KENT STATE.
U N I V E R S I T Y

FACULTY SENATE

TO:	Members of the Faculty Senate and Guests	**DATE:** July 11, 2016
FROM:	Deborah C. Smith, Chair of the Faculty Senate	
SUBJECT:	Agenda and Materials for the July 18, 2016 Faculty Senate Meeting	

Attached you will find the agenda and the materials for the July 18th Faculty Senate meeting. As always, we will meet in the Governance Chambers at 3:20 p.m. Refreshments will be provided.

1. Call to Order

2. Roll Call

3. Approval of the May 9, 2016 Faculty Senate Meeting Minutes

4. Associate Provost's Remarks

5. Chair's Remarks

6. Approval of Ohio Faculty Council Representative

7. EPC Items (Information Items):

    a. Revision of name for the Information Technology for Administrative Professionals major within the Associate of Applied Business degree. The name is revised to Office Technology. In addition, the course subject ITAP changes to OTEC for 21 courses. Admission, course and graduation requirements are unchanged. The degree program is administered by the Regional College and offered on the Ashtabula, Salem, Trumbull and Tuscarawas campuses. Effective Fall 2016.

    b. Revision of University Readiness Standards policy to accept the Accuplacer placement assessment (to replace Compass in spring 2017) and the GED for English, chemistry and mathematics placement. Effective Fall 2016.

9. Old Business:

    a. AY 15/16 Faculty Senate Status Report

10. Announcements / Statements for the Record

11. Faculty Senate Meeting Adjournment

KENT STATE UNIVERSITY

FACULTY SENATE
Minutes of the Meeting
May 9, 2016

Senators Present: Patti Baller, Jeffrey Child, Edward Dauterich, David Dees, Paul Farrell, Mary Ferranto, George Garrison, Pam Grimm, Bruce Gunning, Min He, Albert Ingram, Susan Iverson, Robert Kairis, Kathy Kerns, Jihyun Kim, Darci Kracht, Tracy Laux, Oana Mocioalca, Mary Mooney, Thomas Norton-Smith, Lawrence Osher, Linda Piccirillo-Smith, Mary Beth Rollick, Susan Roxburgh, Arden Ruttan, Andrew Shahriari, Denice Sheehan, Deborah Smith, Fred Smith, John Stoker, Robert Twieg, Roberto Uribe-Rendon, Theresa Walton-Fisette, Donald White, Linda Williams, Kathryn Wilson

Senators Elect Present: Rachael Blasiman, Farid Fouad, Kim Garchar, Edgar Kooijman, Mahli Mechenbier

Senators Not Present: Ann Abraham, Vinay Cheruvu, Vanessa Earp, Ali Erritouni, Christopher Fenk, Lee Fox, Jay Jahangiri, Cynthia Kristof, Stephen Minnick, Jane Moneysmith, David Smeltzer, Terrence Uber

Ex-Officio Members Present: President Beverly Warren, Senior V.P. for Academic Affairs and Provost Todd Diacon, Paul DiCorleto, Deborah Huntsman, Shay Little, Rebecca Murphy, Mark Polatajko, Charlene Reed, James Blank, Allan Boike, James Bracken, John Crawford-Spinelli, Mark Kretovics, Don Palmer, Eboni Pringle, Robert Sines, Deborah Spake, Douglas Steidl

Ex-Officio Members Not Present: Sonia Alemagno, Alfreda Brown, Barbara Broome, David Garcia, Ed Mahon, Jeffrey McLain, Amy Reynolds, Susan Stocker, Melody Tankersley, Robert Walker, Willis Walker

Observers Present: Jerry Feezel (Emeritus Professor), Fritz Yarrison (GSS)

Observers Not Present: Brian Cannon (USS)

Guests Present: Sue Averill, Fashaad Crawford, Janis Crowther, Cesquinn Curtis, LuEtt Hanson, Mary Ann Haley, Melissa Hunter, Mary Dellmann-Jenkins, Karen Keenan, Jennifer Kellogg, Jamie McCartney, Mark Mistur, Mandy Munro-Stasiuk, Elizabeth Sinclair, Cynthia Stillings, Therese Tillett, Jarrod Tudor, Lindsey Westermann Ayers, Lana Whitehead, Gina Zavota

1. **Call to Order**

   Chair Williams called the meeting to order at 3:25 p.m. in the Governance Chambers located on the second floor of the Kent Student Center.

2. **Roll Call**

   Secretary Farrell called the roll.

3. Approval of the Faculty Senate Meeting Minutes of April 11, 2016

Chair Williams called for a motion to approve the minutes of the Faculty Senate meeting of April 11, 2016. A motion to approve the minutes as amended was made and seconded (Child/Mocioalca) and passed unanimously.

4. Remarks from President Beverly Warren

President Warren thanked Faculty Senators for their well-wishes regarding her health and indicated that they were a tremendous boost to her. She congratulated the new officers elected at the previous Senate meeting, and indicated that she was looking forward to working with them in the year ahead. She also thanked the outgoing members of the Executive, saying that there had been great interaction, and that the meetings with the Executive had exhibited great candor, energy and a real interest in working together. She wished Secretary Farrell well in his planned retirement and thanked him for all he has meant to Kent State.

President Warren noted the great achievement of jumping 19 places in the rankings of Best National Universities in one year, and stated that 65% of the ranking is based on the quality of the faculty, the quality of the undergraduate academic programs, student retention and faculty resources. She indicated that it was a tribute to the manner in which faculty really pay attention to what we need to accomplish as a research university without losing sight of the importance of undergraduate education.

The University also launched its Strategic Road Map for the next 6 years. It projects a growth in enrollment over the next 5 years of about 2,600 students, including about 50 new freshmen each year. The remaining new students will come from transfer students and from our retention that is growing steadily every year. As the student numbers grow, we must think about growing the faculty also and making sure that we have the right number and mix of faculty. She was pleased that we hired 96 new faculty. There were 37 tenure-track and 59 non tenure-track faculty hired in the past academic year. A recruitment fund of $1 million was created to recruit diverse faculty and 10 new faculty will join in the 16/17 AY. The Kent Campus aims for 25 to 30 new tenure-track hires beyond retirements and replacements. The goal is to move as close as we can to 70% of faculty who are tenure-track, although this may take more than five years.

She indicated that a subgroup of FaSBAC, working with the Provost and the Vice-President for Finance and Administration, was making progress on a revision of the RCM model, called RCM 2.0. Some changes will come in July, but the process of revision will continue in a transparent manner, keeping in mind the need to divert funds to strategic priorities identified in the roadmap.

President Warren discussed the progress in updating the campus under the Foundations of Excellence plan. The University will receive $23-25 million in capital funds from the state for deferred maintenance.

She then went on to highlight aspects of the Strategic Roadmap. The first priority is Students First, which includes student success and closing the achievement gap between students from underrepresented and at-risk groups and all other students at KSU. Part of this is enhancing the diversity of our students and faculty. To create a Distinctive Kent State, we will launch five centers for Research Distinction, beginning with the multi-disciplinary Center for Brain Health. We will build on the Climate Study for the Great Place Initiative; she applauded Kathy Wilson and Shay Little for their leadership. Over 30% of faculty participated in the Climate Study and there were more than 9,000 responses.

The University plans to enhance Study Abroad scholarships, and is exploring the idea of an international living/learning residence hall. The President believes that we will need 340 new beds on campus due to growing demand and student numbers. The University will pursue Carnegie Community Engaged University status, a designation that we had in the past. This will include endeavors such as service learning in our classrooms, community engaged research, having service partnerships with the City of Kent as well as throughout northeast Ohio.

The University is moving forward with a Healthy Campus Initiative, and will be seeking endorsement and approval by the Board for the Tobacco-free/Smoke-free Campus, with implementation planned for July 2017. The University will also be launching a comprehensive campaign to help fund the Roadmap through private philanthropy, and are looking for big, bold, eight figure ideas. We also need to look at the next iteration of the Facility Master Plan.

President Warren concluded by thanking the Senate for its leadership, support, and partnership over the past year, and indicated that she looked forward to working with Chair-elect Smith in the year ahead.

5.   Remarks from Faculty Senate Chair, Linda Williams

Chair Williams asked faculty interested in serving as the member or alternate on the Ohio Faculty Council to contact Chair-elect Deborah Smith. She reflected on the last year's work at Senate and that many of the issues tackled will be updated today, including RCM, SSIs, Charter and Bylaws, office hour policies, graduate admissions applications, bookstore and computer concerns, and the proper behavior of professors and their relationships with people of lesser power.

She thanked the Senators for all the wonderful questions and the input given during the year. She particularly thanked the out-going senators: Vanessa Earp, Ali Erritouni, Susan Iverson, Oana Mocioalca, Jayne Moneysmith and Mary Mooney. She also thanked Paul Farrell and Fred Smith, who are retiring, for their service to the Senate over the years, and that Senate will definitely miss their institutional wisdom. Finally she thanked members of the Executive Committee for their extra efforts, understanding, and good cheer during Tess's absence.

Chair Williams then introduced Vice-President Mahon to give his report earlier than listed in the agenda, since he had to leave for a presentation in Cleveland.

8c.   (Moved ahead in the agenda) IT Update: Vice President Ed Mahon

Vice-President Mahon discussed the four issues provided to him by Faculty Senate.

The first concerned limitations to Flashfolio. Concerns include the inability to put letters of recommendation side by side, no summary of the votes, and not being able to view all files and ballots. Senate had asked whether these are policy issues or software issues. He asked Associate Provost Averill to speak to that. Associate Provost Averill indicated that one could view the external letters side by side by opening more than one window. Senator Mocioalaca said this was not possible and Associate Provost Averill agreed to check on it again. The lack of summary of the votes was a systems issue and would be corrected in 16/17. Senator Laux raised the issue of not being able to see the Dean's letter in NTT reviews. Associate Provost Averill indicated that in the days when we did this on paper faculty members were able to review relevant files, would cast a ballot on those files, and at that point the files were moved from the department to the college and faculty members no longer had access. The same was true at other levels of review. FolioWeb had open access, but many deans and chairs complained that it was not how the paper process worked and that it was causing issues in the department when people could go back in

and re-hash what was going on in the department, what was happening in the college etc. In implementing Flashfolio, it was made as similar to the old paper process as possible.

