was revised. Effective Fall 2014.

9.   Old Business

10.   New Business

11.   Announcements / Statements for the Record

12.   Faculty Senate Meeting Adjournment

KENT STATE.
U N I V E R S I T Y

FACULTY SENATE
Minutes of the Meeting
February 10, 2014

Senators present: Ann Abraham, Patti Baller, Madhav Bhatta, David Dees, Vanessa Earp, Paul Farrell, Rick Feinberg, Mary Ferranto, Steve Fountain, Lee Fox-Cardamone, George Garrison, Mack Hassler, Min He, Albert Ingram, Jay Jahangiri, Thomas Janson, Robert Kairis, Mary Kellerman, Deborah Knapp, Tracy Laux, Stephen Minnick, Oana Mocioalca, Jayne Moneysmith, Linda Piccirillo-Smith, David Riccio, Daniel Roland, Susan Roxburgh, Edith Scarletto, Vilma Seeberg, Deborah Smith, Fred Smith, John Stoker, Roberto Uribe-Rendon, Robin Vande Zande, Christopher Was, Susan Weaver, Donald White, Linda Williams

Senators not present: Brian Baer, Kimberly Garchar, Willie Harrell, Richard Mangrum, Mary Beth Rollick, Beatrice Turkoski, Terrence Uber, Will Ward, Kim Winebrenner

Ex-Officio Members present: Provost & Senior V.P. for Academic Affairs Todd Diacon; Deans: James Blank, James Bracken, Robert Sines, Deborah Spake, Douglas Steidl, Mary Ann Stephens, Wanda Thomas, Ralph Lorenz for John Crawford, LuEtt Hanson for Stanley Wearden; Director Robert Walker

Ex-Officio Members not present: President Lester Lefton; Vice Presidents: Grant McGimpsey, Alfreda Brown, Gene Finn, Gregg Floyd, Iris Harvey, Greg Jarvie, Ed Mahon, Willis Walker; Executive Director Deborah Huntsman; Deans: Sonia Alemagno, Daniel Mahony, Donald Palmer, Eboni Pringle, Susan Stocker

Observers present: Michael Allen (GSS), Larry Osher (Podiatric Medicine), Myra West (Emeritus Professor)

Observers not present: Michelle Crisler (USS)

Guests present: Sue Averill, Ray Craig, Fashaad Crawford, Janis Crowther, Lisa Delaney, Mary Ann Haley, Vincent Hetherington, Tess Kail, Sally Kandel, Michael Kavulic, Jennifer Kellogg, David Ochmann, Melody Tankersley, Therese Tillett, Jarrod Tudor, Maria Zaragoza

1. **Call to Order**

   Chair Farrell called the meeting to order at 3:20 p.m. in the Governance Chambers, second floor, Kent Student Center.

2. **Roll Call**

   Ms. Kail called the roll.

3. **Approval of the Faculty Senate Meeting Minutes of December 9, 2013**

   Chair Farrell called for corrections to the minutes of the Faculty Senate general meeting of December 9, 2013.

   The minutes of the December 9, 2013 meeting were approved unanimously (Deborah Smith/ Williams).

4. Provost's Remarks

Provost Diacon started his remarks by announcing that Dr. Allan Boike had been selected as the Dean of the College of Podiatric Medicine.

Kent State University plans to award associate degrees to all Kent State students when they earn the degree on their way to earning their bachelor's degree. He urged the faculty to think of this as similar to what happens in many Ph.D programs, students start work towards their Ph.D and when they have fulfilled the requirements for a master's degree they get a note from the registrar informing them of this milestone.

This decision ties into Complete College Ohio, which ties funding to the number of college degrees awarded. The Provost learned of this a week prior to the end of the fall semester. When Ohio decided to participate in the Complete College America, they had to agree to implement three changes. The first change is an expanded program of student success initiatives, such as a more intensive summer orientation for freshmen and mandatory advising. The second part of the legislation is that all students entering college who scored a 22 on the Math ACT must be placed in a credit bearing courses; they cannot be placed in remedial non-credit bearing course. The final piece is that the state legislature had to reform the state subsidy of higher education and move it from an enrollment based funding model to a performance based funding model. The performance based funding is already in place, 50% of our funding comes from degrees awarded and 50% comes from course completions. We will see the full impact of this new model at the end of the fiscal year.

The Ohio Board of Regents has interpreted the Complete College Ohio language in a way that universities can receive half of their graduation subsidy upon the student earning an associate degree and the other half upon the student earning a bachelor's degree.

The Provost feels this is the right decision to make. Currently 48% of first time, full time freshmen that enroll in Kent State do not earn a bachelor's degree within six years. These students incur debt, but have no degree to show for their work. Some of these students would be eligible for the associate degree.

Currently the state subsidy for higher education is $700 million and it is not going to get larger. If other universities in Ohio start to grant associate degrees to their student, but Kent State does not, then we lose out on the state subsidy. Provost Diacon and Vice President Greg Jarvie spoke with the Inter University Council (IUC) office for clarification of this issue. They spoke to Bruce Johnson and Cindy McQuaid and they verified the Provost's interpretation of the possible implications of not awarding the associate degree.

Students will not have to apply for their associate degree. Information Technology is developing software based on GPS that will track and identify students who have met the requirements for an associate degree. The Provost will meet with key student groups over the next few weeks to explain this development. There will be a notation on the students' transcripts stating that they have earned an associate degree. This change will not impact students working towards a specialized associate degree. The awarding of associate degrees will start this semester.

The Provost acknowledged that there are many issues that still need to be addressed. Some students may not want an associate degree; there are also issues in terms of the registrar's office, the bursar's office, and student financial aid. Currently the Kent campus does not offer a commencement ceremony for associate degrees, and we will need to decide if that is something we want to do for the students.

Questions for Provost Diacon:

A faculty senator asked if students at the Kent campus could directly apply for an associate degree. The Provost replied that they could not. All of the associate degrees will be awarded through the regional campus system. The university does have the option of working with the Board of Trustees to approve the awarding of associate degrees on the Kent campus.

Senator Hassler stated that the faculty have not yet received the 15-day enrollment report. He wanted to know if that was because of the new subsidy model. The Provost replied that the 15-day enrollment reports should be out by the end of the week.

Senator Feinberg expressed his concern that a change of this magnitude has not gone through Faculty Senate. He stated that he understands this change came about suddenly, but encouraged the Executive Committee of Faculty Senate to appoint an ad hoc committee to work with the administration on the implementation of awarding associate degrees. Chair Farrell replied that since technically there already is an associate degree in the Kent State system, it is not something that needs to be approved by Faculty Senate. Senator Feinberg replied that his concern is not that there is an associate degree, but the way it is now being awarded to students on the Kent Campus. Chair Farrell stated that this issue could be brought up at a later Faculty Senate meeting for discussion.

Senator Knapp stated that she liked this idea; it is a milestone for students. She feels it may encourage students who were thinking of leaving the university to continue. She asked if there would be a ceremony for these students. The Provost replied that they are looking into that idea.

Senator Garchar inquired if there was concern that awarding associate degrees would decrease retention. Provost Diacon stated that this was a question that the administration also has, but at this point in time, half of the freshmen class does not graduate.

Senator Janson remarked that not all students will have earned their associate degree at the end of their second year. Many students spread out their Kent Core classes, and will not have the required courses completed at the end of their sophomore year. Provost Diacon stated that he understands there are differences in students among the various colleges. He also is going to be encouraging advisors to work closely with students. Finally there is no rule that says students have to earn the associate degree at the end of the second year.

Senator Fred Smith asked if this would negatively impact the regional campuses. Associate Provost Wanda Thomas replied that it should not impact the regional campuses. Students choose to attend the Kent campus for a variety of reasons, the main one being the residential experience. Students who select the regional campuses tend to have other priorities.

Senator Mocioalca expressed concern that some students may not want the associate degree. She stated that the students may feel it reflects poorly on them and wanted to know if students will have a choice to not be awarded the degree. Provost Diacon replied that he was sure some students may feel this way, but that all students who earned the appropriate credit would be awarded the associate degree. He did not think it would reflect poorly on the students, especially since most of the universities in Ohio would be doing this.

Senator Williams asked what the requirements will be for the associate degree on the Kent campus. The Provost replied that there is already an established curriculum to earn an associate of arts or associate of science degree at the Kent campus. The curriculum is not being changed. Senator Williams asked what would be required for these degrees. Vice Provost Thomas responded that these degrees require a minimum of 15 credit hours of general education requirements, which have to be distributed from the Kent Core. There also has to be 30 credits within the major and an

additional 15 hours of related courses. The advisors should be looking at the bachelor's degree requirements to make sure all of the courses will count toward the bachelor's degree.

Provost Diacon emphasized that this is not a change to the Kent campus vision; it is just a different accounting measure and a way to celebrate a significant milestone for students.

Senator Janson requested an update on the University Faculty Handbook. Provost Diacon deferred to Dr. Ray Craig, who is unofficially chairing the committee. The committee has been meeting and has worked out a general outline for the handbook. There are 12 smaller groups working on different sections of the handbook. There are some design issues that need to be addressed, one being that the University Faculty Handbook is not a legal document, but will need to link to university policies. Another complication is that the university is switching from CommonSpot to Drupal for their content management system. As the spring semester progresses, the committee hopes to have a draft that they can show faculty to gather feedback.

Senator Williams stated that due to the snow days some of her midterm exams were pushed back and she would like the window of time to enter midterm grades extended. Provost Diacon replied that the issue would be looked into.

5. **Electronic Student Survey of Instruction Pilot – Provost's Fellow Jarrod Tudor**

In the 2013 fall semester, the FYE courses were selected to participate in the pilot for the electronic student survey of instruction. There was a 61% participation rate. While that may seem low it was not bad. The response rate for the fall 2012 semester was only 71%. There were no technology issues, the software worked very well. The instructors received their evaluations the morning after grades were due, so the results were distributed faster than the paper forms. This quick turnaround could be useful for new faculty members or graduate teaching assistants who are teaching for the first time and need to make changes to their course. There will be a much larger pilot in the spring 2014 semester that will include: College of the Arts, College of Architecture and Environmental Design, College of Applied Engineering, Sustainability and Technology, College of Public Health, College of Nursing, School of Digital Sciences, Ashtabula Regional Campus, Geauga Regional Campus, and the Trumbull Regional Campus. In addition to those listed above, some programs will also pilot the software. Those include: geology, military sciences, paralegal studies, and all the FYE sections. At the end of the spring semester, Dr. Tudor will go to each college, department, and regional campus that was included in the pilot and gather information about their experience. The new system will be called Flash Survey.

Questions:

Senator Hassler asked if the SSI questions had been changed. Dr. Tudor replied that none of the questions had been changed; they are exactly the same as on the paper survey.

Senator White asked how the Flash Survey is administered. For example does the faculty member select the day the survey is given to the students? Dr. Tudor stated that all of the Flash Surveys will be administered on the same day. For the spring semester it will be sometime during the 14th week of the semester. Once the pilot is completed and any bugs are worked out of the system, faculty will have the option of selecting the day students complete their evaluations in the fall 2014 semester.

Senator Janson stated that some courses have more than one instructor and that could potentially cause problems for the system. He feels that the course schedulers have to be involved in this process. Dr. Tudor asked Senator Janson if the way the surveys are handled now in paper could be transferred to the online system. Senator Janson replied that the IT people would have to know to set it up. Currently there is a class that has three different sections numbers based on student

rank. The online system would provide three different reports, but the faculty only want one report because it is the same class. Dr. Tudor stated that he could set up a meeting with the Music faculty to discuss their needs.

Senator Uribe-Rendon asked if department chairs would automatically get a copy of the survey results. Dr. Tudor replied that college deans will get a copy, but the university has to make a decision on who else in the reporting structure should get a copy.

Senator Dees stated it would be nice if students were given more than 15 minutes to complete the survey. Dr. Tudor replied that the technology will allow a longer period of time; however, for the pilot the university is trying to stick closely to the process used for the paper surveys. The length of time allowed should be determined by the academic programs.

Senator Deborah Smith stated that it was her understanding that student evaluations were created by Faculty Senate and that any changes to them have to be approved by Faculty Senate. She was concerned that there is talk of a larger rollout for the fall 2014 semester, without any mention of this coming before Faculty Senate for a vote. Dr. Tudor stated that these were just pilots and no decision would be made without reporting the results to Faculty Senate. Senator Deborah Smith replied that the Faculty Senate would need to make a recommendation to go forward with the Flash Survey. Chair Farrell stated this would not occur without vote of Faculty Senate.

6. **Chair's Remarks [Attachment]**

Chair Farrell read his remarks.

7. **Report: Ad Hoc Committee on Undergraduate Symposium on Research, Dean Bracken**

The Undergraduate Symposium on Research will be held on April 2, 2014 in University Libraries. The deadline for submissions is March 3. Dean Bracken encouraged Faculty Senators to work with their students and encourage them to submit proposals. He also mentioned that judges are needed for the symposium. There are 39 categories that students can submit their abstracts under. There are 39 first place prizes of $500 and 39 second place prizes of $200.

8. **EPC Items**

   a. EPC Ad Hoc Committee for Academic Policies –Associate Provost Melody Tankersley

   Revision of university policy to reduce the minimum number of semester credit hours required to graduate with an undergraduate degree from Kent State – from 121 hours to 120 hours for a bachelor's degree, and from 61 to 60 hours for an associate degree. Effective Fall 2014.

   Associate Provost Tankersley explained that the Ad Hoc Committee is charged to look at all of the university policies and see what can be tweaked so that students are more likely to be successful in their programs. The change in this policy will allow students entering Kent State who have earned post-secondary hours to apply them toward graduation. There are no changes being proposed to academic programs.

   There was no discussion on this item. The motion passed.

   b. EPC Ad Hoc Committee for Academic Policies – Associate Provost Melody Tankersley

   Establishment of a policy that requires students placed into any developmental (remedial) course to register continuously until they have successfully completed the course(s). Students who have a specific required mathematics course in their program and are placed into

developmental mathematics must begin taking the developmental courses in their first semester at Kent State and register continuously until they have successfully completed their program's first mathematics requirement. If students delay taking developmental mathematics, after more than one semester they will be reassessed for placement. Effective Fall 2014.

Associate Provost Tankersley stated that many students who take a remedial mathematics course take a break from mathematics and do not register for the required mathematics course until their junior or senior year. This negates the benefits of the remedial course.

There was no discussion on this item. The motion passed unanimously.

c. College of Arts and Sciences – Presented by Interim Dean James L. Blank

Department of Modern and Classical Languages: Consolidation of four majors into one major with four concentrations. French Translation [FRTR], German Translation [GRTR], Russian Translation [RUTR], and Spanish Translation [SPTR] majors within the Bachelor of Sciences [BS] degree – all with suspended admissions since spring 2013 – will become concentrations in the new Translation [TRNS] major within the Bachelor of Sciences [BS] degree. Included in the proposal are program revisions that replace subject area specialty with the requirement that students declare a departmentally approved minor, certificate, or second major/degree, among other changes. Minimum total credit hours to program completion are unchanged at 121. Effective Fall 2014.

There was no discussion on this item. The motion passed unanimously.

d. College of Communication and Information – Presented by Dean Stanley T. Wearden

School of Journalism and Mass Communication: Revision of major name and course requirements, establishment of two concentrations and inactivation of three concentrations for the Electronic Media [ELMD] major within the Bachelor of Sciences [BS] degree. The major's name changes to Digital Media Production [DMP]. The two new concentrations are Television [TV] and Digital Film [DFM]. The inactivated concentrations are Electronic Media Production [ELMP], Electronic Media Management [ELMM] and Electronic Media Sport Production [ELMS]. Included in the proposal are establishment of five courses and revisions to 29 courses. Minimum total credit hours to program completion are unchanged at 124. Effective Fall 2014.

