

## **Student Teaching Expectations and Responsibilities - PE/Health Licensure Program**

The following is a summary of highlights and suggestions for mentor teachers. Student teachers in the PE/Health dual licensure program will complete an 11-week secondary placement combined or separate with Health and PE teaching schedules and a 5-week elementary PE placement. Student teachers in the PE licensure program will complete 2 eight-week placements at the secondary and elementary levels. Specific details of student teaching are described in the Guidelines for Student Teaching Handbook available at: <https://www.kent.edu/ehhs/voss/forms> (Scroll down until you see the heading, "Handbooks").

- At least two weeks before starting student teaching, student teachers will contact you via email and schedule a date for their first visit.
- During the first visit, student teachers will learn the school opening format, class schedules, school calendar, guidelines for parking, dress attire, lunch, arriving and leaving the building, etc. Please give them a tour of your school and inform them about your general expectations, day-to-day responsibilities, and school policies. In addition, if you share some idea of the content student teachers will be teaching, they can begin their research for planning purposes.
- KSU student teachers are expected to follow the same teaching schedule that you do during the school day. Additionally, they will assist you in all your teaching duties (e.g., study hall, lunch or bus duty, faculty meetings, conferences, etc.). They must arrive/leave the school based on the contract expectations of the teacher (e.g., 15 minutes before/after).
- In the beginning, student teachers should become comfortable with the class, curriculum, and classroom management by observing your teaching and taking over some of your responsibilities working as a co-teacher or leading one or two classes based on your lesson plans. At the same time, student teachers should begin working on unit and lesson plans with your assistance.
- Student teachers should pick up additional classes and have a full load of teaching responsibilities no later than the end of the second week.
- Student teachers are required to create unit and lesson plans using our KSU templates. To get your feedback about their work, they must send them ahead of time to you. Please discuss specific timelines with your student teacher about when you would like unit/lesson plans to be submitted. You would also inform that student teachers cannot teach on the floor without an approved lesson plan.
- The assigned KSU supervisor will visit your school, minimum of two observations prior to the midterm and at least two prior to the final evaluation. These should be scheduled observations, but there will be occasions when unscheduled visits have been necessary. There will be a mid-term evaluation and a final evaluation, and these may or may not be at the same time as an observation. Your student teacher's supervisor may want to make an extra visit for the mid or final evaluations. KSU supervisor will share the schedules and evaluation forms and procedures. To complete student teaching experiences, student teachers must meet the

standards of at least 17 out of 21 final evaluation components with no more than 4 partially meets and zero not meets to complete their student teaching experience successfully. Student teachers should be aware that completing 17 standards during their secondary experience does not necessarily qualify them for their elementary experience.

- When the KSU supervisor visits the class, student teachers should provide daily lesson plans and any additional teaching materials requested by the supervisor.
- If unforeseen circumstances should cause student teachers to be late or absent, they should contact you and the supervisor the night before or as early as possible.
- Student teachers must display the dispositions of the Professional Physical Educator. If you have any severe issues or concerns about your student teacher's professionalism or if you need further clarification, please contact the program coordinator, Kevin Eckert ([keckert5@kent.edu](mailto:keckert5@kent.edu) / 330-672-0627). For all other inquiries, please contact Renee Brown, Director of Clinical Experiences, at [rbrow156@kent.edu](mailto:rbrow156@kent.edu) 330-672-0541.