Senator Deborah Smith indicated that, although the files moved around, anyone could go in and view them. Associate Provost Averill said that, since she has been in the role, there have been formal requests under the CBA or Public Records Act but not informal ones like that. Senator Deborah Smith said that under Gayle Ormiston faculty could write to him or even just show up and view the documents. Senator Smith stressed that we should always err on the side of transparency. Senator Garchar suggested that we should discuss the issue of transparency later. Associate Provost Averill indicated that faculty members could share their files in Flashfolio. Senator Farrell asked whether previous years' files could be shared, and she answered that except for the ballots they could. They are working on making it possible to also share the ballots. She commended the vendor, DATA 180, on their willingness to work with Kent on features that we wanted. Senator Dees clarified that historic material, for example from 20 years ago, is not in the system. He also said that if we allow people access to all files, the current version of Flashfolio would allow them to make changes to other people's files.

The second issue Vice President Mahon was asked to speak to was the perceived slowdown in PC software. He asked Chris Muller, who manages the client infrastructure group within IS and works very closely with the field support staff to address this issue. He said his group was not aware of widespread problems but if faculty work with their local support staff they could refer such problems to his group. Senator Deborah Smith asked for a show of hands of those who had experienced such problems, and a significant number of Senators raised their hands. Dr. Mahon indicated that he thought these were local problems on the PCs.

Vice President Mahon then asked Sameer Jaleel to address the third issue, whether Drupal was being replaced and the problems with the site search function. He said Drupal is not being replaced, but there is a new design which will go live on August 21st. For a while both designs will be available and then there will be a freeze to ensure updates are not lost. On the search engine, Kent is moving away from the Google search engine. The new Sola technology is used in the Flashline beta and will be used in other places in the coming months. It will allow restricting searches to the regional sites, have searches based on one's browsing pattern, and allow saving of searches.

Vice President Mahon introduced Colleen Santee to address the fourth issue, the graduate application process. IT is partnering with Graduate Admissions on this. It has been decided to accelerate this one piece of the Enterprise wide CRM project to be ready in time for Fall 2017 applicants. There was a listening tour to determine pain points in the process. The project will include: online applications, an applicant portal, application requirements, application status management reporting, email and event management, and online decisions. It is targeted to be live in August 2016.

Vice President Mahon concluded by extending an invitation for coffee with him. His email is emahon@kent.edu.

6. **Elections: Committee on Administrative Officers**

The nominees for the two Senator positions were Farid Fouad, Tracy Laux, Terrence Uber, and Bob Twieg; the nominees, for the two non-senators positions were Vanessa Earp, Mark Lyberger, Oliver Ruff, and Jack Vazzana. Chair Williams asked for further nominations from the floor and, there being none, the election was conducted. Tracy Laux, Bob Twieg, Mark Lyberger, and Vanessa Earp were elected. The remaining candidates will be designated as alternates.

7. Action Items:

a. Faculty Senate Charter and Bylaws Revisions

The proposed revisions to the Charter and Bylaws were presented by the Chair of the Charter and Bylaws Commission, Paul Farrell. The focus was on changes relative to the draft presented at the previous Senate meeting.

The changes from the original draft included explicit mention of the need for changes to be approved by the Board, since the Charter and Bylaws are University Policies. The terminology has been changed from 'FT NTT Faculty' to 'Full-Time Non-Tenure Eligible Faculty' in order to remove confusion between the AAUP-KSU unit and the Faculty Senate category. This does not change who is eligible to stand in each group, or who is represented.

A second change is that a definition of 'petition' was added. A petition shall include the full text of the petition and lines in which a faculty member may indicate his or her support for the petition by either including his or her handwritten signature or a digital reproduction thereof. The main objective is to ensure that signatories know exactly what they are signing and the circulator cannot change the wording of a petition after someone has signed it.

This form for nominating someone for Senate will now be referred to as a nomination form rather than as a petition.

Another change clarifies that the Chair can call for another form of vote such as a show of hands.

The new draft clarifies the process for nominating representatives for Ohio Faculty Council. One representative has to be the Chair of Senate. Additionally the Chair will appoint another representative and an alternate.

This draft restores the 'may' as opposed to the 'shall' in the process of dealing with motions of Senate in the section that states that 'in the absence of such response in 90 days acceptance, it may be established.'

A final change is to the method of election for members of the Executive to match the method used for Senate.

Senator Kracht noted that Robert's Rules requires that the full outcome of elections be announced to the Senate, not just the winner but how many ballots, how many valid ballots, etc. Senator Farrell replied that this is a case where we do not follow Robert's Rules. Senator Kracht asserted that it should be specified in the Bylaws. She recalled a Graduate Student Senate election where there was a desire to not humiliate somebody who got very few votes; an announcement was not made as to what the vote count was and that person later came and accused the Graduate Student Senate of impropriety. She felt the votes should be recorded in the minutes. Senator Farrell said he concurred and that what Senator Kracht has presented means that they should be recorded unless Senate changes the Bylaws.

Senator Kracht inquired about the version of Fractional Single Transferable Vote system used and she and Senator Farrell had a technical discussion on the various methods after which Senator Farrell clarified the one used.

Senator Osher asked if there were any consideration given to defining College of Podiatric Medicine faculty as Professional Faculty. Senator Farrell replied that the commission believed that, if we had a separate definition for Professional Faculty, the CPM faculty would lose their right to stand for a second seat, the NTT seat. Also it appears Professional Faculty are not defined anywhere in the University policy register. The only things that are defined there are 'regular faculty' and 'full-time non-tenure-track faculty'. He also clarified that employee designations such as F5 and F6 only appeared in the financial records and not in any policy document. Senator Osher said that faculty at CPM had embraced Professional Faculty designation, were less concerned about the possible loss of representation, and concerned that not having a separate definition might raise problems in an accreditation visit. Senator Deborah Smith clarified the method of representation on Senate and pointed out that the main representation was from colleges and campuses. When an academic unit does not have at least 10 tenure eligible faculty, the question then becomes whether it has 10 full-time faculty. If the answer is yes, the academic unit gets guaranteed senate representation, if not it is temporarily absorbed into another academic unit for senate purposes. These rules are the same for all academic units, including the CPM.

Senator Roxburgh referred back to the previous issue and expressed the view that she would prefer information on the number of votes not be included as part of the voting process as it might be a disincentive to people to stand for office. Senator Farrell suggested that this be addressed by Senate in the future since the draft on the floor could not be amended at this time due to the two reading rule. Senator Stoker expressed confusion on the current status and Senator Farrell deferred to the parliamentarian but expressed his personal opinion that Senator Kracht's interpretation was correct and Senator Roxburgh's approach would require a further amendment to the Bylaws.

Senator Farrell moved the motion to approve the changes to the charter and bylaws on behalf of the Charter and Bylaws Revision Commission. Ballots were distributed and the motion passed by 31 votes to 5 which satisfied the required 2/3 of those present and voting.

b. EPC Action Items

i. Associate and Assistant Deans Committee
Revision of the Pass/Fail Grade policy to update language, clarify practice and bring consistency with other policies. Effective Fall 2016.

Dean Sinclair introduced the proposal to revise the Pass/Fail policy which has existed for nearly 40 years without any change. The problem arose because under BANNER students could select P/F even when they should not and warning them did not seem to have much effect. So this past fall the decision was made to require students to fill out a paper form before going to the Registrar's office and the Registrar sends those forms to the colleges to determine whether or not the student can take the course P/F. Work was also done to remove obsolete references and clarify which courses could be taken P/F. Senator Piccirillo-Smith asked whether there was a way to let online students do it online and Dean Sinclair said that that was not possible.

The motion was proposed and seconded (Kracht/Rolling) and passed unanimously.

ii. College of Applied Engineering, Sustainability and Technology
Establishment of the Aeronautical Systems Engineering Technology [AESE] major within the Bachelor of Science [BS] degree. Minimum total credit hours to completion is 121. Effective Fall 2017.

Dean Sines introduced the proposal and said that the suggested changes came from a recent accreditation visit. Senator Child asked why it was 121 hours and Dean Sines replied that it was due to 4 hour courses. Senator Kracht noted that the students do not take any mathematics in Fall of year one, and she suggested that this was a bad idea. Dean Sines replied that he would take it back to the faculty, but could not change that at Senate. Senator White pointed out that the roadmap is not set in stone. Senator Mocioala remarked that skipping a semester of math a student can lose a lot. Senator Grimm remarked that many students need remedial math before beginning the sequence.

The motion was proposed and seconded (D. Smith/Gunning) and passed unanimously.

iii. School of Lifespan Development and Educational Sciences
Establishment of the American Sign Language/English Interpreting [ASEI] major within the Bachelor of Science [BS] degree. In addition, 13 SPED courses will be revised to ASEI courses. Minimum total credit hours to completion is 121. Effective Fall 2017

The proposal was described by Jamie McCartney, the coordinator of ASL English in the main program. She explained that elevation from an existing concentration to a major was the result of best practices, growing enrollment numbers of students and mismatched goals and missions between that of special education. The employers of students who have graduated think that they are going to teach special education because that's what their degree says. Graduates do have a license to interpret for grades K-12 for schools in Ohio, but are not educators, per se. Enrollment has grown from 2 graduates in 2002 to almost 80 in fall of 2015. Senator Rollick asked how this affects the Arts and Sciences ASL. Ms. McCartney replied that they are very disparate programs. A&S is training people who are not deaf to teach in high schools, and that program will continue. Chair Williams indicated that there was a letter of support from MCLS.

The motion was proposed and seconded (Dauterich/Rolling) and passed unanimously.

iv. Division of Graduate Studies
Revision of Admission–Graduate Student policy to allow applicants to submit unofficial transcripts (e.g., photocopy, scanned copy) at the time of application; after being admitted, students will be required to submit official transcripts. Effective Fall 2016.

The proposal was presented by Lana Whitehead, Director of Graduate Admissions, to speed up the graduate application process by accepting unofficial transcripts at the time of application. With the new system applicants will be able to upload all of their documents themselves and get them attached to their application, so it made sense to allow applicants to submit copies of their official transcripts at that time. This is what many of our peer and aspirant institutions are already doing.

Senator Kairis asked for clarification of the policy which states "submit copies of official transcripts at the time of admission and submit official transcripts after the applicant has been offered admission to the KSU". Ms. Whitehead pointed out that, if students upload them themselves, it would always be a copy. KSU would still eventually require official transcripts in the form of a sealed envelope or coming to us through electronic transmission from official sources. Senators Kerns and Uribe also indicated that they found the language confusing. Chair Williams said that the actual policy language was not. Only some of the explanations were confusing.

The motion was proposed and seconded (Grimm/Farrell) and passed unanimously.

