



Division of Graduate Studies

CHANGE IN PROGRAM OF STUDY

This form may only be used by students currently enrolled in, or on an approved leave of absence from, a graduate program of study at Kent State University. Students must contact the Graduate Coordinator of the proposed program to determine whether they should submit 1) a Change in Program of Study form or 2) a new application. International students must consult with the Office of Global Education to determine how a change of program might affect their visa status.

- This form may be used to:
• change to a different degree program, major or concentration
• add a concentration
• change from a degree program to a certificate program
• change catalog year while maintaining your current degree program
• withdraw from one part of a dual or multiple program of study (dual degree, multiple major, etc.)

- This form CANNOT be used to:
• add a degree program, major or certificate
• change from a certificate to a degree program
• withdraw entirely from a program and the university

Name: (Last, First, Middle Initial) Student ID Number: Email: @kent.edu

Address: City: State: Zip: Telephone Number:

Table with 2 columns: CHANGE FROM and CHANGE TO. Rows include College, Degree, Major, Concentration, Certificate, and Catalog Year.

Reason for Change:

Do you intend to pursue the new program of study 100% online? [] Yes [] No

(Student Signature) (Date)

Please submit the completed form to the Graduate Coordinator of the new program.

APPROVALS

(Graduate Coordinator of new program of study) (Print Name) (Date)

(Dean/Designee of new college) (Print Name) (Date)

OFFICE USE ONLY

Major Code: Concentration: Degree Code: Class Code:

cc: Student, Graduate Coordinator of current program of study, Graduate Coordinator of new program of study, ISSS (for international students), Dean/Designee of current college, Dean/Designee of new college, Registrar's Office