There was no discussion on this item. The motion passed unanimously.

e. College of Arts and Sciences – Department of Sociology: Reactivation, with substantial revisions, of the Justice Studies [JUS] major within the Master of Arts [MA] degree. Revisions include the following:

- Renaming the major Criminology and Criminal Justice [CRCJ];
- Offering full program online only;
- Creating four new concentrations, Policing [POLG], Corrections [CORR], Victimology [VICT], and Global Security [GLSE];
- Removing GRE requirement and decreasing GPA for admission, from 3.200 to 3.000;
- Replacing previous culminating experience of thesis, internship and/or research with a capstone course (JUS 66762); and
- Revising program course requirements, which include establishing nine courses and revising 11 existing courses.

Minimum total credit hours to program completion are unchanged at 33. Effective Fall 2014.

There was no discussion on this item. The motion passed unanimously.

9. Old Business

a. Continue Discussion on Encouraging and Recognizing Faculty Service Participation

Senator Dees informed Faculty Senate that the Faculty Professional Development Center (FPDC) steering committee and advisory board are at the point where they would like feedback from the university community. They have identified 15 services and would like faculty to rank those 15 services in order of importance to them.

Senator Dees explained that Faculty Senate would utilize the Civic Commons to gather feedback on senators' thoughts on recognizing service. He will send out an email with that information.

b. Responsibility Center Management (RCM) Study Input

Chair Farrell invited Senators to share their thoughts on Responsibility Center Management at Kent State. Senator Dees, who managed the discussion, told the Senate that the discussion would be limited to eight or nine minutes. He reminded the Senate that at the November meeting the Senate passed a motion to review and perform a critical analysis of RCM.

Senator Deborah Smith stated that there were two items she would like to have investigated. The first is that FaSBAC does not get information about what is done with the money that goes to the central administration. FaSBAC is given detailed information about spending at the various responsibility centers, but not at the central administration level. The second issue is that when RCM was first introduced the faculty were told it would give more money to the responsibility centers and they would have more control over their budgets. This has not been the case, as the colleges are still being told when they can and cannot fill positions. This practice seems totally out of sync with RCM.

Senator Williams stated that there was an 80/20 split in terms of instruction. She would like that revisited because it hurts some colleges. She proposed that an 85/15 split would be more equitable.

Observer Hipsman stated that merit raises seem to be part of RCM, which can disadvantage faculty members. Provost Diacon pointed out that his office does not award merit money.

Senator Feinberg stated that one of his concerns is that at an academic institution the bottom line should not always be the bottom line. There are many things that are done by individuals and by units that are extraordinarily valuable for our students and for the broader society. A system that rewards units or individuals in terms of the amount of money they bring in leaves a lot of spaces that need to be filled by something else.

Senator Garrison voiced support for Senator Feinberg's comment. He also would like to be given information on how hiring determinations are made. How do the college administrations decide which departments get to hire faculty and others don't? The President and Provost have publicly stated in the past that they do not have any input in which faculty positions get filled; those decisions are strictly up to the deans.

Senator Mocioalca stated she would like to see data on which programs were closed, how much was their debt, and what was their budget.

Senator Dees stated it would be good to know to what extent does RCM reflect upon or connects with the issue of hiring more part time and adjunct faculty. Are areas not filling full time faculty lines, so those courses are being taught by adjuncts and filling the college coffers?

10. Adjournment

Chair Farrell adjourned the meeting at 5:28 p.m.

Respectfully Submitted,
Vanessa J. Earp, Secretary Faculty Senate

attachment

Faculty Senate Meeting of February 10, 2014

Chair's Remarks

Welcome to the first meeting of the Spring 2014 semester. I am sure you are enjoying the balmy weather that we have been experiencing since the semester began. To the best of my knowledge this has been one of the longest sustained periods of inclement weather since I came in 1985. It definitely makes me wish that we had a tunnel system which we could use to navigate between buildings on campus. The bad weather and resulting cancellations have also, as I shall mention later, had some effect on the activities of Faculty Senate and its committees and councils.

The biggest news since our last meeting is undoubtedly the approval by the Board of the appointment of Dr. Beverly Warren effective Summer 2014 as the 12th President of Kent State University. She joins us from Virginia Commonwealth University, where she was provost and senior vice president. I am sure you have all seen copious coverage of Dr. Warren and her previous positions, so I will not bore you by repeating it here. I know many of ye, and of the faculty in general, are disappointed that there was not an opportunity to meet Dr. Warren and give input to the search committee prior to the decision. I share that disappointment, but I also understand the reasoning which led to the manner of the conclusion of the search process. I think it is also important to emphasize that there was still more input from faculty into the process at Kent State than at our sister institutions in Ohio, and most state universities throughout the United States. It will always be a problem so long as the state legislatures do not insist on open searches or the boards of state universities do not make an agreement among themselves to insist on a more open conclusion to the process. Absent one of these, boards will always listen to the opinion of consultants, who say that candidates will not be willing to be considered if they may be "outed" if unsuccessful. I believe there is genuine concern on the part of potential candidates, not only on what the reactions of Presidents or Boards at their current institution may be, but also, in some states, whether there may be direct consequences from the state legislatures.

Irrespective of the flaws in the process, I believe that Dr. Beverly Warren is an excellent choice to lead Kent State in the years ahead. I would strongly urge you and the faculty in general not to allow their dissatisfaction with the process, to color your reactions to Dr. Warren, but to judge her on her own actions not on those of others. You should have a first opportunity to meet her in an informal setting in late February. Although the time and venue is not finalized yet, I expect this to be at 3pm or 4pm on Thursday February 27th.

In the near future, we will be conducting elections for Faculty Senators for the 2014-17 term. We are still in the process of contacting potential candidates. We do not so far have the desired number of candidates for all constituencies, that is twice the number of vacancies in that constituency. I'd like to thank our office secretary Tess Kail particularly for her work in contacting potential candidates, and all the faculty members who have expressed their willingness to serve the University Community in this important capacity.

We still need candidates in a number of constituencies namely:
    College of Communication and Information

    University Libraries

    We also need additional candidates for

    AEST

    Architecture and Environmental Design

    Business Administration

    Geauga Campus

    Non-tenure track constituency

If you know of faculty who may interested, I would encourage you to contact Tess or me with their names.

Additionally, we will be conducting elections for positions on the Joint Appeals Board, and for positions on the Faculty Ethics Committee. There are also 2 positions on the Faculty Ethics Committee nominated from and elected by Faculty Senate. If you are interested in standing please let me or Tess Kail know.

I would remind you that the site visit for the Higher Learning Commission Accreditation reapproval will take place April 1 through 4. Some of you may be asked to play a role in this.

Among other activities which will be going on this semester, are the reviews of two Deans, Dean Crawford, of the College of the Arts, and Dean Bracken of University Libraries.

Additionally I would like to preview an announcement from David Dees on an opportunity to provide input to the Faculty Professional Development Center Redesign Steering Committee. This will use the Civic Commons which was also used for input on the Academic Affairs Strategic Plan.

Non-EPC items on the agenda today include a report from the Ad-Hoc Committee on Undergraduate Research, and discussions on Encouraging and Recognizing Faculty Service Participation and Responsibility Center Management (RCM) Study Input. We are also considering using the Civic Commons for additional input on the latter two topics.

One of the consequences of the weather was that the EPC meeting on Jan 27 was deferred until Feb 3. This delayed finalization of the items to be included on the Senate agenda and was responsible for the delay in distribution of the Senate materials.

The motions from EPC on our agenda today include 2 items forwarded by the Ad Hoc Committee for Academic Policies, 2 items from undergraduate EPC (one from Arts and Sciences and one from CCI) and one item from graduate EPC also form Arts and Sciences. In view of the late hour, I shall defer describing the various motions until they arise.

Faculty Senate Chair, Paul Farrell

KENT STATE.
U N I V E R S I T Y

FACULTY SENATE
Minutes of the Meeting
March 10, 2014

Senators present: Ann Abraham, Patti Baller, Madhav Bhatta, David Dees, Vanessa Earp, Paul Farrell, Rick Feinberg, Mary Ferranto, Steve Fountain, Lee Fox-Cardamone, George Garrison, Mack Hassler, Min He, Albert Ingram, Jay Jahangiri, Thomas Janson, Robert Kairis, Mary Kellerman, Deborah Knapp, Tracy Laux, Stephen Minnick, Oana Mocioalca, Jayne Moneysmith, Linda Piccirillo-Smith, David Riccio, Daniel Roland, Susan Roxburgh, Edith Scarletto, Vilma Seeberg, Deborah Smith, Fred Smith, John Stoker, Roberto Uribe-Rendon, Robin Vande Zande, Christopher Was, Susan Weaver, Donald White, Linda Williams

Senators not present: Brian Baer, Kimberly Garchar, Willie Harrell, Richard Mangrum, Mary Beth Rollick, Beatrice Turkoski, Terrence Uber, Will Ward, Kim Winebrenner

Ex-Officio Members present: Provost & Senior V.P. for Academic Affairs Todd Diacon; Deans: James Blank, James Bracken, Robert Sines, Deborah Spake, Douglas Steidl, Mary Ann Stephens, Wanda Thomas, Ralph Lorenz for John Crawford, LuEtt Hanson for Stanley Wearden; Director Robert Walker

Ex-Officio Members not present: President Lester Lefton; Vice Presidents: Grant McGimpsey, Alfreda Brown, Gene Finn, Gregg Floyd, Iris Harvey, Greg Jarvie, Ed Mahon, Willis Walker; Executive Director Deborah Huntsman; Deans: Sonia Alemagno, Daniel Mahony, Donald Palmer, Eboni Pringle, Susan Stocker

Observers present: Michael Allen (GSS), Larry Osher (Podiatric Medicine), Myra West (Emeritus Professor)

Observers not present: Michelle Crisler (USS)

Guests present: Sue Averill, Ray Craig, Fashaad Crawford, Janis Crowther, Lisa Delaney, Mary Ann Haley, Vincent Hetherington, Tess Kail, Sally Kandel, Michael Kavulic, Jennifer Kellogg, David Ochmann, Melody Tankersley, Therese Tillett, Jarrod Tudor, Maria Zaragoza

1. **Call to Order**

   Chair Farrell called the meeting to order at 3:20 p.m. in the Governance Chambers, second floor, Kent Student Center.

2. **Roll Call**

   Secretary Earp called the roll.

3. **Approval of the Faculty Senate Meeting Minutes of February 10, 2014**

   The minutes from the Faculty Senate Meeting of February 10, 2014 were not ready for approval at the time of this meeting.

4. **Provost's Remarks**

   Provost Diacon was not able to attend this meeting.

5.   Chair's Remarks [Attachment]

Chair Farrell read his remarks.

Questions:

Senator Stoker stated that when a student is given an SF or an NF, the student receives an email. This semester he gave a NF to a student and this resulted in the student attending in the 5th week of class, which created a difficult situation because the student could not catch up. Associate Provost Tankersley replied that this is the process; however, the rules for the semester still apply (for example if the student missed a test, they do not get to make it up). Students are not to be given special treatment and allowed to make up missed work. Faculty have been asked to do this because of financial aid implications. Senator Stoker stated that if the awarding of this grade results in the students starting to show up in the 5th week, he is no longer going to report this grade at the 5th week because it causes complications.

Senator Janson stated that the NF grade can be changed during the semester. Chair Farrell replied that the real concern was that students might be encouraged to attend after receiving the email just for the financial aid. Chair Farrell asked if the student just showed up for one class, then what happens to the grade because it wouldn't truly be an NF. It was pointed out that there is a difference between a student attending class and earning an F, and a student being given an F, for either never attending or having stopped attending. This is a topic that Senate may need to revisit at a future meeting.

Senator Williams inquired when the Committee Preference Survey would be sent out to faculty. Chair Farrell stated that it normally goes out before the April meeting.

Senator Deborah Smith commented that she has heard from their Graduate Student Senate representative that there is a plan to close Summit Street from Loop Rd. to Lincoln. Associate Provost Tankersley replied that she did not know anything about this but that she will ask Vice President Floyd about this. Mr. Allen, graduate student senate representative, stated that this information came from the Transportation Committee at the last Graduate Student Senate meeting.

6.   Reports

a. Comments on Review of Responsibility Center Management – Senator Dees

Senator Dees reported that the senate packets included the comments that faculty posted on the Civic Commons. He thanked Tess Kail for all her work in putting those packets together. There were three points that emerged from the discussion. These topics will also be discussed at a Faculty Senate Executive meeting and passed on to FaSBAC.

1. How does college collaboration work? Collaboration appears to work well between unites within the same College. It is unclear how well collaboration works between colleges. We would suggest some way to measure how collaboration between colleges has worked or has been hindered by RCM.

2. Transparency? How do other universities deal with this? Many faculty and administrators are confused about how the central tax is decided upon, levied, and spent.

3. There seems to be a change of attitude in faculty work. Has the university changed the way they think about faculty work? Do the university, colleges, and units favor funded research because of the release time buy out?

Questions:

Senator Riccio asked when faculty and departments would be given control over the scheduling of their classes. He acknowledged that the TimeTabeling assists in the scheduling of rooms, but the software does not know which classes are popular and which rooms are the best for particular classes. It makes more sense to put those decisions back into the hands of the departments,0020especially if they are trying to generate more revenue. Associate Provost Tankersley replied that to a certain extent that control has been given back to the departments. There is still an issue with scheduling classes during the "sweet spot," which is 11:00am-2:00pm. There simply are not enough classrooms to fulfill the demand for that time. This has worked well for most departments; however, there were still five that had issues. When asked which five, Associate Provost Tankersley could only remember sociology, psychology, economics, and physics. She pointed out that we were in much better shape than we were at this time last year.

b. Comments on Encouraging and Rewarding Service – Senator Dees

Senator Dees reported on the themes that emerged on service from the conversation on the Civic Commons. There were six themes.

1. Changing faculty demographics means that there are fewer faculty members to do the same amount of service.

2. Service is not valued by the administration.

3. Committee work sometimes focuses on minutia and doesn't always focus on items of importance to faculty such as student learning. This can be discouraging to faculty serving on the committee.

4. Maybe it is time that the faculty rethink the definition of faculty work. Maybe the roles of faculty need to be revisited.

5. Committee recommendations aren't listened to or followed through on by the administration.

6. Regional campuses feel that there can be a physical disconnect. Perhaps larger committees should be required to have a meeting on a regional campus once a year.

Discussion:

Senator Garrison remarked that it seems like the university administration is in a state of denial about the importance of faculty service. The university does not exist in isolation from the greater society and knowledge and expertise on campus should be made available to community members to help solve problems.

Senator Feinberg commented that in addition to the committee recommendations not being taken, it is often the case that the committee does not know what happens when they are done because there is no communication with the committee after the work is completed.

Senator Roxburgh stated that democracy is a painful business and sometimes things take longer than everyone would like. She wondered how the university can give faculty and staff the skills needed to do service well. She is not in favor of rewarding service more in the tenure and promotion process, we need to find another way to reward it. Faculty participate more in

service during different times of their career. Faculty should not be expected to do service before they are tenured. We also need to take into account gender inequity issues.