8.   Old Business

a.   RCM Update: Vice President Mark Polatajko

Vice President Polatajko presented an update on the RCM 2.0 initiative focused on the continuous process of improvement of KSU's RCM budget model. The commitment from the Provost and Vice President Polatajko, who are co-chairing this activity, was to define two to three model design and structural changes and implement those with an effective date of July 1. The range of possibilities were:
    The Central Administrative fee
    The funding of research
    Authority for spending fund balances
    The share of tuition revenue, which is currently and 80/20 split
    Auxiliary operations
    The structure membership and functionality of the FASBAC group
    A commitment and ongoing review of RCM

The working group of 12 consisted of Prof. Laux, Prof. Lyberger, Prof. Mangrum, Prof. Oglesby, Prof. Uber, Prof. Wilson, the Provost, Vice President Polatajko, Dean Jim Blank, Miss Jean Reyschneider, Miss Melissa Hunter, and Ms. Denise Zelko. It had a number of meetings and will report back to the FASBAC on May 19th, and the recommendations will be taken to the Cabinet on June 4th. He pointed out that there is a balance between the centers, which are the colleges, and the non-academic side, and any model design changes that apply a shifting of funding need to be vetted fully with all of the constituencies. The fiscal year 2017 budget assumptions would also be presented to FASBAC in advance of our Board meeting.

b.   Bookstore Update: Vice President Shay Little

Vice President Little introduced an update on the bookstore issues raised at an earlier meeting. Cesquinn Curtis stated that the Faculty have complete control of the choice of the course materials. To comply with Federal mandates, KSU has set deadlines for textbook adoptions: October 1 for spring semesters, March 1 for summer semesters, and April 1 for fall semesters. This allows time for the bookstore to have an opportunity to shop and provide more used textbooks as well as rental copies for students to have cheaper options.

The second issue was one of the markup and commission. The commission is used to fund various initiatives. The first $500,000 goes to the General Fund of the University. The remainder goes to support several missions in the Division of Student Affairs including support for various colleges as well as assisting with the mental health crisis by partly funding two positions to increase the number of psychiatrists and/or advisors. Other initiatives include student financial assistance, program support of students, professional development, sponsoring EMSA and scholarship and program support for various areas across this University. One of these is the Women's Initiative program that came out of Pan African Studies and the English department.

Mandy Munro-Stasiuk addressed the pricing issue for books. The contract says that new textbooks will be sold at no greater than 1) publisher's list price or 2) a 25% gross margin on that. Senator Deborah Smith had raised this issue and following discussion with Barnes & Noble it was learned that they negotiate the net price of the books with booksellers and they will charge this particular price with 25% markup unless it hits the list price, or goes

above the list price, and then they actually charge the list price. Only one book for the Kent Core actually costs list price. For one Sociology course the book was actually $59 less than the list price.

d. SSI Update: Dr. David Dees

Senator Dees recalled that at the last meeting Senate approved items 3, 6, 8, 9 and 12 from the report. IT is awaiting final approval from Dr. Dees to implement the changes. The FYE piece will be put together over summer. The only remaining piece is for Senate to vote on the creation of pilots.

The motion to move forward with the pilots was proposed and seconded (D. Smith/ Mocioalca).

Senator Stoker asked for clarification of what would be done. Senator Dees replied that it would involve looking at the core questions, and testing those core questions and modifying the language of the core questions. The second thing would be deciding the wording of those questions. A third would be to have departments volunteer to test the Purdue model of allowing faculty to decide what type of questions went with what section of courses, so that lab sections might get different questions than large lecture sections. It is planned to drop the overall question. A final issue is the implementation details such as when it is administered.

The motion passed.

9. New Business: COACHE Report by Dr. Fashaad Crawford

Dr. Crawford presented a Powerpoint presentation on the Collaborative on Academic Careers in Higher Education (COACHE), administered out of Harvard University.

Dr. Westermann presented the administration process for the survey. The key centerpiece of COACHE is the COACHE Faculty Job Satisfaction Survey administered in Spring 2015. COACHE typically is administered to FT tenure stream faculty, but in recent years it can also be administered to FT NTT faculty, which is what was done at Kent. It was also administered on all the campuses. The advisory group then analyzed the survey results and is in the process of disseminating them. To that end two reports were circulated to Senate, one on TT faculty and one on NTT faculty.

Dr. Gina Zavota discussed some of the findings. Referring to the handout she said that most results were positive and the negative ones were mostly ones we were already aware of, including mentoring of faculty, particularly associate professors; leadership and department collegiality, probably caused by lack of information or understanding on how polices or procedures should work; appreciation and recognition. There were also differences across populations in some responses. Tenured faculty, compared to pre-tenured, reported lower scores on 16 different benchmarks with the largest differences in interdisciplinary work, mentoring and appreciation/recognition. There was a large difference between Associate Professors compared to Full Professors with respect to promotion. Faculty of color reported lower scores on 9 total benchmarks compared to white faculty, whereas women faculty reported lower scores on 7 total benchmarks compared to men. Happily, none of those differences were large differences.

Senator Kerns mentioned that new programs offered in the past academic year by the Center for Teaching and Learning were targeted to Associate Professors. These included workshops

on visioning and goal setting for newly tenured and promoted faculty, a guide about getting promoted to full, and individual coaching for faculty to help them move forward in their career in whatever way that would be helpful.

Dr. Mandy Munro-Stasiuk outlined initiatives in the Provost's office which she had been working on over the year, including developing or institutionalizing a mentorship program. Mentoring varies greatly across departments. They developed a document that will be presented at the next Deans Meeting and the next Chairs and Directors Meeting, which will help departments create a very strong mentoring program. It includes multiple paths for mentoring to help meet individual needs. There will be special attention paid to mentoring faculty of color and women in STEM. There is also a plan to develop a chair's leadership institute to ensure the chairs get the training that they need.   Another plan is to develop seminars on unconscious bias and stereotyping for chairs, deans and faculty who are making decisions about other faculty members.

Senator Laux asked whether anyone was interpreting the data to see whether there were issues specific to NTT faculty. Dr. Westermann replied that the data had been analyzed and was included in the second handout but was not presented due to lack of time. It was also intended to add NTT faculty to the committee next year. Senator Laux asked that the training for chairs also include unconscious bias by TT and tenured faculty making decisions about NTT faculty.

10.   Announcements / Statements for the Record

Senator Child raised the issue of the apparent changes in the Incomplete Policy, which lifts the requirement that students have completed 12 weeks of the course. There is now more discretion for faculty members in making those decisions and deciding what to do if a student missed a preponderance of the semester.

Senator Dees made a statement for the record thanking Senator Farrell and Senator Fred Smith for their years of service to Senate. He noted that, having served on the Exec Committee with both of them, they had worked behind the scenes in many ways that were just unbelievable with their wisdom and manner. He just wanted to say thank you again to both of them for all that they have done for this University.

Provost Diacon made a statement for the record thanking Chair Williams for her leadership during the year and noting how much he appreciated having shorter meetings this year.
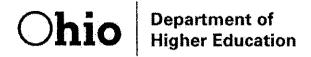

11.   Adjournment

Chair Williams adjourned the meeting at 5.59 p.m.

Paul Farrell, Secretary
Faculty Senate

KENT STATE UNIVERSITY
CERTIFICATION OF CURRICULUM PROPOSAL

Preparation Date **16-Sep-15**   Curriculum Bulletin _____

Effective Date   **Fall ~~2042~~**   Approved by EPC _____
2017

Department	**XXX**
College	**RE - Regional College**
Degree	**AAB - Associate of Applied Business**
Program Name	**ITAP** Program Banner Code **Information Technology for Administrative Professionals (ITAP)**
Concentration(s)	Concentration(s) Banner Code(s)
Proposal	**Revise program name change to Office Technology (OTEC)**

Description of proposal:

In order to move the ITAP Program forward and to keep the program current with changing market demands, ITAP faculty and I have proposed a name change for the program. The new name being proposed is "Office Technology".The new name accurately depicts the program content and courses. OTEC will be the new subject code replacing ITAP

Does proposed revision change program's total credit hours?   ☐ Yes   ☒ No
Current total credit hours: 61   Proposed total credit hours 61

Describe impact on other programs, policies or procedures (e.g., duplication issues; enrollment and staffing considerations; need; audience; prerequisites; teacher education licensure):

The Medical Billing, COMT, BTAS, Engineering Technology and Accounting Technology Programs use ITAP courses within their curriculumn.

Units consulted (other departments, programs or campuses affected by this proposal):

The programs that use ITAP courses that have been consulted include; Medical Billing, COMT, BTAS, Engineering Technology and Accounting Technology.

REQUIRED ENDORSEMENTS

_____   10/21/2015
Department Chair / School Director

_____   11/21/2015
Campus Dean (for Regional Campuses proposals)

_____   5/09/16
College Dean (or designee)

_____   __/__/__
Dean of Graduate Studies (for graduate proposals)

_____   __/__/__
Senior Vice President for Academic Affairs or Provost (or designee)

Ohio | **Department of Higher Education**

CHANGE REQUEST: MAJOR NAME MODIFICATION

Date of submission: *to come*

Name of institution: Kent State University

Previously approved title: Information Technology for Administrative Professionals major within the Associate Applied Business degree

Proposed new title: Office Technology major within the Associate Applied Business degree

Proposed implementation date of the request: Fall 2017

Date that the request received final approval from the appropriate institutional committee:
[DATE] (Kent State University Board of Trustees)

Primary institutional contact for the request
Name:	Therese E. Tillett
Title:	Executive Director of Curriculum Services
	Office of the Provost
Phone:	330-672-8558
E-mail:	ttillet1@kent.edu

Educator Preparation Programs:
Leads to licensure:	No
Leads to endorsement:	No

History of the program.

The program was established in 1975 on Kent State's regional campuses with the original major name of Office Management and Related Technologies, although it was historically referred to as Office Technology. The major name changed to Information Technology for Administrative Professionals in 2002 to align it with the professional society the International Association for Administrative Professionals. The program is fully offered at Kent State's Ashtabula, Salem, Trumbull and Tuscarawas campuses.

Explain the rationale for name change.

Kent State University proposes revising the name of the major—from Information Technology for Administrative Professionals to Office Technology—due to the ambiguity of its current name, which creates a challenge in marketing and recruiting students. The name Office Technology is more recognizable to students and prospective employers who are looking for administrative staff.

