



## 20-Year Club Commemorative Gift Order Form

Please return this form via fax (2-2107), email to Kelsey Tomlinson (hrd@kent.edu), or mail, using the address below:

Kent State University  
Division of Human Resources  
Attn: Kelsey Tomlinson, T&D  
635 Loop Road  
Kent, OH 44242

*This form can also be accessed and printed, or completed online, at  
<http://www.kent.edu/hr/20-year-club>.*

**Inductee name:**

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**Home address** (used for chair and lamp delivery):

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**Phone number** (used to schedule chair and lamp delivery):

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**\*IMPORTANT NOTE\*** At this time, 20-Year benches and trees are not available. We apologize for any inconvenience.

### **About the gifts:**

All chairs and lamps come with a KSU seal and a customized nameplate. The seal is engraved on cherry wood or comes in a gold silkscreen on black wood. The nameplate will indicate your 20-Year Club status and induction year, as well as the name of your choosing. You may use a nickname or honorific (Dr/Mr/Mrs), include your degree, etc.

**If you would like a chair**, please fill out the following information:

Chair style:

- ☐ Standard armchair
- ☐ Swivel chair (requires an additional payment of \$90)
- ☐ Rocking chair
- ☐ Side chair

Chair color and seal style (engraved seal only available on cherry wood):

- ☐ All black, gold silkscreen seal
- ☐ Cherry arms and black back, gold silkscreen seal
- ☐ Black chair with cherry arms and back, engraved seal
- ☐ Black chair with black arms and cherry back, engraved seal
- ☐ All cherry, engraved seal
- ☐ Any chair above, no seal

Indicate which color chair you'd like with no seal:

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**If you would like a lamp**, please check the circle below:

- ☐ Lamp

**Whether you have chosen a chair or lamp**, please print your name below as you would like it to appear on the engraved nameplate:

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