Senator Piccirillo-Smith believes the two topics RCM and service are intertwined. Since the implementation of RCM there has been erosion in faculty morale. Faculty feel like they are just cogs in a wheel as the university moves further away from allowing faculty to make decisions (ex: Infosilem). Faculty feel devalued. The non-tenure track feel disenfranchised; even if they have a seat at the table they don't usually have a vote. This feeling is very draining for faculty. This seems to be a top down issue.

Senator Hassler commented it might help with service if we had more consistency and firmness in the documentations of committees. For example, posting the membership and taking minutes that accurately reflect the work of the committee. We need to maintain the integrity of identification for faculty committees and administrative work. He is particularly concerned about the posting of minutes from committees. Chair Farrell replied that the committees are not required to keep minutes, but perhaps this can be done in the future.

Senator Kurahashi for Senator Vande Zande stated that she was told that any committee meetings would no longer provide refreshments. This announcement demonstrates that service is not valued as it once was.

Senator Mangrum stated that perhaps we need to re-evaluate which faculty can serve on committees.

Senator Abraham mentioned that she, as a full time tenured faculty member, served on a committee on her campus and did not receive any recognition for her service while an NTT faculty member received a letter from the dean.

7. EPC Items

a. <u>Enrollment Management and Student Affairs</u>: Revision of admission requirement for new freshmen to the Kent Campus and for deferred students at a regional campus wishing to enroll at the Kent Campus. Effective Fall 2014.

There was no one present from the Office of Enrollment Management to present on this.

Senator Deborah Smith questioned the use of the word must in the Kent Campus Referrals section of the document. The word must looks like it was handwritten in, and the word recommended is circled but not crossed out. If it is only a recommendation, why is there the word must? She also questioned the grade point average of 2.2 being the exemption for living in the dorms. Senator Williams agreed that only looking at the GPA and test scores is not helpful. Therese Tillett, Director of Curriculum Services, addressed Senator Deborah Smith's question about the word must. The policy came to the Provost as just a recommendation and Provost Diacon decided it should be must, so the word recommendation needs to be removed from the policy.

Senator Stoker asked if remedial courses would impact this policy. He is aware of cases where students have taken college level classes and ignored their remedial courses. Would we then take away that credit?

Given the questions Faculty Senate had on this policy, a motion to table this proposal was made (Williams/White). The motion passed unanimously.

b. **College of Arts & Sciences:** Establishment of Center of Comparative and Integrative Programs to administer multidisciplinary and interdisciplinary programs that exist outside the traditional academic structure of the college. Programs in the college that are not currently housed within a department will be administered by the center. These programs are the following:

 i. Bachelor's Degree Major
- Integrative Studies within the Bachelor of Integrative Studies degree
- International Relations major within Bachelor of Arts degree
- Paralegal Studies major within Bachelor of Arts degree

 ii. Undergraduate Certificate
- Paralegal Studies certificate

 iii. Undergraduate Courses
- Arts and Sciences courses
- Paralegal Studies courses
- Religion courses
- Women's Studies courses

 iv. Undergraduate Minors
- Ancient, Medieval and Renaissance Studies minor
- Jewish Studies minor
- Latin American Studies minor
- Lesbian, Gay, Bisexual and Transgender Studies minor
- Paralegal Studies minor
- Religion Studies minor
- Studies in Globalization, Identity and Space minor
- Women's Studies minor

 v. Master's Degree Major
- Liberal Studies major within Master of Liberal Studies degree

Effective Spring 2014 (fall 2014 for programs and courses).

Senator Roxburgh commented that there are a lot of assertions that are presented as empirical claims. Where are the data that supports these claims? Are there other colleges or universities that have this type of model? Interim Dean Blank replied that Ohio State University has a similar model. In the College of Arts and Sciences an example is the Program of Biomedical Sciences, which has no faculty in the program. Women's studies is another example of this type of program that draws faculty from many majors. If this model does not work it will go away.

Senator Fred Smith stated that these types of centers are important and serve a valuable role. Many of these programs are important, however they can fall through the cracks because they do not have a "home" in the college, and it is a good idea to give them extra support.

Senator Deborah Smith was concerned that a director of the center was selected before the issue was even brought to the college curriculum committee and this makes a mockery of shared governance. This is yet another example of the type of thing that undermines people's desire to engage in service.

Senator Williams asked about the criteria for inclusion in the center. There are a lot of minors out there. Interim Dean Blank replied that he is not sure. He stated that these minors have disappeared from the books because they have not had an advocate.

Chair Farrell asked if all of the programs listed in the document are housed in the College of Arts and Sciences. Is there a possibility that programs outside of A&S would be included one day? Interim Dean Blank replied that he supposed so.

Senator Janson was curious about item 10 in the proposal, which had to do with funding for the center. He asked if the money, $230,000 was coming from the College of Arts and Sciences or coming from the Provost's Office as start-up money. Interim Dean Blank said it was not start-up money, it was college funds.

The motion passed unanimously?

8. Announcements / Statements for the Record

Senator Janson asked why there were no minutes to review for today's meeting. Chair Farrell replied that due to the recorder and secretary missing the February meeting, it had taken longer to write them.

Mr. Allen reminded Faculty Senate that the Graduate Research Symposium was coming up and they had over 230 abstract submitted. He encouraged faculty to attend.

9. Adjournment

Chair Farrell adjourned the meeting at 4:45 p.m.

Respectfully Submitted,
Vanessa J. Earp, Secretary Faculty Senate

attachment

Faculty Senate Meeting of March 10, 2014
Chair's Remarks

Welcome to the second meeting of the Spring 2014 semester.

Ballots for the 2014 Faculty Senate elections were mailed out at the beginning of last week, with a return date of March 17. In the case of a number of constituencies they also included ballots for open Faculty Ethics Committee and Joint Appeals Board seats. The mailing of ballots was delayed this year, due to the difficulty in obtaining a full complement of candidates, that is twice the number of open positions, for many constituencies. In some cases we had more than a full complement. That was the case for the At-Large, where we have 9 candidates for the 3 seats, and the Arts & Sciences Senate seats, where we have 3 candidates for the 1 seat. On the other hand, we have only 1 candidate in Applied Engineering, Sustainability and Technology, one in Architecture & Environmental Design, and one for the Geauga Regional Campus. This reflects the small number of tenure-track faculty in these constituencies. In the non-tenure track constituency, we had 7 candidates for 4 seats. I'd like to thank our office secretary Tess Kail particularly for her work in contacting potential candidates, and all the faculty members who have expressed their willingness to serve the University Community in this important capacity. I'd also like to thank Barb Hipsman, who joined Tess and I, in cajoling faculty in CCI to stand.

In accordance with the Bylaws, the chair of the faculty senate appoints a nominating committee from the elected membership of the present faculty senate. Traditionally this has included primarily outgoing members of the Faculty Senate, since members of the nominating committee are not eligible to stand for election to the Executive. I intend to name the committee immediately the Senate ballots have been counted, and the results declared. The committee will have three members and should endeavor to prepare slates of at least two candidates for each of the offices of chair, vice chair, secretary, and at-large member of the executive committee from the members of the incoming faculty senate. The nominating committee issues a call for nominations from the full membership of faculty senate. I would like to encourage any of you who wish to stand for the Executive, or wish to nominate another Senator, to inform Tess or I for forwarding to the nominating committee. The names of the candidates together with information on the candidates will be circulated to Senators in advance of the April meeting.

I would like to thank those of you who attended the informal reception with President-elect Warren on Thursday 27 February. I am sorry that it could not be arranged at a time when all of you could attend, but the constraints of Dr. Warren's schedule did not permit that. I hope those who attended found the opportunity useful in gaining further knowledge of her style and manner.

I would also like to remind Senators of the opportunity for input into the discussions on faculty service participation and how to develop initiatives or incentives to achieve university-wide faculty involvement, and also suggestions on the process and questions for the review of RCM.

I also wish to inform you of two other opportunities for input.

You have probably received a call for the Outstanding Scholar Award nominations from RASP. The outgoing Chair of the University Research Council, Francoise Massardier-Kenny, has contacted me to ask you to encourage faculty members in your department to take the time to nominate a deserving colleague or to do so yourself. This is a rare opportunity to recognize the important work our colleagues do to advance the research and creative activity mission of the university and your support of this initiative is crucial. The URC collaborated with RASP during this academic year to review and revise the nomination and selection processes to ensure transparency and faculty participation. The nomination form can be found at:

http://www.kent.edu/research/upload/Nomination-Form-Outstanding-Research-and-Scholar-Awards-2014.pdf

At the February University Council on Technology meeting, Michael Kavulic from the office of the VP of Information Services, asked our help in encouraging faculty to participate in the Educause 2014 Faculty Technology Study. It explores technology ownership, use patterns, and expectations as they relate *to the faculty role*. The results of this study can be used to improve IT services, increase technology-enabled productivity, prioritize strategic contributions of information technology to higher education, plan for technology shifts that impact faculty, and become more technologically competitive among peer institutions. This is the first year that there has been a faculty survey. You should have received an email message from your Chair or Director concerning the survey. The deadline is March 14. The URL for the survey is http://www.kent.edu/is/facultysurvey.

The motions from EPC on our agenda today include 2 items that were forwarded by EPC for consideration:

Enrollment Management and Student Affairs
1. Revision of admission requirement for new freshmen to the Kent Campus and for deferred students at a regional campus wishing to enroll at the Kent Campus. Effective Fall 2014| Proposal

College of Arts and Science
2. Establishment of Center of Comparative and Integrative Programs to administer multidisciplinary and interdisciplinary programs that exist outside the traditional academic structure of the college. Programs in the college that are not currently housed within a department will be administered by the center. These programs are the following:

Bachelor's Degree Majors
☐ Integrative Studies within the Bachelor of Integrative Studies degree
☐ International Relations major within Bachelor of Arts degree
☐ Paralegal Studies major within Bachelor of Arts degree

Undergraduate Certificate
Paralegal Studies certificate

Undergraduate Courses
☐ Arts and Sciences courses
☐ Paralegal Studies courses
☐ Religion courses
☐ Women's Studies courses

Undergraduate Minors
☐ Ancient, Medieval and Renaissance Studies
☐ Jewish Studies
☐ Latin American Studies
☐ Lesbian, Gay, Bisexual and Transgender Studies
☐ Paralegal Studies
☐ Religion Studies
☐ Studies in Globalization, Identity and Space
☐ Women's Studies

Master's Degree Major
☐ Liberal Studies major within Master of Liberal Studies degree

Faculty Senate Chair, Paul Farrell

KENT STATE.
UNIVERSITY

Faculty Senate
Vita for Candidate for Election
AY 2014-2015

Name: Paul A. Farrell

Candidate For (office): Chair

Rank: Professor

Department: Computer Science

Years at KSU: 29

Degrees: B.A. (Mod), M.Sc., Ph.D., Trinity College Dublin

Previous Teaching Experience: Dundalk Institute of Technology, Dublin Institute of Technology, Ireland; Katholieke Universiteit Nijmegen, The Netherlands

Years with Faculty Senate: 1999-2002, 2002-2005, 2007-2014

Offices Held: Chair Faculty Senate 2011-12, 2012-13, 2013-14; Vice-Chair, Faculty Senate 2007-8, 2008-9, 2009-2010; Co-Chair, EPC 2011-14, Chair, Committee on Administrative Officers 2011-14; Chair, University Council on Technology (UCT) 1996-2000, 2005-6; Chair, Committee on Committees 2007-10; Chair, Faculty Senate Committee on Electoral Reform, 2001-2002; Assistant Chair, Computer Science, 2005-2008; Systems Coordinator, Computer Science 2008-10; Chair Computer Science Chair Search Committee 2006, 2012; Chair CS Faculty Search Committee, 2003-4, 2004-5

Major Committee Service: Presidential Search Committee 2013; CAO 2007-2010, 2011-2014; FaSBAC 2008-14; FS Committee on Committees 2006-14; FS Budget Committee 2006-8; UCT 1996-2001, 2004-13; Curriculum Process Review Task Force 2011-2012; FPIL Review Task Force 2009; UPBAC 2002-4; Centennial Commission Internal/External Task Force on Learning Technologies 1997-8; UCT Subcommittees on Networking, Security, Academic Computing; A&S CAC 1991-2,1995-6

Honors / Awards: Kent State Excellence in Research 1998, 1999

University Concerns: That improving the quality of teaching and research should be the primary consideration in University planning; that RCM should be a tool for fiscal responsibility not a driving force in determining the University's mission and strategic directions; that the role of faculty in shared governance should be recognized in workload and merit decisions; that faculty input should have more impact on planning and decision making in the University; that Kent should more effectively assert its role as the leading state research University in NE Ohio; that SSIs be used to improve teaching rather than evaluate faculty; that sufficient account is taken of the impacts and hidden costs of proposed changes on faculty, college and departmental staff in terms of loss of time, efficiency and quality of service.

KENT STATE.
UNIVERSITY

Faculty Senate
Vita for Candidate for Election
AY 2014-2015

Name: Lee Fox   **Candidate For (office):** Chair

Rank: Associate Professor   **Department:** Psychology

Years at KSU: 20

Degrees: Ph.D. – Social Psychology (Miami University)
M.S. – Personality and Social Psychology (University of Pittsburgh)
B.S. – Psychology (Penn State)

Previous Teaching Experience: Miami University; John Carroll University, Case Western University, University of Dayton; Wright State University, University of Cincinnati

Years with Faculty Senate: 4

Offices Held: Executive Committee - appointed member

Major Committee Service:
1. Presidential Search Committee, 2013
2. Presidential Commission on Women in STEM, 2013
3. AAUP:
   President: 2006 - 2009 (AAUP-KSU)
   Secretary - 2009-11 (OCAAUP)
4. Professional Standards Committee, 2001-05; 2009-11
5. KSU - Stark: - Chair of Faculty Council 2001-03
6. Vice Chair and Chair, RCFAC. 2001 – 03
7. AURCO: Association for University Regional Campuses of Ohio President: 1999-2001

Honors / Awards: 2007, 2008 - KSU Distinguished Woman Award Nomination
Recent inclusions in "Who's Who in America" and "Academic Registry"
Who's Who Among America's Teachers
AURCO Distinguished Service Award

University Concerns:
1. The transition to new Presidential leadership
2. A follow-up evaluation of RCM
3. Further exploration of topics discussed by Senators at the Fall, 2013 Senate Retreat

KENT STATE
UNIVERSITY

Faculty Senate
Vita for Candidate for Election
AY 2014-2015

Name: David Dees

Candidate For (office): Vice-Chair

Rank: Associate Professor

Department: School of Foundations, Leadership and Administration/Salem Campus

Years at KSU: 20 Years

Degrees: B. S. University of Kentucky (Communications)
M.A. University of Kentucky (Theatre)
Ph.D. Kent State University (Cultural Foundations)

Previous Teaching Experience: Over my time at Kent State I have taught over 20 different courses at the graduate and undergraduate level.