The ambiguity originates from the words "information technology" in the current name. Information technology can include almost anything ranging from the use of computers to store, retrieve and transmit data using networks, intranet and the Internet. Information technology also encompasses coding and programming and the troubleshooting and maintenance of computers and electronic devices. Typically, information technology describes the expertise that occurs behind the scenes, within the back end office of an organization

In comparison, office technology focuses primarily on front-end office functions, where employees use technology for daily job responsibilities that may include producing business documents, designing presentations, generating data reports and creating financial spreadsheets. These activities more accurately describe Kent State's associate degree program. Students in the program gain a wide variety of computer application skills needed for gainful employment in office administrative support positions. Job titles in the field include office assistant, accounting clerk, office manager, administrative coordinator, executive administrative and administrative assistant–technology.

Revision of the major name to Office Technology will also align Kent State's program with similar programs across the state, all assigned under the same Classification of Instructional Program (CIP) of "Business Operations Support and Assistant Services":

Ohio Public Institution	Associate Degree Program
Belmont College	Office Administration
Cincinnati State Technical College	Administrative Assistant
Clark State Community College	Office Administration
Columbus State Community College	Business Office Applications
Cuyahoga Community College	Administrative Office Systems
Eastern Gateway Community College	Administrative Assistant Technology
Edison State Community College	Office Systems Administration
Hocking Technical College	Office Management
James A. Rhodes State College	Executive Administrative Assistant
Lakeland Community College	Office Administration
Lorain County Community College	Administrative Office Information Systems
Marion Technical College	Office Information Technology
Northwest State Community	Office Administration
Ohio University	Office Technology
Owens State Community College	Office Administration Technology
Rio Grande Community College	Administrative Office Assistant
Sinclair Community College	Business Information Systems
Southern State Community College	Office Information Technology
Stark State College	Administrative Office Professional
Terra State Community College	Office Administration
University of Akron	Office Administration
University of Cincinnati	Administrative Information Technology
Washington State Community College	Office Administrative Services
Zane State College	Administrative Office Assistant

Describe how the name change will affect students in the current program.

The proposed name change will not affect current students as only the name is changing; the program's requirements are unchanged. Current students may choose to graduate with the new name, but are not required to do so.

Describe any administrative, curricular, faculty or support service changes occurring along with the name change.

Existing resources and services are sufficient. Enrollment in the program over the past five years has averaged 41 students each semester. The program has two full-time and six part-time faculty.

Provide evidence that the appropriate accreditation agencies been informed of the proposed change (if applicable).

Not applicable.

Kent State University verifies that the information in this request is truthful and accurate.

Respectfully,

Todd A. Diacon, PhD
Senior Vice President for Academic Affairs and Provost
Kent State University

KENT STATE UNIVERSITY
CERTIFICATION OF CURRICULUM PROPOSAL

Preparation Date **1-Mar-16**   Curriculum Bulletin _____

Effective Date   **Fall XXXX**   Approved by EPC _____
2016

Department	**University Advising**
College	**UC - University College**
Proposal	**Revise Policy**
Proposal Name	**Revision of Placement Testing Policy**

Description of proposal:

The Compass placement assessment has been discontinued nationally by ACT. ACT will "sunset" the software on November 30, 2016. Currently the State of Ohio recognizes and supports the use of only two placement assessment softwares: Compass and Accuplacer. With only one option available to Kent State Univeristy, it is mandated that we adopt Accuplacer by College Board.

Compass will remain available to Fall 2016 admits through the registration period: September 9, 2016. Accuplacer will go live system-wide on September 1, 2016. Cut scores have been established according to State-wide Remediation Free Standards (currently under revision by the state).

Assessment of current cut scores within Compass have also been evaluated. Based upon student success data, cut scores for Reading and English have been adjusted to better reflect a pathway for our students to be remediation free.

Describe impact on other programs, policies or procedures (e.g., duplication issues; enrollment and staffing considerations; need, audience)

Revisions in the policy affects courses in the departments of English, and UC (UC 00003 Core Reading Strategies For College Success and UC 00006 Critical Reading Strategies for College Success)

Units consulted (other departments, programs or campuses affected by this proposal):

Department of English, University College Leadership, Regional Campus Placement Coordinators, and Information Services.

REQUIRED ENDORSEMENTS

_____   ___/___/___
Department Chair / School Director

_____   ___/___/___
Campus Dean (for Regional Campuses proposals)

_____   3/18/16
College Dean (or designee)

_____   ___/___/___

Dean of Graduate Studies (for graduate proposals)

_____   _____/_____/_____

Senior Vice President for Academic Affairs and Provost (or designee)

Proposal Summary for Revision of University Readiness Standards and Placement Testing Policy

Subject Specification: Kent State University must adopt a new placement assessment software as mandated by the State of Ohio.

Background Information: The state of Ohio mandates the use of either Compass or Accuplacer. Compass will be "sun set" or discontinued nationally on November 30th, 2016. With Accuplacer serving as the only other option for our placement needs, it is imperative that our system adopt Accuplacer to remain in compliance with the State of Ohio's Remediation Free Standards. Compass will remain an assessment option through the fall 2016 registration period (September 9th, 2016). After that date, Compass will be discontinued within the Kent State University System. Starting September 1st, 2016 Accuplacer will be available system-wide to students admitted for spring 2017 and forward.

Those taking Accuplacer are admitted students who do not have active ACT or SAT scores taken within the last two years or choose to "challenge" their Reading Comprehension score(regional campuses only). English has an established challenge through their department and Math has ALEKS.

The adoption of Accuplacer for Reading Comprehension and English assessment will impact those courses or programs which rely on cut-scores for course placement. The courses that will make adjustments to their course pre-requisites are: US 00003, US 00006, ENG 01001, ENG 11011, and ENG 21011.

Alternatives and Consequences: If Kent State University does not adopt these policy revisions, our institution will not be in compliance with the State of Ohio and its State-wide Remediation Free Standards.

Specific Recommendation and Justification: See next pages for recommended revisions to the policy as published in the University Catalog.

Timetable and Actions Required: Approval by EPC for effective fall 2016

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Current Catalog Policy

University Readiness Standards

The Ohio Board of Regents established uniform statewide standards and college testing thresholds for remediation-free status for undergraduate students. Students meeting these standards and thresholds are deemed remediation-free and will be eligible to enroll in college-level courses in the respective subjects. These standards and thresholds do not replace Kent State's placement assessment policies.

Subject	ACT	SAT	COMPASS
Mathematics	Mathematics sub score of 22 (or higher)	Mathematics sub score of 520 (or higher)	*College Algebra scale score of 54 (or higher)
English	English sub score of 18 (or higher)	Writing score of 430 (or higher)	Reading scale score of 88 (or higher)
		Critical Reading score of 450 (or higher)	
Reading and Study Strategies	Reading sub score of 21 (or higher)	Reading sub score of 450 (or higher)	Reading scale score of 88 (or higher)

* Not applicable at Kent State University.

PLACEMENT ASSESSMENT POLICY

Kent State University uses ACT/SAT and/or placement assessment(s) to determine appropriate course placement in mathematics, English, foreign language, general chemistry and reading and study strategies. Any required placement assessments must be completed before a student registers for classes. This is to ensure student readiness and correct course selection. Students who are required to complete the chemistry ALEKS assessment will do so after registering for CHEM 10060. Any student required to attend a campus-specific orientation program (e.g., Destination Kent State: Advising and Registration), may be required to complete all appropriate assessments prior to the orientation program.

Students who earn college credit before enrolling at Kent State may be exempt from taking some or all placement assessments. Students must submit their college transcript(s) for review and consideration of transfer credits.

Most assessments are accessible online. Students will be provided with information about assessments that are required and how to access the assessment either by e-mail, Next Steps Checklist or some other form of communication.

ACT/SAT scores can be used for placement in mathematics and English for two years from the date of testing until the first day of classes. Placement assessment scores such as provided through ALEKS and WebCape can be used for one year from the date of testing until the first day of classes. Students must reassess after a year to ensure proper placement.

English Placement

All undergraduate degree programs require successful completion of the Kent Core Composition requirement. Placement into the appropriate starting course in the sequence is determined by ACT English or SAT Writing scores. In the event a student does not have ACT/SAT scores, the student will take the COMPASS assessment (on site only). Students enrolled at a Kent State regional campus and who do not meet the university readiness standards will be required to enroll in and earn a minimum C grade in ENG 01001 and a minimum C- grade ENG 11002 before they can enroll in ENG 21011.

Current Catalog Policy *continued*

Kent Campus Students				Regional Campus Students		
Assessment	**Score**	**Placement**		**Assessment**	**Score**	**Placement**
ACT English	0-25	ENG 11011		ACT English	0-17	ENG 01001 and ENG 11002
	26+	ENG 21011			18-25	ENG 11011
					26+	ENG 21011
SAT Writing	0-590	ENG 11011		SAT Writing	0-420	ENG 01001 and ENG 1100
	600+	ENG 21011			430-590	ENG 11011
					600+	ENG 21011
COMPASS Writing	0-94	ENG 11011		COMPASS Writing	0-68	ENG 01001 and ENG 11002
	95+	ENG 21011			69-94	ENG 11011
					95+	ENG 21011

Mathematics Placement

All undergraduate degree programs require the successful completion of the Kent Core Mathematics and Critical Reasoning requirement. The course that will fulfill this requirement is based upon the student's major. Placement into the appropriate course(s) is determined by ACT/SAT scores and, in many cases, the ALEKS math placement assessment score. Each student will be instructed through his/her Next Steps Checklist whether the ALEKS math assessment is required. The need for assessment is based upon the student's program at the start of classes. Upon completion of the initial online ALEKS assessment, all students are strongly encouraged to complete the online ALEKS Learning Modules, available at no charge. Mastering learning module content may result in a higher level placement when the student takes a proctored reassessment.

Foreign Language Placement

Students in a program requiring a foreign language must complete a foreign language placement questionnaire online in FlashLine via a link provided on the student's Next Steps Checklist. Completion of the questionnaire will determine if the student will need to complete the foreign language assessment.

All students should begin foreign language study at the appropriate level of proficiency, which may be established in one of several ways: university-approved proficiency examination, placement test, College Level Examination Program (CLEP) or Kent State's Credit-By-Examination (CBE). In cases of languages for which no examiner or examination is available, proficiency can be established (no credit awarded) through appropriate documentation of high school coursework in the native land and language. Credit hours exempted by any of these means still are required for graduation but may be applied toward coursework in the student's major or minor or as electives.

The term "native language" refers to the language of students who have been born, raised and educated in another culture and who can be expected to use that language not only easily but accurately as well. "First language" refers to the language of students who may have been born and spent their early years abroad or who have been raised in a particular ethnic community in this country; while they may speak the language with some ease, a lack of consistent formal training limits the accuracy of their usage.

