



**Advisory Committee for Academic Assessment (ACAA)
Accreditation, Assessment and Learning (AAL)
Office of the Provost
Kent State University**

April 20, 2023

Meeting via Microsoft Teams

MINUTES

Members in Attendance:

Susan Perry (chair), Erica Eckert (co-chair), Michael Bell, Amy Calapa (guest), Chris Dorsten, Susan Emens, Elizabeth Graham, Suat Gunhan, Shannon Helfinstine, Kristina Kamis, Ran Li, Jessica Marzullo, Jennifer Miller, David Putman, Valerie Samuel, Brittany Thomas, William Turek, Hollie Simpson, Elizabeth Sinclair, Linnea Stafford, Dee Warren.

I. Welcome and introductions

Susan Perry welcomed all members and introduced new members: Chris Dorsten (Division of Enrollment Management) and Michael Bell (Institutional Research). She also introduced a guest, Amy Calapa, new associate director, assessment and accreditation for the Ambassador Crawford College of Business and Entrepreneurship.

II. Approval of minutes

The minutes from the ACAA March meeting were presented, reviewed and approved.

III. Graduate Student Assessment Review Results

Graduate students in Erica Eckert's Assessment and Evaluation class reviewed 26 program assessment reports and provided feedback. Erica reviewed students' rubrics and their feedback will be disseminated to programs who requested individualized feedback. Members then formed breakout groups to review a sample of the student feedback with the corresponding assessment reports and reported back on common feedback themes observed.

IV. HLC Core Component 4b Discussion

The most cited core component by HLC peer reviewers for institutions is still 4b, which centers around assessment of student learning. Examples of assessment practices that the Office of Accreditation, Assessment and Learning (AAL) are looking to collect as evidence from academic and non-academic units were discussed in the March meeting. Members shared potential evidence from their units and AAL will follow up to see how these examples can be integrated into the assurance argument narrative.

V. Nominations for ACAA Co-chair 2023-2024

Nominations for co-chair are open until April 27 and voting will be open through May 4. There is a one-hour time commitment outside of meetings for preparation. Self-nominations are encouraged.

VI. Updates/Announcements

a. COACHE (Faculty Satisfaction Survey)

The COACHE survey Advisory Group of faculty and administrators was split into subgroups to analyze both quantitative and qualitative data for specific focus areas, with a goal of sharing results in the fall.

b. CAE additions to Graduated Student Survey

The College of Aeronautics and Engineering requested additional program-specific questions based on accreditor requirements on the Graduated Student Survey which is administered along with the First Destination Survey to every Kent State graduate. The additional questions will be added to the spring 2023 graduating class survey in the Handshake platform.

c. Great Colleges to Work for Survey

The Great Colleges to Work for Survey closed with a response rate of 37%. It was sent to a random sample of employees and the results will follow later this year.

d. 2023 National Survey of Student Engagement (NSSE)

NSSE is administered on a three-year cycle and is open now through May 14. Response rates are currently on track with the national average. Data from this survey will help inform the work of the Kent Core re-envisioning steering committee, the Academic Affairs strategic plan and student success initiatives.

e. Watermark systems training continues

Shannon Helfinstine is working with IT to migrate data from Watermark Taskstream into the updated system, Watermark Planning and Self Study. In the future, it is anticipated that data from Canvas and Banner (e.g., course information) could also be incorporated into program assessments as well as utilizing the system for the Academic Program Review process. Individual units will start piloting assessment reporting in Planning and Self Study later this summer.

f. Assessment recognition

Discussion continued regarding an assessment recognition event that will be planned for AY 2023-2024. Assessment leaders will be recognized.

I. Next meeting: Fall

Meeting adjourned