Years with Faculty Senate: 6 Years

Offices Held: Executive Committee Member (Appointed) 2012-Present

Major Committee Service:
Faculty Senate Executive Council, Appointed Member
Faculty Ethics Committee
First-year Seminar Task Force, Member
Advisory Committee for Academic Assessment, Member
Faculty Senate Commission on the Evaluation of Teaching
University Teaching Council, Member
AQIP Strategy Forum Committee
Regional Campus Faculty Advisory Committee, Vice-Chair
Kent Core Implementation Team
Co-Chair LER Core Committee
CAC, EHHS
Student Conduct Hearing Officer, Salem Campus
Chair, Faculty Council Ad-hoc Committee on Seniors to Sophomores, Salem Campus
Salem Faculty Council Chair
Salem Campus Faculty Handbook Committee
Co-Chair Assistant Dean Review Committee, Salem Campus

Honors / Awards: Outstanding Teaching Award (2000)

University Concerns: My hope is to continue and follow through on the discussions Faculty Senate started this year regarding RCM and the increased support/recognition of service. Additionally, I also think it is time for an honest discussion on how we use the Student Survey of Instruction. I think this should be an issue that the Faculty Senate explores in the upcoming academic year.

KENT STATE.
UNIVERSITY

Faculty Senate
Vita for Candidate for Election
AY 2014-2015

Name: Deborah C. Smith   **Candidate For (office):** Vice Chair

Rank: Associate Professor   **Department:** Philosophy

Years at KSU: 17

Degrees: B.A., M.A., Ph.D. (all in Philosophy)

Previous Teaching Experience:
Visiting Instructor, Everett [WA] Community College, September 1996-May 1997
Visiting Instructor, Edmonds [WA] Community College, September-December 1996
Visiting Lecturer, University of Idaho, August-December 1995
Pre-doctoral Teaching Associate, University of Washington, September 1992-May 1995 and January-May 1996
Teaching Assistant, University of Washington, September 1991-May 1992

Years with Faculty Senate: 5

Offices Held:
Chair of Faculty Senate Professional Standards Committee 2010-2013
Chair of AAUP-KSU Grievance and Arbitration Committee 2007-2013
Chair of AAUP-KSU Negotiations Subcommittee August 2013-present
President of the Ohio Philosophical Association, 2003-2005
Vice President of the Ohio Philosophical Association and Program Chair, 2001-2002
Program Chair of the Ohio Philosophical Association, 2000-2001

Major Committee Service:
Member of the Faculty Senate Professional Standards Committee, 2006-2008 and 2009-2013
Member of the Faculty Senate Budget Advisory Committee, 2011-present
Member of the University-wide Faculty Handbook Committee, 2012-present
Member of AAUP-KSU Executive Committee, 2005-present
Member of AAUP-KSU Grievance and Arbitration subcommittee, 2003-2013
Member of AAUP-KSU negotiations team, 2011-2012
Member of AAUP-KSU negotiations subcommittee, 2003-2005, 2007-2008, and 2010-present
Member of the Arts & Sciences College Curriculum Committee, 2003-2005
Member of the University Commencement Committee, 1997-2003

Honors / Awards: 2013 Finalist for the Alumni Association Distinguished Teaching Award
2007 Graduate Applause awarded by the University Teaching Council
Nomination for the 2006-2007 Arts and Sciences Distinguished Teaching
    Award
2006 Graduate Applause awarded by the University Teaching Council
2004-2005 Arts and Sciences Distinguished Teaching Award.
Nomination for the 1999-2000 Arts and Sciences Distinguished Teaching
    Award

University   Faculty governance
Concerns: Meaningful review of and possible modifications to RCM
Over reliance on adjunct faculty
Intellectual property rights of faculty

KENT STATE
UNIVERSITY

Faculty Senate
Vita for Candidate for Election
AY 2014-2015

Name: Vanessa Earp   **Candidate For (office):**   Secretary

Rank: Associate Professor -Tenured   **Department:**   University Libraries

Years at KSU: 9

Degrees: BA, MLS, MS

Previous Teaching Experience: Texas A&M University-Kingsville Campus

Years with Faculty Senate: 4

Offices Held: Secretary of Faculty Senate (2012-2014), Chair of University Libraries CAC, Secretary of University Libraries CAC, Secretary of the Educational & Behavioral Sciences Section of ACRL, Vice Chair/Chair Elect of the Educational & Behavioral Sciences Section of ACRL, Chair of the Information Literacy SIG of the Society for Information Technology & Teacher Education

Major Committee Service: Dean of the College of Arts and Sciences Search Committee, Academic Affairs Strategic Planning Committee, Committee on Administrative Officers Professional Standards Committee, Provost Search Committee (2012), Commencement Committee, University Council on Teacher Education, Student Rights and Standards Committee

University Concerns: Lack of shared governance and poor communication between the university administration and faculty in recent years. Student plagiarism.

KENT STATE.
UNIVERSITY

Faculty Senate
Vita for Candidate for Election
AY 2014-2015

Name: Thomas Janson   **Candidate For (office):** Secretary

Rank: Professor   **Department:** School of Music

Years at KSU: 34

Degrees: Doctor of Musical Arts, Master of Music, Bachelor of Music

Previous Teaching Experience: University of Pittsburgh 1973-1980

Years with Faculty Senate: 12

Offices Held: Chair, Secretary

Major Committee Service: Faculty Senate representing the College of the Arts, previously Faculty Senate Chair (2 terms), previously Faculty Senate Secretary (4 terms), Faculty Senate Executive Committee Member for 8 years, Search Committee Member for KSU President (Warren), Search Committee Member for KSU Provost (Diacon), Registrar scheduler for the School of Music, Assistant to the Director School of Music, Committee on Administrative Officers, Joint Appeals Board,

Honors / Awards: Composer awards include:
Kent State Outstanding Research and Scholar Award 2012, American Society of Composers, Authors & Publishers (ASCAP), New York, New York; Fortnightly Musical Club, Cleveland, Ohio; Meet The Composer/Arts Midwest, Chicago, Illinois; National Institute of Arts and Letters: Charles E. Ives Award, New York, New York; National Endowment for the Arts: Individual Composer's Award, Washington D.C.; National Federation of Music Clubs, New York, New York; National Society of Arts and Letters, New York, New York; United Arts Council/Michigan Council on the Arts

Performances of original compositions have occurred throughout the USA, Belgium, England, France, Ireland, Sweden, the former Soviet Union, Korea, etc. Compositions have been broadcast on National Public Radio.

University Concerns: With the appointment of a new university president, the Faculty Senate must continue its strong leadership role and visibility. Hopefully the senate will embrace the new executive team and continue to encourage and improve university shared governance through open communication.

KENT STATE.
UNIVERSITY

Faculty Senate
Vita for Candidate for Election
AY 2014-2015

Name: Fred T. Smith

Candidate For (office): At-Large

Rank: Professor

Department: School of Art

Years at KSU: 29

Degrees: BA University of Delaware. MA UCLA. MA Indiana University. PhD Indiana University

Years with Faculty Senate: 2 years current, plus 9 years in the past.

Offices Held: Executive Committee Member

Major Committee Service: Recent: EPC, URCC, University Press Editorial Board, University Libraries Advisory Committee, Provost Tenure Advisory. Many more in past.

8.a.

KENT STATE UNIVERSITY
CERTIFICATION OF CURRICULUM PROPOSAL

Preparation Date **26-Jul-13**   Curriculum Bulletin _____

Effective Date   **Fall 2013**   Approved by EPC _____
2014

Department	**Admissions/EMSA**
College	**select one**
Proposal	**Revise Policy**
Proposal Name	**New Freshman Admission Policy - Kent campus**

Description of proposal:

This proposal has two separate sections. The first part of the proposal is to revise the admission policy in the current catalog for new freshman to the Kent campus of Kent State University. The second part of the proposal is to clarify the language currently used in the catalog in the Kent Campus Referrals section.

Describe impact on other programs, policies or procedures (e.g., duplication issues; enrollment and staffing considerations; need, audience)

This proposal will allow the university to continue to increase the selectivity of the incoming freshman class. The change is an initiative to increase the number of students prepared for college-level coursework, positively impact retention rates, and graduation rates.

Units consulted (other departments, programs or campuses affected by this proposal):

The proposal has been reviewed by the Associate Vice President for Enrollment Management and the Vice President for Enrollment Management and Student Affairs.

REQUIRED ENDORSEMENTS

_____   ___/___/___
Department Chair / School Director

_____   ___/___/___
Campus Dean (for Regional Campuses proposals)

_____   7/28/13
College Dean (or designee)

_____   ___/___/___
Dean of Graduate Studies (for graduate proposals)

_____   ___/___/___
Provost and Senior Vice President for Academic Affairs (or designee)

Revision of New Freshman Admission Policy to the Kent Campus

Subject Specification: To change the admission policy for entering freshmen to the Kent campus and to clarify the language in the Kent Campus Referrals section, regarding new students who are not eligible for admission to the Kent campus.

Background Information: Per President Lefton's directive, for the past three years the Admissions Office has worked on improving the academic quality of the entering freshman class. This process was enacted as a method to positively impact the first-to-second year retention of the new freshmen. We have seen improvements in the academic profile of the entering class each year. We are also aware of the changes from the state of Ohio rewarding colleges and universities based upon retention and graduation rates. The state has also been working on the intiative to reduce the need for remedial coursework at the four-year universities. All of these factors contribute to support the need for a more selective admission policy for the Kent campus. The elements of a selective admission campus include a broad policy which reflects a holistic review of a student's grades, grade trends, coursework, and test scores. The entering class academic profile will be used to guide students to the level of selective admission we are practicing each year.

Alternatives and Consequences:

The current policy is limiting because it includes minimum grade point averages. It limits our ability to attract a top academic students.

Specific Recommendation and Justification: *the preferred action and the rationale that supports that choice*

Timetable and Actions Required:

Seeking approval for the 2013-2014 catalog.

KENT STATE UNIVERSITY CATALOG 2013

Admission - Undergraduate Student

Students desiring admission to an undergraduate division of the university should submit the appropriate application materials to the Office of Admissions. Students should arrange to have all necessary high school and college transcripts sent directly to the Office of Admissions from each institution previously attended. All credentials submitted for admission become the property of the university and are not returnable or transferable. The university reserves the right to change, without notice, any admissions procedures described in this Catalog.

Freshmen Students: Students who have not attended any other educational institution after graduating from high school should apply to be admitted as freshmen.

Application Procedures: Prospective freshman students can apply by submitting an electronic application form, application fee and required academic credentials to the Office of Admissions. Students can submit an electronic application on the Office of Admissions website, or call the office at 330-672-2444 for a paper form.

The Office of Admissions must receive a non-refundable application fee and a high school transcript before processing the application. A personal interview is not required for admission; however, applicants are encouraged to arrange both an interview with an admissions counselor and a campus visit by contacting the Office of Admissions.

Required Credentials: Freshmen entering Kent State must submit a high school transcript and American College Test (ACT) or Scholastic Assessment Test (SAT) scores. Kent State requires that students take the writing section of the ACT. Students are excused from this test score requirement only if they have been graduated from high school for three or more years or if they are 21 years or older at the time of their first enrollment. These test scores are essential in determining students' admission status and academic aptitudes; assisting in academic advising; and helping to determine scholarship eligibility.

8

ACT or SAT scores should be reported to Kent State University directly from the testing agency. Students should use the following ACT codes based on the campus to which they plan to be admitted: Ashtabula (3773), East Liverpool (3225), Geauga (3224), Kent (3284/SAT 1367), Salem (3354), Stark (3226), Trumbull (3343), Tuscarawas (3361).

A final high school transcript verifying graduation or a GED certificate/score report is required for both enrollment and financial aid at Kent State University.

Admission Requirements at the Kent Campus: Kent State University's freshman admission policy differentiates among students with varying degrees of preparation for college studies. The students most likely to be admitted and succeed at the Kent Campus are those who will have graduated with at least 16 units of the recommended college preparatory curriculum in high school, who have achieved a minimum high school 2.500 grade point average, and whose composite ACT score is 21 or better (combined SAT score of 980 in critical reading and math).

Students who do not meet the above criteria but who have graduated with a cumulative grade point average of at least 2.200 (on a scale of 4.000) at a chartered or accredited high school or have passed the GED may be admitted. High school course selection, class rank, recommendations and ACT/SAT scores will be closely examined for such students in making admissions decisions.

The university affirmatively strives to provide educational opportunities and access to students with varied backgrounds, those with special talents and adult students who graduated from high school three or more years ago.

Ohio residents and other applicants not offered admission at the Kent Campus may request that the Admissions Office forward their application for consideration at one of the seven Regional Campuses of Kent State University.

Admission Requirements at the Regional Campuses: Admission to the Regional Campuses is handled through the Office of Admissions at any of the seven regional campuses. Admission is open to anyone with a high school diploma or its equivalent. Part-time early admission opportunities are available for qualified high school students in consultation with an advisor. In programs with special admission requirements, admission decisions and judgments are made by the director of the program following normal faculty consultative procedures, and take into account factors such as life experience, level of motivation and concern for under-represented groups in the program, as well as such indicators as GPA or ACT score. Each regional campus has staff members available to discuss admissions, financial aid opportunities and programs with prospective students.

Registration dates, times, procedures and access methods are similar to those of the Kent Campus. Registration information at a particular campus can be obtained from that campus. Because the seven regional campuses and the Kent Campus comprise one university system, access and mobility among the campuses is encouraged and facilitated. Even so, there are some differences between the Kent Campus and the regional campuses in freshman and transfer admission requirements.

Kent Campus Referrals: Freshman admission eligibility at the Kent Campus is based upon an applicant's cumulative high school GPA and, in some cases, standardized test scores and the college preparatory curriculum. Students not meeting the freshman admission criteria for the Kent Campus who wish to enter the Kent State University system must enroll for at least one semester at a regional campus. Enrollment at the regional campuses permits students to take advantage of smaller class sizes, more individualized advising services and a wider range of developmental programs.

For the deferred freshman or transfer student who enrolls at a regional campus to obtain the best possible foundation for academic success, it is recommended that the student complete the following minimum academic achievements before enrolling at the Kent Campus:

1. Successfully complete any remedial/developmental coursework as prescribed by an academic advisor.
2. Successfully complete 12 semester hours of coursework.
3. Achieve a minimum 2.000 cumulative GPA.

Students are strongly encouraged to work closely with their academic advisor in planning for the transition to the Kent Campus.

Selective Admissions: Freshmen must meet specific requirements to enter several academic programs and academic units at Kent State. Individual requirements for these programs are listed under the respective departments in this Catalog. Students interested in these special admission areas should apply one year prior to the date of anticipated enrollment. Even though some of these programs do not have an early application deadline for fall semester, students who apply early will receive priority consideration. Specific questions about these areas can be directed to the Office of Admissions or the individual departments/schools.

9

New Copy

Changes for Admissions – Undergraduate Student section

Admission Requirements at the Kent Campus: The freshman admission policy at the Kent Campus is selective. Admission decisions are based upon the following: cumulative grade point average, ACT and/or SAT scores, strength of high school college preparatory curriculum and grade trends.

The university affirmatively strives to provide educational opportunities and access to students with varied backgrounds, those with special talents and adult students who graduated from high school three or more years ago.

Students who are not offered admission to the Kent campus may request that the Admissions Office forward their application for consideration at one of the seven Regional Campuses of Kent State University.

Kent Campus Referrals section

For the deferred freshman or transfer student who enrolls at a regional campus to obtain the best possible foundation for academic success, it is recommended that the student complete the following minimum academic achievements before enrolling at the Kent campus: *must*

1. Successfully complete all developmental coursework as prescribed by placement testing and an academic advisor
2. Successfully complete 12 semester hours of college-level coursework (not including any course work considered developmental)
3. Achieve a minimum cumulative GPA of 2.00

KENT STATE UNIVERSITY
CERTIFICATION OF CURRICULUM PROPOSAL

8.b.