Current Catalog Policy *continued*

A student with a native language other than English may not register for or receive credit in coursework on the elementary or intermediate level in that language or a closely related one as determined by the chair of the appropriate department. Such students may, however, receive credit for coursework successfully completed above the Intermediate II level.

Students with a first (not native) language other than English may be permitted to enroll in, and receive credit for, coursework on the elementary and/or intermediate level. Permission will be granted on a case-by-case basis by the chair/director of the appropriate department/school after evaluation of the student's skills in that language.

Current Catalog Policy *continued*

General Chemistry Placement

All students registered for CHEM 10060 General Chemistry I must complete the ALEKS chemistry assessment prior to the start of the semester. Directions will be provided through the student's Next Steps Checklist and via e-mail. Students will be given access to this assessment for the six weeks prior to the start of classes each term (fall, spring, summer). Any student not completing the assessment with 100 percent mastery of the basic chemistry knowledge being assessed will be de-registered from the class and the related laboratory course, CHEM 10062.

Reading and Study Strategies Placement

Kent State University regional campuses offer two courses to help students develop reading and study strategies to successfully complete college-level coursework—US 00003 Reading Strategies for College Success and US 00006 Study Strategies for College Success. A student placing into US 00003 must take US 00006 the following term.

Assessment	Score	Placement
ACT Reading	0-13	US 00003
	14-17	US 00006
SAT Critical Reading or Verbal	0-350	US 00003
	360-420	US 00006
COMPASS Reading	0-60	US 00003
	61-79	US 00006

Proposed Catalog Policy

University Readiness Standards and Placement Assessment

In 2012, the Ohio Department of Higher Education established uniform statewide standards and college testing thresholds for remediation-free status for undergraduate students. Students meeting these standards and thresholds are deemed remediation-free and will be eligible to enroll in college-level courses in the respective subjects. These standards are under revision and may change during the 2016-2017 academic year. These standards and thresholds do not replace Kent State's placement assessment policies.

Subject	ACT	SAT	COMPASS
Mathematics	Mathematics sub score of 22 (or higher)	Mathematics sub score of 520 (or higher)	*College Algebra scale score of 52 (or higher)
English	English sub score of 18 (or higher)	Writing score of 430 (or higher)	Reading scale score of 88 (or higher)
		Critical Reading score of 450 (or higher)	
Reading and Study Strategies	Reading sub score of 21 (or higher)	Reading sub score of 450 (or higher)	Reading scale score of 88 (or higher)

KENT STATE UNIVERSITY PLACEMENT ASSESSMENT

Kent State University uses ACT, SAT, GED and/or placement assessment(s) to determine appropriate course placement in mathematics, English, foreign language, general chemistry and critical and core reading strategies. Any required placement assessments must be completed before a student registers for classes. This is to ensure student readiness and correct course selection. Students who are required to complete the ALEKS chemistry assessment will do so after registering for CHEM 10060. Any student required to attend a campus-specific orientation program (e.g., Destination Kent State: Advising and Registration) will be required to complete all appropriate assessments prior to the orientation program.

Students who earn college credit before enrolling at Kent State may be exempt from taking some or all placement assessments. Students must submit their college transcripts (including College Credit Plus and dual enrollment credit), Advanced Placement (AP), International Baccalaureate and military transcript(s) for review and consideration of transfer credits.

Most assessments are accessible online. Students will be provided with information about assessments that are required and how to access the assessment either by e-mail, Next Steps Checklist or some other form of communication.

ACT, SAT and Accuplacer scores can be used for placement in mathematics, English, chemistry and critical and core reading strategies for two years from the date of assessment until the first day of classes. Placement assessment scores provided through ALEKS (for mathematics only), Compass, and WebCape can be used for one year from the date of assessment. Students must reassess after a year to ensure proper placement.

English Placement

All undergraduate degree programs require successful completion of the Kent Core Composition requirement. Placement into the appropriate starting course in the sequence is determined by ACT English or SAT Writing scores. In the event students do not have ACT or SAT scores, they will take either Compass (available to students admitted for fall 2016 only) or Accuplacer - Writeplacer (available to students admitted for spring 2017 or later). These assessments are available on site only. Students who have taken Accuplacer (Sentence Skills score 88+) or Writeplacer at another institution within two years of their initial start date may opt to transfer those scores to Kent State University.

Students enrolled at a Kent State University regional campus, who do not meet the university readiness standards will be required to enroll in and earn a minimum C grade in ENG 01001 and a minimum C-

grade ENG 11002 before they can enroll in ENG 21011. Students who take Compass or Writeplacer and wish to challenge their placement must take the Writing Challenge.

Proposed Catalog Policy *continued*

Kent Campus Students		
Assessment	**Score**	**Placement**
ACT English	0-25 26+	ENG 11011 ENG 21011
SAT Writing and Language	0-590 600+	ENG 11011 ENG 21011
COMPASS Reading	0-80+	ENG 11011
Accuplacer (Reading Comprehension and Writeplacer)	80+ and 4+	ENG 11011
GED: Reasoning Through Language Arts College Ready	165+	ENG 11011

Regional Campus Students		
Assessment	**Score**	**Placement**
ACT English	0-17 18-25 26+	ENG 01001 and ENG 11002 ENG 11011 ENG 21011
SAT Writing and Language	0-420 430-590 600+	ENG 01001 and ENG 11002 ENG 11011 ENG 21011
COMPASS Reading	0-79 80+	ENG 01001 and ENG 11002 ENG 11011
Accuplacer (Reading Comprehension + Writeplacer)	0-79 and 0-4 80+ and 4+	ENG 01001 and ENG 11002 ENG 11011
GED: Reasoning Through Language Arts College Ready	165+	ENG 11011

Mathematics Placement

All undergraduate degree programs require the successful completion of the Kent Core Mathematics and Critical Reasoning requirement. Each academic program has a list of mathematics courses that satisfy this requirement. Placement into mathematics courses is determined by a student's score on the ALEKS placement assessment and/or the ACT or SAT score. Not all students need to take the ALEKS placement assessment and students should check their Next-Steps Checklist in FlashLine for that determination. However, all students scoring below 22 on the ACT Mathematics subtest or below 520 on SAT Mathematics need to take ALEKS. Upon completing the initial assessment online, students have free access to work in the ALEKS Learning Module for up to six weeks. They may then retake ALEKS in a proctored environment in an attempt to improve their placement score.

Students who achieve the scores below will be deemed remediation free in mathematics at Kent State University.

Assessment	Score
ACT Mathematics	22+
SAT Mathematics	520+
GED Mathematical Reasoning College Ready	165+
Compass College Algebra	52+
ALEKS	45+

Proposed Catalog Policy *continued*

Foreign Language Placement

All students intending to take a foreign language course at Kent State University must complete the Foreign Language Placement Questionnaire online in FlashLine, or via a link provided on the student's Next Steps Checklist. Completion of the questionnaire will determine if the student will need to complete a foreign language placement assessment. All students should begin foreign language study in the appropriate course, which may be determined in one of several ways: (1) university-approved proficiency or placement examination; (2) documentation of previously earned college credits in a foreign language through coursework, Credit by Exam (CBE), the College Level Examination Program (CLEP), the Advanced Placement (AP) exam, or the International Baccalaureate (IB) program.

Foreign Language Requirements: Generally, foreign language requirements are met by passing the highest level course in the language requirement (or alternatively, native speaker waiver, a higher level course or through one or more alternative credit options such as CLEP, AP, CBE, IB, retroactive credit or transfer credit). Students should review the University Catalog and consult with their academic advisor(s) to determine specific language requirements for their college and program. Some students may begin their university foreign language experience beyond the Elementary I level without receiving credit for the previous course(s) and, thus, may complete the requirement with fewer credit hours and fewer courses than specified in their language requirement. In this case, the hours not used for the language requirement will be still required for graduation, but may be applied toward coursework in the student's major or minor or as electives.

Native-speaker waiver: Eligible students should contact the Department of Modern and Classical Language Studies if they wish to apply for a native-speaker waiver. The department considers native speakers of another language to be those students who have been born, raised and educated through high school in a culture in which a language other than English is the dominant language. Students wishing to obtain a native speaker waiver for their language requirement must provide one or more of the following types of documentation as requested by the administrator in the Department of Modern and Classical Language Studies granting the waiver: (1) diploma from foreign secondary or high school where the language of instruction was a language other than English (2) transcript/official list of courses from secondary or high school showing language(s) taught; (3) letter from foreign education official certifying graduation and language of instruction; (4) official test results showing intermediate mid proficiency in the ACTFL Oral Proficiency Interview and Writing Proficiency Test; (5) assessment by approved native speaker of foreign language (e.g., teacher, professor, or certified translator), with this assessment method approved in advance by a department administrator; and/or (6) TOEFL score on file with Kent State University.

General Chemistry Placement

All students registered for CHEM 10060 General Chemistry I must complete the ALEKS chemistry assessment prior to the start of the semester. Directions will be provided through the student's Next Steps Checklist and via e-mail. Students will be given access to this assessment six weeks prior to the start of classes each term (fall, spring, summer). Any student not completing the assessment with 100 percent mastery of the basic chemistry knowledge being assessed will be de-registered from the class and the related laboratory course, CHEM 10062.

Core and Critical Reading Strategies Placement

Kent State University regional campuses offer two courses to help students develop core and critical reading strategies to successfully complete college-level coursework—UC 00003 Core Reading Strategies College Success and UC 00006 Critical Reading Strategies for College Success. A student placing into UC 00003 must take UC 00006 the following term. Both courses require a minimum C grade.

Proposed Catalog Policy *continued*

Students who have taken the Accuplacer (Reading Comprehension) at another institution within two years of their initial start date may opt to transfer that score to Kent State University.

Assessment	Score	Placement
ACT Reading	0-13 14-19 20+	UC 00003 UC 00006 No course
SAT Writing and Language	0-350 360-460 470+	UC 00003 UC 00006 No course
GED: Reasoning Through Language Arts College Ready	165+	No course
COMPASS Reading	0-60 61-79 80+	UC 00003 UC 00006 No course
Accuplacer Reading Comprehension	0-50 51-79 80+	UC 00003 UC 00006 No course

Marked-up Copy Current Catalog Policy

University Readiness Standards and Placement Assessment

In 2012, tThe Ohio Department of Higher Education Ohio Board of Regents established uniform statewide standards and college testing thresholds for remediation-free status for undergraduate students. Students meeting these standards and thresholds are deemed remediation-free and will be eligible to enroll in college-level courses in the respective subjects. These standards are under revision by the state and may change during the 2016-2017 academic year. These standards and thresholds do not replace Kent State's placement assessment policies.

