**Tested Experience Rubric – Example (complete only if credential requirement not met)**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Modify criteria and add rows as necessary.  |  |  |  |  |  |  |
| **Tested Experience** |  | **0** | **1** | **2** | **3** | **How candidate meets criterion (list evidence)** |
| Professional experience (performance, professional practice, administrative, clinical experience)  | Quantity | Fewer than # years | # - # years | # - # years | #+ years |  |
| Breadth | # category of experience | # categories of experience | # categories of experience | #+ categories of experience |  |
| Major honors and awards | Fewer than # local/regional awards | #+ prominent local/regional awards or # prominent national award | # - # national awards or one international award | #+ international awards |  |
| Years of specialized or interdisciplinary training or research | None | # - # years | # - # years | #+ years |  |
| Scholarly publications and presentations (publications must be peer reviewed and issued by a recognized press or publishing house; presentations must be at the national and international level) | Fewer than # scholarly publications | # - # scholarly publications | # – # scholarly publications | #+ scholarly publications |  |
| Creative achievements, performances, exhibitions, presentations, commissions, choreography | Fewer than # notable creative achievements | # - # notable creative achievements | # - # notable creative achievements | #+ notable creative achievements |  |
| Significant recordings/videos | Fewer than # significant recordings/videos | # - # significant recordings/videos | # - # significant recordings/videos | #+ significant recordings/videos |  |
| Other third-party recognition of the candidate’s expertise in the field (such as Editor of a peer-reviewed national or international journal/publication) | Fewer than # third-party recognitions | # - # third-party recognitions | # - # third-party recognitions | #+ third-party recognitions |  |
| Appropriate coursework as documented on an official academic transcript | Fewer than # graduate credit hours | # - # graduate credit hours | # - # graduate credit hours | # - # graduate credit hours |  |
| *[Describe additional criterion here]* | *[level]* | *[level]* | *[level]* | *[level]* |  |
| Licenses, certificates, other credentials | Required | [*list here*] |  |
| Relevant | [*list here*] |  |

**Overall Candidate Score \_\_\_\_\_\_\_\_\_\_\_**

|  |  |
| --- | --- |
| **Cutoff scores by course or degree level:** | **Met?** |
| [*e.g., candidate must score X in at least two categories to teach X level courses, or a minimum score of X overall*] |  |
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| **Specific course(s) qualified to teach based on Tested Experience as articulated in this rubric:** |  |

**Additional comments**

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| --- | --- | --- | --- |
| Academic Unit Administrator (signature) |  | Date |  |
| Academic Unit Administrator (print) |  |  |  |