Preparation Date		Curriculum Bulletin _____
Effective Date	**Fall 2014**	Approved by EPC _____

Department		
College	**AT - Applied Engineering...Technology**	
Proposal	**Revise Academic Unit**	The EPC, at its meeting on 17-Mar-14, voted to amend and approve the new name as the College of Aeronautics, Applied Engineering and Construction Management.
Proposal Name	**Revision of the college's name**	

Description of proposal:

Revise the name of the College of Applied Engineering, Sustainability and Technology [AT] to the College of Aerospace, Applied Engineering and Construction [AR]. Name change reflects better the programs of study within the college.

Describe impact on other programs, policies or procedures (e.g., duplication issues; enrollment and staffing considerations; need, audience)
No impact; only the name is changing.

Units consulted (other departments, programs or campuses affected by this proposal):
Provost; name change affects only the college and does not affect programs, campuses or units outside the college.

REQUIRED ENDORSEMENTS

_____ Department Chair / School Director	____/____/____
_____ Campus Dean (for Regional Campuses proposals)	____/____/____
_____ College Dean (or designee)	3/6/2014
_____ Dean of Graduate Studies (for graduate proposals)	____/____/____
_____ Provost and Senior Vice President for Academic Affairs (or designee)	____/____/____

The EPC, at its meeting on 17-Mar-14, voted to amend and approve the new name as the College of Aeronautics, Applied Engineering and Construction Management.

Proposal Summary to Change the Name of the College of Applied Engineering, Sustainability and Technology

This proposal seeks to change the name of the College of Applied Engineering, Sustainability and Technology (CAEST) to the College of Aeronautics, Applied Engineering and Construction (CAAEC), effective July 1, 2014. The new name of the college will better reflect the programs of study within the college. The current name of the college was adopted in 2011.

History of College of Applied Engineering, Sustainability and Technology

The technology programs at Kent stared as early as 1913 when space was allocated on campus for "manual training" as an integral component for the preparation of teachers at Kent State Normal school. The School of Technology was a dependent school in the College of Fine and Professional Arts until November 1995 when it became an Independent School of Technology within the Regional Campus System.

The School of Technology consisted of three divisions, namely: (i) Aeronautics, (ii) Applied Business and Technology, and (iii) Applied Science and Technology. In 2006 the School of Technology achieved College status and became the College of Technology. In 2011 all technology programs associated with regional campuses separated from the College of Technology and became part of the newly formed Regional College.

In July 2012 the name of the College of Technology was changed to the College of Applied Engineering, Sustainability, and Technology to reflect the changing mission of the College toward development of new applied engineering and sustainability programs.

1. QUALITY OF THE FACULTY, STUDENTS AND PROGRAMS

There are eighteen full time faculty members in the college. There are seven full-time faculty in the Aeronautics program; one tenured, one tenure-track and five full time non-tenure track; all hold a terminal degree in their respective fields. The Aeronautics program has on-going searches for two additional full-time tenure-track faculty expected to begin employment for the 2014 fall semester. The Applied Engineering program has four full time tenured, two tenure-track, and three full time non-tenure track faculty. All tenure and tenure-track faculty hold terminal degrees in their respective fields. The Construction Management program has two full time non-tenure track faculty. The process of searching for a full time tenure track faculty in construction management will begin during the fall 2014 semester.

Since 2006, the college enrollment has nearly doubled.

College Student Enrollment

Fall 2006	Fall 2007	Fall 2008	Fall 2009	Fall 2010	Fall 2011	Fall 2012	Fall 2013
481	523	533	632	715	888	931	946

The retention rate for first-time, full time freshman is detailed below. The college has improved its retention rate significantly over the past few years.

College Student Retention

Fall 2006	Fall 2007	Fall 2008	Fall 2009	Fall 2010	Fall 2011	Fall 2012
71.33%	65.58%	63.70%	73.94%	76.09%	78.00%	82.01%

The college has seen a .2 increase in the student GPA since 2006

College Grade Point Average

Fall 2006	Fall 2007	Fall 2008	Fall 2009	Fall 2010	Fall 2011	Fall 2012	Fall 2013
2.81	2.83	2.86	2.87	2.91	2.90	2.98	3.01

2. CENTRALITY AND COHERENCE TO THE MISSION AND STRATEGIC DIRECTION OF THE UNIVERSITY AND OTHER ACADEMIC UNITS

The proposed name change of the college is requested due to the fact that over sixty percent of the enrollment is in the aeronautics program. The present name College of Applied Engineering, Sustainability and Technology does not reflect the constituent divisions of the college or the true alignment of the division. The proposed name better reflects the divisions that constituted the college. The College of Aeronautics, Applied Engineering and Construction describes the college's major areas of instruction.

The college comprises three major curriculum areas; Aeronautics, Applied Engineering and Construction Management. For spring 2014 (15th day enrollment numbers) there are 583 Aeronautics majors, 178 Applied Engineering majors and 107 Construction Management majors. There are also 61 students in the Masters of Technology program.

At this time the college also has a Bachelor of Science degree in Technology with 83 students. The college is currently evaluating the future of this degree.

The aeronautics program is a very vibrant part of the college and it is important from a marketing stand point that aeronautics is represented in the name of the college. It is anticipated that a significant increase in enrollment can occur with the inclusion of aeronautics in the college name. Likewise, since Construction Management is now a major leading to the Bachelor of Science degree, getting Construction in the college name will help with recruitment of construction majors.

3. COMPARATIVE ADVANTAGE VERSUS OTHER STURCTURES

College level unit is appropriate.

4. UNIT PARTICULARLY APPROPRIATE FOR KENT STATE UNIVERSITY

With an enrollment nearing 1000 students the college has a comparative size to other professional colleges in the university.

5. DEMAND FOR THE UNIT AND FOR THE GRADUATES OF THE UNIT

The Aeronautics program enrollment has grown significantly over the past decade and is currently outpacing the university's average enrollment growth. The college is proposing to bring forth a second undergraduate major, Aerospace engineering, which if/when approved, will be the only such program offered by a public institution in Northeast Ohio.

Aeronautics recently established bridge agreements with two regional air carriers, one of which guarantees graduates preferential interviews, and the other guarantees graduate jobs (upon admission and completion of the program). Both agreements were initiated by the regional air carriers with whom the agreements are held; every student that applied was accepted.

Within the past six months approximately 15 Kent State graduates of the flight training program have been placed into full-time positions; every graduate who has been eligible and applied for a job with a regional air carrier has been offered a position.

According to Boeing International, there will be a requirement for 498,000 new commercial airline pilots in the next 20 years; 97,000 of those pilots will be needed in North America. Ohio ranks fourth among states – and Cleveland-Elyria-Mentor ranks eighth among metropolitan areas across he country – with the highest employment level for commercial pilots.

Applied Engineering enrollment has steadily grown over the past few years. As of the Spring 2014 semester, 15th day headcount there were 178 majors in the Applied Engineering degree program. It is anticipated that with the new concentrations (Applied Engineering and Technology Management, Computer Engineering Technology, Mechanical Engineering Technology, Liquid Crystal and Display Engineering, and Mechatronics) continued growth will occur well into the future.

Recent surveys of graduates from the Applied Engineering program and to employers of these graduates show overall satisfaction with the level of instruction. Employers showed a degree of satisfaction with the level of preparation of the graduates in the program between very good and excellent.

The enrollment in the Construction Management program has grown from an initial enrollment of 17 students during fall 2007 to over 100 majors and over 25 minors as of spring 2014. The program began as an academic area of concentration under the BS in Technology in fall 2007 and became a BS in Construction Management beginning in fall 2013. Plans are underway to have a Construction Management concentration under the Masters of Technology program.

Construction Management has over 25 articulation agreements in place with area high school construction related programs and also has an articulation agreement with Lakeland Community College. These articulation agreements are beginning to yield students to the program.

The outlook for employment in the Construction Management field is excellent. Results from a 2012 salary survey by the National Association of Colleges and Employers, showed that new graduates with a bachelor's degree in construction science or construction management saw a 1.9

percent increase to their median salary, receiving job offers averaging $54,700 a year. National employment in 2010 was approximately 523,000, with nearly 86,600 new jobs expected to be created over the next 10 years.

6. DUPLICATION AND INTERRELATEDNESS OF THE UNIT'S PROGRAM(S) WITHIN THE UNIVERSITY, STATE AND REGION

There are no other four year public universities in Northeast Ohio offering the same programs offered by the college.

7. EFFICIENCY AND EFFECTIVENESS OF THE UNIT IN LEVERAGING EXISTING RESOURCES AND EXPANDING NEW RESOURCES

The college programs have been as efficient and effective as possible in leveraging existing resources. With the recent hires in the college and the two pending searches the college is preparing for future growth and expansion. Challenges exist regarding aging equipment and facilities; there is also an identified need for expansion of the college's teaching and research laboratories. Some of these needs will be addressed with the new college building on the Kent Campus. Transition to a new college name will support solicitation of funds from outside revenue sources to help address others by elevating the name and stature of all the college programs. In addition, it may help with naming rights for future academic spaces.

8. ADMINISTRATIVE REPORTING STRUCTURE

There will be no change in the reporting structure.

9. SPACE AND CAPITAL BUDGET NEEDS

The name change will not have an effect on space requirements or budget needs. However as the college grows there will be a need for additional space. There is a present need to upgrade the facilities at the airport.

10. A PROPOSED OPERATING BUDGET WITH ANY ONE-TIME RESOURCE NEEDS

Request to change the name of the college has no effect on budget or one-time resource needs.

11. EVALUATION PROCEDURES INCLUDING ACADEMIC ASSESSMENT PROCEDURES

Previously established procedures will not change with the transition to a new name.

12. A TIMETABLE FOR PROOPOSAL IMPLEMENTATION

It is proposed that the effective date of the name change to College of Aeronautics, Applied Engineering and Construction (CAAEC) coincide with the beginning of the next university fiscal year (July 1, 2014)

KENT STATE UNIVERSITY
CERTIFICATION OF CURRICULUM PROPOSAL

8.c.

Preparation Date   Curriculum Bulletin _____

Effective Date   **Fall 2014**   Approved by EPC _____

Department   **EPC Ad Hoc Committee for Academic Policies**

College

Proposal   **Revise Policy**

Proposal Name   **Revision of Credit-Hour Policy for Graduation**

Description of proposal:

Rrevision of the credit-hour requirement policy for graduation is two fold:
(1) Include the Kent Core requirement for associate degrees to align with Ohio Board of Regents mandate. Students in associate degrees, except Associate of Arts and Associate of Sciences, must complete 15 hours of Ohio Transfer Module/Kent Core. Students in AA/AS degree must complete full (36 hours) of OTM/Kent Core.
(2) Allow undergraduate students who have had courses or credits waived to graduate from their program of study when they earn fewer than the minimum credit hours stated for that program in the Catalog provided that they fulfill all requirements for the program and meet the university minimum credits hours—120 for bachelor's and 60 for associate—for graduation. Examples of courses/credits waived include excemption of freshmen orientation (US 10097); transfer courses with fewer credits than the Kent State equivalent; and required courses that later decrease credit hours than was listed in the student's catalog.

Describe impact on other programs, policies or procedures (e.g., duplication issues; enrollment and staffing considerations; need, audience)

Academic units will no longer have to require students to take extra coursework to meet their program's credit-hour minimum even though they met all the requirements to graduate.

Units consulted (other departments, programs or campuses affected by this proposal):
Provost

REQUIRED ENDORSEMENTS

_____   ___/___/___

Department Chair / School Director

_____   ___/___/___

Campus Dean (for Regional Campuses proposals)

_____   ___/___/___

College Dean (or designee)

_____   ___/___/___

Dean of Graduate Studies (for graduate proposals)

_____   ___/___/___

Provost and Senior Vice President for Academic Affairs (or designee)

Proposal Summary
Establishment of Policy to Graduate Undergraduate Students Who Meet All Program Requirements and University Minimum Hours
and
Revision of Graduation Credit-Hour Requirement to Include Kent Core Requirement for Associate Degrees

SUBJECT SPECIFICATION

The EPC Ad Hoc Committee for Academic Policies proposes that undergraduate students who have had courses or credits waived may be allowed to graduate from their program of study when they earn fewer than the minimum credit hours stated for that program in the Catalog provided that they fulfill all requirements for the program and meet the university minimum credits hours—120 for bachelor's and 60 for associate—for graduation.

Examples of courses/credits waived include the following:

- Student proficiency determined by faculty;
- Credit hours changing on a required course in the student's program
- Students meeting the criteria to be exempt from taking the first-year course (US 10097)
- Students who have transferred in courses deemed by faculty to be equivalent to Kent State courses but with fewer credit hours than the Kent State equivalent

This policy will replace this current statement in the University Catalog: *"Students may also be placed in a higher level course than required through proficiency demonstrated by such assessments as ACT, SAT, ALEKS and COMPASS, and the requirement for the course will be fulfilled. With assessment testing, however, no credit hours will be awarded, and the minimum number of hours required for the student's declared academic program will not be reduced."*

In addition, this proposal revises the credit-hour requirement for graduation to include the Kent Core for associate degrees. In 2012, the Ohio Board of Regents mandated that requirements for associate degrees contain a minimum 15 semester hours of the Ohio Transfer Module (Kent Core). The Associate of Arts and Associate of Science degrees require the full 36-hour Ohio Transfer Module/Kent Core, and that requirement is unchanged.

BACKGROUND INFORMATION

Kent State's minimum credit hours to graduate (proposed for fall 2014) are 120 for a bachelor's and 60 for an associate degree. However, numerous degree programs have more credit hours based on the number of courses required in their program. Typically, these programs have no general elective credit. Kent State's degree audit (GPS) is programmed, based on the catalog language, to require students to meet both their program's requirements and program's minimum credit hours to be cleared for graduation. Therefore, there have been many situations where a student has met all programmatic requirements, but due to proficiency, transfer or other instances when they are waived courses, the student has fewer credit hours than what is stated in the catalog for that program. That student is told to take more coursework just to satisfy that credit-hour number, even though that number was derived from the tallying of requirements the student has already met.

This proposal seeks to rectify this situation.

Example 1: Through ALEKS assessment, a student is placed into and successfully completes Intuitive Calculus, thus waived from taking its prerequisite, Algebra for Calculus, both of which are required in the student's major. The total credit hours for the major are 131. The student satisfies all program requirements, but due to the waiving of the 3-credit course, has earned only 128 hours. Per this revised policy, the student will be allowed to graduate.

Example 2: A student transfers in six courses from another university that have been deemed equivalent to six 3-credit courses required in the student's major. However, the sending institution operates on the quarter system, and the courses are each posted with 2.67 semester credits; therefore, 16.02 credits replaces 18 credits in the program. Total credits for the student's major are 125. The student satisfies all program requirements, but has earned only 123.02 credits. Per this revised policy, this student will be allowed to graduate.

Example 3: Through language testing, a student is placed into and successfully completes Intermediate Spanish I, thus bypassing Elementary Spanish I/II (8 credits total). The total credits for the student's major are 126. The student satisfies all program requirements, but has earned only 118 credits. Per this revised policy, the student does not need to satisfy 126 credits, but must take a 2-credit elective to graduate with the university's minimum of 120 credits.

ALTERNATIVES AND CONSEQUENCES

The alternative is keep the current policy unchanged, which will require some students to take additional courses to meet credit hours set for a degree program even if the student has met all the program's requirements. Consequences may include students having to prolong their graduation to meet a number, even though that number was derived from the tallying of requirements that student has already met.

The consequences for not including the Kent Core notation for associate degrees in the credit-hour requirement may result in confusion about the state mandate.