Subject	ACT	SAT	COMPASS
Mathematics	Mathematics sub score of 22 (or higher)	Mathematics sub score of 520 (or higher)	*College Algebra scale score of 52 54 (or higher)
English	English sub score of 18 (or higher)	Writing score of 430 (or higher)	Reading scale score of 88 (or higher)
		Critical Reading score of 450 (or higher)	
Reading and Study Strategies	Reading sub score of 21 (or higher)	Reading sub score of 450 (or higher)	Reading scale score of 88 (or higher)

* Not applicable at Kent State University.

KENT STATE UNIVERSITY PLACEMENT ASSESSMENT POLICY

Kent State University uses ACT,/ SAT, GED and/or placement assessment(s) to determine appropriate course placement in mathematics, English, foreign language, general chemistry and critical and core reading and study strategies. Any required placement assessments must be completed before a student registers for classes. This is to ensure student readiness and correct course selection. Students who are required to complete the chemistry ALEKS assessment will do so after registering for CHEM 10060. Any student required to attend a campus-specific orientation program (e.g., Destination Kent State: Advising and Registration), will may be required to complete all appropriate assessments prior to the orientation program.

Students who earn college credit before enrolling at Kent State may be exempt from taking some or all placement assessments. Students must submit their college transcript(s) (including College Credit Plus and dual enrollment credit), Advanced Placement (AP), International Baccalaureate and military transcript(s) for review and consideration of transfer credits.

Most assessments are accessible online. Students will be provided with information about assessments that are required and how to access the assessment either by e-mail, Next Steps Checklist or some other form of communication.

ACT/ SAT and Accuplacer scores can be used for placement in mathematics, and English, chemistry and critical and core reading strategies for two years from the date of assessment until the first day of classes. Placement assessment scores such as provided through ALEKS(for mathematics only), Compass and WebCape can be used for one year from the date of assessment until the first day of classes. Students must reassess after a year to ensure proper placement.

English Placement

All undergraduate degree programs require successful completion of the Kent Core Composition requirement. Placement into the appropriate starting course in the sequence is determined by ACT English or SAT Writing and Language scores. In the event a students does not have ACT/ or SAT scores, they the student will take either Compass assessment (on-site only) (available to students admitted for fall 2016 only) or Accuplacer - Writeplacer (available to students admitted for spring 2017 or later). These assessments are available on site only. Students who have taken Accuplacer (Sentence Skills score 88+) or Writeplacer at another institution within two years of their initial start date may opt to transfer those scores to Kent State University.

Marked-Up Catalog Policy *continued*

Students enrolled at a Kent State regional campus and who do not meet the university readiness standards will be required to enroll in and earn a minimum C grade in ENG 01001 and a minimum C-grade ENG 11002 before they can enroll in ENG 21011. <u>Students who take Compass or Writeplacer and wish to challenge their placement must take the Writing Challenge.</u>

Kent Campus Students		
Assessment	**Score**	**Placement**
ACT English	0-25 26+	ENG 11011 ENG 21011
SAT Writing <u>and Language</u>	0-590 600+	ENG 11011 ENG 21011
<u>Compass Reading</u>	<u>0-80+</u>	<u>ENG 11011</u>
~~Compass Writing~~	~~0-94~~ ~~95+~~	~~ENG 11011~~ ~~ENG 21011~~
<u>Accuplacer (Reading Comprehension and Writeplacer)</u>	<u>80+ and 4+</u>	<u>ENG 11011</u>
<u>GED: Reasoning Through Language Arts College Ready</u>	<u>165+</u>	<u>ENG 11011</u>

Regional Campus Students		
Assessment	**Score**	**Placement**
ACT English	0-17 18-25 26+	ENG 01001 and ENG 11002 ENG 11011 ENG 21011
SAT Writing <u>and Language</u>	0-420 430-590 600+	ENG 01001 and ENG 11002 ENG 11011 ENG 21011
<u>Compass Reading</u>	<u>0-79</u> <u>80+</u>	<u>ENG 01001 and ENG 11002</u> <u>ENG 11011</u>
~~Compass Writing~~	~~0-68~~ ~~69-94~~ ~~95+~~	~~ENG 01001 and ENG 11002~~ ~~ENG 11011~~ ~~ENG 21011~~
<u>Accuplacer (Reading Comprehension and Writeplacer)</u>	<u>0-79 and 0-4</u> <u>80+ and 4+</u>	<u>ENG 01001 and ENG 11002</u> <u>ENG 11011</u>
<u>GED: Reasoning Through Language Arts College Ready</u>	<u>165+</u>	<u>ENG 11011</u>

Mathematics Placement

All undergraduate degree programs require the successful completion of the Kent Core Mathematics and Critical Reasoning requirement. <u>Each academic program has a list of mathematics courses that satisfy this requirement.</u> ~~The course that will fulfill this requirement is based upon the student's major.~~ Placement into <u>mathematics</u> ~~the appropriate~~ course<u>s</u> ~~(s)~~ is determined by <u>the student's score on the ALEKS placement assessment and/or an ACT, SAT or GED score</u> ~~ACT/SAT scores and, in many cases, the ALEKS math placement assessment score. Each student will be instructed through his/her Next Steps Checklist whether the ALEKS math assessment is required.~~ <u>Not all students need to take the ALEKS placement assessment, and students should check their Next-Steps Checklist in FlashLine for that determination. However, all students scoring below 22 on the ACT Mathematics subtest or below 520 on SAT Mathematics ned to take ALEKS.</u> ~~The need for assessment is based upon the student's program at the start of classes.~~ Upon <u>completing</u> ~~completion of~~ the initial <u>assessment</u> online<u>, students have free access to work in the ALEKS Learning Module for up to six weeks</u> ~~ALEKS assessment, all students are strongly encouraged to complete the online ALEKS Learning Modules, available at no charge.~~

Marked-Up Catalog Policy *continued*

They may then retake ALEKS in a proctored environment in an attempt to improve their placement score. ~~Mastering learning module content may result in a higher level placement when the student takes a proctored reassessment.~~

Students who achieve the scores below will be deemed remediation free in mathematics at Kent State University.

Assessment	Score
ACT Mathematics	22+
SAT Mathematics	520+
GED Mathematical Reasoning College Ready	165+
Compass College Algebra	52+
ALEKS	45+

Foreign Language Placement

All sStudents intending to take a ~~in a program requiring~~ foreign language course at Kent State University must complete ~~the~~ a fForeign lLanguage pPlacement qQuestionnaire online in FlashLine, or via a link provided on the student's Next Steps Checklist. Completion of the questionnaire will determine if the student will need to complete the foreign language assessment.

All students should begin foreign language study in ~~at~~ the appropriate course ~~level of proficiency~~, which may be determined ~~established~~ in one of several ways: (1) university-approved proficiency or placement examination, ~~placement test,~~; (2) documentation of previously earned college credits in a foreign language through coursework, College Level Examination Program (CLEP), Advanced Placement (AP), International Baccalaureate (IB) or Kent State's Credit-By-Examination (CBE). ~~In cases of languages for which no examiner or examination is available, proficiency can be established (no credit awarded) through appropriate documentation of high school coursework in the native land and language.~~

Foreign Language Requirements: Generally, foreign language requirements are met by passing the highest level course in the language requirement (or alternatively, native speaker waiver, a higher level course or through one or more alternative credit options such as CLEP, AP, CBE, IB, retroactive credit or transfer credit). Students should review the University Catalog and consult with their academic advisor(s) to determine specific language requirements for their college and program. Some students may begin their university foreign language experience beyond the Elementary I level without receiving credit for the previous course(s) and, thus, may complete the requirement with fewer credit hours and fewer courses than specified in their language requirement. In this case, the hours not used for the language requirement will be still ~~Credit hours exempted by any of these means still are~~ required for graduation, but may be applied toward coursework in the student's major or minor or as electives.

Native speaker waiver: Eligible students should contact the Department of Modern and Classical Language Studies if they wish to apply for a native-speaker waiver. The department considers native speakers of another ~~The term "native language" refers to~~ the language ~~of~~ to be those students who have been born, raised and educated through high school in a ~~another~~ culture in which a language other than English is the dominant language ~~and who can be expected to use that language not only easily but accurately as well.~~ Students wishing to obtain a native speaker waiver for their language requirement must provide one or more of the following types of documentation as requested by the administrator in the Department of Modern and Classical Language Studies granting the waiver: (1) diploma from foreign secondary or high school where the language of instruction was a language other than English (2) transcript/official list of courses from secondary or high school showing language(s) taught; (3) letter from foreign education official certifying graduation and language of instruction; (4) official test results showing intermediate mid proficiency in the ACTFL Oral Proficiency Interview and Writing Proficiency Test; (5) assessment by approved native speaker of foreign language (e.g., teacher, professor or certified

Marked-Up Catalog Policy *continued*

translator), with this assessment method approved in advance by a department administrator; and/or (6) TOEFL score on file with Kent State University. ~~"First language" refers to the language of students who may have been born and spent their early years abroad or who have been raised in a particular ethnic community in this country; while they may speak the language with some ease, a lack of consistent formal training limits the accuracy of their usage.~~

~~A student with a native language other than English may not register for or receive credit in coursework on the elementary or intermediate level in that language or a closely related one as determined by the chair of the appropriate department. Such students may, however, receive credit for coursework successfully completed above the Intermediate II level.~~

~~Students with a first (not native) language other than English may be permitted to enroll in, and receive credit for, coursework on the elementary and/or intermediate level. Permission will be granted on a case-by-case basis by the chair/director of the appropriate department/school after evaluation of the student's skills in that language~~

General Chemistry Placement

All students registered for CHEM 10060 General Chemistry I must complete the ALEKS chemistry assessment prior to the start of the semester. Directions will be provided through the student's Next Steps Checklist and via e-mail. Students will be given access to this assessment for the six weeks prior to the start of classes each term (fall, spring, summer). Any student not completing the assessment with 100 percent mastery of the basic chemistry knowledge being assessed will be de-registered from the class and the related laboratory course, CHEM 10062.

Core and Critical Reading ~~and Study~~ Strategies Placement

Kent State University regional campuses offer two courses to help students develop core and critical reading ~~and study~~ strategies to successfully complete college-level coursework—UC ~~US~~ 00003 Core Reading Strategies for College Success and UC ~~US~~ 00006 Critical Reading ~~Study~~ Strategies for College Success. A student placing into UC ~~US~~ 00003 must take UC ~~US~~ 00006 the following term. Both courses require a minimum C grade.

Students who have taken the Accuplacer (Reading Comprehension) at another institution within two years of their initial start date may opt to transfer that score to Kent State University.

Assessment	Score	Placement
ACT Reading	0-13 14-19~~17~~ 20+	UC ~~US~~ 00003 UC ~~US~~ 00006 No Course
SAT Writing and Language ~~Critical Reading or Verbal~~	0-350 360-460~~420~~ 470+	UC ~~US~~ 00003 UC ~~US~~ 00006 No Course
GED: Reasoning Through Language Arts College Ready	165+	No course
COMPASS Reading	0-60 61-79 80+	UC ~~US~~ 00003 UC ~~US~~ 00006 No Course
Accuplacer Reading Comprehension	0-50 51-79 80+	UC 00003 UC 00006 No Course

KENT STATE.
U N I V E R S I T Y

Faculty Senate Executive Committee
Minutes of the Meeting
May 18, 2016

Present: Linda Williams (Chair), Deborah Smith (Vice Chair), Paul A. Farrell (Secretary), Chris Fenk (At-Large), Ed Dauterich (Appointed), Oana Mocioalca (Appointed).

Guest(s):   President Beverly Warren, Provost Todd Diacon

1.   Call to Order

     Chair Williams called the meeting to order at 3:30 p.m. in the Urban Conference Room.

2.   Items to be discussed with the President and Provost

     The Executive discussed the items to be raised with the President and Provost.

     President Warren and Provost Diacon arrived at 4:00pm. The Executive expressed its best wishes to the President for a speedy recovery and encouraged her to take the time necessary to do so.

3.   Flashfolio workload reports

     The Executive noted that the 2015 CBA specifies that the annual workload summary reports are to be entered in Flashfolio but that there was no place to do this. The Provost called in Sue Averill who confirmed that this functionality was not yet available. Annual workload summary reports will be done this year in the same manner as provided for under the 2012 CBA.

4.   Kent Core

     The Executive conveyed that URCC was disturbed that changes passed by URCC to the Basic Sciences category in the catalog had not been made. URCC is concerned that the failure to make these changes may result in non-majors taking the classes intended for science majors which non-majors may find difficult to successfully complete.

5.   Senate Office

     The Executive inquired whether RASP's move to Michael Schwartz meant that there was any plan to ask the Faculty Senate to move its office. The President and Provost indicated

that there was no such plan and the Faculty Senate office would remain where it is currently.

6.   Discussion of Personnel Matter

Secretary Farrell raised a concern about a workload equivalence and overload assignment and the Provost indicated that he would resolve the problem.

7.   Summer Course Break-Even Enrollment Decisions

Secretary Farrell raised the issue of the timeliness by which faculty receive the break-even formula for summer courses and decisions on whether the compensation will be pro-rated. Some further discussion occurred on the differences in tax rates incorporated into the break-even formula used by different colleges and the contractual language on the matter. The Provost indicated he would ask the Deans to provide the workload and salary information in a timely manner.

8.   Adjournment

Chair Williams adjourned the meeting at 6:00 p.m.

KENT STATE.
UNIVERSITY

Faculty Senate Executive Committee
Minutes of the Meeting
May 25, 2016

Present: Deb Smith (Chair), Kathy Wilson (Vice Chair), Kathy Kerns (Secretary), Tracy
            Laux (At-large), Chris Fenk (Appointed), Theresa Walton-Fisette (Appointed),
            Lisa Douvikas (Office Secretary)

1.   Call to order

      Chair Smith called the meeting to order in the Faculty Senate Conference Room at
      4:03PM.

2.   Meeting Minutes for Approval

      Chair Smith announced that the minutes for the May Faculty Senate meeting were not
      available yet for review.

3.   Representatives for the Ohio Faculty Council

      There was discussion of whom to appoint as the representative and alternate for the Ohio
      Faculty Council, which meets approximately once a month in Columbus during the
      academic year. Chair Smith announced that we would need a list of possible appointees
      by July. Chair Smith also distributed a report from the Ohio Faculty Council on the topic
      of an Administrative Productivity Measure. Kent State was rated in the middle among
      Ohio universities on the metric.

4.   Faculty Senate Appointees to Committees

      a)   There was discussion of whom to appoint to the Faculty Senate Committee on
            Committees. Several names were generated, both Senators and non-Senators. A
            motion was made to approve the list of nominees (Fenk/Wilson). The motion was
            approved.

      b)   Possible representatives from Faculty Senate for the EPC Undergraduate Council
            were identified. A motion was made to approve the nominees (Laux/Fenk). The
            motion was approved.

      c)   Possible representatives from Faculty Senate for the EPC Graduate Council were
            identified. A motion was made to approve the nominees (Walton-Fisette/Wilson).
            The motion was approved.

d)   Possible representatives from Faculty Senate for FaSBAC were identified. A motion was made to approve the nominees. (Laux/Kerns). The motion was approved.

e)   Chair Smith will contact nominees to see if they are willing to serve.

5.   Items from EPC

It was decided that the two items from EPC, a program name change and a change in a placement test used at the university, will appear as information items at the next Faculty Senate meeting.

6.   Faculty Senate Fall Retreat

The at large and appointed members of the Faculty Executive Committee will plan the Faculty Senate Fall Retreat. There was discussion of possible locations and themes. Themes mentioned were results of recent surveys, faculty consultation in RTP and hiring, the proposed research centers and goals for external funding, and university efforts to recruit and retain diverse faculty. A decision about the retreat theme will be made at a later date.

7.   AY 2016 – 2017 Faculty Senate schedule

Chair Smith distributed the schedule for Faculty Senate and Faculty Senate Executive Committee meetings for academic year 2016 – 2017.

8.   Committee reports

Reports are needed from several committees that are charged with reporting to Faculty Senate. Vice-Chair Wilson will contact the committees to request the reports.

9.   Workload Credit for members of Faculty Senate Executive Committee

The executive committee determined the allocation of workload credit for each member of the executive committee. Credits were distributed as follows: 12 for the Chair; 9 for the Secretary; 6 for the Vice-Chair; and 3 each for the At-large Representative and the 2 appointed representatives. A motion was made to approve the proposed allocation of workload credit for executive committee members (Laux/Fenk). The motion was approved. Chair Smith will contact the relevant administrators to request the faculty release time.

10.   Adjournment

The committee adjourned at 5:43PM.

Respectfully submitted by Kathryn Kerns
Secretary, Faculty Senate

KENT STATE.
U N I V E R S I T Y

Faculty Senate Executive Committee
Minutes of the Meeting
June 20, 2016

Present: Deb Smith (Chair), Kathy Wilson (Vice Chair), Kathy Kerns (Secretary), Tracy
             Laux (At-large), Theresa Walton-Fisette (Appointed), Lisa Douvikas (Office
             Secretary),

Guests: Provost Todd Diacon, Karen Keenan, Associate Provost Melody Tankersley

Absent: Chris Fenk (Appointed)

1.   Call to order

     Chair Smith called the meeting to order at 2:32PM in the Faculty Senate Conference
     Room.

2.   Meeting Minutes for Approval

     Chair Smith announced that the minutes for the May Faculty Senate meeting were not
     available yet for review, but that outgoing Secretary Paul Farrell would provide a draft
     prior to the July 6 Faculty Executive Committee meeting.

3.   Approval of Minutes for May 26 Faculty Executive Committee Meeting

     Committee members suggested some corrections to the minutes. A motion was made to
     approve the minutes (Wilson/Walton-Fisette). The motion was approved.

4.   Faculty Senate Nomination to University Space Planning Advisory Committee

     Associate Provost Melody Tankersley has asked Faculty Senate to nominate a faculty
     member to the University Space Planning Advisory Committee which advises on the use
     of university property. After a period of inactivity the committee will be meeting again
     this year. The executive committee agreed on a person to recruit as a nominee.

5.   Discussion of a Personnel Matter

     Chair Smith updated the committee on a personnel matter that had been discussed with
     the Provost at the May 18, 2016 Faculty Senate Executive Committee meeting. The
     AAUP has now become involved in the matter. It was decided to communicate to the

Provost, later in this meeting, the committee's concern about the lack of a resolution to this matter by the Provost.

6.   Part-time Faculty Representation on Faculty Senate

Jim Sewell, who is a part-time instructor at Kent State, has contacted Chair Smith to discuss the possibility of Faculty Senate representation by part-time faculty members. The current Kent State Faculty Senate Charter and Bylaws only allow for full-time faculty to be Senators, although apparently University of Akron includes part-time faculty in their Faculty Senate. There was discussion of the implications (e.g., the lack of service requirements for part-time faculty, the fact that Faculty Senate terms are substantially longer than the contracts for part-time faculty). Chair Smith will be meeting Jim Sewell soon to discuss the matter further. It was noted that part-time faculty could be accorded observer status in the meantime.

7.   Faculty Senate Budget Issues

Chair Smith provided information about the Faculty Senate budget for the current fiscal year. Chair Smith met with Jeff Milam, the financial officer in the Provost's office, who indicated that Faculty Senate will have a 2% budget cut next year in connection with recommendations made by the RCM 2.0 subcommittee of FaSBAC. There was discussion about how the 2% cut might be accommodated. Chair Smith noted that there were also some errors this year in how reimbursement for faculty offloads were done, and changes may be made for next year to ensure that offloads are equitable for departments. Chair Smith also indicated that, while overall spending is within the budget, many individual categories are not, and there is a need to revise the budget amounts within categories and consider how to pay for a new copier for the Faculty Senate office. It was agreed to discuss possible changes to the budget with the Provost later in the meeting.

8.   Ohio Faculty Council appointees

There was further discussion of who Faculty Senate might appoint as representatives to the Ohio Faculty Council. The committee generated some names. The appointments will be included as an agenda item at the July Faculty Senate meeting.

9.   Faculty Senate Fall and Spring Retreats 2016 - 2017

There was discussion of possible topics and venues for next year's Faculty Senate retreats. Chair Smith indicated that the date and location would need to be picked soon so a space can be booked.

Tracy Laux, who will chair the retreat committee as the At-Large member of the Executive Committee, suggested two possible themes:
  i.   Of 1,300 full-time faculty, 500 are non-tenure track. The retreat could focus on the relationship between TT and NTT faculty and their respective roles within the University. He suggested this theme might be better for the Spring Forum when the Campus Climate data are available.

      ii.   We have not yet looked at the results of the One University Campus report. This report and the idea of "One University Campus" could be the focus of the Fall retreat.