SPECIFIC RECOMMENDATION AND JUSTIFICATION

It is recommended that effective for fall 2014, the policy is revised as follows:

CREDIT-HOUR REQUIREMENT FOR GRADUATION

Undergraduate Students

All students in bachelor's degree programs must satisfactorily earn (with passing grades) a minimum of 120 semester credit hours of coursework to graduate. ~~As part of this requirement, all students must complete minimum 36 semester hours of the Kent Core. Associate degrees are awarded for the successful completion of a minimum of 60 semester credit hours of coursework.~~ Some bachelor's and associate degree programs require more hours than the 120 and 60, respectively.

As part of this requirement, students must complete a minimum 36 semester hours of the Kent Core for the bachelor's, Associate of Arts and Associate of Science degrees. Students must complete a minimum 15 semester hours of the Kent Core for applied and technical associate degrees.

Students who have had coursework or credits waived may be allowed to graduate from their program when they earn fewer than the minimum credit hours stated for that program in the University Catalog provided that they fulfill all requirements for the program and meet the university minimum credits hours for graduation.

Graduate Students

All master's degree students must satisfactorily complete a minimum 30 semester credit hours applicable toward a master's degree in order to graduate. Some master's degree programs require more hours.

While the well-prepared doctoral candidate may expect to meet formal course requirements (exclusive of dissertation) for the doctoral program by completing a minimum of two years of full-time work beyond the baccalaureate, departments may require more extensive preparation where needed. In order to qualify for a doctoral degree, students must present a minimum of 90 semester hours beyond the bachelor's degree, or 60 hours beyond the master's degree. These hours may include registration for coursework, individual investigation or research courses and dissertation. Only work of high quality is approved for doctoral credit.

~~**PROFICIENCY**~~

~~Academic credit for proficiency in a particular subject may be awarded through several types of placement exams at Kent State, including Advanced Placement (AP), International Baccalaureate (IB), Credit by Examination (CBE) and the College-Level Examination Program (CLEP). Students may also be placed in a higher level course than required through proficiency demonstrated by such assessments as ACT, SAT, ALEKS and COMPASS, and the requirement for the course will be fulfilled. With assessment testing, however, no credit hours will be awarded , and the minimum number of hours required for the student's declared academic program will not be reduced.~~

TIMETABLE AND ACTIONS REQUIRED

EPC Ad Hoc Committee for Academic Policies .... 22 November 2013

Educational Policies Council .... 17 March 2014 *anticipated approval*

Faculty Senate .... 14 April 2014 *anticipated approval*

Implementation in the University Catalog .... Fall 2014

KENT STATE UNIVERSITY
CERTIFICATION OF CURRICULUM PROPOSAL $\mathcal{8}.d.$

Preparation Date	Curriculum Bulletin _____
Effective Date **Fall 2014**	Approved by EPC _____

Department   **EPC Ad Hoc Committee for Academic Policies**

College

Proposal   **Establish Policy**

Proposal Name   **Establish Retroactive Credit Policy**

Description of proposal:

The EPC Ad Hoc Committee for Academic Policies proposes establishing a retroactive credit policy to allow students to earn credit for designated lower level course(s) by sucessfully completing the advanced course in the same subject.

Describe impact on other programs, policies or procedures (e.g., duplication issues; enrollment and staffing considerations; need, audience)

The proposed policy will allow students to receive credit for courses that would have been waived and may be a better option for some students and academic units than the national College Level Examination Program (CLEP) or the Kent State Credit-by-Exam (CBE) program..

Units consulted (other departments, programs or campuses affected by this proposal):

Departments of English, Mathematical Sciences and Modern and Classical Language Studies; chairs and directors were all notified of the proposed policy

---

REQUIRED ENDORSEMENTS

_____   ____/____/____

Department Chair / School Director

_____   ____/____/____

Campus Dean (for Regional Campuses proposals)

_____   ____/____/____

College Dean (or designee)

_____   ____/____/____

Dean of Graduate Studies (for graduate proposals)

_____   ____/____/____

Provost and Senior Vice President for Academic Affairs (or designee)

Proposal Summary
Establishment of a Retroactive Credit Policy

SUBJECT SPECIFICATION

The EPC Ad Hoc Committee for Academic Policies proposes establishing a retroactive credit policy to allow students to earn credit for designated lower level course(s) by sucessfully completing the advanced course in the same subject.

BACKGROUND INFORMATION

The EPC Ad Hoc Committee, formed in spring 2013, is charged with reviewing academic policies that promote student success. One area the committee has explored is alternate credit and ways for students who have demonstrated proficiency in a discipline to be able to graduate in a timely manner. The idea of retroactive credit is not new; a quick Google search brings back more than two dozen universities with such a policy. Most use this policy for foreign languages, but some also use this policy for other courses that are sequenced and are relatively easy to determine if the student has the aptitude to start with the advanced course. The proposed policy will allow students to receive credit for courses that would have been waived and may be a better option for some students (and academic units) than the national College Level Examination Program (CLEP) or the Kent State Credit-by-Exam (CBE) program.

It is expected that the proposed retroactive credit policy will apply only to a small group of courses that can easily be identified and managed, similar to CBE. The Department of English, the Department of Mathematical Sciences and the Department of Modern and Classical Language Studies have agreed to include their courses in the proposed policy (see page 3). Other academic units have expressed interest for future inclusion, including the School of Journalism and Mass Communication. Once the policy is approved, faculty wishing to add their courses to the approved list will follow the same curricular procedures as is done with CBE.

The EPC Ad Hoc Committee recommends there should be a fee to process the credit on the student's transcript. At other universities reviewed, the fee ranged from $0 to $15 per credit, or $5, $20, $44 or $100 per course. The committee agreed the fee should be per credit hour and be a nominal amount to be an incentive to students. Presently, students are charged $50 per-credit-hour for CBE and $115 for CLEP. Unlike CBE and CLEP, where students pay the non-refundable fee before they take the exam, students applying for retroactive credit have already successfully completed the advanced course to earn the retroactive credits.

The committee also developed procedures to apply and process the retroactive credit. It decided to follow similar steps used for CBE at Kent State:

1. Student submits Application for Retroactive Credits form to University Registrar
2. Registrar verifies course completion and term/courses to be applied
3. Student pays fee to Bursar
4. Registrar communicates to Transfer Center to post credit
5. Transfer Center posts credit and CR mark for grade
6. Transfer Center notifies student that credit has been applied to transcript

ALTERNATIVES AND CONSEQUENCES

The alternative is for the continuation of encouraging eligible students to take advanced coursework with the caveat that they will need to make up the credit hours of the bypassed courses. Consequences are students taking additional courses not required in their program and, possibly, graduating later than they would have if they earned the retroactive credit.

SPECIFIC RECOMMENDATION AND JUSTIFICATION

It is recommended that effective for fall 2014, the following policy is established:

Retroactive Credit

Undergraduate students currently enrolled in a degree or certificate program who are placed into an advanced course through assessment or departmental review may earn retroactive credit for designated lower level course(s) in that subject. The advanced courses approved for earning retroactive credits are listed below. To apply for retroactive credit, students must submit an Application for Retroactive Credits to the Office of the University Registrar.

The following stipulations apply:

- Students must complete the advanced course at Kent State with a C (2.000) or better grade (or S grade) to be eligible for retroactive credit. Courses taken for the pass/fail grade or audit mark will not be accepted for retroactive credit.
- Students who withdraw from or fail to meet the minimum C grade in the advanced course may retake the course and apply for retroactive credit once the minimum C grade is achieved and posted.
- Course credits earned through the retroactive policy are not assigned a letter grade (e.g., A, B, C). The mark CR will be posted to a student's transcript for the enrolled term the student applied for the retroactive credit.
- Retroactive credit will count toward students' class standing, total credit hours earned for graduation and hours required for graduation honors. Retroactive credit will not count in students' grade point average (GPA), quality points and residence requirement.
- Credit earned through exam (e.g., AP, CLEP) or courses transferred from other college-level institutions, tech prep programs or dual enrollment in a high school are not eligible for retroactive credit.
- Not all courses that offer retroactive credits are available each semester.
- Retroactive credit is not available for graduate courses.
- Students may apply for retroactive credit following the posting of the grade at any time before graduation, but no later than the second Sunday of the semester in which they are graduating.
- A fee per credit hour is charged for processing and posting of the credit on the student's transcript.

Subject	Course(s) completed with C/S grade	Course(s) earned by retroactive credit
English	ENG 21011 College Writing II (3)	ENG 11011 College Writing I (3)
Mathematics	MATH 11012 Intuitive Calculus (3)	MATH 11010 Algebra for Calculus (3)
	MATH 11022 Trigonometry (3)	MATH 11010 Algebra for Calculus (3)
	MATH 12002 Analytic Geometry and Calculus I (5)	MATH 11010 Algebra for Calculus (3) *and* MATH 11022 Trigonometry (3) *or* MATH 12001 Algebra/Trigonometry (5)

Subject	Course(s) completed with C/S grade	Course(s) earned by retroactive credit
Languages	ARAB 11102 Elementary Arabic II (5)	ARAB 11101 Elementary Arabic I (5)
	ARAB 21201 Intermediate Arabic I (5)	ARAB 11102 Elementary Arabic II (5) *and* ARAB 11101 Elementary Arabic I (5)
	ARAB 21202 Intermediate Arabic II (5)	ARAB 11102 Elementary Arabic II (5) *and* ARAB 11101 Elementary Arabic I (5) *and* ARAB 21201 Intermediate Arabic I (5)
	ASL 19202 Elementary American Sign Language II (4)	ASL 19201 Elementary American Sign Language I (4)
	ASL 29201 Intermediate American Sign Language I (3)	ASL 19201 Elementary American Sign Language I (4) *and* ASL 19202 Elementary American Sign Language II (4)
	ASL 29202 Intermediate American Sign Language II (3)	ASL 19201 Elementary American Sign Language I (4) *and* ASL 19202 Elementary American Sign Language II (4) *and* ASL 29201 Intermediate American Sign Language I (3)
	CHIN 15102 Elementary Chinese II (5)	CHIN 15101 Elementary Chinese I (5)
	CHIN 25201 Intermediate Chinese I (5)	CHIN 15101 Elementary Chinese I (5) *and* CHIN 15102 Elementary Chinese II (5)
	CHIN 25202 Intermediate Chinese II (5)	CHIN 15101 Elementary Chinese I (5) *and* CHIN 15102 Elementary Chinese II (5) *and* CHIN 25201 Intermediate Chinese I (5)
	FR 13202 Elementary French II (4)	FR 13201 Elementary French I (4)
	FR 23201 Intermediate French I (3)	FR 13201 Elementary French I (4) *and* FR 13202 Elementary French II (4)
	FR 23202 Intermediate French II (3)	FR 13201 Elementary French I (4) *and* FR 13202 Elementary French II (4) *and* FR 23201 Intermediate French I (3)
	GER 11202 Elementary German II (4)	GER 11201 Elementary German I (4)
	GER 20201 Intermediate German I (3)	GER 11201 Elementary German I (4) *and* GER 11202 Elementary German II (4)
	GER 20202 Intermediate German II (3)	GER 11201 Elementary German I (4) *and* GER 11202 Elementary German II (4) *and* GER 20201 Intermediate German I (3)
	GRE 14202 Elementary Classical Greek II (4)	GRE 14201 Elementary Classical Greek I (4)
	HEBR 12102 Elementary Hebrew II (4)	HEBR 12101 Elementary Hebrew I (4)
	HEBR 22104 Intermediate Hebrew I (3)	HEBR 12101 Elementary Hebrew I (4) *and* HEBR 12102 Elementary Hebrew II (4)
	HEBR 22105 Intermediate Hebrew II (3)	HEBR 12101 Elementary Hebrew I (4) *and* HEBR 12102 Elementary Hebrew II (4) *and* HEBR 22104 Intermediate Hebrew I (3)
	ITAL 15202 Elementary Italian II (4)	ITAL 15201 Elementary Italian I (4)
	ITAL 25201 Intermediate Italian I (3)	ITAL 15201 Elementary Italian I (4) *and* ITAL 15202 Elementary Italian II (4)
	ITAL 25202 Intermediate Italian II (3)	ITAL 15201 Elementary Italian I (4) *and* ITAL 15202 Elementary Italian II (4) *and* ITAL 25201 Intermediate Italian I (3)
	JAPN 15102 Elementary Japanese II (5)	JAPN 15101 Elementary Japanese I (5)
	JAPN 25201 Intermediate Japanese I (5)	JAPN 15101 Elementary Japanese I (5) *and* JAPN 15102 Elementary Japanese II (5)
	JAPN 25202 Intermediate Japanese II (5)	JAPN 15101 Elementary Japanese I (5) *and* JAPN 15102 Elementary Japanese II (5) *and* JAPN 25201 Intermediate Japanese I (5)
	LAT 16202 Elementary Latin II (4)	LAT 16201 Elementary Latin I (4)

Subject	Course(s) completed with C/S grade	Course(s) earned by retroactive credit
	LAT 26201 Intermediate Latin I: Readings (3)	LAT 16201 Elementary Latin I (4) *and* LAT 16202 Elementary Latin II (4)
	LAT 26202 Intermediate Latin II: Readings (3)	LAT 16201 Elementary Latin I (4) *and* LAT 16202 Elementary Latin II (4) *and* LAT 26201 Intermediate Latin I: Readings (3)
	RUSS 12202 Elementary Russian II (4) *and* RUSS 12212 Elementary Russian II Recitation (1)	RUSS 12201 Elementary Russian I (4) *and* RUSS 12211 Elementary Russian I Recitation (1)
	RUSS 22201 Intermediate Russian I (4) *and* RUSS 22211 Intermediate Russian I Recitation (1)	RUSS 12201 Elementary Russian I (4) *and* RUSS 12202 Elementary Russian II (4) *and* RUSS 12211 Elementary Russian I Recitation (1) *and* RUSS 12212 Elementary Russian II Recitation (1)
	RUSS 22202 Intermediate Russian II (4) *and* RUSS 22212 Intermediate Russian II Recitation (1)	RUSS 12201 Elementary Russian I (4) *and* RUSS 12202 Elementary Russian II (4) *and* RUSS 12211 Elementary Russian I Recitation (1) *and* RUSS 12212 Elementary Russian II Recitation (1) *and* RUSS 22201 Intermediate Russian I (4) *and* RUSS 22211 Intermediate Russian I Recitation (1)
	SPAN 18202 Elementary Spanish II (4)	SPAN 18201 Elementary Spanish I (4)
	SPAN 28201 Intermediate Spanish I (3)	SPAN 18201 Elementary Spanish I (4) *and* SPAN 18202 Elementary Spanish II (4)
	SPAN 28202 Intermediate Spanish II (3)	SPAN 18201 Elementary Spanish I (4) *and* SPAN 18202 Elementary Spanish II (4) *and* SPAN 28201 Intermediate Spanish I (3)

TIMETABLE AND ACTIONS REQUIRED

EPC Ad Hoc Committee for Academic Policies .... 14 February 2014

Educational Policies Council .... 17 March 2014 *anticipated approval*

Faculty Senate .... 14 April 2014 *anticipated approval*

Implementation in the University Catalog .... Fall 2014

KENT STATE UNIVERSITY
CERTIFICATION OF CURRICULUM PROPOSAL

Preparation Date   Curriculum Bulletin _____

Effective Date **Fall 2014** Approved by EPC _____

Department **EPC Ad Hoc Committee for Academic Policies**

College

Proposal **Revise Policy**

Proposal Name **Revise Credit Testing Eligibility Policy to eliminate alternative credit-hour restriction**

Description of proposal:

The EPC Ad Hoc Committee for Academic Policies proposes removing the restriction that students may use only a maximum of 30 hours combined of Advanced Placement (AP), Credit by Exam (CBE) and College Level Examination Program (CLEP) toward a bachelor's degree (maximum 15 hours for associate degree and maximum 50 percent for a certificate).