Provost Diacon and his guests, Associate Provost Melody Tankersley and Karen Keenan, joined the meeting at 3:57PM.

10.   Implementation of Changes Approved by Faculty Senate

Karen Keenan presented the Faculty Senate Status Report for AY 2015-2016. Keenan indicated that for the last 3 years most actions from Faculty Senate have been tracked, with notations for date of approval by Senate and subsequent actions from administrators (e.g., presentation for approval to Board of Trustees). Policy changes, curriculum changes, and catalogue changes are tracked routinely from Faculty Senate minutes, but action items that are the responsibility of the Senate must be initiated by the Senate. For example, it was not clear whether Item #32 (SSI Changes) had been implemented. Chair Smith stated that she would contact David Dees to see whether the approved changes had already been addressed with Andrea Nunley, the contact point for changes to Scantron.

11. Topics for discussion from Melody Tankersley

     A.   Fall break: Associate Provost Tankersley indicated that there has been discussion of whether to implement a Fall break at Kent State, as is done at several other institutions. A committee with broad membership from around the university, including both administrators and faculty members, will be put together and asked to develop a recommendation. Faculty Senate will be asked to recommend faculty members for the committee.

     B.   Associate Provost Tankersley stated that the university space committee will be restarted soon, and asked that Faculty Senate recommend a member for the committee.

Karen Keenan left the meeting.

13.   Provost updates on personnel

The Provost reviewed with Faculty Senate executive committee some upcoming changes in administration. Search committees will be put together next year for administrative positions being vacated. A new Vice President for Human Resources has been hired and an announcement will be made soon.

14.   Faculty Senate budget

Chair Smith shared with the Provost potential changes in budgeting for Faculty Senate, and indicated that she will be submitting a revised budget. The Provost discussed budget cuts at academic affairs, and indicated that the money saved would be used to redistribute funds to the Colleges and for student success programs that are a priority for the President.

15.   Upcoming changes in University Administration

Provost Diacon indicated that there is some reorganization of administrative duties that is taking place to combine some positions and to centralize some services. One area that is being evaluated is graduate admissions and graduate student services.

16.   University Space Committee

Provost Diacon explained why there was a need to reconstitute the University Space Committee, and noted that it will be co-chaired by Melody Tankersley and Tom Euclide. He provided some examples of university spaces that he thought could be better utilized.

Melody Tankersley left the meeting.

17.   Follow up on Personnel Matter from May 18 Faculty Senate Executive Committee Meeting

Chair Smith expressed to the Provost that the Faculty Senate Executive Committee was concerned that the Provost had not resolved this matter, as he had indicated that he would do. The Provost responded that he could not discuss the matter now that AAUP-KSU is involved.

18.   Proposed Changes in Overtime Rules

Provost Diacon described the changes in overtime rules that have been proposed by the U.S. Department of Labor. This change may increase University expenses. As an example, one group that may be affected is admissions recruiters and counselors as these individuals typically are paid less than the new proposed threshold below which employees must be paid overtime.

19.   1 University Commission

Provost Diacon was asked if he could share the final 1 University report. He noted that it was available on the President's homepage. President Diacon indicated that there has been discussion of some possible changes at regional campuses, although some plans have been modified in response to faculty feedback. He indicated that this will be the purview of incoming Vice President of Regional Campuses, Nathan Ritchie.

20.   Adjournment

The committee adjourned at 5:41 PM.

Respectfully submitted by Kathryn Kerns
Secretary, Faculty Senate

KENT STATE
U N I V E R S I T Y

Faculty Senate 2016-2017 Membership Roster

SENATOR	HOME DEPARTMENT	ELECTORATE	TERM
Abraham, Ann	Chemistry (Ashtabula)	Ashtabula	2012-2018
Baller, Patti	Nursing	NTT	2010-2019
Blasiman, Rachael	Psychological Sciences (Salem)	Salem	2016-2019
Cheruvu, Vinay	Epidemiology/Biostatistics	Public Health	2015-2018
Child, Jeffrey	Communication Studies	Communication & Info	2014-2017
Dauterich, Edward	English	NTT	2014-2017
Dees, David	Found, Leadership & Admin (Salem)	At-Large	2008-2019
Fenk, Christopher ⑤	Chemistry (Tuscarawas)	At-Large	2014-2017
Ferranto, Mary Lou	Nursing (Salem)	NTT	2012-2018
Fouad, Farid	Chemistry (East Liverpool)	East Liverpool	2016-2019
Fox-Cardamone, Lee	Psychology (Stark)	At-Large	2010-2019
Garchar, Kim	Philosophy (Stark)	Stark	2016-2019
Garrison, George	Pan-African Studies	At-Large	2005-2017
Grimm, Pamela	Marketing & Entrepreneurship	At-Large	2015-2018
Gunning, Bruce	Accounting Tech (East Liverpool)	Regional College	2014-2019
Hawley, Todd	Teaching, Learning & Curr Studies	Educ. Health Human Svcs	2015-2018
Ingram, Albert	Lifespan Dev & Educ Sciences	Educ. Health Human Svcs	2015-2018
Jahangiri, Jay	Mathematical Science (Geauga)	Geauga	2014-2017
Kairis, Robert	RC Library Director (Stark)	Stark	2012-2019
Kerns, Kathy ③	Psychology	At-Large	2014-2017
Kim, Jihyun (J.)	Fashion Design & Merchandising	The Arts	2015-2018
Kooijman, Edgar	Biological Sciences	Arts & Sciences	2016-2019
Kracht, Darci	Mathematical Science	NTT	2014-2017
Kristof, Cynthia	University Libraries	University Libraries	2014-2017
Laux, Tracy ④	Mathematical Science	NTT	2006-2018
Mechenbier, Mahli	English (Geauga)	NTT	2016-2019
Minnick, Stephen	Physics (Tuscarawas)	Tuscarawas	2012-2018
Morrison, Anne	Lifespan Dev & Educ Sciences	NTT	2014-2017
Norton-Smith, Thomas *	Philosophy (Stark)	At-Large	2014-2018
Osher, Lawrence	Podiatric Medicine	Podiatric Medicine	2014-2017
Piccirillo-Smith, Linda	English	NTT	2013-2018
Robinson, Carol	English (Trumbull)	Trumbull	2016-2019
Rollick, Mary Beth	Mathematical Science	NTT	2013-2019
Roxburgh, Susan	Sociology	Arts & Sciences	2001-2019
Ruttan, Arden	Computer Science	Arts & Sciences	2015-2017
Shahriari, Andrew	Music	NTT	2015-2018
Sheehan, Denice	Nursing	Nursing	2015-2019
Smeltzer, David	Journalism & Mass Communication	Communication & Info	2014-2017
Smith, Deborah ①	Philosophy	Arts & Sciences	2009-2018
Stoker, John	English (Ashtabula)	NTT	2013-2017
Twieg, Robert	Chemistry & Biochemistry	Arts & Sciences	2015-2018
Uber, Terrence	Architecture & Env Design	Architecture & Env Design	2011-2017
Uribe-Rendon, Roberto	Applied Engineering	App Eng, Sustain & Tech	2011-2017
Vande Zande, Robin	Art	The Arts	2015-2018
Walton-Fisette, Jennifer	Teaching, Learning & Curr Studies	At-Large	2016-2019
Walton-Fisette, Theresa ⑤	Foundation, Leadership & Admin	Educ. Health Human Svcs	2015-2018
White, Donald	Mathematical Science	Arts & Sciences	2008-2017
Williams, Linda	Philosophy	At-Large	2008-2019
Wilson, Kathryn ②	Economics	Business Administration	2014-2017

MEMBERS OF FACULTY SENATE EXECUTIVE COMMITTEE				
① CHAIR	② VICE CHAIR	③ SECRETARY	④ AT-LARGE	⑤ APPOINTED

* Parliamentarian

7-7-16

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KENT STATE
UNIVERSITY

Faculty Senate Ex-Officio Members
2016-2017

MEMBER	TITLE	CAMPUS ADDRESS
Beverly Warren	President	Library
Todd Diacon	Senior V.P. for Academic Affairs and Provost	Library
Mark Polatajko	Senior V.P. for Finance and Administration	Library
Alfreda Brown	V.P. for Diversity, Equity and Inclusion	Library
Paul DiCorleto	V.P. for Research & Sponsored Programs	Library
Shay Little	V.P. for Student Affairs	Kent Student Center
Ed Mahon	V.P. for Information Services	Library
Jeff McLain	V.P. for Institutional Advancement	Library
Rebecca Murphy *	V.P. for University Relations	Admin Services Bldg
Charlene Reed	V.P. and University Secretary	Library
Nathan Ritchey	V.P. for Kent State System Integration	Library
Willis Walker	V.P. for General Counsel	Library
Jack Witt	V.P. for Human Resources (eff. 9/6/16)	Heer Hall
Sonia Alemagno	Dean, Public Health	Lowry Hall
James Blank	Dean, Arts & Sciences	Bowman Hall
Allan Boike	Dean, Podiatric Medicine	Independence
James Bracken	Dean, University Libraries	Library
Barbara Broome	Dean, Nursing	Henderson Hall
John Crawford-Spinelli	Dean, The Arts	Taylor Hall
Mark Kretovics *	Dean, Education, Health & Human Services	White Hall
Mark Mistur	Dean, College of Architecture & Environmental Design	Taylor Hall
Donald Palmer *	Dean, Honors College	Stopher Hall
Eboni Pringle	Dean, University College	Lake/Olson Hall
Amy Reynolds	Dean, Communication & Information	Moulton Hall
Robert Sines *	Dean, Applied Eng., Sustainability & Technology	Aeronautics & Tech Bldg
Deborah Spake	Dean, Business Administration	Business Admin Bldg
Susan Stocker *	Dean, Regional College	Ashtabula Campus
Melody Tankersley *	Dean, Graduates Studies	Cartwright Hall
Jeff Fruit *	Director, School of Digital Sciences	Mathematical Sciences Bldg

* Interim

7-7-16

Faculty Senate Observers
2016-2017

OBSERVERS:		
Brian Cannon	Undergraduate Student Senate	Kent Student Center, USS
Fritz Yarrison	Graduate Student Senate	Kent Student Center, GSS
Jerry Feezel or Barb Hipsman	Emeritus Professor(s)	jfeezel@kent.edu bhipsman@kent.edu

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