Describe impact on other programs, policies or procedures (e.g., duplication issues; enrollment and staffing considerations; need, audience)

Based on previous data, students with high GPA are the typical student with a large amount of AP and CLEP credit. Therefore, removing the restriction will not require them to seek an exception, which, in most cased, would be readily granted.

Units consulted (other departments, programs or campuses affected by this proposal):

Graduation Planning System

REQUIRED ENDORSEMENTS

_____ ___/___/____

Department Chair / School Director

_____ ___/___/____

Campus Dean (for Regional Campuses proposals)

_____ ___/___/____

College Dean (or designee)

_____ ___/___/____

Dean of Graduate Studies (for graduate proposals)

_____ ___/___/____

Provost and Senior Vice President for Academic Affairs (or designee)

Proposal Summary
Revision of Credit Testing Eligibility to Remove
Alternative Credit-Hour Restriction

SUBJECT SPECIFICATION

The EPC Ad Hoc Committee for Academic Policies recommends elimination of the following policy:

> Students pursuing a baccalaureate may attempt a maximum of 30 hours CLEP, CBE and Advanced Placement (AP) combined. Students pursuing an associate degree may attempt a maximum of 15 hours CLEP, AP and CBE combined. No more than 50 percent of a certificate's total hours may be earned through CLEP, AP and CBE combined. Students who wish to take more than the maximum permitted may petition their college dean for a waiver of this limitation. Students who have earned more than the maximum permitted of AP and/or CLEP credit before attending Kent State University will be granted that credit, provided such credit meets Kent State standards.

BACKGROUND INFORMATION

The EPC Ad Hoc Committee was formed in spring 2013, charged with reviewing policies that lead to student success. While exploring the establishment of retroactive credit for students who take advance coursework, the committee noted that this new alternative credit, once approved, may need to be included in the 30-hour restriction (see above).

This restriction was established in 1985 (EPC approved 31-Jul-84), when the Credit Testing Policy was significantly overhauled. In the proposal, the rationale for establishing the restriction was as follows:

> *The limitation on hours is intended to ensure that students receive appropriate classroom instruction. However, very good students who are capable of doing more work through testing should readily be granted a waiver for the rule, depending on the individual college or school's view of the student's program and individual performance.*

The view of the EPC Ad Hoc Committee is that students who are granted alternative credit (e.g., AP, CLEP, IB, CBE and the proposed retroactive credit) are, in general, very good students. Therefore, the committee felt there should not be a restriction aimed primarily at very good students that would require them to request an exception, which would need to be reviewed, approved and implemented. In most cases, the exception would be approved, leading to the question of why an exception needs to be requested if it is "readily granted."

The concern on the part of the developers of the 1984 proposal was ensuring students receive appropriate classroom instruction. However, AP and CLEP exams are limited in choice and pertain primarily to introductory general education courses. Kent State accepts 36 AP exams for 50 courses and 24 CLEP exams for 35 courses—all lower division coursework. Faculty allow for 72 Kent State (mostly lower division) courses to be taken for credit by examination (CBE), and there are 408 other courses that may be taken for CBE with departmental approval. An audit of alternative credit revealed that 192 students earned CBE for 81 Kent State courses in the past five years.

Between fall 2008 and fall 2013, 5,742 students earned CBE or transferred in AP and/or CLEP credit. Of that total number, 158 students (2.8%) earned more than 30 credits. See attached chart for some examples from that population.

In addition, Kent State has a residence policy that requires students to complete at Kent State a minimum of 30 passed hours (9 upper division hours in the major) for a bachelor's, 15 passed hours for an associate degree, and 50 percent of total hours for a certificate. Credit earned through AP, CBE and CLEP and the proposed retroactive credit do not count in passed hours.

ALTERNATIVES AND CONSEQUENCES

The alternative is to keep the current policy unchanged, which will require students who may earn more than 30 hours combined of alternative credit to be required to request an exception.

SPECIFIC RECOMMENDATION AND JUSTIFICATION

It is recommended that effective for fall 2014, the policy is revised as follows (see next page for the revisions):

Credit Testing Eligibility

The student's college determines eligibility for testing. The following regulations govern credit through testing:

1. Credit is awarded on a course-by-course basis. Students may be tested for Credit-By-Examination (CBE) only once for any given course. Students may not attempt a course CBE for which they have previously attempted through the College Level Examination Program (CLEP).

2. New students may take the CLEP before beginning work at Kent State University. CBE is available to currently enrolled degree- and certificate-seeking Kent State students only.

3. Students are allowed to take CBE only if they are in good standing (i.e., not on probation).

4. Students may not take CLEP or CBE for any course:
   a. In which they have audited
   b. In which they are currently enrolled
   c. In which they have previously enrolled and earned a grade, including withdrawal (A-F, AU, IN, IP, NF, NR, S, SF, U, W, Y or Z)

5. In subject fields in which knowledge is sequential or accumulative (e.g., mathematics and foreign language), courses are structured in prescribed sequences. Students who have received credit for, or established proficiency at, one level in such a sequence (either by testing or by enrolling in and completing the course) cannot subsequently earn CLEP or CBE credit for any prior course in the sequence or in any lower level sequence. Students who want to earn CBE for more than one course in such a sequence must complete CBE one course at a time, beginning with the lowest level course for which they want to receive academic CBE credit.

6. ~~Students pursuing a baccalaureate may attempt a maximum of 30 hours CLEP, CBE and Advanced Placement (AP) combined. Students pursuing an associate degree may attempt a maximum of 15 hours CLEP, AP and CBE combined. No more than 50 percent of a certificate's total hours may be earned through CLEP, AP and CBE combined. Students who wish to take more than the maximum permitted may petition their college dean for a waiver of this limitation. Students who have earned more than the maximum permitted of AP and/or CLEP credit before attending Kent State University will be granted that credit, provided such credit meets Kent State standards.~~

~~7~~ 6. Students approaching graduation must complete all CBE and CLEP credit by at least the semester preceding the semester in which they plan to graduate.

~~8~~ 7. Students who sign up for CBE must take the exam within 60 days of the payment date of application. If they do not, they forfeit any fees paid and must reapply to take the exam.

TIMETABLE AND ACTIONS REQUIRED

EPC Ad Hoc Committee for Academic Policies .... 14 February 2014

Educational Policies Council .... 17 March 2014 *anticipated approval*

Faculty Senate .... 14 April 2014 *anticipated approval*

Implementation in the University Catalog .... Fall 2014

Random sampling of students who earned more than 30 credits of AP, CLEP, CBE combined (2008-2013)

Student 1 (69 credits combined)[1]

GPA: 3.605 Earned[2] hrs: 167 Passed[3] hrs: 95
Program: BS Integrated Life Sciences/NEOMED
Graduation: summer 2011

AP: ENG 11011	AP: HUM A&S LER 3
AP: ENG 22073	AP: MATH 10041
AP: BSCI 10110	AP: MATH 12002
AP: BSCI 10120	AP: MATH 12003
AP: CHEM 10060	AP: PHY 23101
AP: CHEM 10062	AP: PHY 23102
AP: ECON 22060	AP: POL 10004
AP: ECON 22061	AP: PSYC 11762
AP: HIST 12070	CLEP: MIS 24163
AP: HIST 12071	CLEP: MKTG 25010

Student 2 (55 credits combined)

GPA: 3.656 Earned hrs: 155 Passed hrs: 80
Program: BS Biology/Mathematics (double major)
Expected graduation: fall 2014

AP: BSC I10110	AP: ENG 11011
AP: BSCI 10120	AP: MATH 12002
AP: CHEM 10060	AP: MATH 10041
AP: CHEM 10061	AP: PHY 13001
AP: CHEM 10062	AP: PHY 13002
AP: CS 10051	AP: PHY 13021
AP: CS 23021	AP: PHY 13022
AP: ECON 22060	AP: POL 10100
AP: ECON 22061	

Student 3 (49 credits combined)

GPA: 3.987 Earned hrs: 157 Passed hrs: 108
Program: BS Integrated Life Sciences/NEOMED
Graduation: summer 2011

AP: BSCI 10110	AP: MATH 11022
AP: BSCI 10120	AP: MATH 12002
AP: CHEM 10060	AP: MATH 12003
AP: CHEM 10061	AP: PSYC 11762
AP: CHEM 10062	CLEP: HIST 12071
AP: ENG 22073	CLEP: SPAN 18201
AP: MATH 11010	CLEP: SPAN 18202

Student 4 (46 credits combined)

GPA: 3.959 Earned hrs: 70 Passed hrs: 24
Program: BS Integrated Life Sciences/NEOMED
Expected graduation: fall 2015

AP: BSCI 10110	AP: ENG 11011
AP: BSCI 10120	AP: MATH 12002
AP: CHEM 10060	AP: MATH 12003
AP: CHEM 10061	AP: PHY 13001
AP: CHEM 10062	AP: PHY 13002
AP: ECON 22060	AP: PHY 13021
AP: ECON 22061	AP: PHY 13022

Student 5 (44 credits combined)

GPA: 3.950 Earned hrs: 117 Passed hrs: 73
Program: BS Integrated Life Sciences/NEOMED
Expected graduation: summer 2014

AP: A&S HUM LER	AP: MATH 10041
AP: CHEM 10060	AP: MATH 12002
AP: CHEM 10061	AP: MATH 12003
AP: CHEM 10062	AP: PHY 23101
AP: HIST 12070	AP: PHY 23102
AP: HIST 12071	AP: PSYC 11762

Student 6 (41 credits combined)

GPA: 4.000 Earned hrs: 153 Passed hrs: 112
Program: BS Integrated Life Sciences/NEOMED
Graduation: summer 2012

AP: MATH 12002	AP: CHEM 10062
AP: MATH 12003	AP: ENG 11011
AP: BSCI 10110	AP: ENG 22073
AP: BSCI 10120	AP: HIST 12070
AP: CHEM 10060	AP: HIST 12071
AP: CHEM 10061	

Student 7 (38 credits combined)

GPA: 3.641 Earned hrs: 150 Passed hrs: 112
Program: BS Integrated Life Sciences/NEOMED
Graduation: summer 2010

AP: BSCI 10110	AP: HIST 12070
AP: BSCI 10120	AP: HIST 12071
AP: CHEM 10060	AP: PHY 13001
AP: CHEM 10062	AP: PHY 13002
AP: ENG 22073	AP: POL 10100
AP: HIST 11051	

Student 8 (36 credits combined)

GPA: 3.983 Earned hrs: 191 Passed hrs: 122
Program: BS Psychology and BSPH Public Health
Graduation: spring 2012

AP: BSCI 10001	AP: MATH 11010
AP: BSCI 10002	AP: MATH 11022
AP: ENG 22073	AP: MATH 12002
AP: HIST 11051	CLEP: SPAN 18201
AP: HIST 12070	CLEP: SPAN 18202
AP: HIST 12071	

Student 9 (33 credits combined)

GPA: 3.163 Earned hrs: 150 Passed hrs: 117
Program: BS Architecture
Graduation: spring 2013

AP: A&S HUM LER	AP: PHY 13002
AP: ENG 11011	AP: PHY 13021
AP: ENG 22073	AP: PHY 13022
AP: HIST 12070	AP: MATH 12002
AP: HIST 12071	AP: POL 10100
AP: PHY 13001	

---

[1] 69 credits was the highest amount earned between 2008 and 2013
[2] "Earned" hours include KSU courses with passing grade, transfer credit and alternative credit (e.g., AP, CBE, CLEP)
[3] "Passed" hours include KSU courses with passing grade only; exclude transfer credit and alternative credit

KENT STATE UNIVERSITY
CERTIFICATION OF CURRICULUM PROPOSAL

8.f.

Preparation Date   Curriculum Bulletin _____

Effective Date   **Fall 2014**   Approved by EPC _____

Department   **Associate and Assistant (A&A) Deans Committee**

College

Proposal   **Revise Policy**

Proposal Name   **Revision of Transient Work at Another Policy**

Description of proposal:
Revision of the Transient Work at Another University policy to eliminate the 18-credit restriction and require students to be in good academic standing for eligibility, among other changes.

Describe impact on other programs, policies or procedures (e.g., duplication issues; enrollment and staffing considerations; need, audience)
No impact; revisions update policy, which has been in place since 1985.

Units consulted (other departments, programs or campuses affected by this proposal):
A committee developed the revisions and included members from vaiours colleges and campuses, Transfer Center, Office of Curriculum Services and Office of Student Financial Aid

---

REQUIRED ENDORSEMENTS

_____   ___/___/___

Department Chair / School Director

_____   ___/___/___

Campus Dean (for Regional Campuses proposals)

_____   ___/___/___

College Dean (or designee)

_____   ___/___/___

Dean of Graduate Studies (for graduate proposals)

_____   ___/___/___

Provost and Senior Vice President for Academic Affairs (or designee)

Proposal Summary
Revision of Policy to Allow Kent State Students to Undertake Transient Work at Another University

SUBJECT SPECIFICATION

Revision of the Transient Work at Another University policy to eliminate the 18-credit restriction and require students to be in good academic standing for eligibility, among other changes.

BACKGROUND INFORMATION

The Associate and Assistant (A&A) Deans Committee was requested by advisors to review the Transient Work at Another University policy, specifically, the 18-credit limit of transient work. A&A Deans Committee formed a subcommittee, comprising the following people, charged with the task.

- Joanne Arhar, associate dean, College of Education, Health and Human Services
- LuEtt Hanson, associate dean, College of Communication and Information
- Mary Ann Haley, assistant dean, College of the Arts and Sciences
- Tara Jackson, financial aid coordinator, Office of Student Financial Aid
- Barbara Miller, senior advisor, Transfer Center
- Sandra Randulic, advising and academic service director, College of the Arts
- Charity Snyder, assistant dean, Division of Undergraduate Studies
- Mary Southards, assistant dean, Stark Campus
- Therese Tillett, director, Office of Curriculum Services

The subcommittee reviewed Kent State's transient policy and procedures as well as issues related to them. The subcommittee also reviewed policies from 10 other institutions. In addition, the committee sent a survey to members of the Ohio Articulation and Transfer Network Advisory Committee (covering all state public universities and colleges) asking questions about their transient policy and procedures.

Following this work, the subcommittee made the following recommendations to A&A Deans:

1. Require students to be in good academic standing (i.e., minimum 2.000 cumulative GPA) to be eligible for transient work at another university. Students not doing well mistakenly believe they can improve their GPA at Kent State by taking coursework elsewhere. In addition, the committee did not feel it represented Kent Sate well to send students on academic probation to other institutions.

2. Clarify institutions students may be eligible to take transient coursework, which includes regionally accredited universities and those pre-approved (e.g., Disney College Program).

3. Encourage students to meet with their advisor before submitting the Transient Permission Form and to submit the appropriate forms to the Office of Student Financial Aid. This language may alleviate issues that occur routinely, including students taking transient work before receiving Kent State approval, students not having the right prerequisites to take transient coursework, and students taking courses that will not transfer back to Kent State as the student intended.

4. Stipulate that students must have been enrolled at Kent State for at least one semester before applying; thereby providing a Kent State GPA to determine good academic standing. In addition, the stipulation clarifies the situation of students admitted to Kent State as new students who then take college courses elsewhere before their first Kent State semester. Per policy, they should be designated as transfer students.

5. Remove information about previously accepted grade for transfer, which changed from a C to a D grade in 2005 for Ohio institutions (and in 2010 for all accredited institutions). While that information remains in Kent State's transfer credit evaluation policy, it is no longer needed in this policy as it deals with students applying for transient status in the future, not in the past.

6. Explain that grades earned for transient study are not calculated into the student's Kent Sate GPA, which aligns with Kent State's transfer credit evaluation policy. Transient work is treated as transfer work and should reflect the same policies. As mentioned earlier, students mistakenly believe grades earned through transient study will help improve their Kent State GPA.

7. Remove the 18-hour limitation for transient work. This restriction was the original reason to review the full transient policy as there were several anecdotal stories of students who exceeded that limitation, mainly through study abroad and the desire to take courses in the summer at an institution near the student's home. Through the review and survey of other universities, the subcommittee found that very few have a limitation. Those that had a limit tied it in with the institution's residence policy. Changes to this policy will align any limitation to Kent State's residence policy and replicates language from the residence policy.

8. Extend approval for transient coursework from one semester to one year for students who plan to be away from Kent State for a year-long study abroad/away.

9. Remind students that they are responsible for submitting an official transcript to have the transfer coursework posted to their Kent State transcript, and discourage them from taking transient work during their last semester. The committee did not want to prohibit them as there are times a student needs a required course to graduate that may not be offered in that term at Kent State. However, there is much anecdotal evidence of college offices trying to clear students for graduation who still have not submitted their transient transcript. The Transfer Center is working with the Admissions Office to communicate with students approved to complete transient work who have not yet submitted a transcript.

10. Allow for exceptions to the policy under unusual circumstances affecting an individual student.

ALTERNATIVES AND CONSEQUENCES

The alternative is keeping the current short vague and somewhat outdated policy. The consequences include having to post necessary information about transient work in other places for students to read and continuing to request exceptions for students taking more than 18 credit hours of transient work.

SPECIFIC RECOMMENDATION AND JUSTIFICATION

It is recommended that effective for fall 2014, the Transient Work at Another University is revised to reflect the changes outlined on the previous page. See next two pages for the current and proposed policies and a marked up policy to show the differences.

TIMETABLE AND ACTIONS REQUIRED

Associate and Assistant Deans Committee .... 11 February 2014
Educational Policies Council .... 17 March 2014
Faculty Senate .... 14 April 2014
Implementation in the University Catalog .... Fall 2014

Transient Work at Another University – <u>CURRENT POLICY</u>

Kent State University students who wish to take coursework at another accredited institution of higher education must receive the prior approval of the academic dean of the appropriate unit if the student intends to apply this coursework toward a Kent State University degree or certificate.

Transient work by students who are on probation, dismissed or in the last 30 hours of a degree program may be restricted by the students' college. All credits granted for transient work will be translated into semester hours. Grades received for transient work are not transferred; only credit hours are transferred. Generally, credit for non-remedial/developmental courses in which students have earned a minimum C grade at an accredited school (as determined by the Transfer Center) will be considered for transfer. However, transfer credit earned fall 2005 and later from a regionally accredited college or university in Ohio and earned fall 2010 and later from a regionally accredited, or international equivalent, college or university outside Ohio will be awarded for all non-remedial/developmental courses in which students have earned a minimum D grade.

No more than 18 semester hours of transient work may be approved. Approvals for transient attendance are valid for one term only (quarter, semester, etc.) at other institutions and are subject to all restrictions of the dean of the student's college.

Transient Work at Another University – <u>PROPOSED POLICY</u>

Kent State University students in good academic standing who wish to take coursework at another institution that is regionally accredited or pre-approved by Kent State as offering college-level credit must receive the prior approval of the dean of the unit offering the Kent State course.

Students should meet with their academic advisor prior to submitting the Transient Permission Form to ensure their eligibility to take transient coursework, to choose course(s) that can be applied toward their program, and to confirm that they qualify to enroll in the equivalent course at Kent State. Students applying for financial aid during the term of transient study will need to submit to the Office of Student Financial Aid the approved Transient Permission Form and an Ad Hoc Consortium Agreement.

To qualify for transient status, student must have been enrolled at Kent State for at least one term before attempting transient coursework and have a cumulative 2.000 GPA. Students who were not enrolled at Kent State for a semester and did not receive transient approval before completing course(s) at another institution must re-apply to Kent State as a transfer student.

Generally, credit for non-remedial/developmental courses in which students have earned a minimum D grade will be considered for transfer. All credits granted for transient work will be translated into semester hours. Grades received for transient work are not transferred and are not calculated into the student's Kent State GPA, but may be considered for admission to and/or progression for specific program. Credit earned for transient work does not count toward students' <u>residence requirement</u> at Kent State, but it will not invalidate residence in progress.

Approvals for transient attendance are valid for one term only (quarter, semester, etc.) at other institutions (one academic year for year-long study abroad/away opportunities) and are subject to all restrictions of the dean of the student's college, independent school or regional campus offering a Regional College program.

It is the student's responsibility, upon completion of the coursework, to submit an official transcript from the transient institution to the admissions office of the Kent State campus enrolled. Students are discouraged from taking transient coursework during their last semester because of the time necessary to receive and process transcripts, which may delay clearing the student for graduation.

All policies that govern the transfer of academic credit also apply to transient credit and can be reviewed in the academic policies section of the University Catalog. Under unusual circumstances, students may request an exception to the above requirements for transient eligibility by contacting their academic unit prior to registration elsewhere.

Transient Work at Another University – <u>CHANGES TO THE CURRENT POLICY</u>

Kent State University students <u>in good academic standing</u> who wish to take coursework at another ~~accredited institution of higher education~~ <u>institution that is regionally accredited or pre-approved by Kent State as offering college-level credit</u> must receive the prior approval of the ~~academic~~ dean of the ~~appropriate~~ unit offering the Kent State course ~~if the student intends to apply this coursework toward a Kent State University degree or certificate. Transient work by students who are on probation, dismissed or in the last 30 hours of a degree program may be restricted by the students' college.~~

<u>Students should meet with their academic advisor prior to submitting the Transient Permission Form to ensure their eligibility to take transient coursework, to choose course(s) that can be applied toward their program and to confirm that they qualify to enroll in the equivalent course at Kent State. Students applying for financial aid during the term of transient study will need to submit to the Office of Student Financial Aid the approved Transient Permission Form and an Ad Hoc Consortium Agreement.</u>

<u>To qualify for transient status, student must have been enrolled at Kent State for at least one term before attempting transient coursework and have a cumulative 2.000 GPA. Students who were not enrolled at Kent State for a semester and did not receive transient approval before completing course(s) at another institution must re-apply to Kent State as a transfer student.</u>

Generally, credit for non-remedial/developmental courses in which students have earned a minimum ~~C~~ <u>D</u> grade ~~at an accredited school (as determined by the Transfer Center)~~ will be considered for transfer. ~~However, transfer credit earned fall 2005 and later from a regionally accredited college or university in Ohio and earned fall 2010 and later from a regionally accredited, or international equivalent, college or university outside Ohio will be awarded for all non-remedial/developmental courses in which students have earned a minimum D grade.~~ All credits granted for transient work will be translated into semester hours. Grades received for transient work are not transferred <u>and are not calculated into the student's Kent State GPA, but may be considered for admission to and/or progression for specific program</u> ~~only credit hours are transferred~~.

~~No more than 18 semester hours of transient work may be approved.~~ <u>Credit earned for transient work does not count toward students' residence requirement at Kent State, but it will not invalidate residence in progress.</u> Approvals for transient attendance are valid for one term only (quarter, semester, etc.) at other institutions <u>(one academic year for year-long study abroad/away opportunities)</u> and are subject to all restrictions of the dean of the student's college<u>, independent school or regional campus offering a Regional College program</u>.

<u>It is the student's responsibility, upon completion of the coursework, to submit an official transcript from the transient institution to the to the admissions office of the Kent State campus enrolled. Students are discouraged from taking transient coursework during their last semester because of the time necessary to receive and process transcripts, which may delay clearing the student for graduation.</u>

<u>All policies that govern the transfer of academic credit also apply to transient credit and can be reviewed in the academic policies section of the University Catalog. Under unusual circumstances, students may request an exception to the above requirements for transient eligibility by contacting their academic unit prior to registration elsewhere.</u>

KENT STATE UNIVERSITY
CERTIFICATION OF CURRICULUM PROPOSAL 8.9.

Preparation Date   Curriculum Bulletin _____

Effective Date   **Fall 2014**   Approved by EPC _____

Department

College   **US - Undergraduate Studies**

Proposal   **Revise Policy**

Proposal Name   **Revise Dismissal Policy**

Description of proposal:

Proposal seeks to revise the dimissal policy to insert an item inadvertently removed during the last revision of the policy. The University has been operating as if this provision is still in place as to not disadvantage our students.

Describe impact on other programs, policies or procedures (e.g., duplication issues; enrollment and staffing considerations; need, audience)

The revised policy will allow the policy to accurately reflect what the unievrsity is doing in practice.

Units consulted (other departments, programs or campuses affected by this proposal):

Associate and Assistant Deans, Advising Deans, Advisors, and Registrar's Office.

REQUIRED ENDORSEMENTS

_____   ___/___/___

Department Chair / School Director

_____   ___/___/___

Campus Dean (for Regional Campuses proposals)

_____   ___/___/___

College Dean (or designee)

_____   ___/___/___

Dean of Graduate Studies (for graduate proposals)

_____   ___/___/___

Provost and Senior Vice President for Academic Affairs (or designee)

Proposal Summary
Revision of the Undergraduate Dismissal Policy

Subject Specification

The proposed revision will align the dismissal policy with current practice.

Background Information

The proposed revision is in response to the dismissal revision in fall 2012, which inadvertently removed a provision of the previous policy that should have been retained. The university has been operating as though this provision is in place; otherwise it would have been a detriment to the students being reviewed for dismissal.

The revision should include the original statement that the provost will not dismiss a student who earned a 2.000 term GPA (unadjusted for the recalculation provisions in the course repeat policy).

Alternatives and Consequences

The alternative is to keep the policy as it is and continue the provision in practice and not have it stated in the catalog, which could lead to confusion and would be inconsistent with the policy.

Specific Recommendation and Justification

It is the recommendation that the changes on the following pages be made to the policies as published in the University Catalog and in the Policy Register when appropriate.

Timetable and Actions Required

Associate and Assistant Deans Committee.......February 2014
Educational Policies Council.............................March 2014
Faculty Senate...April 2014
Board of Trustees (information item)................May 2014
Effective implementation ....Fall 2014 University Catalog

POLICY REGISTER: 3343-3-01.10
Administrative policy regarding dismissal of undergraduate students for academic reasons

(A)   Purpose. A student whose academic performance indicates a limited chance of obtaining the minimum grades required for graduation will be subject to dismissal from the university.

(B)   Eligibility. Specifically, the provost may dismiss:

    (1)   A student on probation if the student's cumulative grade point average (GPA) is within the following ranges:
        (a)   16-29 GPA hours: below 1.5000 cumulative GPA.
        (b)   30-59 GPA hours: below 1.700 cumulative GPA.
        (c)   60-89 GPA hours: below 1.800 cumulative GPA.
        (d)   90 or more GPA hours: below 1.900 cumulative GPA.

    (2)   A student on probation or a transfer student admitted on probation who receives nine or more credit hours of any combination of the following grades in the semester under review: F, NF, SF, U. This policy applies without regard to whether the designated grades were included or excluded from the student's cumulative GPA.

    (3)   A student who fails to make adequate progress toward completion of the program of study (including, but not limited to, excessive complete term withdrawals, course withdrawals or grades of NF, SF or U).

(C)   (4)   The provost may choose not to dismiss a student within the stated ranges above if circumstances warrant. The provost will not dismiss a student on probation if any of the following conditions apply to that student:

    (1)(5)   It is the student's first semester of enrollment at Kent state university (including first-semester freshman or first-semester transfer student).

    (2)(6)   The student has fifteen or fewer GPA hours at Kent state university.

    (3)(7)   The student was in good academic standing at the end of the preceding term of enrollment.

    (4)   The student earns a 2.000 term GPA (unadjusted for the recalculation provisions in the course repeat policy).

(D)(C)   Required absence. Students meeting the above conditions will be subject to academic dismissal and should expect to be away from the university for a minimum of twelve consecutive months. A dismissed student may not register for any coursework at any campus of Kent state university. The notation of academic dismissal will be printed on the student's official transcript.

(E)(D)   Reinstatement.

    (1)   Reinstatement after dismissal from Kent state university is neither automatic nor guaranteed. A student may be reinstated only if the student provides convincing evidence of probable academic success if permitted to return to the university. A dismissed student who has previously accumulated a substantial number of credit hours and/or an excessively low GPA should expect that reinstatement is not likely to be approved. For programs with selective admission requirements, specified certification standards or additional program and graduation requirements, reinstatement may be impossible. Application for reinstatement after the required period of time away from the university should be to the dean of the college or campus that houses the major program the student wishes to enter. The application should include convincing evidence of the student's motivation to continue and of the student's specific efforts during the period of dismissal to eliminate previous

weaknesses. After evaluating the application for reinstatement and all supporting materials, the dean will inform the student of the reinstatement decision.

(2)   A student who is reinstated is automatically placed on probation until good academic standing (minimum 2.000 cumulative GPA) is attained. Academic requirements will be determined by the catalog-in-force at the time the student re-enrolls at the university.

UNIVERSITY CATALOG:
Dismissal

Students whose academic performance indicates a limited chance of obtaining the minimum grades required for graduation will be subject to dismissal from the university.

A. The provost may dismiss:

1. Students on probation if the student's cumulative grade point average (GPA) is within the following ranges*:
    a. 16-29 GPA hours: below 1.500 cumulative GPA
    b. 30-59 GPA hours: below 1.700 cumulative GPA
    c. 60-89 GPA hours: below 1.800 cumulative GPA
    d. 90 or more GPA hours: below 1.900 cumulative GPA

2. A student on probation or a transfer student admitted on probation who receives 9 or more credit hours of any combination of the following grades in the semester under review: F (Fail), NF (Never Attended–Fail), SF (Stopped Attending–Fail), U (Unsatisfactory). This policy applies without regard to whether the designated grades were included or excluded from the student's cumulative GPA.

3. A student who fails to make adequate progress toward completion of the program of study (including, but not limited to, excessive complete term withdrawals, course withdrawals or grades of NF, SF or U).

    * The provost may choose not to dismiss a student within the stated ranges if circumstances warrant.

B. The provost will not dismiss a student on probation if any of the following conditions apply to that student:

1. It is the student's first semester of enrollment at Kent State University (including first-semester freshman or first-semester transfer student).

2. The student has 15 or fewer GPA hours at Kent State University.

3. The student was in good academic standing at the end of the preceding term of enrollment.

4. The student earns a 2.000 term GPA (unadjusted for the recalculation provisions in the course repeat policy).

A student who is dismissed should expect to be away from the university for a minimum 12 consecutive months. A dismissed student may not register for any coursework at any campus of Kent State University. The notation of academic dismissal will be printed on the student's official transcript.

For further information concerning the conditions of probation and dismissal, students should contact their college or campus advising office. See guidelines for dismissal appeals below.